



# Consolidated Fee, Bond & Penalty Schedule

# Amendments

05/01/2023    Ordinance 2023.05    Initial Adoption

12/04/2023    Ordinance 2023.24    Updates & Revisions

- Retitling of Consolidated Fee Schedule document to include "Bond and Penalty"
- Updates and revisions to permit fees under Building Regulations
- Update to administrative fee for estimated water bills
- Update to per-hour fee for Officer presence at special events

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Fee	Details	Fee Amount	Rate
<b>ADMINISTRATION</b>			
<b>GENERAL PENALTY</b>			
General Penalty	<i>First violation</i> <i>Second and subsequent violations</i> If offender seeks court adjudication	\$100.00 per offense \$200.00 per offense \$100-\$1,000.00 fine range	
<b>MAYOR</b>			
Bond upon appointment as Mayor	Conditioned upon the faithful performance of the duties of the office	not less than \$3,000.00	
<b>CITY COUNCIL</b>			
Alderman Nonattendance at Regular City Council Meeting	Applies to any alderpersons who wilfully neglect or refuse to attend any regular meeting of the city council, without having any just cause for so doing, as determined by a majority vote of those present at such meeting	up to \$10.00	per offense
<b>CITY CLERK</b>			
Bond upon appointment as City Clerk	Conditioned upon the faithful performance of the duties of the office	not to exceed	that given by the City Treasurer
<b>CITY TREASURER</b>			
Bond upon appointment as City Treasurer	Conditioned upon the faithful performance of duties and to indemnify the City for any loss due to neglect of duty or wrongful act on his/her part	not less than 10%	of the highest amount of taxes and special assessments received by the treasurer during any fiscal year in the preceding five fiscal years, nor less than one and one-half times the largest amount which the council estimates will be in custody of the treasurer at any one time
<b>APPOINTIVE CITY OFFICERS</b>			
Violation of any work stop order of the Director of Community Development; Reference penalty as provided in 1-4-1 (General)	<i>First violation</i> <i>Second and subsequent violations</i>	\$100.00 per day/offense \$200.00 per day/offense	
Bond upon appointment as City Manager	Conditioned upon the faithful performance of the duties of the office	\$10,000.00	
Review of any resubdivision plat or plat of survey by the Plat Officer	Review of any resubdivision plat or plat of survey by the plat officer	\$75.00	per review
<b>PERSONNEL RULES</b>			
Unlawful Impersonation of any City officer or employee	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
<b>MISCELLANEOUS PROVISIONS</b>			
State Gift Ban Act	Reference penalty provisions as provided in sections 60, 65, and 70 of the Act		
<b>BOARDS AND COMMISSIONS</b>			
<b>PLANNING AND ZONING COMMISSION</b>			
Filing of matters heard by PZC	requiring publication of pre-annexation agreements, PUD, etc. not requiring publication	\$300.00 per filing \$150.00 per filing	
<b>BOARD OF FIRE AND POLICE COMMISSIONERS</b>			
Bond upon appointment to Board of Fire and Police Commissioners	Conditioned upon the faithful performance of the duties of the office	\$1,000.00	
<b>LIBRARY BOARD</b>			
Violation of Library Board Rules and Regulations	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
<b>BUSINESS AND LICENSE REGULATIONS</b>			
<b>GENERAL LICENSING PROVISIONS</b>			
Violation of General Licensing provisions	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
<b>LIQUOR CONTROL</b>			
Liquor License: Fingerprinting upon application			
Liquor License: Initial application fee	Applies to persons or firms that do not currently hold a valid City liquor license	\$2,500.00	per application
Liquor License: Class (A) annual fee	Applies to restaurants	\$1,750.00	annually
Liquor License: Class (B) annual fee	Applies to bars	\$2,000.00	annually
Liquor License: Class (B) additional fee for sale of package goods		\$250.00	annually
Liquor License: Class (B) additional fee for annual indoor catering permit		\$100.00	annually
Liquor License: Class (C) annual fee	Applies to clubs	\$1,750.00	annually
Liquor License: Class (C) additional fee for sale of package goods		\$250.00	annually
Liquor License: Class (D) annual fee	Applies to package goods stores	\$1,750.00	annually
Liquor License: Class (E) annual fee	Applies to recreation facilities	\$1,750.00	annually
Liquor License: Class (E) additional fee for Golf Course attached outdoor service area	Applies to golf courses	\$200.00	annually
Liquor License: Class (E) additional fee for Golf Course beverage carts		\$250.00	annually
Liquor License: Class (F) Theater annual fee	Applies to theaters/auditoriums	\$1,250.00	annually
Liquor License: Class (F) annual fee	Applies to beer and wine sales for consumption off premises	\$1,500.00	annually
Liquor License: Class (G) annual fee	Applies to catered functions or special events for not-for-profit applicants and purposes; sales and consumption on premises and for a period of 24 hours or less	\$50.00	per applicant, annually
Liquor License: Class (H) annual fee	Applies to breweries and wineries	\$750.00	annually
Liquor License: Class (I) annual fee	Applies to BYOB on premises	\$250.00	annually
Liquor License: Class (J) initial application fee	Applies to Sycamore Community Park Sports Complex in conjunction with college or professional level sporting events	\$2,500.00	initially
Liquor License: Class (J) annual fee		\$1,500.00	annually
Liquor License: Class (K) initial application fee	Applies to establishments that have obtained a special event permit	\$250.00	initially
Liquor License: Class (K) annual fee		\$500.00	annually
Liquor License: Class (VG) annual fee	Applies to video gaming establishments	\$2,000.00	annually
Liquor License: Class (L) annual fee	Applies to banquet halls	\$2,000.00	annually
Liquor License: Class (M) annual fee	Applies to tasting rooms; authorized for Class D license holders only	\$250.00	annually
Liquor License: Special Event permit fee		\$25.00	per application
Liquor License: Special Event deposit	For signage, fencing, barricades, clean-up, or any additional City services required	\$200.00	per application
Liquor License: Violation of Special Event provisions		\$250-\$1,000.00	per offense
Liquor License: Establishment name change (no change of location or ownership)	Notification and payment to be made within (30) days of change	\$50.00	per change
Liquor License: Violation of State law or regulation pertaining to sale of alcoholic liquor	<i>First violation within 12-month period</i> <i>Second violation within 12-month period</i> <i>Third and subsequent violations within a 12-month period (fine max of \$15,000.00)</i>	\$1,000.00 or less per violation \$1,500.00 per violation \$2,500.00 per violation	

Fee	Details	Fee Amount	Rate
Liquor License: Fees incurred by reason of Liquor Commission Hearing in which licensee is found guilty of violation	i.e. attorney, court reporter, or witness	Varies	
<b>AMUSEMENTS</b>			
Application for Amusement License	Carnivals and circuses Exhibition of inanimate objects Other amusements, including dances	\$10.00 per day \$5.00 per day \$10.00 per day	
Violation of provisions regarding Raffles	Reference penalty as provided in 1-4-1 (General)	\$100.00 per offense	
Coin-operated machines fee		\$50.00 per machine, annually	
Application for Coin-operated Machine Operator's License		\$200.00 per application	
Violation of Article B, Coin-operated Machines; Game Rooms		\$100-\$500.00 per offense	
Application for Billiard, Pool, or Pigeon Hole Table License		\$10.00 annually \$5.00 per additional table, annually	
Application for Bowling Alley Operator's License		\$10.00 per alley, annually	
Application for Motion Pictures or Theatricals License		\$100.00 annually	
Application for Single Performance (Motion Pictures or Theatricals) License		\$10.00 per day	
Application for Circus License		\$10.00 per license, per day	
Application for Sideshows and Concessions License	Operated in conjunction with a Circus	\$5.00 each, per day	
Permit fee for Concession stand		\$2.00 each	
<b>PEDDLERS, SOLICITORS, AND INTINERANT MERCHANTS</b>			
Violation of provisions as applicable to "peddlers," "itinerant merchants," or "solicitors"	Reference penalty as provided in 1-4-1 (General)	\$100.00 per offense	
Background check fee: Peddler, Solicitor, Itinerant Merchant		\$50.00 per applicant	
Application to engage as a Peddler		\$50.00 per year	
Application to engage as a Solicitor		\$25.00 per day	
Application to engage as a Itinerant Merchant		\$50.00 per year	
<b>JUNK DEALERS</b>			
Application to operate or keep a Junk Shop		\$15.00 annually	
<b>TAXICABS</b>			
Application: License (tag) to operate Taxicab	First year Second and subsequent years	\$150.00 per taxi, annually \$50.00 per taxi, annually	
Background check fee: Taxicab driver		\$50.00 per applicant	
<b>ELECTRICAL CONTRACTORS</b>			
Registration: Electrical Contractor		\$50.00 per application	
Registration renewal: Electrical Contractor		\$50.00 annually	
<b>AUTOMATIC DRY-CLEANING MACHINES</b>			
Permit for Automatic Dry Cleaning Machine		\$25.00 per unit	
Application: License to operate Automatic Dry Cleaning Machine	Up to (5) machines Each unit over (5)	\$25.00 annually \$5.00 per unit	
<b>SOUND AMPLIFIERS</b>			
Permit for the use of a Sound Amplifier		\$5.00 per day	
Violation of provisions as applicable to the use of a sound amplifier	Reference penalty as provided in 1-4-1 (General)	\$100.00 per offense	
<b>ROOMING HOUSES</b>			
Application: License to operate Rooming Houses	Minimum license fee of \$10.00	\$1.00 per person for whom lodging space is provided, annually	
<b>HOTEL-MOTEL TAX</b>			
Penalty: Failure to transmit Hotel/Motel Tax Revenue	Applied from the day of delinquency	5% per (30) day period or portion thereof	
Violation of provisions regarding Hotel/Motel Tax		\$100-\$500 per offense	
<b>OCCUPATION TAXES</b>			
Imposition of Municipal Retailer's Occupation Tax	Imposed in accordance with 65 Illinois Compiled Statutes 5/8-11-1	1.75% of the gross receipts from sales	
Imposition of Municipal Service Occupation Tax	Imposed in accordance with 65 Illinois Compiled Statutes 5/8-11-5	1.75% of the selling price of all tangible personal property	
Imposition of Municipal Cannabis Retailer's Occupation Tax	Imposed in accordance with the Illinois Municipal Code (65 ILCS 5/8-11-22); Remitted to the Illinois Department of Revenue	3% of the gross receipts from sales	
<b>BED AND BREAKFAST ESTABLISHMENTS</b>			
Public Hearing for the "special use"		\$300.00 per applicant	
License and initial inspection		\$150.00 per applicant	
Annual renewal and inspection		\$100.00 annually	
<b>WIRELESS COMMUNICATION TOWERS</b>			
Building and Electrical Permit: Wireless Communications Towers		\$500.00 per application	
Failure to remove abandoned antenna or satellite dish	Within (90) days of abandonment (discontinued for 6 consecutive months or more)		

Fee	Details	Fee Amount	Rate
<b>LOCAL GOVERNMENT TAXPAYERS' RIGHTS</b>			
Interest fee	Assesed on a late payment, underpayment, or nonpayment of taxes locally imposed and administered	12%	per annum
Late Filing Penalty, taxes locally imposed and administered		5%	of tax shown due on return
Late Payment Penalty, taxes locally imposed and administered		5%	of tax shown due on return
Failure to File Penalty, taxes locally imposed and administered		25%	of total tax due for reporting period
<b>RESTAURANT, BAR, AND PACKAGE LIQUOR TAX</b>			
Penalty: Failure to pay Restaurant, Bar, or Package Liquor Tax	Applied from the day of delinquency	5%	per (30) day period or portion thereof
Interest fee: Failure to pay Restaurant, Bar, or Package Liquor Tax	Applied from the day of delinquency	2%	per month or fraction thereof
	<i>First violation</i>	\$75-\$5,000	per offense
	<i>Second violation</i>	\$150-\$5,000	per offense
	<i>Third violation</i>	\$300-\$5,000	per offense
	<i>Fourth violation</i>	\$1,000-\$10,000	per offense
<b>HOSPITAL HOSPITALITY HOMES</b>			
Public Hearing for the "special use"		\$300.00	per applicant
License and initial inspection		\$150.00	per applicant
Annual renewal and inspection		\$100.00	annually
<b>REAL ESTATE TRANSFER TAX</b>			
Imposition of Real Estate Transfer Tax		\$5.00	for each \$1,000 of value
Failure to pay Real Estate Transfer Tax		50%	of tax + interest due
Violation of provisions regarding Real Estate Transfer Tax	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
<b>BODY ART ESTABLISHMENTS</b>			
Application: License to operate Body Art Establishment		\$25.00	per application
	Establishments of 2,000 sq. ft. or less in size	\$50.00	per year
Body Art Establishment Annual License Fee	Establishments of 2,001-3,000 sq. ft. in size	\$75.00	per year
	Establishments of 3,001 sq. ft. or greater in size	\$100.00	per year
Body Art Establishment Location Change Reinspection Fee		\$25.00	per occurance
Violation of provisions regarding Body Art Establishments	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
<b>DONATION BOXES</b>			
Application: License for Placement of Donation Box	waived for NFP org that operate and serve DeKalb County	\$200.00	per box, annually
Violation of provisions regarding Donation Boxes	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
Removal of Donation Box following violation		\$50.00	per box
<b>MOBILE FOOD VENDORS</b>			
	Special Event Mobile Food Vendor	\$50.00	annually
Application: Mobile Food Vendor Permit	Fixed Point Mobile Food Vendor, per month	\$50.00	per month
	Fixed Point Mobile Food Vendor, annually	\$250.00	annually
Mobile Food Vendor Re-inspection Fee, following failed initial inspection		\$25.00	per inspection
<b>MOBILE HOMES AND MOBILE HOME PARKS</b>			
Application: License to operate Mobile Home Park		\$25.00	per application
Permit application fee to alter Mobile Home Park		\$30.00	per permit
License renewal to operate Mobile Home Park		\$50.00	annually
Violation of provisions regarding Mobile Home Parks	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
<b>MASSAGE ESTABLISHMENTS</b>			
Application: License to operate Massage Establishment		\$50.00	per application
License renewal to operate Massage Establishment	Initial license application fee to pay the annual fee for balance of the fiscal year in which applicant first applies	\$25.00	annually
	Penalty for violation, first offense	\$750.00	per violation
Violation of provisions regarding Massage Establishments	Penalty for violation, second and subsequent offenses within the calendar year	\$1,000.00	per violation

Fee	Details	Fee Amount	Rate
<b>PUBLIC HEALTH AND SAFETY</b>			
<b>FIRE DEPARTMENT</b>			
Ambulance Service			The fee for Ambulance Service shall be the same as the Ground Emergency Medical Transportation Cost Report Calculation filed by the City with the State of Illinois Department of Healthcare and Family Services.
False Alarm Fee (in which the Sycamore Fire Department and/or Sycamore Police Department was called to respond)	Upon the fourth and up to the tenth false alarm within any calendar year Upon the eleventh and up to the fifteenth false alarm within a calendar year Upon the sixteenth and any subsequent false alarm within a calendar year	\$100.00 \$500.00 \$1,000.00	per incident
Violation of provisions regarding the Fire Department	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
Collection of Garbage and Refuse Fee	Collected as part of the billing and collection process for water...	\$23.93	per unit, per month (billed bimonthly)
Littering in any street, alley, public way, gutter, manhole, or any other public place	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
Violation of provisions regarding Garbage and Refuse	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
Unauthorized disposal penalty	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
Cost of removal of garbage/debris on private property following five day notice to occupant			
Violation of provisions regarding Nuisances	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
Violation of provisions regarding Hazardous Materials	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
Violation of provisions regarding Explosives and Fireworks	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
License fee to deal tobacco or e-cigarettes		\$200.00	
Fine for violation of any provision regarding Tobacco Products		up to \$500.00	per violation
Fees (i.e. attorney, court reporter, records) incurred by reason of public hearing in which licensee is found guilty of violation		Varies	
Violation of provisions regarding Fair Housing		\$100-\$1,500	per offense
<b>POLICE REGULATIONS</b>			
<b>ANIMALS AND ANIMAL CONTROL</b>			
Violation of provisions regarding Animals and Animal Control	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
<b>DOGS</b>			
Penalty for owners of dogs which leave the owner's premises when not under control by leash no longer than seven feet (7')	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
Penalty for permitting dog or animal to disturb the peace, declared a nuisance	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
Penalty for failure to remove excrement deposited by dog or other animal	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
Fee for impounding of dog	Required in order to redeem said dog (reference 5-3A-10)	\$75.00	per day + additional fee for care of the animal
Violation of provisions regarding Dogs	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
<b>CATS</b>			
Fee for redemption of impounded animal		\$75.00	per day + additional fee for care of the animal
Fee for care of impounded animal		Varies	per day
Violation of provisions regarding Cats	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
<b>MISCELLANEOUS OFFENSES</b>			
Violation of provisions regarding Loitering	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
License fee for establishments operating video gaming terminals		\$250.00	per terminal, annually
Violation of provisions regarding Video Gaming	<i>First violation</i> <i>Second and subsequent violations</i>	\$250.00 \$500.00	per offense
Reimbursement for cost of removal of material deposited on street, sidewalk, or alley		Varies	
Violation of provisions regarding Deposits on Streets	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
Controlled Substances and Cannabis (and paraphernalia)	<i>First violation</i> <i>Second violation + arrest for possession</i>	\$250.00 \$500.00	per offense
Violation of provisions regarding Miscellaneous Offenses	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
<i>First violation</i>		\$100.00	per offense
Fine for smoking in area where smoking is prohibited	<i>Second violation within one year after first violation</i> <i>Third and subsequent violations within one year after the second violation</i>	\$250.00 \$500.00	per offense
Fine for owner/operator of public place or place of employment who violates No Smoking in Public Places	<i>First violation</i> <i>Second violation within one year after first violation</i> <i>Third and subsequent violations within one year after the second violation</i>	\$250.00 \$500.00 \$2,500.00	per offense
Violation of provisions regarding Bullying	<i>First violation</i> <i>Second and subsequent violations</i>	\$100.00 \$200.00	per offense
Violation of provisions regarding Graffiti	<i>First violation</i> <i>Second and subsequent violations</i>	\$100-\$200.00	per offense
Violation of provisions regarding Theft Related Offenses	<i>First violation</i> <i>Second and subsequent violations</i>	not less than \$150.00 \$250.00	per offense
Violation of provisions regarding Criminal Trespass	<i>First violation</i> <i>Second and subsequent violations</i>	not less than \$150.00 not less than \$250.00	per offense
<b>MINORS</b>			
Violation of provisions regarding Curfew	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
<b>PARADES</b>			
Permit for parade		\$10.00	per application
Reimbursement for vehicle relocation services	Towing and storage fees for illegally-parked vehicles		As set forth in the applicable contract for vehicle relocation services entered into by the City of Sycamore.
Violation of provisions regarding Parades	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense

Fee	Details	Fee Amount	Rate
<b>MOTOR VEHICLES AND TRAFFIC</b>			
<b>GENERAL TRAFFIC PROVISIONS</b>			
Motor vehicle violations as outlined in 6-1-9 Subsection A	In addition to any towing and storage fees	up to \$500.00	per offense
Motor vehicle violations as outlined in 6-1-9 Subsection A	In addition to any towing and storage fees	\$500.00	per offense
Cash bond for redemption of impounded motor vehicle	In addition to any towing and storage fees	\$500.00	per offense
Penalty for impounded motor vehicle	In addition to any towing and storage fees	\$500.00	per offense
Violation of provisions regarding General Traffic Violations		\$50.00	per offense
<b>PARKING REGULATIONS</b>			
Fine for unauthorized use of parking places reserved for persons with disabilities	In addition to any costs or charges connected with the removal or storage	\$250.00	per offense
Reimbursement for cost of removal and storage of vehicle obstructing traffic or use of city streets, driveways, and sidewalks		Varies	
Violation of provisions regarding Parking Regulations		\$25.00	per offense
<b>PARKING METERS AND PARKING LOTS</b>			
Meter Violations	<i>First violation</i> <i>Second and subsequent violations</i>	\$1.00 \$5.00	per offense
Violation of metered parking	<i>First violation</i> <i>Subsequent violation (at least 60 minutes from the first violation citation, and every 60 minutes thereafter)</i>	\$1.00 \$5.00	per offense
Penalty for tampering with parking meters		\$25.00	per offense
<b>TRAFFIC SCHEDULES</b>			
Violation of provisions regarding Traffic Schedules		\$25.00	per offense
<b>PEDESTRIANS</b>			
Violation of provisions regarding Pedestrians		\$25.00	per offense
<b>BICYCLES</b>			
Violation of provisions regarding Bicycles		\$25.00	per offense
<b>INOPERATIVE MOTOR VEHICLES</b>			
Violation of provisions regarding Inoperative Motor Vehicles		\$25.00	per offense
<b>ADMINISTRATIVE ADJUDICATION OF VEHICULAR VIOLATIONS</b>			
Schedule of Fines and Penalties regarding Vehicular Violations	General traffic provisions Parking regulations Handicap parking violations Parking meters and parking lots Second and subsequent citations on same day Traffic schedule Pedestrians Bicycles Inoperative motor vehicles	\$50.00 \$25.00 \$250.00 \$1.00 \$5.00 \$25.00 \$25.00 \$25.00 \$25.00	per offense
Penalty fee for failure to pay fine	within (21) days of the issuance of the determination of liability and the exhaustion of administrative review procedures within (42) days of the issuance of the determination of liability and the exhaustion of administrative review procedures within (63) days of the issuance of the determination of liability and the exhaustion of administrative review procedures	\$25.00 \$50.00 \$75.00	in addition to the original fine
Immobilization, Towing and Impoundment		\$500.00	per offense

Fee	Details	Fee Amount	Rate
<b>PUBLIC WAYS AND PROPERTY</b>			
<b>STREETS, SIDEWALKS, AND PUBLIC WAYS - GENERAL PROVISIONS</b>			
Violation of provisions regarding Encroachment on public ways and property		\$25-\$500	per offense
Violations of provisions regarding Snow Removal	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
Sidewalk Café: Initial application		\$25.00	per application
Sidewalk Café: Annual permit renewal	Sidewalk dining area of 100 sq. ft. or less Sidewalk dining area over 100 sq. ft.	\$50.00 \$100.00	annually
Reimbursement for costs incurred by the city in abating encroachment or improvement		Varies	
Violation of provisions regarding Streets, Sidewalks, and Public Ways	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
<b>STREET AND SIDEWALK CONSTRUCTION AND REPAIR</b>			
Plan Review Fee: Street and Sidewalk Construction and Repair		<i>None</i>	
Fee for alteration of curb to accommodate handicapped ramp	Base fee In addition to base fee	\$25.00 \$1.50	per curb cut per square foot
Violation of provisions regarding Street and Sidewalk Construction and Repair	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
<b>EXCAVATIONS</b>			
Permit fee for Excavation (minimum \$30.00 per permit)		\$25.00	per 1,000 linear feet of proposed improvement
Fee for excavation within the limits of a paved street, alley, or a sidewalk		\$50-\$1,000	per project
Deposit for Excavation, if no pavement is involved	or permit bond in amount of \$10,000.00; companies operating under franchise agreement are exempt	\$150.00	per phase
Deposit for Excavation, if excavation is in a paved area	or permit bond in amount of \$10,000.00; companies operating under franchise agreement are exempt	\$500.00	per phase
Violation of provisions regarding Excavation	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
<b>STREET AND HOUSE NUMBERING</b>			
Failure to number any house, building, or other structure	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
<b>TREES AND SHRUBS</b>			
Violation of provisions regarding Trees and Shrubs	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
<b>SMALL WIRELESS FACILITIES</b>			
Application: Collocation of small wireless facility on a utility pole or wireless support structure	On an existing utility pole or wireless support structure More than one small wireless facility on existing utility poles With the installation of a new utility pole for collocation	\$650.00 \$350.00 \$1,000.00	per application per additional facility per facility
Recurring rate for wireless provider to collocate a small wireless facility on a city utility pole located in a right-of-way	OR the actual, direct and reasonable costs related to the wireless provider's use of space on the city utility pole	\$200.00	annually
Maximum annual rate	If rate is, within Circuit Court of DeKalb County, pending resolution of a dispute concerning rates for collocation of small wireless facilities on municipal utility poles within the right-of-way	\$200.00	annually

Fee	Details	Fee Amount	Rate
<b>WATER AND SEWER</b>			
<b>WATER USE AND SERVICE</b>			
Connection fee to city-built water main or water main extension	Base fee In addition to base fee	\$485.00 per unit \$9.00 per front foot of property served by said water main up to \$500.00 per offense	
Violation of provisions regarding Water Connections			
Permit fees for excavation	When excavation is within a paved street or alley (street opening fee)		refers to 7-3-2-C
Deposit requirements for excavation			refers to 7-3-3
	One-inch tap in the city limits	\$100.00	
	One-inch tap outside the city limits	\$150.00	
Water Service and Tap Fees	One-inch re-tap in the city limits	\$100.00	
	One-inch re-tap outside the city limits	\$150.00	
	From curb stop	\$50.00	
Water Inspection Fee	From Corp stop	\$75.00	
	Replacement	\$50.00	
	Outside Corporate limits	\$75.00	
Testing of Water Meter, upon consumer complaint	If not within 3% of being accurate, meter to be replaced and fee returned to consumer	\$2.00	
Fine for damaging or tampering with Water Meters, or Embezzling Water	First violation Second and subsequent violations	\$125.00 per offense \$250.00 per offense	
Deposit for water service replacement with a new tap at the main	From which any expense incurred by the City for completion of work shall be deducted	\$500.00	
Water Termination Inspection	Base fee Residential accessory structure	\$30.00 \$10.00	
Violation of provisions regarding Water Use and Service	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
<b>CROSS-CONNECTIONS</b>			
Penalty for noncompliance with Water Supply System Cross-connection	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
<b>SEWER USE AND SERVICE</b>			
Connection fee to Sewage Treatment Plant	Residential occupancy (\$733.00 per unit + \$733.00/person) Non-residential, excluding Industrial (\$733.00 per unit + \$733.00/person) Outside of City limits (1.5x rate within City limits; \$1,099.00 per unit + \$1,099.00/person) Industrial, determination of rate Industrial, minimum charge	minimum \$2,565.00 per residence minimum \$2,565.00 per building connection minimum \$3,847.50 per connection minimum \$350.00 * Est. population equivalent minimum \$1,225.00	
Sewer Inspection Fee	Replacement or new when stubbed to the property line New to the main	\$50.00 \$75.00	
Annexation fee for land outside the city requiring sewer service	Industrial or Commercial subdivisions Residential subdivisions; with allowance for deduction of residential, park and school dedications, or \$1,000.00/unit option	\$2,000.00 per acre \$3,000.00 per acre	
Annexation fee for properties annexed and zoned R-4, Rural Residential		\$2,500.00 per acre	
Reimbursement cost for construction of main or lateral sewers by the city		\$9.00 per front foot	
Sewer Service: Building sewer inspection fee	Where sewer is stubbed outside the property line Where sewer is stubbed inside the property line	\$50.00 per inspection \$30.00 per inspection	
Sewer Termination Inspection	Base fee Residential accessory structure	\$30.00 \$10.00	
Violation of provisions regarding Sewer Use and Service			
Reimbursement of costs to the city for labor, materials, and service for city supervision to disconnect a user's sewer service		Varies	
Reinstatement of service (reconnection cost)		Varies	
Deposit for sewer service replacement with a new tap at the main	From which any expense incurred by the City for completion of work shall be deducted	\$500.00	
Violation of provisions regarding Discontinuance of Sewer Service	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
Violation of provisions regarding Sewer Use and Service	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense



Fee	Details	Fee Amount	Rate
<b>BUILDING REGULATIONS</b>			
<b>GENERAL BUILDING REGULATIONS</b>			
Violation of provisions regarding General Building Regulations	Reference penalty as provided in 1-4-1 (General)	\$100.00	for the first offense, \$200 for each subsequent offense
<b>FEES</b>			
Plan Review Fees	Residential Detached - Single-family (1-Story)	\$100.00	per review
	Residential Detached - Single-family (2-Story)	\$150.00	per review
	Residential Attached - Single-family (1 and 2-Story Duplex)	\$50.00	per unit, per review
	Residential Attached - Multi-family	\$50.00	per unit, per review
	Residential remodeling and additions	\$50.00	per review
	Commercial and Industrial - New construction, Additions and Remodeling	Valuation x 0.0005	per review
	Miscellaneous Review	\$30.00	per review
Building Permit Fees	Minimum fee for any building permit	\$30.00	per permit
	Residential New Construction and Additions - Single-family, two-family, apartment buildings, townhouses and quadra homes	\$0.15 per sq. ft. or total living area of all floors, based on exterior dimensions (round to the nearest dollar)	per permit
	Commercial and Industrial New Construction and Additions	\$0.05 per sq. ft. or total living area of all floors, based on exterior dimensions (round to the nearest dollar)	per permit
	Commercial and Industrial - Alteration or Remodeling	\$5.00 for each \$1,000 of estimated cost of improvement	per permit
	Deck	\$60.00	per permit
	Demolition, accessory structure	\$50.00	per permit
	Demolition, primary structure	\$300.00	per permit
	Driveway Approach	\$50.00	per permit
	Fence	\$50.00	per permit
	Garage - Attached	\$0.15 per sq. ft. based on exterior dimensions (round to the nearest dollar)	per permit
	Garage - Detached (with no electric)	\$80.00	per permit
	Gazebo	\$60.00	per permit
	Pergola	\$60.00	per permit
	Shed	\$60.00	per permit
	Sidewalk	\$50.00	per permit
	Sign - New	\$50.00	per permit
	Sign - Replacement	\$50.00	per permit
	Solar PV - Commercial Rooftop	\$150.00 + Commercial/Industrial Plan Review Fee	per permit
	Solar PV - Residential Rooftop	\$150.00	per permit
	Right-of-way Excavation (Street/Alley/Parkway)	\$75.00	per permit
	Right-of-way Restoration (Street/Alley/Parkway)	\$10,000.00	bond
	Swimming Pool / Hot Tub (Excluding pools less than 24 inches deep or having a surface area less than 250 sq. ft. without a permanent recirculation system)	\$150.00	per permit
	Swimming Pool / Hot Tub (Storable)	\$100.00	per permit

Fee	Details	Fee Amount	Rate
Electrical Inspection Fees	Residential - New Service	\$75.00	per service
	Residential - Upgrade of Service	\$75.00	per service
	Residential - Electrical Revisions	\$50.00	per permit
	Commercial and Industrial - New Service	\$75.00 plus \$3.75 per 1,000 sq. ft.	per service
	Commercial and Industrial - Upgrade of Service	\$75.00	per service
	Commercial and Industrial - Electrical Revisions	\$50.00 plus \$3.75 per 1,000 sq. ft.	per permit
	Commercial and Industrial - Hotel and Motel	\$75.00 plus \$30.00 per guest room	per permit
Plumbing Inspection Fees	Fixtures include water closet, lavatory, urinal, bidet, shower, kitchen sink, dishwasher, clothes washer, laundry sink, baptistery, basin, water heater, garbage disposer, water conditioner, floor drain, sillcock, future rough-in fixtures or any other appurtenance that is connected to the drainage or water system in a building.	\$5.00 per fixture (\$30.00 minimum)	per permit
Water Service Inspection Fees	From Main/Corp stop	\$75.00	per permit
	Replacement	\$50.00	per permit
	Outside Corporate limits	\$75.00	per permit
Water Service Tap Fees	1" tap, within City limits	\$100.00	per permit
	1" tap, outside Corporate limits	\$150.00	per permit
	1" re-tap, within City limits	\$100.00	per permit
	1" re-tap, outside Corporate limits	\$150.00	per permit
Water Connection Fees \$485/person/unit, \$1,698/residence	3/4" water meter	\$295.00	per permit
	Single-family home	\$1,698.00	per permit
	1-bedroom apartment	\$970.00	per unit
	2 or more bedroom apartment	\$1,698.00	per unit
Sanitary Sewer and Storm Sewer Inspection Fees	Sanitary Sewer - New connection	\$75.00	per permit
	Sanitary Sewer - Stub at property line	\$50.00	per permit
	Sanitary Sewer - Replacement	\$50.00	per permit
	Storm Sewer - New and replacement	\$50.00	per permit
Sewer Connection Fee \$733/person/unit, \$2,565/residence	Single-family home	\$2,565.00	per permit
	1-bedroom apartment	\$1,466.00	per unit
	2 or more bedroom apartment	\$2,565.00	per unit
Fire Protection Fees	Fire Suppression System and Fire Alarm System - Review, Inspection, and Testing	\$100.00	per system
Engineering Fees	Subdivision and Planned Unit Development Filing Fee (Non-refundable deposit to be credited to final accounting upon approval)	\$350.00	per review
	Plan review and inspection of all required public and private land improvements, excluding buildings and other structures	2.5% of total estimated cost of public and private improvements	per review
Annexation Fees	See Municipal Code 8-4-2-F		
Re-inspection Fee	For a scheduled inspection when work is not completed to the extent that approval can be granted	\$100.00	per inspection
Re-inspection Fee for Temporary Certificate of Occupancy	When a temporary certificate of occupancy is issued during winter months	\$100.00	per inspection
Illegal occupancy	Before issuance of Certificate of Occupancy or after expiration of a Temporary Certificate of Occupancy	\$100.00	per offense
Refund of permit fee exceeding \$300 when no work has commenced	Request for refund must be within 1 year from date that permit was issued	Permit fee minus 15% administrative fee	per permit
<b>CONTRACTOR REQUIREMENTS</b>			
Electrical Contractor Registration Fee	Initial registration	\$50.00	per application
	Renewal	\$50.00	annually
<b>MOVING BUILDINGS</b>			
Inspection of shoring, underpinning or moving of a building	Base fee	\$30.00	per inspection
	In addition to base fee	\$15.00 for each 1,000 sq. ft. of affected building over 2,000 sq. ft.	per inspection
Moving of building upon or across a public right of way	Buildings greater than 15' load width and over 300 sq. ft.	\$250.00	per building
	Buildings less than 15' load width and less than 300 sq. ft.	\$30.00	per building
Fee for occupying any such portion of a public place when moving a building	Within permitted timeframe	\$5.00	per day
	Longer than time stated on permit	\$10.00	per day
<b>SUBDIVISION DEVELOPMENT</b>			
City's Attorney Fees	Payment of city's attorney fees for legal work and expenses on submission of annexation, planned unit development or subdivision petitions	Determined by City Attorney	per submittal
	Subdivision and Planned Unit Development Filing Fee (Non-refundable deposit to be credited to final accounting upon approval)	\$350.00	per review
	Plan review and inspection of all required public and private land improvements, excluding buildings and other structures	2.5% of total estimated cost of public and private improvements	per review

Fee	Details	Fee Amount	Rate
<b>IMPACT FEES (Sycamore Municipal Code, Chapter 10)</b>			
Sycamore School District 427 Impact Fees	Detached single-family, 2-bedroom	\$567.00	
	Detached single-family, 3-bedroom	\$2,291.00	
	Detached single-family, 4-bedroom	\$3,892.00	
	Detached single-family, 5-bedroom	\$2,998.00	
	Attached single-family, 2-bedroom	\$535.00	
	Attached single-family, 3-bedroom	\$1,034.00	
	Attached single-family, 4-bedroom	\$2,069.00	
	Apartment, 2-bedroom	\$554.00	
	Apartment, 3-bedroom	\$1,494.00	
Sycamore Park District Impact Fees	Single-family, detached, 1-2 bedroom	\$1,054.00	
	Single-family, detached, 3-bedroom	\$1,340.00	
	Single-family, detached, 4-bedroom	\$1,626.00	
	Single-family, detached, 5-bedroom	\$1,988.00	
	Single-family, attached, 1-bedroom	\$502.00	
	Single-family, attached, 2-bedroom	\$879.00	
	Single-family, attached, 3-bedroom	\$1,285.00	
	Single-family, attached, 4-bedroom	\$1,145.00	
	Multi-family, Efficiency	\$678.00	
	Multi-family, 1-bedroom	\$883.00	
	Multi-family, 2-bedroom	\$961.00	
	Multi-family, 3+-bedroom	\$1,533.00	
	Mobile home, 1-2-bedroom	\$1,004.00	
	Mobile home, 3+-bedroom	\$1,606.00	
Sycamore Public Library Impact Fees	Single-family, detached, 2-bedroom	\$193.00	
	Single-family, detached, 3-bedroom	\$246.00	
	Single-family, detached, 4-bedroom	\$298.00	
	Single-family, detached, 5-bedroom	\$346.00	
	Single-family, attached, 2-bedroom	\$92.00	
	Single-family, attached, 3-bedroom	\$161.00	
	Single-family, attached, 4-bedroom	\$236.00	
	Single-family, attached, 5-bedroom	\$210.00	
<b>FLOOD CONTROL REGULATIONS</b>			
<b>DEVELOPMENT IN FLOODPLAIN AREAS</b>			
Violation of provisions regarding Development in Floodplain Areas		\$50-\$750.00	per offense
<b>MISCELLANEOUS FEES NOT CODIFIED</b>			
SCBA Trailer Rental Fee	Not in Code, FD sets rate (weekly rental rate)		
Kishwaukee Education Consortium Classroom Rental	Not in Code, FD negotiates rate (annual rate)		
High School Football EMS Stand-by Coverage	Not in Code, FD charges employee actual overtime cost for event		
High School Graduation EMS Stand-by Coverage	Not in Code, FD charges employee actual overtime cost for event		
Fire Stand-by for Fireworks Display	Not in Code, FD charges employee actual overtime cost for event		
Fire Report Copy Fee	Not in Code, FD sets rate		
EMS Stand-by for Certain Special Events	Not in Code, FD charges employee actual overtime cost for event		
Other fees (FOIA, subpoena, copy, accident report requests)	Regulated by state statute	Varies	
Officer presence at special event	Not in Code, PD rate	\$75.00	per hour