

SYCAMORE CITY COUNCIL
AGENDA
February 1, 2021

REGULAR CITY COUNCIL MEETING
7:00 P.M.

Pursuant to Governor Pritzker’s Executive Order No. 2020-07 (COVID-19 Executive Order No. 5), Governor Pritzker has suspended certain rules of the Open Meetings Act – specifically the Executive Order permits remote public meetings. In light of the current COVID-19 public health emergency and the limit on public gatherings, the City Council will conduct the meeting remotely.

To submit questions or comments during the Audience to Visitors portion of the meeting, please submit your questions prior to the start of the meeting to bgregory@cityofsycamore.com and your questions and/or comments will be read during the meeting and addressed, if appropriate, at that time.

Electronic Via Zoom

If you would like to listen to the meeting, please go to:

<https://us02web.zoom.us/j/83665453309?pwd=VVl0cUJxRVtK0lZaVVjdIRRNmVjZz09>

Meeting ID: 836 6545 3309

Passcode: 458394

- 1. CALL TO ORDER AND ROLL CALL**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVAL OF AGENDA**
- 5. AUDIENCE TO VISITORS**

In accordance with previously adopted Rules, Public Comments shall be limited to a maximum of thirty minutes per meeting and the public may participate only during the “Public Comment” portion of the meeting. Comments shall not exceed three minutes per speaker unless limited to a shorter duration if numerous people wish to speak. All participants will be required to provide their name and address for the record. No speaker may speak more than once during any

meeting unless specifically permitted to do so by the presiding officer. The City encourages that a spokesperson be chosen for individuals wishing to speak about the same subject matter to avoid repetitive presentations. All remarks should be addressed to the City Council as a whole and not to any individual member or employee. In the event speakers pose questions the Council or City staff, they should be aware that those individuals may decline to answer. Each speaker shall maintain civility and decorum. The Presiding Officer retains the right to stop or remove any speaker who becomes disruptive to the meeting.

6. CONSENT AGENDA

- A. Approval of the Minutes for the Regular City Council Meeting of January 19, 2021.
- B. Payment of the Bills for February 1, 2021.

7. APPOINTMENTS

8. PRESENTATION OF PETITIONS, COMMUNICATIONS, AND BILLS

9. REPORTS OF OFFICERS

10. REPORTS OF STANDING COMMITTEES

11. PUBLIC HEARINGS

12. ORDINANCES

13. RESOLUTIONS

A. Resolution No. 851—A Resolution Authorizing the Mayor to Execute an Agreement to Convey the Property Commonly Known as “Engh Farm” to the DeKalb County History Center.

The DeKalb County History Center, in partnership with the Joiner History Room, explores the diverse stories that are part of our county’s history; gather people together through exhibits, programs, and research; and inspire people to apply this knowledge to enlighten the decisions of tomorrow.

Since 2009, the City has leased the Engh Farm property to the Dekalb County History Center (formerly known as the Sycamore History Museum). In 2017, the City Council approved a 30-year lease, with an additional 30-year option on the property rent-free to the History Center. The organization constructed a new museum building on the site that opened in May 2019. Since that time, the museum has brought on partners including the Sycamore Fire Preservation Company, which houses the 1923 Stutz in the garage space that was previously used for programming.

As part of the long-term lease agreement, the City would provide water and sewer, continue to mow the grass in warm weather months and plow snow in the winter months. Additionally, the City is responsible for maintenance of capital repairs such as the roofs on the City-owned buildings, HVAC systems, etc. The property and City-owned buildings are also carried on the City’s property insurance coverages.

Recently, representatives from the DeKalb County History Center approached the City about the possibility of taking on the property; if the City would continue with mowing and snow removal. Staff has reviewed the request and recommends the following:

- The lease agreement entered into May 2017 is declared null and void.
- The City conveys the property to DeKalb County History Center for \$1.00.
- The City agrees to continue mowing, snow removal and provide water and sewer services on the property for twenty-six years (the period of the initial lease).
- The DeKalb County History Center assumes responsibility for all buildings including insurance and any other improvements or maintenance on the property.
- In the event the DeKalb County History Center sells any part of the property or buildings included in this agreement over the next twenty-six years, the net proceeds (sale price less any investment made in the property) will be passed through to the City.
- The DeKalb County History will cover any closing costs associated with the transfer.

This agreement relieves the City of unknown costs that would compete for capital funds with the City's general operations. The City should also receive a small savings on insurance premiums by removing these properties from coverage.

Approval of this resolution memorializes the understanding between the City and DeKalb County History Center and authorizes the Mayor to execute the necessary documents to convey the property.

City Council approval is recommended.

14. CONSIDERATIONS

A. Consideration of an Administration Request for Direction Regarding the 2021-2022 Water and Sewer Fiscal Year Budgets.

In January, the City Manager introduced preliminary assumptions about revenue trends and spending priorities for general fund operations in the fiscal year beginning on May 1. The following report highlights the key revenue and spending features of the FY22 Water Fund and Sewer Fund budgets. These funds are commonly referred to as Enterprise Funds, meaning that they are self-supporting.

WATER FUND

Revenue

The Water Fund is self-supporting and receives revenue from user fees which serve as the principal funding source for the operations of the City's water system. The fund also pays the debt service utilized for capital improvements or repairs to the City's wells, two elevated water storage tanks, and 110 miles of water main.

Sycamore's water fee schedule charges a progressively lower per unit fee as the volume rises. Residents with the lowest rate of use—i.e. those using 400 cubic feet or less per billing period—pay \$3.24 per 100 cubic feet or a \$3.69 minimum bill. FY22 marks the fifth year of a gradual flattening of

the seven-tier system to two tiers in 2028. As a result, the first two tiers are reduced resulting in a slight savings for an average user. With the exception of Edgebrook mobile home park residents and users outside the City limits, the current schedule as of May 1, 2021 (less meter maintenance, radium removal charges and infrastructure improvement fees) is as follows:

First 400 cubic feet	\$3.24 per 100 cubic feet (\$3.69 min)
Next 300 cubic feet	\$3.09 per 100 cubic feet
Next 700 cubic feet	\$2.97 per 100 cubic feet
Next 1,300 cubic feet	\$2.59 per 100 cubic feet
Next 6,900 cubic feet	\$2.31 per 100 cubic feet
Next 7,400 cubic feet	\$2.07 per 100 cubic feet
All over 17,000 cubic feet	\$1.58 per 100 cubic feet

With an average monthly usage of 800 cubic feet (1,600 cubic feet used over the two-month billing cycle) the estimated water user fee portion of the bi-monthly water bill would be \$48.20 every two months, or \$24.10 per month based on the FY22 rates.

Operations

No new full-time hires are proposed in the Water Division. The Water Division will continue to operate and maintain approximately 110 miles of water main throughout the system.

Capital Improvements

Necessary capital improvements include overall system maintenance. These include maintenance and a long-term decision on water tower #1 (painting or new tower), bringing Well #7 back on-line on a permanent basis, a comprehensive meter replacement program and general maintenance and replacement of water main, valves and hydrants.

Well #7 was analyzed for radium multiple times last year. Results were satisfactory, and the well was put back into active status at a reduced pumping rate. Currently, the well is not tied into the SCADA, electronic control system. A plan to determine the best route for bringing it back on-line on a permanent basis and incorporating it into the SCADA system will be outlined in FY22. Preparation and planning for the improvements began in FY21 with Illinois Environmental Protection Agency (IEPA) low interest loan funds secured if needed.

Radium Treatment

A monthly radium treatment fee is charged based on the size of the water meter to offset the cost of the treatment. Accounts with meters that are 5/8th inch or 3/4th inch are charged \$6.75 per month. These accounts include nearly every residential user and some small businesses. As the size of the meter increases, the average use for that meter class and the tier structure is used to calculate a monthly fee.

The monthly base fee would need to increase to approximately \$7.20 for 5/8th inch or 3/4th inch meters to offset the projected cost for radium removal within the water distribution system. Given the newly implemented infrastructure improvement fee, staff has prepared a budget that will absorb the difference between expected radium removal costs (\$725,000) and projected revenue (\$687,000).

Underground Infrastructure Improvements

The 2019 Water Study highlighted several areas in town where investment should be made to improve water quality and water quantity (fire flows) throughout the system. These improvements will be made over several years utilizing the funds generated by the Infrastructure Improvement Fee the Council approved in FY21. This Fee is anticipated to generate approximately \$700,000 per year for watermain and system improvements. During FY22, plans will begin for the first watermain replacement projects funded by this revenue source. Construction of these projects are anticipated to begin in FY23.

In FY22 the Water Division budget will provide residents with \$1,000 in assistance (credit on their City utility bill) to replace privately owned lead service lines from the public watermain to the home. Details of the program will be presented for discussion in April.

Meter Maintenance

The Water Division will continue the meter replacement program. Currently, the City’s Water Division reads approximately 7,300 meters via three separate reading systems (Orion, Sensus and Trace) for water and sewer billing. A significant portion of meters require “walk-up”, or manual readings. As of January 2021, approximately 1,400 meters still need to be manually read.

The new water meters will allow for the consolidation of the reading systems, drastically increasing the efficiency of the meter reading process. The new meters are designed to have a 20-year battery life. Once these meters have been replaced, all the meters in Sycamore will have a wireless device that transmits the meter readings on a licensed radio frequency over a short distance to a handheld or mobile device. This program is expected to take approximately 3-4 more years to complete with the necessary resources allocated in the preliminary Water Division budget. There are no increases proposed for the meter maintenance fee in the FY22 Budget. The meter maintenance fee should be reviewed annually.

Financial Forecast

The tables below illustrate the FY22 revenues and expenditures associated with operating the water system in Sycamore (using the projected increase in the radium treatment fee).

Revenues:		Expenditures:	
User Fees	\$2,270,000	Personnel	\$738,998
Radium Treatment Fees	\$687,000	Commodities	\$123,000
Infrastructure Fee	\$702,000	Contractual	\$340,000
Water Meters	\$20,000	Radium Treatment	\$725,000
Permits/Fees	\$5,000	Other	\$270,000
Reserve Transfer	\$0	Equipment	\$250,000
Other	\$5,500	Water Main	\$702,000
Total	\$3,689,500	Perm. Improvements	\$103,000
		Debt Service/Transfers	\$413,460
		Total	\$3,665,458

The Water Fund debt service is as follows:

- 2003 IEPA Loan. The Water Fund will pay \$49,737 on the 2003 IEPA loan that funded the drilling of Well #9 on Airport Road.
- 2005 IEPA Loan. The Water Fund will pay \$55,022 in debt service related to the borrowing that funded the construction of the building and equipment of Well #9 on Airport Road.
- 2006 IEPA Loan. The Water Fund will pay \$66,697 on the 2006 IEPA loan which financed the radium removal equipment at wells 6 & 8.
- New IEPA Loan. The FY22 budget includes an allocation toward debt service associated with future water system improvements. The loan issuance and repayment schedule are dependent on when improvements are made. This allocation for FY22 (\$162,000) may be used for plan and design of the improvements.
- Sewer Fund. The Water fund will reimburse the Sewer Fund \$40,000 per year for 20 years as a result of prior transfers for liquidity.

The Water Fund as presented is balanced with no changes to the rate schedule and no additional fees.

City Council direction is requested.

SEWER FUND

Revenue

Like the Water Fund, the main source of revenue for the Sewer Fund comes from user fees. These user fees serve as the principal funding source for the operations of the City's wastewater treatment plant. The fund also pays the debt service for loans and bonds involving repairs or upgrades to the City's collection and wastewater treatment systems.

Operations

No new full-time hires are proposed in FY22. Staff will transition from the activated sludge plant to the new sequencing batch reactor plant that will be completed in early 2021. The sequencing batch reactor technology uses essentially the same process as the conventional activated sludge process, but the separation of solids from the liquid is accomplished in the same tank as the aeration process. This results in fewer tanks constructed, less site piping, and a smaller footprint.

Capital Projects

The proposed budget includes an allocation of \$250,000 to maintain the collection system. The collection system is the series of underground sewer mains and manholes that direct wastewater to the treatment plant. Collection system improvements include replacing and lining underground infrastructure that in some cases is over 100 years old.

Financial Forecast

No changes are proposed to the sewer rate of \$4.535 per 100 cu. ft. (748 gallons). The average homeowner (1,600 cubic feet used over two-month billing cycle) would pay \$36.28 per month for sewer service. User fees account for 98.2% of Sewer Fund revenues.

A recap of the Sewer Fund revenues and expenditures are listed below:

Revenues:		Expenditures:	
User Fees	\$3,740,000	Personnel	\$954,888
Permits/Fees	\$5,000	Commodities	\$240,000
Investment Interest	\$25,000	Contractual	\$585,000
Other	\$40,000	Other	\$223,000
Reserve Transfer	\$0	Equipment	\$223,000
Total	\$3,810,000	Perm. Improvements	\$138,000
		Transfers Out	\$1,444,852
		Total	\$3,808,740

The Sewer Fund debt service is as follows:

- 2009 IEPA Loan. The Sewer Fund will pay an estimated \$194,852 on the 2009 IEPA loan that has funded the Phase I project at the treatment plant, focusing on sludge dewatering. This debt will not be retired until 2031.
- 2019 IEPA Loan. The Sewer Fund will combine a portion of reserves with a low-interest IEPA loan to fund Phase III. The debt repayment will begin in FY22. \$1.2 million is included in the FY22 budget as a transfer to the 2019 IEPA Loan Fund for debt service payments.

Sample Utility Bill

An average monthly usage of 800 cubic feet of usage (1,600 cubic feet used over two-month billing cycle) and a ¾" meter are used to illustrate the estimated monthly and bi-monthly costs to demonstrate a sample City Utility Bill with the schedules outlined above:

Sample City Utility Bill

Using 1,600 cubic feet per 2-month billing period

	Per Month	Per Bill
Water User Fee	\$24.10	\$48.20
Meter Maintenance	\$1.54	\$3.08
Radium Treatment	\$6.75	\$13.50
Infrastructure Fee	\$6.90	\$13.80
Sewer User Fee	\$36.28	\$72.56
Refuse and Recycling	\$22.78	\$45.56
Total	\$98.35	\$196.70

Summary

Certain assumptions were made regarding operating revenues, connection fee revenue, operating expenditures and anticipated debt service associated with operations of the wastewater treatment plant. These figures anticipate a balanced budget consistent with the plans set out at four years ago to support operations and debt service related to the wastewater treatment plant expansion.

City Council direction is requested.

B. Consideration of the Proposed 2021 Street Maintenance Program.

The City's Public Works Department and Consulting Engineer have collaborated to prioritize the 2021 street maintenance list (FY22). This year the program will primarily include grind and overlay streets, one reconstruction and continuing the use of maintenance programs such as microsurfacing, cracksealing and rejuvenator. This year's program includes the projects that were postponed due to the unknown impacts of COVID-19 on sales tax projections in FY2021.

Overall, this summer's street maintenance program involves an estimated allocation of \$2,200,000 in capital funding toward street and related infrastructure repairs. This includes \$575,000 from Fund 7 (Motor Fuel Tax); \$1,475,000 from Fund 30 (Street Maintenance); \$150,000 from Fund 06 (Capital Assistance) to address hazardous sidewalks. The increase in MFT funding over the past two years is a result of IDOT's 2019 increase of the Motor Fuel Tax and third and fourth installments of the Rebuild Illinois Grant Funding provided by the Illinois Department of Transportation.

Last year, the MFT and locally funded projects were combined into one project resulting in more competitive bids. While there will be more paperwork and material testing, the cost savings far outweighs the disadvantages. Streets that only use local funds are deemed "non-participatory" by IDOT since those streets will utilize local funding.

The City will not have a DSATS STU allocation available this year, however a pavement analysis study will be completed utilizing 80% DSATS funding. This will provide the City with a condition assessment of every City street at a fraction of the cost if the City were going to conduct the study outside of DSATS (\$5,000). The City is also working with the Sycamore School District and DeKalb County for a potential bike path project to link the Peace Road pathway to Illinois Route 64, and downtown, via Johnson Avenue. Funds have been allocated toward the purchase of material for this bike path project.

City staff has compiled a thoughtful and objective list of priority repairs for the summer of 2021. The itemized street list takes the following factors into account:

- A variety of different paving techniques will be used to stretch the durability of the repairs, especially where a thorough reconstruction might be the best course but cannot be pursued because of revenue limitations.
- Continued emphasis is placed on maintaining existing infrastructure
- The City will use microsurfacing for the third time in the past four years.
- When possible, the City is collaborating with DeKalb County to achieve lower prices.

- The City’s Public Works Department will self-perform sidewalk replacement, patching, and structure adjustments to maximize the scope of the project.
- The City’s locally funded grind and overlay project will be consolidated with the MFT project to achieve better pricing.
- The City’s local bidder preference policy should continue to be suspended.
- A contingency has been included, however if unforeseen items are not encountered and favorable bid prices are received, a street or streets can be added. These are labeled as “Contingency” in the table below and estimate.
- The City will provide notice or assist in distributing notice to residents and businesses regardless of the funding source.

The following is a detailed scope of the proposed projects for FY 2022.

MFT and Locally Funded		
Street	Limits	Description of Work
Plaza Drive	DeKalb Avenue to End of cul-de-sac	<ul style="list-style-type: none"> • Surface removal/overlay • Spot curb and sidewalk removal/replacement
Pebblewood Court	Russet Lane to End of cul-de-sac	<ul style="list-style-type: none"> • Surface removal/overlay • Spot curb and sidewalk removal/replacement
Crosby Avenue	Fair Street to West End (Curbed Section)	<ul style="list-style-type: none"> • Surface removal/overlay • Base Repair • Spot curb and sidewalk removal/replacement
Cloverlane Drive	Fairway Lane to South (135')	<ul style="list-style-type: none"> • Surface removal/overlay • Spot curb and sidewalk removal/replacement
North Cross Street (South Section)	Box Culvert to Loomis Street	<ul style="list-style-type: none"> • Surface removal/overlay • Base Repair/ Reconstruction as needed • Curb and Spot Sidewalk removal/replacement
North Cross Street (North Section)	Box Culvert to North End	<ul style="list-style-type: none"> • Surface removal/overlay • Base Repair/ Reconstruction as needed • Storm Sewer Improvements • Curb and Spot Sidewalk removal/replacement

Locally Funded		
Street	Limits	Description of Work
Reston Ponds Subdivision	Fulton Lane Brower Place Wilkins Road Rogers Way Bailey Road Leah Court Thurrow Street Reston Court Ohio Grove Chautauqua Lane	<ul style="list-style-type: none"> • Sidewalk Removal and Replacement • Structure Adjustment • Pavement Patching • Microsurface • (Fiber Cracksealing completed in 2020)
Fiber Cracksealing Townsend Woods Subdivision	Penny Lane Millie Circle Kevin Street Oxford Circle Martin Street Hadley Court Maplewood Drive Abbey Lane Rachel Circle Jackson Blvd Ashwood Drive Arneita Street Katherine Street	<ul style="list-style-type: none"> • Fiber Cracksealing of the pavement to preserve it for anticipated microsurfacing in 2022
Cracksealing	Various	<ul style="list-style-type: none"> • \$100,000 allocation for preventative maintenance
Rejuvenator	Various	<ul style="list-style-type: none"> • Preventative maintenance \$70,000 part of DeKalb County contract

State, Federal and Locally Funded		
Street	Limits	Description of Work
Potential Bike Path (\$30,000 Material Purchase)	Sarah Drive to Johnson Avenue	<ul style="list-style-type: none"> • City of Sycamore and DeKalb County collaborative effort to provide a link from Peace Road to IL Route 64. It would link the Peace Road Path to Downtown Sycamore

With the Council’s support, the City will advertise for bids for the resurfacing and concrete portion of the project in April. Micro-surfacing will go to bid in early summer and crack-sealing later in the summer. Construction would start soon after the start of the fiscal year, with completion scheduled prior to Pumpkin Fest.

City Council direction is requested.

C. Consideration of an Extension to the Contract Between the City of Sycamore and the Sycamore Chamber of Commerce for Visitor Attraction and Economic Development.

A one-year contract between the City of Sycamore and the Sycamore Chamber of Commerce for tourism and community development services expires at the end of fiscal year 2021.

Typically, the partnership agreements have been for three years and are funded from hotel and motel tax receipts. The past two-years the City provided \$55,000 and \$42,000, respectively, in support to the Chamber, which had amounted to roughly 25% of the receipts for the three previously audited years. Receipts estimated at \$72,000 for FY2021 are considerably lower than the roughly \$168,000 to \$220,000 generated the previous three years.

It is difficult to gauge how and when hotel stays will recover. It is likely that a portion of business travel will be reduced and replaced by electronic meeting platforms which will impact hotel stays. Hotel/Motel Tax revenues have typically supported general operations, the downtown and gateway grant programs, the Chamber Agreement, the DCEDC agreement and Voluntary Action Center. In FY22, the Hotel/Motel Tax will continue to support general operations and a reduced transfer to the façade improvement program. The City will need to find alternative funds to continue to support the Chamber, DCEDC and VAC.

The Chamber provides the following services to the City:

- 1) Maintaining a professional staff including a full-time Executive Director and Discover Sycamore/Tourism Director to maintain a visitor attraction program and to assist the City in its business attraction efforts.
- 2) Providing periodic oral presentations to the City Council regarding ongoing tourism and community development activities of the Chamber.
- 3) Providing periodic reports to the City Manager identifying (a) efforts to market Sycamore to visitors; (b) the impact of sponsored events in drawing day trippers or overnight guests to Sycamore; and (c) the number and nature of inquiries concerning available Sycamore retail space.
- 4) Maintaining a current database concerning downtown Sycamore office and retail space including available space, rent per square foot, associated utility costs, and contact persons.
- 5) Providing advice and assistance to the City on business and industry retention matters. This means informing the City Manager of any confirmed intentions of local businesses to expand or relocate as soon as they are learned.

The City's obligations for FY21 included the following:

- 1) Providing the Chamber a grant of Forty-Two Thousand Dollars (\$42,000) to partially offset the cost of the Discover Sycamore/Tourism Director and to help finance a variety of marketing and advertising aimed at attracting visitors and supporting local businesses.

2) The referral of retail prospects to the Chamber for further information about vacant downtown storefronts and other retail locations.

3) Informing the Chamber as soon as practicable about any likely changes in the City's tax policy, retention policy, incentive policy, and any other policies that may be critical to the Chamber's business attraction and retention efforts. Toward this end, regular contact is maintained between the City Manager and the Chamber staff, and the City Manager sits as an ex-officio member of the Chamber Board of Directors (the School District and Park District also have ex-officio representatives on the Chamber board).

4) Work cooperatively with the Chamber to help expand its funding base through public grant sources. This assistance typically takes the form of information regarding the City's demographics and its attractions.

Both the City and the Chamber are interested in continuing the agreement. Staff has identified \$40,000 within the draft FY22 budget to continue to support this partnership.

The Chamber will continue to provide the same services as outlined above while recognizing the City as a sponsor. Both organizations will continue to work together to support our businesses as we move forward and continue to navigate the impacts of COVID-19. Staff recommends that the agreement be on a year-by-year arrangement to allow a review of Hotel/Motel Tax revenue a year from now.

City Council direction is requested.

D. Consideration of a Recommendation by the Liquor Commissioner to Reduce FY22 Liquor License Fees for Class A, B, C, E, and VG Renewals.

The COVID-19 pandemic has impacted sit down food and drink establishments. While there were times that these businesses were able to operate in some capacity, there have been limits and at times prohibitions on indoor service. Last spring, the City deferred payment of liquor licenses to help businesses navigate the early impacts of the pandemic. The impact of the pandemic has strained businesses causing some to close permanently and others to take any steps necessary to keep operating.

License fees are payable on or before April 30th for the upcoming year. Positivity rates trending in the right direction and the vaccine slowly being administered suggest that the coming year should be better than the previous. To offset a small portion of the impact of the past year, the Liquor Commissioner is proposing that the license renewal fee for Class A: Restaurants, Class B: Bars, Class C: Clubs, Class E: Bowling Alley, Park District Clubhouse, and Theatre, and Class VG: Video Gaming Parlors be reduced by 50% for the coming fiscal year.

With Council concurrence, a letter outlining the fee reduction will be sent to the respective businesses. This reduction will only apply to renewals; meaning new licenses obtained after May 1, 2021 will be charged the fee outlined in the City Code.

City Council approval is recommended.

E. Consideration of a Police Department Recommendation to Purchase a 2021 Ford Utility Interceptor through the Suburban Purchasing Cooperation Competitive Bid Contract #151 from Currie Motors in Frankfort in the amount of \$34,326.00.

This new vehicle is intended to replace a Ford Utility Patrol Interceptor that has approximately 100,000 miles.

A price was obtained from the Suburban Purchasing Cooperative (SPC) which is a joint purchasing program sponsored by the Northwest Municipal Conference (NWMC), DuPage Mayors & Managers Conference (DMMC) South Suburban Mayors and Managers Association (SSMMA), and Will County Governmental League (WCGL). The SPC awarded a cooperative contract to Currie Motors in Frankfort following a competitive bid process.

The cooperative bid price through the Suburban Purchasing Cooperative, Contract #152, is \$34,326.00. The Police Department recommends purchase of the 2021 Ford Utility Interceptor from Currie Motors in Frankfort, IL for the contract price. This expenditure will come from general ledger account number 22-000-8521.

City Council approval is recommended.

F. Consideration of a Public Works Recommendation to Purchase Two 2021 Ram 1500 Crew Cab 4x4 Pickup Trucks from Roesch Truck Center of Elmhurst, Illinois in the Amount of \$54,774.00.

The Public Works Administration utilizes three vehicles, with the plan to have four full-time staff members during this construction season as the addition of a staff engineer was approved in the FY21 budget. This consideration is for a two-new Dodge Ram pick-up trucks. One of the current vehicles will be utilized by the staff engineer and the other will be passed down to replace a 1997 Chevy Blazer. Pick-up trucks provide interior space required to transport and store equipment inside the cab with the flexibility to deliver commonly used construction and operational equipment such as barricades, valve keys, and adjusting rings to the field.

A price was obtained from the Suburban Purchasing Cooperative (SPC) which is a joint purchasing program sponsored by the Northwest Municipal Conference (NWMC), DuPage Mayors & Managers Conference (DMMC) South Suburban Mayors and Managers Association (SSMMA), and Will County Governmental League (WCGL). The SPC awarded a cooperative contract to Roesch Truck Center of 200 W Grand Avenue in Elmhurst following a competitive bid process.

The Public Works Department recommends purchase of two Ram 1500 Crew Cab 4x4 Pickup Trucks from Roesch Truck Center of Elmhurst IL for the contract price of \$27,387.00 each for a total of \$54,774.00. This expenditure will be split with \$27,387 coming from account number 22-000-8521 and 06-000-8639.

City Council approval is recommended.

G. Consideration of a Public Works Recommendation to Purchase a 2021 Ford F250 4x4 Pickup Truck and Plow from Currie Motors Fleet of Frankfort, Illinois in the Amount of \$32,832.00

This Ford F250 4x4 replaces an existing 2002 F350. The cost will be split equally between the Sewer and General Funds. The price includes a plow and tow package allowing the vehicle to be more versatile. Since it is intended to be purchased through a cooperative purchase program, the value of a trade in cannot be directly discounted from the price. The existing vehicle will be sold to through a public equipment auction site with the proceeds being deposited back in the respective budgets.

A price was obtained from the Suburban Purchasing Cooperative (SPC) which is a joint purchasing program sponsored by the Northwest Municipal Conference (NWMC), DuPage Mayors & Managers Conference (DMMC) South Suburban Mayors and Managers Association (SSMMA), and Will County Governmental League (WCGL). The SPC awarded a cooperative contract to Currie Motors Fleet of Frankfort, Illinois following a competitive bid process.

The Public Works Department recommends purchase of a 2021 Ford F250 4x4 Pickup Truck from Currie Motors Fleet of Frankfort, Illinois for the contract price of \$32,832.00. The costs will be split with \$16,416 coming from 04-751-8521 and 22-000-8521.

City Council approval is recommended.

15. OTHER NEW BUSINESS

16. ADJOURNMENT