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**SYCAMORE CITY COUNCIL – REGULAR MEETING**  
**MINUTES OF June 17, 2019**

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**ROLL CALL**

Mayor Lang called the meeting to order at 7:00 p.m. and City Clerk Mary Kalk called the roll. Those Alderpersons present were: Pete Paulsen, Virginia Sherrod, Chuck Stowe, Alan Bauer, Steve Braser, and Josh Huseman. Nancy Copple and Rick Kramer were absent. City Attorney Keith Foster was also present.

**INVOCATION** – Mayor Lang welcomed Father George Jallour, St. Peters Episcopal Church, who is new to Sycamore and who gave the invocation.

**PLEDGE OF ALLEGIANCE** Led by Sycamore Softball Spartan Mindy Smits.

**APPROVAL OF AGENDA**

**MOTION**

Alderperson Braser moved to approve the agenda and Alderperson Sherrod seconded the motion.

**VOICE VOTE**

Mayor Lang called for a voice vote to approve the motion. All Alderpersons voted aye. Motion carried 6-0.

**AUDIENCE TO VISITORS - None**

**CONSENT AGENDA**

- A. Approval of the Minutes for the Regular City Council Meeting of June 3, 2019.
- B. Payment of the Bills for June 17, 2019 in the amount of \$1,734,495.47.
- C. TIF Grant Close-Out for 403 Edward Street.

**MOTION**

Alderperson Bauer moved to approve the Consent Agenda and Alderperson Stowe seconded the motion.

Alderman Bauer noted that it is the TIF Grant being closed out and not the TIF itself.

**ROLL CALL VOTE**

Mayor Lang called for a roll call vote to approve the motion. Alderpersons Paulsen, Sherrod, Stowe, Bauer, Braser, and Huseman voted aye. Motion carried 6-0.

**PRESENTATION OF PETITIONS, COMMUNICATIONS, AND BILLS**

- A. Recognition of the 2019 IHSA Class 3A Champion Girls Softball Team.

Coach Jill Carpenter introduced team members Melani Sablan, Mindy Smits, Allison Polly, Faith Reynolds, Amanda Swedberg, Erin Simmons, and Hannah Mizgalski. Not present were Haley Trela, Mia Richards, Gracyn Gabriel, Kenzie Schlosser, Emily Torson, and Shannon Edwards. She said this team set the school records for wins and are the first team in a bracketed sport at Sycamore High School to win a sports championship at State. Mayor Lang presented the team with the sign.

- B. Recognition of 2019 IHSA Gymnastics Floor Exercise Champion Madison Hickey.

Mayor Lang introduced and presented the sign to Madison Hickey who was also Vault Champion last year. She also won the National High School Vault Champion against 13 states.

**REPORT OF OFFICERS**

**City Manager – Brian Gregory** echoed how proud he is of the softball team and Maddie. There is a map on the City's website of the rejuvenator street project that is starting this week throughout different sections of town. This extends the life of the streets. Concrete work, as part of the street maintenance program, will start this week in Foxpointe. Improvements will begin in Johnson's Junction for tying the look into the downtown. He thanked Public Works, who made the athlete's street

signs in-house and thanked Illinois Department of Transportation (IDOT) for the larger street signs that will go up on the edge of town.

**Police Chief – Jim Winters** said there will be an Internet Safety presentation for parents at the Sycamore Public Library on June 27<sup>th</sup> at 6:30 p.m. to bring awareness of social media and the technology that kids are involved with. He congratulated and acknowledged Sergeant Justin Kness, who graduated last Friday from Northwestern University Police School of Staff of Command. This is a well-known school for leaders of law enforcement and is a rigorous 10 week course of academics covering operations, personnel management, staffing strategies, leadership, techniques, and crime prevention. They are proud of him.

**Fire Chief – Pete Polarek** added his congratulations to the ladies for their accomplishments and thanked the team for the ball. The department participated in Touch-A-Truck last week, as part of Tuesdays on the Town, which had a great turnout and was successful. He said in regards to the fire hydrant that was struck by a vehicle on Saturday, the water department was notified early and by the time he drove by to check, it had already been repaired and painted. Kudos to the Water Department, as it is a good example of the unsung work that Public Works does on a routing basis.

**Assistant Director of Public Works – Matt Anderson** deferred his comments for the agenda items.

**Treasurer/Asst. to the City Manager – Adam Orton** said the May Treasurer's Report has a benchmark of 8% on a cash basis. They have received one of five property tax installments. The City and State Sales Tax are both slightly below the benchmark, however, these receipts represent February's collection, which is traditionally low. Service Charges reflect the ambulance fees effective May 1<sup>st</sup>. Revenues are at 10% and the General Fund Expenditures are at 9.5% which is due to May being a three payroll month. With the market dip, both pension funds saw decreases. Auditors will be present, in two weeks, to do field work which, will last a full week.

**Building & Engineering Director – John Sauter** said they've reviewed the final plat and engineering plans for the new Park District Soccer Complex on Airport Road and hope to bring the plat before the Planning & Zoning Commission in July. The project is out to bid and he expects work to begin at the site sometime this summer. They're planning to bring the 2015 International Code adoption before the Council in September, with an effective date of January 1, 2020, so you'll hear more about that is upcoming meetings. In the meantime, they're updating internal forms and preparing for the new code series.

**Director of Human and Administrative Resources – Maggie Peck** said the City's risk liability carrier Corkill Insurance was here to review the survey that she and Assistant Director of Public Works, Jake Keck did of the Public Works department and the building to identifying needs for future trainings. The City's website has been updated and all employee forms are being uploaded so they are readily available. She gave a "shout-out" to Public Works for when the softball team won the State Championship on Saturday, she made one call to Foreman of Street Division Andy Siebrasse, who put the Spartan Flags up downtown before the parade. She congratulated the team and Madison.

**City Engineer – Mark Bushnell** - absent

#### **REPORTS OF STANDING COMMITTEES**

Finance – Alan Bauer - no report

Public Safety – Pete Paulsen - no report.

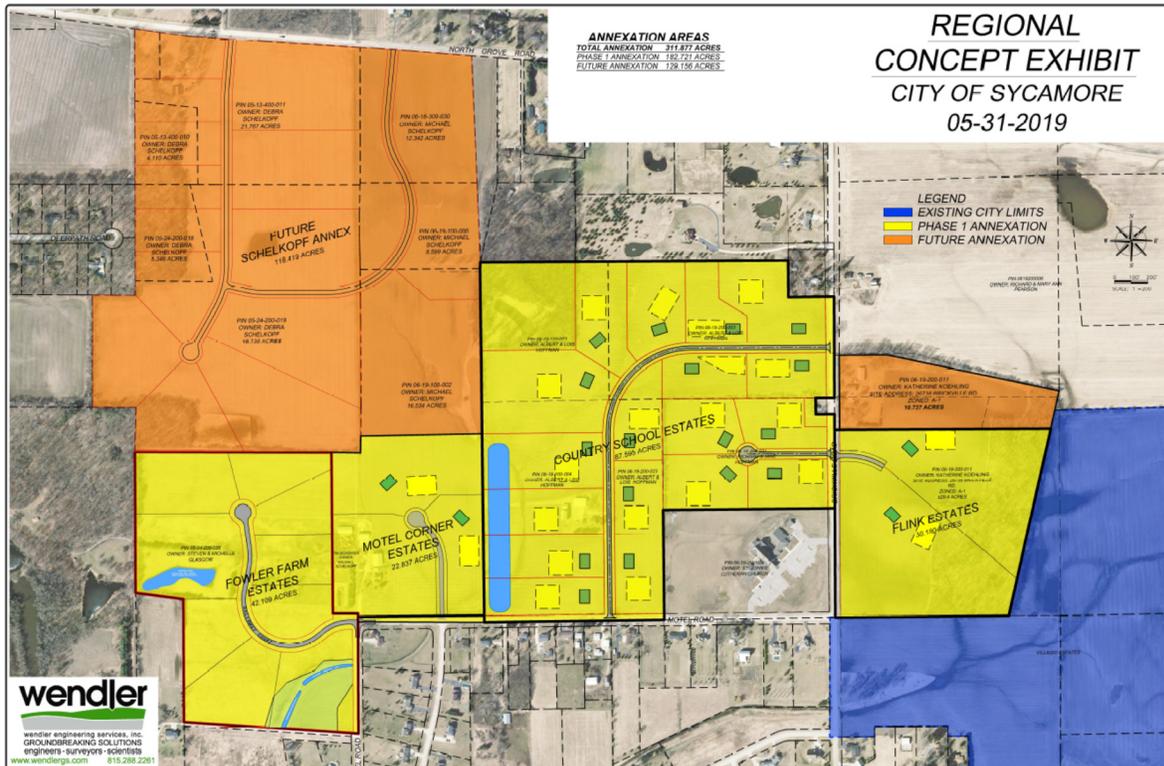
Public Works – Chuck Stowe - no report

#### **PUBLIC HEARINGS - None**

#### **ORDINANCES**

**A. Ordinance 2019.05—An Ordinance Annexing Phase I of the Northwest Sub Area, Consisting of 182.721 Acres Including Flink Estates (Katherine J. Koehling Properties: 06-19-200-011), Country School Estates (Albert and Lois Hoffman Properties: 06-19-100-004, 06-19-100-003, 06-19-200-023, 06-19-200-003) Country School Estates (Richard and Jane Hoffman Properties: 06-19-200-021) Motel Corner Estates (Michael Schelkopf Properties: 05-24-200-025, Part of 06-19-100-002) and Fowler Farm Estates (Steven Glasgow Properties: 05-24-200-026) to the City of Sycamore, Illinois. First and Second Reading.**

City Manager Brian Gregory pointed everyone to look at the Regional Concept Exhibit below for the area being proposed for annexation. This is Phase I of the Northwest Sub Area Plan.



He gave a brief history:

- February 2011: City Council approved the Northwest Sub Area Plan for Rural Residential.
- Fall 2015: Six land owners petitioned for Annexation Agreements totaling 300.99 acres and was denied and subsequently was voted to reconsider and be referred back to the Plan Commission for future consideration.
- January 2016: Joint Workshop of City Council and Plan Commission to discuss concerns and bulk regulations. There were also meetings at Sportsman’s Club to work on development details, where amendments to the Unified Development Ordinance (UDO) were ultimately approved in March 2016.
- May 2016: Annexation Agreements approved after Public Hearing, Plan Commission, and City Council consideration.

Tonight, the petitioners are asking for annexation consistent with the annexation agreement. Phase I is 182.721 acres which will be rezoned to R-4 Rural Residential upon annexation, as required by agreement. This is at stage 3 in the development step from annexation to construction as seen below:

<p><b><u>1. Annexation Agreement</u></b></p> <ul style="list-style-type: none"> <li>• Defines and dictates the rules of annexation.</li> <li>• Establishes zoning upon annexation.</li> <li>• Annexation occurs later in development process.</li> </ul>	<p><b><u>2. Concept Plan</u></b></p> <ul style="list-style-type: none"> <li>• Concept Plan submittal.</li> <li>• Review by staff and Plan Commission.</li> <li>• Requires Plan Commission support to continue.</li> </ul>	<p><b><u>3. Petition to Annex</u></b></p> <ul style="list-style-type: none"> <li>• Petition to Annex and Plat of Annexation submitted.</li> <li>• Typically are submitted concurrent with Preliminary Plat.</li> <li>• Requires approval from the City Council.</li> </ul>	<p><b><u>4. Preliminary Plat</u></b></p> <ul style="list-style-type: none"> <li>• Submitted to the Plan Commission and City Council.</li> <li>• Approval of the preliminary plat allows the preparation of the final plat.</li> </ul>	<p><b><u>5. Final Plat</u></b></p> <ul style="list-style-type: none"> <li>• Submitted to the Plan Commission and City Council.</li> <li>• Approval allows the commencement of construction.</li> </ul>
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He said there are still steps to be taken even after tonight, with the Preliminary and Final Plat, which is where all the detail is shown. This could come as early as July, but the petitioners said this will come in phases. From the agenda, he reviewed the details for; City Services, Code and Development Fees, Schools, Parks and Library, Streets and Common Areas, Stormwater, Sycamore Sportsmen's Club, Bulk Development Regulations, Accessory Buildings, Vertical Standards, Parking Standards, and Keeping of Livestock or Domesticated Animals. Flink Estates would be first and continue so that all properties in Phase I would be contiguous. The petition for annexation has been made to the Park District, as required by the annexation agreement and all other taxing bodies, that are required, have been notified, per the regulation of the State. Although, there was a public hearing for any public testimony for the annexation or rezoning, there was very little.

Joe Lind, 28152 Brickville Road, Sycamore, IL representing the Sportsmen's Club inquired about the Park District paving along the Kishwaukee River and asked if that plan is going through the Sportsmen's Club.

City Manager Brian Gregory said that there is no plan, as he understands. It was a provision in the annexation agreement that allowed the Park District to negotiate with petitioners, that in lieu of the land-cash fees the city requires, they can negotiate to trade paving for that provision. He can't speak on what their plans are but said that would be something that would be negotiated and would have to comply with the Land-Cash code.

Joe Lind said he would hate to have it shut off since the rifle range is positioned toward the Kishwaukee River.

City Manager Brian Gregory said he would pass that along to the Park District.

Alderman Braser asked if the City is involved with the Homeowner's Association (HOA) planning and what the penalty is if they dissolve it.

City Manager Brian Gregory said there was something taken into account when the annexation agreement was written, that if the HOA is insolvent, there is a provision for a backup special service area. So, if the city had to come in and take over the private roadways, that area can be taxed at a rate commensurate with what the services are needed to maintain the roads.

Alderman Braser asked for beyond road maintenance, is the HOA requiring maintenance of the empty lots and will they still be able to plant crops on empty lots.

City Manager Brian Gregory said the annexation agreement allows for existing uses to continue, so we could see some crops. He said the actual responsibility of the HOA versus the homeowners will be written in the covenants, which will come back with the final plats. It's possible that they will see four to five different developments within the phases over time and possible that one HOA could govern multiple pieces or that each has its own HOA.

Alderman Braser confirmed that the maintenance of the properties doesn't wait to the end.

City Manager Brian Gregory said City Code would be followed for that.

#### **MOTION**

Alderman Stowe moved to waive First Reading for Ordinance 2019.05 and Alderman Braser seconded the motion.

#### **VOICE VOTE**

Mayor Lang called for a voice vote to approve the motion. All Aldermen voted aye. Motion carried 6-0.

#### **MOTION**

Alderman Stowe moved to approve Ordinance 2019.05 and Alderman Paulsen seconded the motion.

#### **ROLL CALL VOTE**

Mayor Lang called for a roll call vote to approve the motion. Aldermen Paulsen, Sherrod, Stowe, Bauer, Braser, and Huseman voted aye. Motion carried 6-0.

**B. Ordinance 2019.06—An Ordinance Authorizing the Re-Zoning of Certain Properties in Phase I of the Northwest Sub Area From R-1 Residential to R-4 Rural Residential, Including Flink Estates (Katherine J. Koehling Properties: 06-19-200-011), Country School Estates (Albert and Lois Hoffman Properties: 06-19-100-004, 06-19-100-003, 06-19-200-023, 06-19-200-003), Country School Estates (Richard and Jane Hoffman Properties: 06-19-200-021), a Portion of Motel**

**Corner Estates (Michael Schelkopf Properties: 05-24-200-025) and Fowler Farm Estates (Steven Glasgow Properties: 05-24-200-026) in the City of Sycamore, Illinois. First and Second Reading.**

City Manager Brian Gregory said the excerpt from the annexation agreement that is in the agenda follows:

*A. At the same meeting of the Corporate Authorities at which annexation of the Property to the City is accomplished, the Corporate Authorities shall, provided the then Owners have submitted all appropriate petitions, plats and plans in accordance with the requirements of the Unified Development Ordinance, enact such ordinances, adopt such resolutions, and take such actions as are necessary to rezone the Property as set forth in Paragraph B following.*

*B. The City agrees to allow and approve development of the Property consistent with the zoning of R-4 Rural Residential.*

He said this would rezone the vast majority of the properties in Phase I, but there is one parcel 06-16-100-002 in the Schelkopf properties that bisects the two phases. Additional work was required to get that rezoned, so that will come back in July for rezoning. These went to the Planning and Zoning Commission on June 10<sup>th</sup> and after public notice, came forward with a vote of 10-0 for approval.

**MOTION**

Aldersperson Stowe moved to waive First Reading for Ordinance 2019.06 and Aldersperson Paulsen seconded the motion.

**VOICE VOTE**

Mayor Lang called for a voice vote to approve the motion. All Alderspersons voted aye. Motion carried 6-0.

**MOTION**

Aldersperson Stowe moved to approve Ordinance 2019.06 and Aldersperson Paulsen seconded the motion.

**ROLL CALL VOTE**

Mayor Lang called for a roll call vote to approve the motion. Alderspersons Paulsen, Sherrod, Stowe, Bauer, Braser, and Huseman voted aye. Motion carried 6-0.

**C. Ordinance 2019.07—An Ordinance Amending Title 8, “Water and Sewer,” Chapter 4, “Sewer Use and Service,” Section 2, “Sewer Connection Charges,” and Section 4, “Sewer Discharge and Connection Requirements,” of the City Code of the City of Sycamore, Illinois. First and Second Reading.**

City Manager Brian Gregory said this item that was discussed at length in 2016 deals with connection to the sewer system. Currently, the City Code requires connection, but this ordinance would exempt those properties with R-4 zoning classification from that requirement. The second piece deals with the annexation fees. The standard annexation fee is \$3,000 per acre, of which \$1,000 of that goes directly to the sewer fund. Through negotiations when the annexation agreements were approved, it called for a \$2,500 per acre annexation fee, which will go in the General Operations Fund. Again, this was discussed in 2016, but needed to wait for the concept to come forward before making changes to the City Code.

**MOTION**

Aldersperson Braser moved to waive First Reading for Ordinance 2019.07 and Aldersperson Sherrod seconded the motion.

**VOICE VOTE**

Mayor Lang called for a voice vote to approve the motion. All Alderspersons voted aye. Motion carried 6-0.

**MOTION**

Aldersperson Braser moved to approve Ordinance 2019.07 and Aldersperson Sherrod seconded the motion.

**ROLL CALL VOTE**

Mayor Lang called for a roll call vote to approve the motion. Alderspersons Paulsen, Sherrod, Stowe, Bauer, Braser, and Huseman voted aye. Motion carried 6-0.

**D. Ordinance 2019.08—An Ordinance Amending Title 8, “Water and Sewer,” Chapter 2, “Water Use and Service,” Section 2, “Connections,” of the City Code of the City of Sycamore, Illinois. First and Second Reading.**

City Manager Brian Gregory said this is a companion ordinance, as water connections are required and this would exempt that connection requirement for properties zoned R-4 Rural Residential.

**MOTION**

Aldersperson Braser moved to waive First Reading for Ordinance 2019.08 and Aldersperson Sherrod seconded the motion.

**VOICE VOTE**

Mayor Lang called for a voice vote to approve the motion. All Alderspersons voted aye. Motion carried 6-0.

**MOTION**

Aldersperson Braser moved to approve Ordinance 2019.08 and Aldersperson Sherrod seconded the motion.

**ROLL CALL VOTE**

Mayor Lang called for a roll call vote to approve the motion. Alderspersons Paulsen, Sherrod, Stowe, Bauer, Braser, and Huseman voted aye. Motion carried 6-0.

**E. Ordinance 2019.09—An Ordinance Approving an Amendment to Article 5.3. – Permitted Uses of the Sycamore Unified Development Ordinance to Amend Table 5.3.1.H to Authorize a Special Use in the R-1, R-2 and R-3 Residential Zoning Districts Within the City for Continuation of a Professional Office if the Same Previously Existed on the Site Due to Past Special Use Approval in the City of Sycamore, Illinois. First and Second Reading.**

City Manager Brian Gregory said this comes from the Planning and Zoning Commission with a favorable recommendation by a vote of 10-0 after a public hearing. It came to staff's attention that the prior zoning ordinance allowed for professional office uses as a Special Use in residentially zoned areas, the UDO did not. To rectify this type of situation, staff is proposing an amendment to the UDO to make professional offices a special use in R-1, R-2 and R-3 residential districts provided that a special use for professional offices previously existed for the property in question. This came to staff's attention when Morningstar Media prepared to vacate the company's offices at 240 Edward Street. The property in question is zoned residential and has housed Morningstar Media for approximately fifteen years after a special use permit was granted in late 2003. Prior to Morningstar Media occupying the building, it was the home of the Masonic Temple for a number of years. Adoption of the proposed amendment to allow for a special use in residential zoning districts does not guarantee the special use will be granted, rather it offers the option for a continuation of a similar use after the circumstances are reviewed against the special use criteria:

- A. The proposed structure or use at the particular location requested is necessary or desirable to provide a service or a facility which is in the interest of the public and will contribute to the general welfare of the neighborhood or community;*
- B. The proposed structure or use will not have a substantial adverse effect upon the adjacent property, the character of the neighborhood, traffic conditions, utility facilities and other matters affecting the public health, safety, and general welfare; and*
- C. The proposed structure or use will be designed, arranged, and operated so as to permit the development and use of neighboring property in accordance with the applicable district regulations.*

Upon the transfer of ownership or change in use, the new owner would need to apply for a special use and the process would commence and include public notice, a public hearing, consideration by the Planning and Zoning Commission and require action by the City Council.

The table of permitted uses would be amended as follows:

**Table 5.3.1**

H. PERSONAL AND BUSINESS SERVICES USES	AG	R-1	R-2	R-3	R-4	C-1	C-2	C-3	C-4	M-1	M-2	ORI
Private Clinic, Second Floor or Higher							S	P		S		
Professional Office						P	P	P	P	P		
Professional Office, Second Floor or Higher							P	P		P		
Propane Tank Exchange, accessory to another use								P		P		

Alderman Braser asked if Morningstar owns and wants to sell the Edward Street building.

City Manager Brian said yes, they do and this is just one example as there could be others so, this would allow for a special use for professional offices in R-1, R-2, or R-3 provided there was a past special use for professional offices in place and would allow a continuation.

Alderman Bauer asked if anyone at any time can petition for a special use on their property.

City Manager Brian Gregory said they can't if it is not a permitted use or special use. He talked about pyramidal zoning where if a property was zoned commercial or manufacturing, you might see in an old part of town, where it was all manufacturing and part developed residential. In pyramidal zoning, you could do anything up to manufacturing zoning, which became incongruent zoning over time. Now, it's prescriptive zoning, so if it's residential, it has be residential unless there is some variation and the special use allows for that provided that the UDO calls for that allowance.

#### **MOTION**

Alderman Paulsen moved to waive First Reading for Ordinance 2019.09 and Alderman Braser seconded the motion.

#### **VOICE VOTE**

Mayor Lang called for a voice vote to approve the motion. All Aldermen voted aye. Motion carried 6-0.

#### **MOTION**

Alderman Paulsen moved to approve Ordinance 2019.09 and Alderman Huseman seconded the motion.

#### **ROLL CALL VOTE**

Mayor Lang called for a roll call vote to approve the motion. Aldermen Paulsen, Sherrod, Stowe, Bauer, Braser, and Huseman voted aye. Motion carried 6-0.

#### **F. Ordinance 2019.10—An Ordinance Approving the Request of Kishwaukee Bible Church for the Resubdivision of Lots 1 & 2, Part of Lot 14 and Part of the Vacated Alley in Block 14 of the Assessor's Plat of the Original Town of the Property Located at the Northwest Corner of State and Maple Streets (PIN number 06-32-255-041) in the City of Sycamore, Illinois. First and Second Reading.**

City Manager Brian Gregory said this comes after a public hearing at the June 10<sup>th</sup> Plan Commission meeting with a favorable recommendation by a vote of 10-0. This is a straight forward re-subdivision which would create two lots; Lot 1, 201 W. State Street is 3,520 square feet and Lot 2, 109 N. Maple Street is 2,508 square feet. The petitioner notes that the buildings were constructed as separate structures and have individual utilities, ingress/egress, foundations and structural supports. The property is zoned C-2, Downtown Business District and both lots/buildings would continue to have the same zoning. He said this would allow them to sell lot 2. Jeff Lewis is present on behalf of the petitioner to answer any questions.

#### **MOTION**

Alderman Stowe moved to waive First Reading for Ordinance 2019.10 and Alderman Paulsen seconded the motion.

#### **VOICE VOTE**

Mayor Lang called for a voice vote to approve the motion. All Aldermen voted aye. Motion carried 6-0.

#### **MOTION**

Alderman Stowe moved to approve Ordinance 2019.10 and Alderman Paulsen seconded the motion.

#### **ROLL CALL VOTE**

Mayor Lang called for a roll call vote to approve the motion. Aldermen Paulsen, Sherrod, Stowe, Bauer, Braser, and Huseman voted aye. Motion carried 6-0.

#### **G. Ordinance 2019.11—An Ordinance Amending Title 5, "Police Regulations," Chapter 4, "Miscellaneous Offenses," to Create a New Chapter 20, "Theft," of the City Code of the City of Sycamore, Illinois. First and Second Reading.**

City Manager Brian Gregory said this ordinance comes from the Police Department to create a local ordinance for retail theft and thefts and to provide officers discretion when enforcing thefts, to be written as a local ordinance violation or a State criminal arrest. He said the penalty for violating this ordinance would be \$150 for the first offense and \$250 for subsequent offenses.

Chief Winters said that the City has similar offenses covered under the City code, such as disorderly conduct, fighting in the City, and possession of small amounts of cannabis. This ordinance would align with those and would establish the fines.

City Manager Brian Gregory said this is a new fine structure for this offense.

#### **MOTION**

Alderson Paulsen moved to waive First Reading for Ordinance 2019.11 and Alderson Huseman seconded the motion.

#### **VOICE VOTE**

Mayor Lang called for a voice vote to approve the motion. All Aldersons voted aye. Motion carried 6-0.

#### **MOTION**

Alderson Paulsen moved to approve Ordinance 2019.11 and Alderson Huseman seconded the motion.

#### **ROLL CALL VOTE**

Mayor Lang called for a roll call vote to approve the motion. Aldersons Paulsen, Sherrod, Stowe, Bauer, Braser, and Huseman voted aye. Motion carried 6-0.

#### **RESOLUTIONS - None**

#### **CONSIDERATIONS**

##### **A. Consideration of a Recommendation from the Public Works and Building & Engineering Departments to Enter into a Professional Services Agreement with Trotter and Associates to Create a Water Study Report for the City's Water System.**

City Manager Brian Gregory said Matt Anderson, Assistant Public Works Director, Scott Trotter and Chris Marschinke from Trotter and Associates Inc. of St. Charles, IL are present tonight. The last master water study that looked at infrastructure and pumping was in 2007. Today, it's more efficient and looks at best practices and capital improvements for tomorrow. A master plan study like this is required to use Illinois Environmental Protection Agency (IEPA) low interest loans. He reviewed how it will help with identifying the most cost effective manner for Well #7 and the maintenance of Well #1. To complete this task, the City sought Statements of Qualifications/ Proposals from consulting engineering firms and reviewed proposals from Strand Associates, Trotter and Associates Inc., and Rempe-Sharpe Inc. He said they narrowed it down to two and ultimately selected Trotter and Associates, Inc., based on their relative water engineering experience within the immediate area, project understanding, and previous work for the City of Sycamore. Trotter and Associates' fee including all reimbursable expenses is \$78,300. After the selection of Trotter and Associates, and as verification of value of services, the City examined the other proposals and found the cost difference negligible. \$90,000 was set aside for debt service for the projects being planned and evaluated by this study. When the FY20 budget is amended, this allocation will be moved from line item 02-740-9040 to 02-740-8331 to accurately reflect this project.

During this project, there are three main goals of the Water Master Plan:

- *To provide recommendations, conceptual cost estimates and possible schedule(s) for a radium removal/mitigation system at Well #7 and all other locations using the IEPA's revolving loan program,*
- *To update the existing water system model, provide conceptual level recommendations for water system improvements/modifications to improve water quality,*
- *Use of the Water System Master Plan as supporting documentation within applications for the IEPA's Revolving Loan Program.*

Assistant Public Works Director Matt Anderson highlighted the importance of studies and is looking forward to the water modeling aspects of the study which will be a great tool identifying main replacement, sizing issues, and valves. He mentioned getting well #7 up and running and treating the water in the most cost effective way.

Scott Trotter said thank you for the opportunity to continue to serve the city.

Alderman Braser asked how long of a process it will be.

Scott Trotter said they are hoping to have the draft report back to staff by mid-December, review it in January/February, and finalize the report early in 2020.

**MOTION**

Alderson Braser moved to approve the consideration and Alderson Huseman seconded the motion.

**ROLL CALL VOTE**

Mayor Lang called for a roll call vote to approve the motion. Aldersons Paulsen, Sherrod, Stowe, Bauer, Braser, and Huseman voted aye. Motion carried 6-0.

**B. Consideration of a Recommendation to Award a Contract for the Microsurfacing Portion of the 2019 Street Maintenance Program to AC Pavement Striping of Elgin, Illinois in an Amount Not to Exceed \$225,000.00.**

City Manager Brian Gregory said there are not a lot of companies that do this work so they only received one bid, from AC Pavement Striping, which has worked with the city before. The Engineer’s estimate for this project was \$263,893.15. The low bid came in at \$215,592.97. The Public Works Department is doing some patching in-house which took out \$15,000 from what the engineer’s estimate was. There is some crack-filling that happens before microsurfacing which is paid for by the pound. Not being able to measure the amount of cracks in the payment, they are asking to award this contract to AC Pavement Striping in an amount not to exceed \$225,000 to allow for additional crack filling.

**MOTION**

Alderson Braser moved to award the contract to AC Pavement Striping not to exceed \$225,000 and Alderson Sherrod seconded the motion.

**ROLL CALL VOTE**

Mayor Lang called for a roll call vote to approve the motion. Aldersons Paulsen, Sherrod, Stowe, Bauer, Braser, and Huseman voted aye. Motion carried 6-0.

**C. Consideration of an Administration Request for Closed Session to Discuss Pending Litigation and to Review Closed Session Meeting Minutes.**

**MOTION**

Alderson Braser moved to enter into Closed Session at 8:06 pm and Alderson Paulsen seconded the motion.

**VOICE VOTE**

Mayor Lang called for a voice vote to approve the motion. All Aldersons voted aye. Motion carried 6-0.

**MOTION**

Alderson Braser moved to return to Open Session at 8:17 pm and Alderson Huseman seconded the motion.

**VOICE VOTE**

Mayor Lang called for a voice vote to approve the motion. All Aldersons voted aye. Motion carried 6-0.

**APPOINTMENTS**

**OTHER NEW BUSINESS**

**ADJOURNMENT**

**MOTION**

Alderson Stowe moved to adjourn the meeting at 8:20 p.m. and Alderson Sherrod seconded the motion.

**VOICE VOTE**

Mayor Lang called for a voice vote to approve the motion. All Aldersons voted aye. Motion carried 6-0

Approve:

\_\_\_\_\_  
Mayor - Curt Lang

Attest:

\_\_\_\_\_  
City Clerk – Mary Kalk