

**SYCAMORE CITY COUNCIL
AMENDED AGENDA**

March 15, 2021

**REGULAR CITY COUNCIL MEETING
7:00 P.M.**

1. CALL TO ORDER AND ROLL CALL

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

5. AUDIENCE TO VISITORS

In accordance with previously adopted Rules, Public Comments shall be limited to a maximum of thirty minutes per meeting and the public may participate only during the “Public Comment” portion of the meeting. Comments shall not exceed three minutes per speaker unless limited to a shorter duration if numerous people wish to speak. All participants will be required to provide their name and address for the record. No speaker may speak more than once during any meeting unless specifically permitted to do so by the presiding officer. The City encourages that a spokesperson be chosen for individuals wishing to speak about the same subject matter to avoid repetitive presentations. All remarks should be addressed to the City Council as a whole and not to any individual member or employee. In the event speakers pose questions to the Council or City staff, they should be aware that those individuals may decline to answer. Each speaker shall maintain civility and decorum. The Presiding Officer retains the right to stop or remove any speaker who becomes disruptive to the meeting.

6. CONSENT AGENDA

- A. Approval of the Minutes for the Regular City Council Meeting of March 1, 2021.
- B. Payment of the Bills for March 15, 2021.

7. PRESENTATION OF PETITIONS, COMMUNICATIONS, AND BILLS

8. REPORTS OF OFFICERS

9. REPORTS OF STANDING COMMITTEES

10. PUBLIC HEARINGS

11. ORDINANCES—None

12. RESOLUTIONS

A. Resolution No. 860—A Resolution for Improvement by Municipality Under the Illinois Highway Code in the City of Sycamore, Illinois.

The attached resolution identifies parts of Plaza Drive, Pebblewood Court, Crosby Avenue, Cloverlane Drive, and North Cross Street as streets that will receive maintenance work in FY22 funded by motor fuel tax funds. These streets are only part of a longer list of streets that are on the City’s re-surfacing and maintenance list for the summer of 2021. The proposed FY22 budget includes an allocation of \$575,000 (\$200,000 in Motor Fuel Tax Funding and \$375,000 in Rebuild Illinois Bond Funding) within line-item 07-000-8316. It also includes \$130,000 in eligible engineering services. The attached resolution includes the budgeted amount plus a contingency.

City Council approval is recommended.

B. Resolution No. 857—A Resolution Approving a Preliminary Engineering and Construction Guidance Agreement with Municipal Engineering Corporation for Motor Fuel Tax Funds in FY22 for the City of Sycamore, Illinois.

The attached agreement is required in order to use Motor Fuel Tax Funds for engineering and construction guidance for street repairs. This agreement is with Municipal Engineering Corporation, a consulting engineering firm that has assisted the City with the annual Street Maintenance Program since inception in 2008.

City Council approval is recommended.

C. Resolution No. 858—A Resolution for Maintenance of Streets and Highways by the City of Sycamore Under the Illinois Highway Code from May 1, 2021 to April 30, 2022.

The attached resolution commits \$295,000 in motor fuel tax funds for several recurring maintenance costs in the FY22 budget.

The breakdown is shown below:

- a) Snow and ice control (salt purchases): \$125,000;
- b) A portion of salaries related to ongoing street maintenance and repair by the Public Works department: \$100,000; and
- c) Electrical costs for streetlight and signal maintenance: \$70,000.

City Council approval is recommended.

D. Resolution No. 859—A Resolution Authorizing the Public Works Director to Sign IEPA Loan Documents.

This resolution relates to Ordinance 2020.24 (approved January 19, 2021) regarding the City of Sycamore’s application to the IEPA for Low Interest Loan and debt forgiveness for the replacement of lead service lines. The IEPA requires that a resolution be passed to authorize an official signer of the loan documents and related information. This resolution meets the requirement and authorizes the Public Works Director to execute IEPA loan related documents on behalf of the City.

City Council approval is recommended.

13. CONSIDERATIONS

A. Consideration of the Preliminary FY22 Budget.

Copies of the proposed FY22 City Budget have been distributed to the City Council, the local media, and a copy has been placed in the reference section of the Sycamore Public Library, where it is on record for interested citizens to review. Copies may also be obtained for cost at the City Clerk’s office or online at www.cityofsycamore.com.

The general fund, enterprise, special, capital and bond fund budgets will be reviewed. The City’s Department Heads will assist the Acting City Manager in this review. A public hearing on the proposed budget, which may be revised following discussion, will be held on Monday, April 5th and action on the budget will be recommended on Monday, April 19, 2021.

B. Consideration of a Fire Department Recommendation to Purchase Three (3) Physio Control Lifepak 15 Cardiac Monitor/Defibrillators in the Amount of \$72,266.17.

In the proposed FY22 capital budget, staff budgeted for the purchase of an additional required cardiac monitor/defibrillator. All four of the Fire Department’s cardiac monitor/defibrillators are of the Physio Control brand. Any replacement cardiac monitor/defibrillator must be of the same brand due to equipment compatibility, emergency operations, maintenance, and training considerations. Physio Control monitor/defibrillators have been used by the department for over 20 years, and the company has provided excellent reliability and durability.

Last month, staff learned that two of the four current cardiac monitor/defibrillators that are currently used on the City’s ambulances have an issue with the “control board”. Stryker, the manufacturer of the Physio Control Lifepak 15, is concerned that the part may catastrophically fail and the control board manufacturer has gone out of business. Stryker realized the importance of replacing these machines and has therefore created an incentive program to help providers to replace these older monitor/defibrillators. Stryker is offering the City the opportunity to purchase two new cardiac monitor/defibrillators for the price of one. Historically, these machines have a lifespan of ten to fifteen years, and the two in question are approximately eight years old. In order to lock in the promotional rate, the City would need to sign a purchase order before March 31, 2021.

Staff is recommending the purchase of the additional Physio Control Lifepak 15 cardiac monitor/defibrillator that is budgeted for in the FY22 budget, along with replacement of two of the

current cardiac/defibrillator machines. Stryker is willing to provide an extra 5% discount (total of 25% off list price) on the third new additional unit that was planned for purchase in May if all three units are purchased at one time. The total cost for the equipment is \$72,266.17.

City Council approval is recommended.

C. Consideration of a Request by the Liquor Commissioner to Create an Additional Class VG Liquor License.

In September 2017, the Council voted to establish a new class VG liquor license aimed at addressing video gaming cafés that were not contemplated when video gaming was first allowed in 2012. The action moved the current four class B license holders that were operating as video gaming cafés to the new license and put a cap on the number of licenses at four. Consistent with class B licenses, Council can approve additional licenses by a 3/4ths vote of the corporate authorities.

Lance Klinger, who owns Ski's and Sophie's Place and currently possesses two class B liquor licenses, previously submitted a request to create an additional class VG license for Sophie's Place. The majority of the Council supported the request (5-3 in favor), however the vote failed to gain the 3/4ths majority needed for approval. Mr. Klinger has taken steps to ensure compliance with class B license requirements, however the use is more consistent with a class VG license.

In recent months, the Liquor Commissioner and City staff have fielded a number of inquiries from establishments looking to bring new restaurants or bars to Sycamore. Based on the perceived demand for class B licenses and Sophie's place being more consistent with a class VG user, Mayor Lang is recommending that consideration be given to creating the 5th class VG license.

If the Council supports the creation of an additional license with a 3/4ths majority vote, the Liquor Commissioner would determine the distribution of the license. Mayor Lang has indicated his intention to move Sophie's Place to the class VG license which would open a class B license for businesses looking to come to Sycamore.

Based on Council direction, the Acting City Manager can bring back a Resolution for formal action on April 5th.

City Council direction is requested.

D. Consideration of a Presentation of the 2020 Police Department Annual Report.

Police Chief Jim Winters will present the Police Department's Annual Report. The report highlights the Department's activity over the past year and offers a statistical comparison with prior years. The report will be made available at the Police Department and on the City's website.

E. Consideration of an Administrative Request for Closed Session to Review Closed Session Meeting Minutes.

14. APPOINTMENTS

15. OTHER NEW BUSINESS

16. ADJOURNMENT