



**CITY OF SYCAMORE, ILLINOIS**  
**RESTAURANT, BAR & PACKAGE LIQUOR TAX**

FILING PERIOD

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IBT# \_\_\_\_\_

Taxpayer's Telephone #: \_\_\_\_\_

NAME: \_\_\_\_\_

Taxpayer's Email: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

Preparer's Email: \_\_\_\_\_

**STEP 1: Figure Your Tax on Customer Purchases**

1	Food & Liquor, exclusive of tax (DO NOT Round)	
2	Tax Due on Receipts [Multiply line 1 by 2%]	

**STEP 2: Figure Your Discount**

3	Administration Fee [the greater of 1.5% multiplied by line 2 or \$5.00]	
4	Net Tax Due on Receipts [subtract line 3 from line 2]	

**STEP 3: Figure Your Penalty, Interest and Other Adjustments** *(If you filed after due date, complete lines 5 and 6)*

5	Add Penalty [multiply line 4 by 0.1667% for each day late]	
6	Add Interest [multiply line 4 by 0.1667% for each day late]	
7	Add/Subtract Adjustments [see instructions]	
8	Excess Tax Collected [add lines 4,5,6, and 7]	
9	TOTAL PAYMENT DUE [add lines 4,5,6, and 7]	

Make Remittance Payable to: City of Sycamore  
 Return to: Finance Department (R&B Tax)  
 308 W. State St Sycamore, IL 60178

**Reminders:**

**\*If your business is active but has no sales this month, a return is still required. Report all amounts as \$-0- in that case**

**\*If your business has closed or been sold and this is a final return, check the box**

**FINAL RETURN**

Statement: Under penalty as provided by law, I declare that I have examined this return and to the best of my knowledge and belief is true and correct.

For more info, please refer to Sycamore Ordinance - Chapter 17 Restaurant, Bar and Package Liquor Tax - Link below:

[https://codelibrary.amlegal.com/codes/sycamoreil/latest/sycamore\\_il/0-0-0-8449](https://codelibrary.amlegal.com/codes/sycamoreil/latest/sycamore_il/0-0-0-8449)

Preparer Signature \_\_\_\_\_ Date: \_\_\_\_\_

Taxpayer Signature \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name \_\_\_\_\_

Printed Name \_\_\_\_\_

**OFFICE USE ONLY**

Date Received: \_\_\_\_\_

P: \_\_\_\_\_

I: \_\_\_\_\_