

**SYCAMORE CITY COUNCIL**  
**AGENDA**  
June 3, 2019

**CITY COUNCIL COMMITTEES**  
No Committee Meetings are Scheduled

**REGULAR CITY COUNCIL MEETING**  
7:00 P.M.

1. **CALL TO ORDER**
2. **INVOCATION**
3. **PLEDGE OF ALLEGIANCE**
4. **APPROVAL OF AGENDA**
5. **AUDIENCE TO VISITORS**
6. **CONSENT AGENDA**
  - A. Approval of the Minutes for the Regular City Council Meeting of May 20, 2019.
  - B. Payment of the Bills for June 3, 2019.
7. **PRESENTATION OF PETITIONS, COMMUNICATIONS, AND BILLS.**
8. **REPORTS OF OFFICERS**
9. **REPORTS OF STANDING COMMITTEES**
10. **PUBLIC HEARINGS—None**
11. **ORDINANCES**

**A. Ordinance 2019.04—An Ordinance Amending Title 6, “Motor Vehicles and Traffic”, Chapter 4, “Traffic Schedules”, Section 10, “No Parking Zones”, to Prohibit Parking on the West Side of Locust Street from Exchange Street to Sycamore Street. First and Second Reading.**

The County recently made improvements within their campus and installed curb along Locust Street from Exchange to Sycamore. As a result, one-side of the street will be made no parking. Given that the bus shelter is on the west side of the street making this side the logical for no parking.

Staff recommends section 6-4-10, “No Parking Zones” be modified as follows:

Street	Side	From	To
Locust	West	Exchange	Sycamore

City Council approval is recommended.

**12. RESOLUTIONS—None**

**13. CONSIDERATIONS**

**A. Consideration of a Fire Department Recommendation to Utilize a Joint Purchasing Cooperative to Purchase a Rosenbauer Pumper-Tender Engine.**

The City of Sycamore and the Sycamore Fire Protection District recently approved an Intergovernmental Agreement where the District is providing a contribution of \$365,000 to help defray the cost of department equipment; namely the purchase of a replacement pumper-tender engine to replace Engine #4, a 1989 Spartan Pumper.

The cost of the replacement pumper engine is expected to be roughly \$550,000. The difference between the cost and the contribution from the Fire Protection District will be offset by the sale/trade of Engine #4 and current and future Fire Department capital allocations. The Fire Department would like to take advantage of a cooperative or joint purchasing program for this purchase. Joint or cooperative purchasing involves sharing procurement contracts between agencies at the national, state and/or local levels and generally is defined as two or more “governments” purchasing under the same contract.

By entering into a cooperative purchasing agreement, the City can take advantage of national purchasing contracts that are competitively bid and managed ethical and transparently. The result is lower pricing due to economies of scale and it would also drastically reduce the amount of staff-time required to prepare the specifications, prepare the RFP or bid packets and to oversee the bidding process. Purchasing the fire engine through a cooperative purchasing agency would also reduce the purchase and build time-line by eliminating the RFP or bidding process.

Two national purchasing cooperatives have a contract with Rosenbauer America who is the preferred vendor for this purchase. In discussions with the Fire Protection District, the apparatus

the Fire Department identified was a Rosenbauer pumper-tender. Rosenbauer America is our preferred vendor as the City would like to continue to standardize the fleet to the extent possible including fleet maintenance, warranty work and parts supply. Both current Engines #1 and #3 are Rosenbauer products and have proven to be reliable and with excellent local service and warranty work. Both cooperative purchasing agency contracts allow for customization and the selection or deletion of optional features.

The Fire Department has worked with cooperative purchasing programs in the past, most recently, for the purchase of a new ambulance purchased through the Suburban Purchasing Cooperative. Past experience with cooperative purchasing agencies suggests the process is more efficient and the pricing is more competitive than bidding the engine on the open market.

Rosenbauer America, has a firefighting apparatus contract with two cooperative purchasing programs:

*The Houston-Galveston Area Council (HGAC)*

HGAC is the largest of 24 Councils of Government in Texas, and is a political subdivision of the State of Texas. It has been serving local governments for more than 40 years.

HGAC's Cooperative Purchasing Program, known as HGACBuy, was established pursuant to Texas Interlocal Cooperation Act [Texas Local Government Code, Title 7, Chapter 791]. The Act allows local governments and certain non-profits to contract or agree under the terms of the Act to make purchases or provide purchasing services and other administrative functions appropriately established by another government entity. The Interlocal Contract is the required legal document that establishes a link between the End User (local governments and certain non-profits) and HGACBuy, and gives the End User access to HGACBuy contracts.

HGACBuy contracts are established based on the requirements of Texas Local Government Code, Chapter 252. Products and services are contracted after having been subjected to either a competitive bid or competitive proposal (RFP) process. Contracts are blanket type, usually for a term of two or three years. Use of HGACBuy for purchases by any End Users is strictly at the discretion of that entity. End Users issue their purchase orders to and pay directly the HGACBuy Contractor.

*Sourcewell*

Sourcewell is a service cooperative created by the Minnesota legislature as a local unit of government. As a public corporation and agency, Sourcewell is governed by local elected municipal officials and school board members. As a public agency, all Sourcewell employees are government employees. Sourcewell has assisted government agencies in operating more efficiently for over 40 years and has helped them save time and money with contract purchasing solutions that are solicited nationally.

Sourcewell is authorized to establish competitively awarded cooperative purchasing contracts on behalf of itself and its member agencies. Sourcewell follows the competitive contracting law

process to solicit, evaluate and award cooperative purchasing contracts for goods and services. Sourcewell cooperative purchasing contracts are made available through the joint exercise of powers law to member agencies.

Sourcewell members are able to utilize cooperative purchasing contracts through similar joint powers, intergovernmental cooperation or cooperative purchasing laws in their respective jurisdiction. Member agencies include all eligible government, education, and non-profit agencies nationwide and in Canada.

Both HGAC and Sourcewell would require the City of Sycamore to become a member of the agency and sign an Interlocal contract.

The Fire Department recommends the utilization of a joint purchasing cooperative to begin working with Rosenbauer America using the contract that offers the best pricing on the base apparatus before customization to meet the City's specifications. The process of designing the apparatus will take several months and once customized, will come back to Council for the approval of the purchase.

City Council approval is recommended.

**14. APPOINTMENTS**

**15. OTHER NEW BUSINESS**

**16. ADJOURNMENT**