
SYCAMORE CITY COUNCIL – REGULAR MEETING
MINUTES OF March 18, 2019

ROLL CALL

Alderman Alan Bauer called the meeting to order at 7:01 p.m. and City Clerk Mary Kalk called the roll. Those Alderpersons present were: David Stouffer, Chuck Stowe, Steve Braser, Nancy Copple, Rick Kramer, Pete Paulsen, and Virginia Sherrod. City Attorney Keith Foster was also present.

INVOCATION – Pastor Kevin Spears, Fellowship Baptist Church, gave the invocation.

PLEDGE OF ALLEGIANCE Led by South Prairie Early Act Students: Onalee Weese, Molly Butler, and Aidan Mesenbrink

APPROVAL OF AGENDA

MOTION

Aldersperson Kramer moved to approve the agenda and Aldersperson Braser seconded the motion.

VOICE VOTE

Alderman Bauer called for a voice vote to approve the motion. All Alderspersons voted aye. Motion carried 8-0.

APPOINTMENTS

AUDIENCE TO VISITORS

CONSENT AGENDA

- A. Approval of the Minutes for the Regular City Council Meeting of March 4, 2019.
- B. Plan Commission Meeting Minutes from November 12, 2018.
- C. Payment of the Bills for March 18, 2019 in the amount of \$1,905,227.98.

MOTION

Aldersperson Stowe moved to approve the Consent Agenda and Aldersperson Paulsen seconded the motion.

ROLL CALL VOTE

Alderman Bauer called for a roll call vote to approve the motion. Alderspersons Stouffer, Stowe, Bauer, Braser, Copple, Kramer, Paulsen, and Sherrod voted aye. Motion carried 7-0.

PRESENTATION OF PETITIONS, COMMUNICATIONS, AND BILLS

REPORT OF OFFICERS

City Manager – Brian Gregory said in reference to the cancellations of recycle collection back in the polar vortex weeks, Waste Management made a contribution to the City in the amount of the cost of that missed collection or \$1.41 for each of those with the end of the week collection. The City is working on crediting it back to the residents over the next couple of cycles.

Police Chief – Jim Winters deferred his comments to the agenda.

Fire Chief – Pete Polarek said this is National Poison Prevention Week so he invited all to look at their Facebook page as it has good information geared toward children and elderly folks who are high risk.

Director of Public Works – Fred Busse said there have been no winter activities for the last two weeks. They had one water main break on Sunset Lane. He said they have were able to renew the same 2000 tons request for next year and was also able to take this year's contract price with a limit of 10% increase. With that, they can pretty much guarantee being in the budget that was allocated for the MFT Funds of \$130,000, still meet the minimum requirement and still be able to purchase up to 90% of what they ask for with the 10% increase if so. They will receive the actual confirmed price in October.

Treasurer/Asst. to the City Manager – Adam Orton said the February's Treasurer's Report, on a cash-basis, has a benchmark of 83%. For major revenue sources, both the State and Home Rule Sales Tax are hovering near their

benchmarks. The Restaurant & Bar Tax is at 81%, Service Charges are up at 90%, and State Shared Income Tax is 85%. This brings the total revenues to 85% but is 83% when weighted with property tax. The Expenditures are at 80%. He also said that both Police and Fire Pensions had decent gains.

Building & Engineering Director – John Sauter gave a Quick update on the Meijer project. He said the review is complete and Meijer’s plans have been approved. They’re waiting for contractor information to verify everyone holds the necessary licensure to do work within the City. The rest is basically a formality and they should be good to go as soon as the weather breaks.

Human Resources Director – Maggie Peck said the first quarter safety meeting is Tuesday, March 19th where they will be finalizing all 2019 compliance trainings for all employees. They are compiling needs to use the Illinois Public Risk Fund (IPRF) Grant of \$7,249 that they received a couple months ago. The risk officer from IPRF will be here in April for site visits. This will be the second visit.

City Engineer – Mark Bushnell said the Illinois State Water Survey has updated the rainfall models using hydraulic calculations. Their new rainfall models were changed to use more recent rainfall data. These changes will require future developments to have larger storm sewers and detention basins.

Storm	New	Old	Increase
100-Year- Detention Basins	8.57"	7.58"	0.99" 13 % Increase
10- Year- Storm Sewers	5.15"	4.47"	0.68" 15 % Increase

He is currently working with the County to determine the best and most consistent way to implement this new requirement for future developments. Currently the Illinois Department of Natural Resources has set an implementation date of January 1, 2020.

REPORTS OF STANDING COMMITTEES

- Finance – Alan Bauer - no report
- Public Safety – Pete Paulsen - no report.
- Public Works – Chuck Stowe - no report

PUBLIC HEARINGS - None

ORDINANCES

A. Ordinance 2018.15—An Ordinance Approving a Request from The Dispensary, LLC for a Special Use Permit to Operate a Medical Cannabis Dispensary at the Property Located at 1985 Gateway Drive in Sycamore, Illinois, PIN number 09-07-100-010. First and Second Reading.

City Manager Brian Gregory said this has been here twice before. The Dispensary, LLC is petitioning for a Special Use to operate a medical cannabis dispensary at 1985 Gateway Drive. They were granted a Special Use permit in 2015. The Special Use permit is valid for one year, and can be extended for one year, administratively. Council approved a new special use permit in 2017, which was extended in 2018 and is set to expire. The State of Illinois has yet to open the application process in this district and the special use permit will expire in April. Therefore, The Dispensary, LLC is requesting a new special use permit in hopes the State of Illinois will begin to accept applications later this year. He said locally, we can control zoning and essentially, the siting of a potential dispensary, per Section 4.3.3 of the City’s Unified Development Ordinance, a Special Use Permit shall be granted only if evidence is presented to establish that:

- A. The proposed structure or use at the particular location requested is necessary or desirable to provide a service or a facility which is in the interest of the public and will contribute to the general welfare of the neighborhood or community;*
- B. The proposed structure or use will not have a substantial adverse effect upon the adjacent property, the character of the neighborhood, traffic conditions, utility facilities and other matters affecting the public health, safety, and general welfare; and*
- C. The proposed structure or use will be designed, arranged, and operated so as to permit the development and use of neighboring property in accordance with the applicable district regulations.*

D. Such other standards and criteria as are established by the ordinance for a particular Special Use as set forth in Section 4.3.4 and as applied to Planned Developments as set forth in Article 4.4.

He said that this doesn't decide who gets a permit in the district as that is completely up to the State of Illinois, if they decide to open the application process. This comes tonight from the Plan Commission, where a Public Hearing was held, with a favorable recommendation of 9-0. Luke DeBatty, from The Dispensary, LLC is here to take questions.

MOTION

Aldersperson Copple moved to waive First Reading for Ordinance 2018.15 and Aldersperson Kramer seconded the motion.

VOICE VOTE

Alderman Bauer called for a voice vote to approve the motion. All Alderspersons voted aye. Motion carried 8-0.

MOTION

Aldersperson Copple moved to approve Ordinance 2018.15 and Aldersperson Kramer seconded the motion.

Aldersperson Stouffer clarified that the Council is just voting to allow a dispensary and that it doesn't mean that one is actually coming.

City Manager Brian Gregory said yes, but they intend to apply when and if the State re-opens the application process. At that point, it is a competitive process where the State would award to the most worthy applicant. Before, they just have to work with the appropriate local jurisdiction to ensure they have the proper zoning and siting for their proposed use.

ROLL CALL VOTE

Alderman Bauer called for a roll call vote to approve the motion. Alderspersons Stouffer, Stowe, Bauer, Braser, Copple, Kramer, Paulsen, and Sherrod voted aye. Motion carried 8-0.

B. Ordinance 2018.16—An Ordinance Approving a Request from Adam Benn of Accurate Towing for a Special Use Permit to Operate a Towing Service, With On-Site Vehicle Impoundment as required by Article 5.3.1.L of the Sycamore Unified Development Ordinance Located at 531 East Sycamore Street, Sycamore, Illinois, PIN number 06-33-152-020. First and Second Reading.

City Manager Brian Gregory said this comes from the Plan Commission, after having a public hearing March 11th, with a favorable recommendation with a vote of 8-0-1. Here tonight, Mr. Benn, one of the owners and operator of Accurate Towing, has a contract to purchase the property from the Ehrler Family. He said this has been operating as a towing service with on-site impoundment for many years, predating the City's Unified Development Ordinance (UDO). In doing due diligence while preparing the purchase contract, Mr. Benn approached the City to ensure the property met all the zoning requirements and was consistent with all the current codes. It was found that the UDO requires a Special Use Permit for the impoundment portion of use in M-1 Light Manufacturing, which the property is currently zoned. This would bring him into compliance currently and into the future to operate the same tow service that's been there for years. Per Section 4.3.3 of the City's Unified Development Ordinance, a Special Use Permit shall be granted only if evidence is presented to establish that:

A. The proposed structure or use at the particular location requested is necessary or desirable to provide a service or a facility which is in the interest of the public and will contribute to the general welfare of the neighborhood or community;

B. The proposed structure or use will not have a substantial adverse effect upon the adjacent property, the character of the neighborhood, traffic conditions, utility facilities and other matters affecting the public health, safety, and general welfare; and

C. The proposed structure or use will be designed, arranged, and operated so as to permit the development and use of neighboring property in accordance with the applicable district regulations.

D. Such other standards and criteria as are established by the ordinance for a particular Special Use as set forth in Section 4.3.4 and as applied to Planned Developments as set forth in Article 4.4.

Alderman Braser asked if there is a limit to the number of cars stored or how long they can be stored.

Mr. Gregory said there is not a limit on the number of cars, nor is there a limit on how long they can be stored. He said this was asked at the Plan Commission level, for the cars that were there longer were when people chose not to come them, which then usually becomes a product of the State. The process is the same with our Police Department when there is an unclaimed car, has to be sent to the State to process, which can take from three to six months.

Alderman Braser said he understands the need of impoundment, he just doesn't want it to become a junk yard.

Adam Benn, 875 DeKalb Avenue, Sycamore, said that is the last thing he wants it to be. He wants to get them in and out as quick as he can.

Alderman Copple asked how many parking spots he has.

Adam Benn said there are approximately 100 spaces but averages 70 filled.

MOTION

Alderman Braser moved to waive First Reading for Ordinance 2018.16 and Alderman Copple seconded the motion.

VOICE VOTE

Alderman Bauer called for a voice vote to approve the motion. All Aldermen voted aye. Motion carried 8-0.

MOTION

Alderman Braser moved to approve Ordinance 2018.16 and Alderman Kramer seconded the motion.

ROLL CALL VOTE

Alderman Bauer called for a roll call vote to approve the motion. Aldermen Stouffer, Stowe, Bauer, Braser, Copple, Kramer, Paulsen, and Sherrod voted aye. Motion carried 8-0.

RESOLUTIONS

A. Resolution No. 780—A Resolution Authorizing the City Manager to Sign a Loan Agreement with the Illinois Environmental Protection Agency and Execution of Contract A and Contract B relative to the Sycamore Wastewater Treatment Plant located on North Cross Street in the City of Sycamore, Illinois.

City Manager Brian Gregory said this resolution deals with two actions. The City Council previously approved two "Notices of Intent to Award". These were relative to Contract A with Xylem Water Solutions (\$1,705,900) and Contract B with Leander Construction (\$19,908,967) for a total of \$21,614,867. Both of these awards were contingent on the IEPA's approval of the contracts and finalizing the City of Sycamore's Loan Documents.

The IEPA has forwarded the Loan Agreement allocating \$20,800,000 in revolving loan funds. The City is obligated to fund the difference (\$814,867) and any overages using reserves (approximately \$8.5 million of reserves are planned to be used for this project).

Concurrence on attached agreement, signed by the Illinois EPA, is required before any contract work can begin on the treatment facility.

MOTION

Alderman Stowe moved to approve Resolution 780 and Alderman Kramer seconded the motion.

ROLL CALL VOTE

Alderman Bauer called for a roll call vote to approve the motion. Aldermen Stouffer, Stowe, Bauer, Braser, Copple, Kramer, Paulsen, and Sherrod voted aye. Motion carried 8-0.

MOTION

Alderman Stowe moved to take B through E or Resolutions 781, 782, 783, and 784 in omnibus fashion and Alderman Braser seconded the motion.

VOICE VOTE

Alderman Bauer called for a voice vote to approve the motion. All Aldermen voted aye. Motion carried 8-0.

B. Resolution No. 781—A Resolution for Improvement by Municipality Under the Illinois Highway Code in the City of Sycamore, Illinois.

C. Resolution No. 782—A Resolution Approving a Preliminary Engineering and Construction Guidance Agreement with Testing Services Corporation for Motor Fuel Tax Funds in FY20 for the City of Sycamore, Illinois.

D. Resolution No. 783—A Resolution Approving a Preliminary Engineering and Construction Guidance Agreement with Municipal Engineering Corporation for Motor Fuel Tax Funds in FY20 for the City of Sycamore, Illinois.

E. Resolution No. 784—A Resolution for Maintenance of Streets and Highways by the City of Sycamore Under the Illinois Highway Code from May 1, 2019 to April 30, 2020.

City Manager Brian Gregory said all these deal with the Motor Fuel Tax Funds, are all reflected in the FY20 budget, and deal with streets, engineering, and maintenance.

Alderman Braser said he thought we couldn't use MFT Funds for salaries.

Mr. Gregory said the salary portion is anything they are doing to maintain or fix the roads.

MOTION

Alderman Stowe moved to approve Resolutions 781, 782, 783, and 784 and Alderman Paulsen seconded the motion.

ROLL CALL VOTE

Alderman Bauer called for a roll call vote to approve the motion. Aldermen Stouffer, Stowe, Bauer, Braser, Copple, Kramer, Paulsen, and Sherrod voted aye. Motion carried 8-0.

CONSIDERATIONS

A. Consideration of an Architectural Review Committee Recommendation to Award a Downtown Façade Improvement Grant to Ryan Weckerly of Morningstar Media Group Ltd. Located at 220 S. California Street.

City Manager Brian Gregory first reviewed that the Downtown Façade Improvement Program is funded by the Hotel Motel Tax transferring into the Downtown Improvement Fund. We are taking those funds that are coming into our community and reinvesting them into our downtown. He said this comes tonight from the Architectural Review Committee (ARC), who met March 11th, and recommended a \$5,000 matching grant request by a vote of 4-0. He said the first request is for the old Knodle's store at 220 South California Street, purchased by Ryan and Karen Weckerly, who own Morningstar Media (MSM). This building has been vacant for seven years and plan to relocate MSM to this location. They also, plan to open California Street Coffee at 224 South California Street. There are two separate requests but this one is for all new windows, new façade, new awnings, painted brick, and new lighting. Roofing, landscaping, and the parking lot, which are not eligible for the grant, will also be improved. The ARC committee made note that this is a benchmark for what we should strive to achieve with the Downtown Façade Improvement Program.

MOTION

Alderman Paulsen moved to approve the grant for \$5,000 for 220 S. California Street and Alderman Stouffer seconded the motion.

ROLL CALL VOTE

Alderman Bauer called for a roll call vote to approve the motion. Aldermen Stouffer, Stowe, Bauer, Braser, Copple, Kramer, Paulsen, and Sherrod voted aye. Motion carried 8-0.

B. Consideration of an Architectural Review Committee Recommendation to Award a Downtown Façade Improvement Grant to Karen Weckerly of California Street Coffee Located at 224 S. California Street.

City Manager Brian Gregory said this is a similar story with a new façade, new windows, new paint, and new lights. This one actually faces both California and High Streets which will wrap the look around the building. He said that California Street Coffee will be a roasting wholesaler with samples, but it will not be retail, so it will not be competing with the local coffee shops. They will be customers. He thanked the Weckerlys for the investment that they are making in the Downtown.

MOTION

Aldersperson Paulsen moved to approve the consideration and said he appreciated the investment and Aldersperson Stouffer seconded the motion.

ROLL CALL VOTE

Alderman Bauer called for a roll call vote to approve the motion. Alderspersons Stouffer, Stowe, Bauer, Braser, Cople, Kramer, Paulsen, and Sherrod voted aye. Motion carried 8-0.

C. Consideration of an Architectural Review Committee Recommendation to Award a Downtown Façade Improvement Grant to Kishwaukee Bible Church, Owner of the Building Located at 201 W. State Street.

City Manager Brian Gregory said this is a third significant project that is happening downtown. . The Kishwaukee Bible Church is planning improvements to the masonry work, tuck-pointing, painting, and fascia work. In addition, there is some roof work, which parts may not be eligible, but the improvements far exceed the threshold for the matching grant up to \$5,000. He said that Jeff Lewis is present to represent the Kishwaukee Bible Church, and said that the ARC, who met March 11th, forwarded a favorable recommendation by a vote of 3-0.

Alderwoman Cople asked if it was just a church or something else.

Jeffery Lewis, 2045 Aberdeen Court, on behalf of Kishwaukee Bible Church said that the ground floor is used for pastoral office space and group meetings space. The second floor is all rental space with four tenants.

MOTION

Aldersperson Sherrod moved to approve the consideration and Aldersperson Braser seconded the motion.

ROLL CALL VOTE

Alderman Bauer called for a roll call vote to approve the motion. Alderspersons Stouffer, Stowe, Bauer, Braser, Cople, Kramer, Paulsen, and Sherrod voted aye. Motion carried 8-0.

D. Consideration of a Fire Department Recommendation to Adjust Ambulance Fees.

City Manager Brian Gregory said the council considers, each year, the appropriate level of ambulance user fees. They reviewed what the industry is doing with Andreas Medical Billing (AMB) and they shared that nearly two hundred communities have moved to a single flat rate billing in the range of \$1,200 to \$1,800. Currently, we do a different billing based on the type of service provided, but we send the same equipment and same man power. Council has always asked what the cost of the service is, so they looked at last year. In FY18, the Sycamore Fire Department responded to 2,281 calls of which 1,796, or 78.7% were related to emergency medical services. During the same period the operations of the Fire Department was \$3,925,932 *without* including a proportionate cost of dispatch service (\$708,393 between police and fire), the capital equipment costs (i.e. an ambulance costs roughly \$190,000) and worker’s compensation insurance. While it is difficult to measure the cost of a single call, basic math suggests that 78.7% of the department’s expenditures equal \$3,089,708. When this is divided by the 1,796 calls the operating cost per call would be \$1,720. He said that a total of \$604,763 in ambulance fee revenue was collected in FY18; offsetting roughly 20% of the cost of the service. . It should be noted that increasing the fee to \$1,720 does not mean the City recovers all costs as there are several factors that reduce the revenue collected, such as Medicare assignments, patients without insurance, etc. Many communities continue the differentiation between residents and non-residents by waiving any “out-of-pocket” costs for those within city or fire protection limits after insurance makes payment. Regardless of the type of treatment received, residents of the City or Fire Protection District would not incur any additional cost for the service after insurance, Medicare or Medicaid makes payment.

To cover the rising costs of providing ambulance service and align with the direction the ambulance billing industry is moving, the Fire Department proposes increasing the fee to \$1,720 for Basic Life Support and Advanced Life Support 1 and 2 as follows:

Residency Status	BLS		ALS 1		ALS 2		Mileage (per loaded mile)	
	Current	Proposed	Current	Proposed	Current	Proposed	Current	Proposed
Resident	\$650	\$1,720	\$825	\$1,720	\$950	\$1,720	\$13	\$13
Non-Resident	\$850		\$1,050		\$1,200		\$14	\$14

The fee for bariatric lift assist is recommended at one-half of the standard call for service (\$860; previously \$700) and no changes are proposed to either the ALS Intercept or Treat, No Transport charges.

As noted above, residents (including those serviced by the Sycamore Fire Protection District) would not have any costs after insurance assignment.

This model leads to the following net impacts:

- The impact would be reduced on the resident as the City would write off the balance (deductible, co-pay, etc.) after insurance, Medicare or Medicaid payment is made.
- The City would continue to write-off balances for indigent accounts.
- The amount of labor associated with the account billing process, follow-up and collection efforts would be significantly reduced.
- With a flat billing rate, AMB would reduce its billing fee from 5% to 4%.

Any rate changes would go into effect on May 1, 2019 and require action at a future meeting.

Fire Chief Pete Polarek said this is a shift in philosophy in ambulance billing and each time the Council reviews this, the question is always what the real cost is. He said there's been a greater emphasis on trying to make those costs truly pay for the service, which is the perspective that they have come from. He said the \$1,800 figure is an industry ceiling or what the insurance company would pay regardless of what was billed. So they look at that and the other factors presented and asked Council to consider this and said this is the right thing to do.

Mr. Gregory asked for direction.

Aldersperson Copple likes the \$1,800 proposal to help offset the cost.

Alderman Stowe said that he is having a problem with the \$1,720 and that going from \$950 to \$1,720 is disconcerting. He understands the reasoning behind it and said they probably should do it. But he wouldn't want to go any higher than the \$1,720.

Alderman Bauer asked if the Manager expects the revenue to increase based on this and if it will be offset by property tax

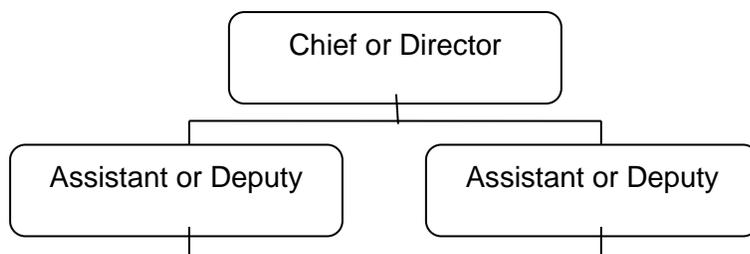
Mr. Gregory said yes and that they will have to look at the impact after a cycle. Next year, he doesn't anticipate they would ask to change the ambulance fees, but rather, lay out what it looked like as a result of any action taken this year.

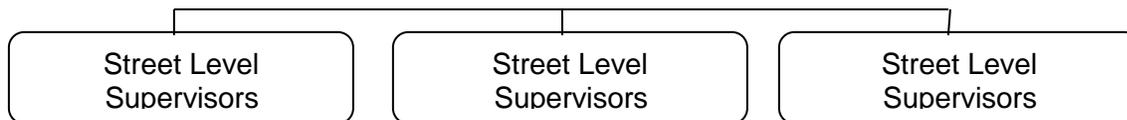
Alderman Paulsen said we can justify the cost, it streamlines the process quite a bit, and it is ultimately a better solution for the services that are provided.

Consensus of Council was to move forward.

E. Consideration of an Administration Presentation Outlining FY20 Restructuring.

City Manager Brian Gregory said for the past few years as they have seen some retirements on the management side with some not being filled, they started shifting roles to where the Police, Fire, and Public Works Departments are all on a similar reporting structure. With the proposed structural modifications outlined in the chart below, each department would have one Chief or Director, two Deputy Chiefs or Assistant Directors and street level supervisors based on a variety of factors (divisions, shifts, etc.). These changes would be effective on May 1st, the start of the new fiscal year.





He said this is the model the Fire Department has operated under since 2010. The only change on the Fire side is the Assistant Chief being retitled to Deputy Chief, which is more of an industry standard and will be consistent with the current practices. For the Police side, we have a Chief and two Commanders and will be reclassified as Deputy Chiefs in FY20. With Public Works, in FY20, the Superintendents will be promoted to Assistant Director of Public Works. The street level supervisory positions were initially called Assistant Superintendents, but with the restructuring of the Superintendent positions, these have been re-titled as “Foreman” with the same duties and responsibilities under the AFSCME contract. He said they are bringing the water operation to 475 North Cross to the Public Works campus. This ends up with a more parallel structure creating natural peer groups across departments. He said these changes result in a more efficient management model, with less managers, more street level supervisors and an overall cost savings.

Alderwoman Cople asked how many positions are not being filled and what the cost savings is.

Mr. Gregory said in the \$50,000 to \$60,000 range overall. He said that he needed to emphasize the street-level supervisor position as that’s “where the rubber meets the road.” That is where we will look for the future managers as he and Human Resources Director, Maggie Peck are working on the succession plan trying to make sure that we are able to grow internally where we can.

Alderman Bauer said it looks like a pretty lean structure and said there is a lot of value in the succession planning and in having people trained, licensed, and ready when one retires or moves.

Consensus of Council was to move forward.

F. Consideration of a Presentation of the 2018 Police Department Annual Report.

Chief Winters started by recognizing Steve Cook who is the lead in compiling all the documents and putting the report together. The highlights are:

- Page 5:** The 60 employees including crossing guards and records clerks
- Page 11:** State mandated training hours totaling 3615 hours. He complimented Mike Anderson who schedules and keeps a very detailed spreadsheet of the training hours reflecting 120 hours a year off the street for training on average.
- Page 13:** Broad snapshot of the total of 22,530 events in Sycamore and the breakdown.
- Page 15 & 16:** Community Engagement and Social Media events
- Page 25:** List of major investigations conducted under Sergeant Jeff Wig
- Page 26:** School Resource Officers Ryan Hooper and Stacy Binkowski
- Page 27:** Administrative Adjudication statistics
- Page 34:** Crime Statistics where there was a downward trend in 2018
- Page 35:** Crash data
- Page 36:** Traffic and Code Enforcement numbers and trends
- Page 38:** Goals in 2019

He said this was the second year of the “Lock it or Lose it” campaign and saw a decrease in motor vehicle theft and a downward trend in residential and commercial burglaries. He said we enjoy a very low crime rate in our city and believe that community interaction is a big part of that along with the Officer’s proactive and visible approach.

Alderwoman Cople asked if there would be any Alert, Lockdown, Inform, Counter, and Evacuate (A.L.I.C.E.) training for the businesses.

Chief Winters said yes, the department is partnering with the Sycamore Chamber on April 3rd at 8 a.m. at the DeKalb County Community Foundation building where the certified ALICE trainers will be doing presentations.

Alderman Bauer said this was a nice report and asked about distracted driving listed on page 27.

Chief Winters said there was an increase in distracted driving and it is a problem. He said that April 1st starts Distracted Driving Awareness Month. They received a grant from the Department of Transportation so they will be emphasizing that again with a public service announcement. They are working with the high school and Spartan TV to do a distracted driving public service announcement involving high school students. He said as of July 1st they will no longer be able to write it under local ordinance as the State mandates it as a moving violation. It will no longer be able to be allowed in the adjudication process.

G. Consideration of the Preliminary FY20 Budget.

City Manager Brian Gregory said this is a high-level overview of the budget:

- 1: Value proposition, making sure the services we provide, with the resources given, are in check
- 2: Funded and meeting obligations
- 3: Investing in infrastructure
- 4: Reducing General Obligation Debt

It's a balanced budget from the General Fund side with about \$17,002,000 in revenue and \$17,001,000 in expenditures. He referenced page 123 shows the \$8.5 million as part of the Waste Water Treatment project which is a combination of reserves and the sewer fee fund along with transfers over the last two years from the sewer fund reserves. Page 141 shows the Capital Plan in its entirety. April 1st will be a public hearing on the budget and April 15th will be the FY19 budget amendments.

H. Consideration of an Administrative Request for a Closed Session to Discuss Collective Negotiating Matters Between the Public Body and its Employees or their Representatives, or Deliberations Concerning Salary Schedules for one or more Classes of Employees.

MOTION

Aldersperson Stouffer moved to go into Closed Session at 8:12 p.m. and Aldersperson Kramer seconded the motion.

VOICE VOTE

Alderman Bauer called for a voice vote to approve the motion. All Alderspersons voted aye. Motion carried 8-0.

MOTION

Aldersperson Kramer moved to return to Open Session at 8:30 p.m. and Aldersperson Stouffer seconded the motion.

VOICE VOTE

Alderman Bauer called for a voice vote to approve the motion. All Alderspersons voted aye. Motion carried 8-0.

OTHER NEW BUSINESS

ADJOURNMENT

MOTION

Aldersperson Stowe moved to adjourn the meeting at 8:32 p.m. and Aldersperson Paulsen seconded the motion.

VOICE VOTE

Alderman Bauer called for a voice vote to approve the motion. All Alderspersons voted aye. Motion carried 8-0.

Approve:

Mayor - Curt Lang

Attest:

City Clerk – Mary Kalk