



Consolidated Fee, Bond & Penalty Schedule



Adopted May 1, 2023 per Ordinance 2023.05
Updated December 4, 2023 per Ordinance 2023.24

ORDINANCE NO. 2023.24

AN ORDINANCE AMENDING THE CITY OF SYCAMORE CONSOLIDATED FEE SCHEDULE.

WHEREAS, the City of Sycamore (hereinafter referred to as the "City") is a body politic and corporate, organized and existing pursuant to the Illinois Municipal Code, 65 ILCS 5/1-1-1 *et seq.*; and

WHEREAS, the City has the authority under the Illinois Municipal Code, 65 ILCS 5/1-1-1 *et seq.*, to adopt ordinances pertaining to the public health, safety, and welfare; and

WHEREAS, the City is authorized and empowered, under the Municipal Code and the Code of Ordinances of the City of Sycamore, to assess fees, assess penalties, and provide for Bonds which are reasonably related to the conduct of the City's business on behalf of the residents of the City; and

WHEREAS, the City, for purposes of transparency and uniformity, as well as ease of use to the City residents, businesses, developers, and others transacting business with the City, previously adopted a Consolidated Fee Schedule, which can be amended from time to time; and

WHEREAS, the City Council of the City has reviewed the Consolidated Fee, Bond & Penalty Schedule and has determined that the Consolidated Fee, Bond & Penalty Schedule, attached hereto and incorporated herein by reference as Exhibit "A," will provide transparency and uniformity, as well as ease of use to the City residents, businesses, developers, and others transacting business with the City; and

WHEREAS, the City finds that it is in the best interests of the City and its residents to now adopt *The City of Sycamore Consolidated Fee, Bond & Penalty Schedule*, which is attached hereto and incorporated herein as Exhibit "A."

NOW, THEREFORE, BE IT ORDAINED by the City Council for the City of Sycamore as follows:

1. The recitals set forth above are incorporated herein and made a part of this Ordinance.
2. The Consolidated Fee, Bond & Penalty Schedule set forth in Exhibit "A," attached herein and incorporated by reference is hereby adopted.

3. That all Ordinances and Resolutions, or parts thereof, in conflict with provisions of this Ordinance are, to the extent of such conflict, expressly repealed.

4. That the City Clerk of the City of Sycamore be and is directed hereby to publish this Ordinance in pamphlet form, pursuant to the statutes of the State of Illinois.

5. This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

Passed by the City Council of the City of Sycamore and approved by the Mayor of said City this 4th day of December, 2023.

Ayes: 7

Nays: 0

Abstain: 0

APPROVED: December 4, 2023


MAYOR – Steve Braser

ATTEST:


CITY CLERK – Mary Kalk

Amendments

05/01/2023	Ordinance 2023.05	Initial Adoption
12/04/2023	Ordinance 2023.24	Updates & Revisions <ul style="list-style-type: none">- Retitling of Consolidated Fee Schedule document to include "Bond and Penalty"- Updates and revisions to permit fees under Building Regulations- Update to administrative fee for estimated water bills- Update to per-hour fee for Officer presence at special events

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Fee	Details	Fee Amount	Rate
ADMINISTRATION			
GENERAL PENALTY			
General Penalty	<i>First violation</i>	\$100.00	per offense
	<i>Second and subsequent violations</i>	\$200.00	per offense
	If offender seeks court adjudication	\$100-\$1,000.00	fine range
MAYOR			
Bond upon appointment as Mayor	Conditioned upon the faithful performance of the duties of the office	not less than \$3,000.00	
CITY COUNCIL			
Alderman Nonattendance at Regular City Council Meeting	Applies to any alderpersons who wilfully neglect or refuse to attend any regular meeting of the city council, without having any just cause for so doing, as determined by a majority vote of those present at such meeting	up to \$10.00	per offense
CITY CLERK			
Bond upon appointment as City Clerk	Conditioned upon the faithful performance of the duties of the office	not to exceed	that given by the City Treasurer
CITY TREASURER			
Bond upon appointment as City Treasurer	Conditioned upon the faithful performance of duties and to indemnify the City for any loss due to neglect of duty or wrongful act on his/her part	not less than 10%	of the highest amount of taxes and special assessments received by the treasurer during any fiscal year in the preceding five fiscal years, nor less than one and one-half times the largest amount which the council estimates will be in custody of the treasurer at any one time
APPOINTIVE CITY OFFICERS			
Violation of any work stop order of the Director of Community Development; Reference penalty as provided in 1-4-1 (General)	<i>First violation</i>	\$100.00	per day/offense
	<i>Second and subsequent violations</i>	\$200.00	per day/offense
Bond upon appointment as City Manager	Conditioned upon the faithful performance of the duties of the office	\$10,000.00	
Review of any resubdivision plat or plat of survey by the Plat Officer	Review of any resubdivision plat or plat of survey by the plat officer	\$75.00	per review
PERSONNEL RULES			
Unlawful Impersonation of any City officer or employee	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
MISCELLANEOUS PROVISIONS			
State Gift Ban Act	Reference penalty provisions as provided in sections 60, 65, and 70 of the Act		
BOARDS AND COMMISSIONS			
PLANNING AND ZONING COMMISSION			
Filing of matters heard by PZC	requiring publication of pre-annexation agreements, PUD, etc.	\$300.00	per filing
	not requiring publication	\$150.00	per filing
BOARD OF FIRE AND POLICE COMMISSIONERS			
Bond upon appointment to Board of Fire and Police Commissioners	Conditioned upon the faithful performance of the duties of the office	\$1,000.00	
LIBRARY BOARD			
Violation of Library Board Rules and Regulations	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
BUSINESS AND LICENSE REGULATIONS			
GENERAL LICENSING PROVISIONS			
Violation of General Licensing provisions	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
LIQUOR CONTROL			
Liquor License: Fingerprinting upon application			
Liquor License: Initial application fee	Applies to persons or firms that do not currently hold a valid City liquor license	\$2,500.00	per application
Liquor License: Class (A) annual fee	Applies to restaurants	\$1,750.00	annually
Liquor License: Class (B) annual fee	Applies to bars	\$2,000.00	annually
Liquor License: Class (B) additional fee for sale of package goods		\$250.00	annually
Liquor License: Class (B) additional fee for annual indoor catering permit		\$100.00	annually
Liquor License: Class (C) annual fee	Applies to clubs	\$1,750.00	annually
Liquor License: Class (C) additional fee for sale of package goods		\$250.00	annually
Liquor License: Class (D) annual fee	Applies to package goods stores	\$1,750.00	annually
Liquor License: Class (E) annual fee	Applies to recreation facilities	\$1,750.00	annually
Liquor License: Class (E) additional fee for Golf Course attached outdoor service area	Applies to golf courses	\$200.00	annually
Liquor License: Class (E) additional fee for Golf Course beverage carts		\$250.00	annually
Liquor License: Class (E) Theater annual fee	Applies to theaters/auditoriums	\$1,250.00	annually
Liquor License: Class (F) annual fee	Applies to beer and wine sales for consumption off premises	\$1,500.00	annually
Liquor License: Class (G) annual fee	Applies to catered functions or special events for not-for-profit applicants and purposes; sales and consumption on premises and for a period of 24 hours or less	\$50.00	per applicant, annually
Liquor License: Class (H) annual fee	Applies to breweries and wineries	\$750.00	annually
Liquor License: Class (I) annual fee	Applies to BYOB on premises	\$250.00	annually
Liquor License: Class (J) initial application fee	Applies to Sycamore Community Park Sports Complex in conjunction with college or professional level sporting events	\$2,500.00	initially
Liquor License: Class (J) annual fee		\$1,500.00	annually
Liquor License: Class (K) initial application fee	Applies to establishments that have obtained a special event permit	\$250.00	initially
Liquor License: Class (K) annual fee		\$500.00	annually
Liquor License: Class (VG) annual fee	Applies to video gaming establishments	\$2,000.00	annually
Liquor License: Class (L) annual fee	Applies to banquet halls	\$2,000.00	annually
Liquor License: Class (M) annual fee	Applies to tasting rooms; authorized for Class D license holders only	\$250.00	annually
Liquor License: Special Event permit fee		\$25.00	per application
Liquor License: Special Event deposit	For signage, fencing, barricades, clean-up, or any additional City services required	\$200.00	per application
Liquor License: Violation of Special Event provisions		\$250-\$1,000.00	per offense
Liquor License: Establishment name change (no change of location or ownership)	Notification and payment to be made within (30) days of change	\$50.00	per change
Liquor License: Violation of State law or regulation pertaining to sale of alcoholic liquor	<i>First violation within 12-month period</i>	\$1,000.00 or less	per violation
	<i>Second violation within 12-month period</i>	\$1,500.00	per violation
	<i>Third and subsequent violations within a 12-month period (fine max of \$15,000.00)</i>	\$2,500.00	per violation

Fee	Details	Fee Amount	Rate
Liquor License: Fees incurred by reason of Liquor Commission Hearing in which licensee is found guilty of violation	i.e. attorney, court reporter, or witness	Varies	
AMUSEMENTS			
Application for Amusement License	Carnivals and circuses	\$10.00	per day
	Exhibition of inanimate objects	\$5.00	per day
	Other amusements, including dances	\$10.00	per day
Violation of provisions regarding Raffles	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
Coin-operated machines fee		\$50.00	per machine, annually
Application for Coin-operated Machine Operator's License		\$200.00	per application
Violation of Article B. Coin-operated Machines; Game Rooms		\$100-\$500.00	per offense
Application for Billiard, Pool, or Pigeon Hole Table License		\$10.00	annually
		\$5.00	per additional table, annually
Application for Bowling Alley Operator's License		\$10.00	per alley, annually
Application for Motion Pictures or Theatricals License		\$100.00	annually
Application for Single Performance (Motion Pictures or Theatricals) License		\$10.00	per day
Application for Circus License		\$10.00	per license, per day
Application for Sideshows and Concessions License	Operated in conjunction with a Circus	\$5.00	each, per day
Permit fee for Concession stand		\$2.00	each
PEDDLERS, SOLICITORS, AND ITINERANT MERCHANTS			
Violation of provisions as applicable to "peddlers," "itinerant merchants," or "solicitors"	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
Background check fee: Peddler, Solicitor, Itinerant Merchant		\$50.00	per applicant
Application to engage as a Peddler		\$50.00	per year
Application to engage as a Solicitor		\$25.00	per day
Application to engage as a Itinerant Merchant		\$50.00	per year
JUNK DEALERS			
Application to operate or keep a Junk Shop		\$15.00	annually
TAXICABS			
Application: License (tag) to operate Taxicab	First year	\$150.00	per taxi, annually
	Second and subsequent years	\$50.00	per taxi, annually
Background check fee: Taxicab driver		\$50.00	per applicant
ELECTRICAL CONTRACTORS			
Registration: Electrical Contractor		\$50.00	per application
Registration renewal: Electrical Contractor		\$50.00	annually
AUTOMATIC DRY-CLEANING MACHINES			
Permit for Automatic Dry Cleaning Machine		\$25.00	per unit
Application: License to operate Automatic Dry Cleaning Machine	Up to (5) machines	\$25.00	annually
	Each unit over (5)	\$5.00	per unit
SOUND AMPLIFIERS			
Permit for the use of a Sound Amplifier		\$5.00	per day
Violation of provisions as applicable to the use of a sound amplifier	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
ROOMING HOUSES			
Application: License to operate Rooming Houses	Minimum license fee of \$10.00	\$1.00	per person for whom lodging space is provided, annually
HOTEL-MOTEL TAX			
Penalty: Failure to transmit Hotel/Motel Tax Revenue	Applied from the day of delinquency	5%	per (30) day period or portion thereof
Violation of provisions regarding Hotel/Motel Tax		\$100-\$500	per offense
OCCUPATION TAXES			
Imposition of Municipal Retailer's Occupation Tax	Imposed in accordance with 65 Illinois Compiled Statutes 5/8-11-1	1.75%	of the gross receipts from sales
Imposition of Municipal Service Occupation Tax	Imposed in accordance with 65 Illinois Compiled Statutes 5/8-11-5	1.75%	of the selling price of all tangible personal property
Imposition of Municipal Cannabis Retailer's Occupation Tax	Imposed in accordance with the Illinois Municipal Code (65 ILCS 5/8-11-22); Remitted to the Illinois Department of Revenue	3%	of the gross receipts from sales
BED AND BREAKFAST ESTABLISHMENTS			
Public Hearing for the "special use"		\$300.00	per applicant
License and initial inspection		\$150.00	per applicant
Annual renewal and inspection		\$100.00	annually
WIRELESS COMMUNICATION TOWERS			
Building and Electrical Permit: Wireless Communications Towers		\$500.00	per application
Failure to remove abandoned antenna or satellite dish	Within (90) days of abandonment (discontinued for 6 consecutive months or more)		

Fee	Details	Fee Amount	Rate
LOCAL GOVERNMENT TAXPAYERS' RIGHTS			
Interest fee	Assessed on a late payment, underpayment, or nonpayment of taxes locally imposed and administered	12%	per annum
Late Filing Penalty, taxes locally imposed and administered		5%	of tax shown due on return
Late Payment Penalty, taxes locally imposed and administered		5%	of tax shown due on return
Failure to File Penalty, taxes locally imposed and administered		25%	of total tax due for reporting period
RESTAURANT, BAR, AND PACKAGE LIQUOR TAX			
Penalty: Failure to pay Restaurant, Bar, or Package Liquor Tax	Applied from the day of delinquency	5%	per (30) day period or portion thereof
Interest fee: Failure to pay Restaurant, Bar, or Package Liquor Tax	Applied from the day of delinquency	2%	per month or fraction thereof
Violation of provisions regarding Restaurant, Bar, or Package Liquor Tax	<i>First violation</i>	\$75-\$5,000	per offense
	<i>Second violation</i>	\$150-\$5,000	per offense
	<i>Third violation</i>	\$300-\$5,000	per offense
	<i>Fourth violation</i>	\$1,000-\$10,000	per offense
HOSPITAL HOSPITALITY HOMES			
Public Hearing for the "special use"		\$300.00	per applicant
License and initial inspection		\$150.00	per applicant
Annual renewal and inspection		\$100.00	annually
REAL ESTATE TRANSFER TAX			
Imposition of Real Estate Transfer Tax		\$5.00	for each \$1,000 of value
Failure to pay Real Estate Transfer Tax		50%	of tax + interest due
Violation of provisions regarding Real Estate Transfer Tax	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
BODY ART ESTABLISHMENTS			
Application: License to operate Body Art Establishment		\$25.00	per application
Body Art Establishment Annual License Fee	Establishments of 2,000 sq. ft. or less in size	\$50.00	per year
	Establishments of 2,001-3,000 sq. ft. in size	\$75.00	per year
	Establishments of 3,001 sq. ft. or greater in size	\$100.00	per year
		\$25.00	per occurrence
Body Art Establishment Location Change Reinspection Fee		\$25.00	per occurrence
Violation of provisions regarding Body Art Establishments	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
DONATION BOXES			
Application: License for Placement of Donation Box	waived for NFP org that operate and serve DeKalb County	\$200.00	per box, annually
Violation of provisions regarding Donation Boxes	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
Removal of Donation Box following violation		\$500.00	per box
MOBILE FOOD VENDORS			
Application: Mobile Food Vendor Permit	Special Event Mobile Food Vendor	\$50.00	annually
	Fixed Point Mobile Food Vendor, per month	\$50.00	per month
	Fixed Point Mobile Food Vendor, annually	\$250.00	annually
		\$25.00	per inspection
Mobile Food Vendor Re-inspection Fee, following failed initial inspection		\$25.00	per inspection
MOBILE HOMES AND MOBILE HOME PARKS			
Application: License to operate Mobile Home Park		\$25.00	per application
Permit application fee to alter Mobile Home Park		\$30.00	per permit
License renewal to operate Mobile Home Park		\$50.00	annually
Violation of provisions regarding Mobile Home Parks	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
MASSAGE ESTABLISHMENTS			
Application: License to operate Massage Establishment		\$50.00	per application
License renewal to operate Massage Establishment	Initial license application fee to pay the annual fee for balance of the fiscal year in which applicant first applies	\$25.00	annually
Violation of provisions regarding Massage Establishments	Penalty for violation, first offense	\$750.00	per violation
	Penalty for violation, second and subsequent offenses within the calendar year	\$1,000.00	per violation

Fee	Details	Fee Amount	Rate
PUBLIC HEALTH AND SAFETY			
FIRE DEPARTMENT			
Ambulance Service			The fee for Ambulance Service shall be the same as the Ground Emergency Medical Transportation Cost Report Calculation filed by the City with the State of Illinois Department of Healthcare and Family Services.
False Alarm Fee (in which the Sycamore Fire Department and/or Sycamore Police Department was called to respond)	Upon the fourth and up to the tenth false alarm within any calendar year	\$100.00	per incident
	Upon the eleventh and up to the fifteenth false alarm within a calendar year	\$500.00	
	Upon the sixteenth and any subsequent false alarm within a calendar year	\$1,000.00	
Violation of provisions regarding the Fire Department	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
Collection of Garbage and Refuse Fee	Collected as part of the billing and collection process for water...	\$23.93	per unit, per month (billed bimonthly)
Littering in any street, alley, public way, gutter, manhole, or any other public place	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
Violation of provisions regarding Garbage and Refuse	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
Unauthorized disposal penalty	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
Cost of removal of garbage/debris on private property following five day notice to occupant			
Violation of provisions regarding Nuisances	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
Violation of provisions regarding Hazardous Materials	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
Violation of provisions regarding Explosives and Fireworks	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
License fee to deal tobacco or e-cigarettes		\$200.00	
Fine for violation of any provision regarding Tobacco Products		up to \$500.00	per violation
Fees (i.e. attorney, court reporter, records) incurred by reason of public hearing in which licensee is found guilty of violation		Varies	
Violation of provisions regarding Fair Housing		\$100-\$1,500	per offense
POLICE REGULATIONS			
ANIMALS AND ANIMAL CONTROL			
Violation of provisions regarding Animals and Animal Control	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
DOGS			
Penalty for owners of dogs which leave the owner's premises when not under control by leash no longer than seven feet (7')	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
Penalty for permitting dog or animal to disturb the peace, declared a nuisance	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
Penalty for failure to remove excrement deposited by dog or other animal	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
Fee for impounding of dog	Required in order to redeem said dog (reference 5-3A-10)	\$75.00	per day + additional fee for care of the animal
Violation of provisions regarding Dogs	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
CATS			
Fee for redemption of impounded animal		\$75.00	per day + additional fee for care of the animal
Fee for care of impounded animal		Varies	per day
Violation of provisions regarding Cats	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
MISCELLANEOUS OFFENSES			
Violation of provisions regarding Loitering	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
License fee for establishments operating video gaming terminals		\$250.00	per terminal, annually
Violation of provisions regarding Video Gaming	<i>First violation</i>	\$250.00	per offense
	<i>Second and subsequent violations</i>	\$500.00	per offense
Reimbursement for cost of removal of material deposited on street, sidewalk, or alley		Varies	
Violation of provisions regarding Deposits on Streets	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
Controlled Substances and Cannabis (and paraphernalia)	<i>First violation</i>	\$250.00	per offense
	<i>Second violation + arrest for possession</i>	\$500.00	per offense
Violation of provisions regarding Miscellaneous Offenses	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
Fine for smoking in area where smoking is prohibited	<i>First violation</i>	\$100.00	per offense
	<i>Second violation within one year after first violation</i>	\$250.00	per offense
	<i>Third and subsequent violations within one year after the second violation</i>	\$500.00	per offense
Fine for owner/operator of public place or place of employment who violates No Smoking in Public Places	<i>First violation</i>	\$250.00	per offense
	<i>Second violation within one year after first violation</i>	\$500.00	per offense
	<i>Third and subsequent violations within one year after the second violation</i>	\$2,500.00	per offense
Violation of provisions regarding Bullying	<i>First violation</i>	\$100.00	per offense
	<i>Second and subsequent violations</i>	\$200.00	per offense
Violation of provisions regarding Graffiti	<i>First violation</i>	\$100-\$200	per offense
	<i>Second and subsequent violations</i>	up to \$200.00	per offense
Violation of provisions regarding Theft Related Offenses	<i>First violation</i>	not less than \$150.00	per offense
	<i>Second and subsequent violations</i>	\$250.00	per offense
Violation of provisions regarding Criminal Trespass	<i>First violation</i>	not less than \$150.00	per offense
	<i>Second and subsequent violations</i>	not less than \$250.00	per offense
MINORS			
Violation of provisions regarding Curfew	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
PARADES			
Permit for parade		\$10.00	per application
Reimbursement for vehicle relocation services	Towing and storage fees for illegally-parked vehicles		As set forth in the applicable contract for vehicle relocation services entered into by the City of Sycamore.
Violation of provisions regarding Parades	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense

Fee	Details	Fee Amount	Rate
MOTOR VEHICLES AND TRAFFIC			
GENERAL TRAFFIC PROVISIONS			
Motor vehicle violations as outlined in 6-1-9 Subsection A	in addition to any towing and storage fees	up to \$500.00	per offense
Motor vehicle violations as outlined in 6-1-9 Subsection A	in addition to any towing and storage fees	\$500.00	per offense
Cash bond for redemption of impounded motor vehicle	in addition to any towing and storage fees	\$500.00	per offense
Penalty for impounded motor vehicle	in addition to any towing and storage fees	\$500.00	per offense
Violation of provisions regarding General Traffic Violations		\$50.00	per offense
PARKING REGULATIONS			
Fine for unauthorized use of parking places reserved for persons with disabilities	in addition to any costs or charges connected with the removal or storage	\$250.00	per offense
Reimbursement for cost of removal and storage of vehicle obstructing traffic or use of city streets, driveways, and sidewalks		Varies	
Violation of provisions regarding Parking Regulations		\$25.00	per offense
PARKING METERS AND PARKING LOTS			
Meter Violations	<i>First violation</i>	\$1.00	per offense
	<i>Second and subsequent violations</i>	\$5.00	per offense
Violation of metered parking	<i>First violation</i>	\$1.00	per offense
	<i>Subsequent violation (at least 60 minutes from the first violation citation, and every 60 minutes thereafter)</i>	\$5.00	per offense
Penalty for tampering with parking meters		\$25.00	per offense
TRAFFIC SCHEDULES			
Violation of provisions regarding Traffic Schedules		\$25.00	per offense
PEDESTRIANS			
Violation of provisions regarding Pedestrians		\$25.00	per offense
BICYCLES			
Violation of provisions regarding Bicycles		\$25.00	per offense
INOPERATIVE MOTOR VEHICLES			
Violation of provisions reagrding Inoperative Motor Vehicles		\$25.00	per offense
ADMINISTRATIVE ADJUDICATION OF VEHICULAR VIOLATIONS			
Schedule of Fines and Penalties regarding Vehicular Violations	General traffic provisions	\$50.00	per offense
	Parking regulations	\$25.00	per offense
	Handicap parking violations	\$250.00	per offense
	Parking meters and parking lots	\$1.00	per offense
	Second and subsequent citations on same day	\$5.00	per offense
	Traffic schedule	\$25.00	per offense
	Pedestrians	\$25.00	per offense
	Bicycles	\$25.00	per offense
	Inoperative motor vehicles	\$25.00	per offense
	within (21) days of the issuance of the determination of liability and the exhaustion of administrative review procedures	\$25.00	in addition to the original fine
Penalty fee for failure to pay fine	within (42) days of the issuance of the determination of liability and the exhaustion of administrative review procedures	\$50.00	in addition to the original fine
	within (63) days of the issuance of the determination of liability and the exhaustion of administrative review procedures	\$75.00	in addition to the original fine
Immobilization, Towing and Impoundment		\$500.00	per offense

Fee	Details	Fee Amount	Rate
PUBLIC WAYS AND PROPERTY			
STREETS, SIDEWALKS, AND PUBLIC WAYS - GENERAL PROVISIONS			
Violation of provisions regarding Encroachment on public ways and property		\$25-\$500	per offense
Violations of provisions regarding Snow Removal	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
Sidewalk Café: Initial application		\$25.00	per application
Sidewalk Café: Annual permit renewal	Sidewalk dining area of 100 sq. ft. or less	\$50.00	annually
	Sidewalk dining area over 100 sq. ft.	\$100.00	annually
Reimbursement for costs incurred by the city in abating encroachment or improvement		Varies	
Violation of provisions regarding Streets, Sidewalks, and Public Ways	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
STREET AND SIDEWALK CONSTRUCTION AND REPAIR			
Plan Review Fee: Street and Sidewalk Construction and Repair		None	
Fee for alteration of curb to accommodate handicapped ramp	Base fee	\$25.00	per curb cut
	In addition to base fee	\$1.50	per square foot
Violation of provisions regarding Street and Sidewalk Construction and Repair	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
EXCAVATIONS			
Permit fee for Excavation (minimum \$30.00 per permit)		\$25.00	per 1,000 linear feet of proposed improvement
Fee for excavation within the limits of a paved street, alley, or a sidewalk		\$50-\$1,000	per project
Deposit for Excavation, if no pavement is involved	or permit bond in amount of \$10,000.00; companies operating under franchise agreement are exempt	\$150.00	per phase
Deposit for Excavation, if excavation is in a paved area	or permit bond in amount of \$10,000.00; companies operating under franchise agreement are exempt	\$500.00	per phase
Violation of provisions regarding Excavation	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
STREET AND HOUSE NUMBERING			
Failure to number any house, building, or other structure	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
TREES AND SHRUBS			
Violation of provisions regarding Trees and Shrubs	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
SMALL WIRELESS FACILITIES			
Application: Collocation of small wireless facility on a utility pole or wireless support structure	On an existing utility pole or wireless support structure	\$650.00	per application
	More than one small wireless facility on existing utility poles	\$350.00	per additional facility
	With the installation of a new utility pole for collocation	\$1,000.00	per facility
Recurring rate for wireless provider to collocate a small wireless facility on a city utility pole located in a right-of-way	OR the actual, direct and reasonable costs related to the wireless provider's use of space on the city utility pole	\$200.00	annually
Maximum annual rate	If rate is, within Circuit Court of DeKalb County, pending resolution of a dispute concerning rates for collocation of small wireless facilities on municipal utility poles within the right-of-way	\$200.00	annually

Fee	Details	Fee Amount	Rate
WATER AND SEWER			
WATER USE AND SERVICE			
Connection fee to city-built water main or water main extension	Base fee	\$485.00	per unit
	In addition to base fee	\$9.00	per front foot of property served by said water main
Violation of provisions regarding Water Connections		up to \$500.00	per offense
Permit fees for excavation	When excavation is within a paved street or alley (street opening fee)	refers to 7-3-2-C	
Deposit requirements for excavation		refers to 7-3-3	
Water Service and Tap Fees	One-inch tap in the city limits	\$100.00	
	One-inch tap outside the city limits	\$150.00	
	One-inch re-tap in the city limits	\$100.00	
	One-inch re-tap outside the city limits	\$150.00	
Water Inspection Fee	From curb stop	\$50.00	
	From Corp stop	\$75.00	
	Replacement	\$50.00	
	Outside Corporate limits	\$75.00	
Testing of Water Meter, upon consumer complaint	If not within 3% of being accurate, meter to be replaced and fee returned to consumer	\$2.00	
Fine for damaging or tampering with Water Meters, or Embezzling Water	<i>First violation</i>	\$125.00	per offense
	<i>Second and subsequent violations</i>	\$250.00	per offense
Deposit for water service replacement with a new tap at the main	From which any expense incurred by the City for completion of work shall be deducted	\$500.00	
Water Termination Inspection	Base fee	\$30.00	
	Residential accessory structure	\$10.00	
Violation of provisions regarding Water Use and Service	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
CROSS-CONNECTIONS			
Penalty for noncompliance with Water Supply System Cross-connection	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
SEWER USE AND SERVICE			
Connection fee to Sewage Treatment Plant	Residential occupancy (\$733.00 per unit + \$733.00/person)	minimum \$2,565.00	per residence
	Non-residential, excluding Industrial (\$733.00 per unit + \$733.00/person)	minimum \$2,565.00	per building connection
	Outside of City limits (1.5x rate within City limits; \$1,099.00 per unit + \$1,099.00/person)	minimum \$3,847.50	per connection
	Industrial, determination of rate	\$350.00	* Est. population equivalent
	Industrial, minimum charge	minimum \$1,225.00	
Sewer Inspection Fee	Replacement or new when stubbed to the property line	\$50.00	
	New to the main	\$75.00	
	Industrial or Commercial subdivisions	\$2,000.00	per acre
Annexation fee for land outside the city requiring sewer service	Residential subdivisions; with allowance for deduction of residential, park and school dedications, or \$1,000.00/unit option	\$3,000.00	per acre
Annexation fee for properties annexed and zoned R-4, Rural Residential		\$2,500.00	per acre
Reimbursement cost for construction of main or lateral sewers by the city		\$9.00	per front foot
Sewer Service: Building sewer inspection fee	Where sewer is stubbed outside the property line	\$50.00	per inspection
	Where sewer is stubbed inside the property line	\$30.00	per inspection
Sewer Termination Inspection	Base fee	\$30.00	
	Residential accessory structure	\$10.00	
Violation of provisions regarding Sewer Use and Service			
Reimbursement of costs to the city for labor, materials, and service for city supervision to disconnect a user's sewer service		Varies	
Reinstatement of service (reconnection cost)		Varies	
Deposit for sewer service replacement with a new tap at the main	From which any expense incurred by the City for completion of work shall be deducted	\$500.00	
Violation of provisions regarding Discontinuance of Sewer Service	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense
Violation of provisions regarding Sewer Use and Service	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense

Fee	Details	Fee Amount	Rate
WATER AND SEWER RATES			
Water Rates, within City limits (Effective May 1, 2023)	Up to 1,000 units	\$3.37	per unit
	Over 1,000 units	\$2.10	per unit
Water Rates, Edgebrook Mobile Home Park (Effective May 1, 2023)	Flat rate	\$3.37	per unit
Meter Maintenance Fee (Effective May 1, 2023)	5/8-inch meter	\$3.33	per billing period (every 2 months, or 6 times per year)
	3/4-inch meter	\$3.64	per billing period (every 2 months, or 6 times per year)
	1-inch meter	\$4.65	per billing period (every 2 months, or 6 times per year)
	1 1/2-inch meter	\$17.25	per billing period (every 2 months, or 6 times per year)
	2-inch meter	\$19.62	per billing period (every 2 months, or 6 times per year)
	3-inch meter	\$35.73	per billing period (every 2 months, or 6 times per year)
	4-inch meter	\$60.02	per billing period (every 2 months, or 6 times per year)
	6-inch meter	\$100.82	per billing period (every 2 months, or 6 times per year)
Water Rates, outside City limits (Effective May 1, 2023)	Up to 1,000 units	\$5.06	per 100 cubic feet
	Over 1,000 units	\$3.15	per 100 cubic feet
Bulk Water Rates	Users residing in the City	\$1.00	per 100 gallons
	Users residing outside the City	\$2.00	per 100 gallons
Estimated Water Bills	Administrative fee for estimating in order to bill residence	\$25.00	per billing until true meter reading is made available
Radium Treatment Fee	5/8-inch meter	\$7.30	per month
	3/4-inch meter	\$7.30	per month
	1-inch meter	\$11.91	per month
	1 1/2-inch meter	\$22.22	per month
	2-inch meter	\$36.86	per month
	3-inch meter	\$43.66	per month
	4-inch meter	\$101.77	per month
	6-inch meter	\$500.36	per month
Water Infrastructure Improvement Fee	5/8-inch meter, first 14'	\$6.90	per month
	3/4-inch meter, first 14'	\$6.90	per month
	1-inch meter, first 14'	\$6.90	per month
	1-inch meter, next 13'	\$4.36	per month
	1 1/2-inch meter, first 14'	\$6.90	per month
	1 1/2-inch meter, next 13'	\$4.51	per month
	1 1/2-inch meter, next 69'	\$9.60	per month
	2-inch meter, first 14'	\$6.90	per month
	2-inch meter, next 13'	\$4.51	per month
	2-inch meter, next 69'	\$17.01	per month
	2-inch meter, next 74'	\$6.42	per month
	3-inch meter, first 14'	\$6.90	per month
	3-inch meter, next 13'	\$4.51	per month
	3-inch meter, next 69'	\$17.01	per month
	3-inch meter, next 74'	\$12.85	per month
	4-inch meter, first 14'	\$6.90	per month
	4-inch meter, next 13'	\$4.51	per month
	4-inch meter, next 69'	\$17.01	per month
	4-inch meter, next 74'	\$15.17	per month
	4-inch meter, over 170'	\$52.60	per month
	6-inch meter, first 14'	\$6.90	per month
	6-inch meter, next 13'	\$4.51	per month
	6-inch meter, next 69'	\$17.01	per month
	6-inch meter, next 74'	\$15.17	per month
	6-inch meter, over 170'	\$429.35	per month
Sewer Rates	All users within the corporate limits with metered water usage	\$4.535	per 100 cubic feet, per bi-monthly billing period
	Flat rate charge for residential units within the corporate limits with unmetered water usage	\$110.65	per dwelling unit, per bi-monthly billing period
	All users outside the corporate limits with metered water usage	\$6.80	per 100 cubic feet, per bi-monthly billing period
	Flat rate charge for residential units outside the corporate limits with unmetered water usage	\$165.98	per dwelling unit, per bi-monthly billing period
Sewer Rates: Pollutant Surcharge	Pollutant Surcharge: Biochemical oxygen demand (BOD)	\$0.35	per pound
	Suspended solids	\$0.25	per pound
	Rates outside City limits	Increased by 50%	
Charge for delinquent water and sewer service payment		10%	* billed amount
Reinstatement of water and sewer service		\$40.00	
STORM SEWER AND STORM WATER STORAGE			
Storm Sewer	Inspection fee	\$30.00	
	Connection fee	\$6.00	per inch of nominal pipe size of connecting pipe > 4"
Street Opening Fees and Deposits			
Violation of provisions regarding Storm Sewer and Storm Water Storage	Reference penalty as provided in 1-4-1 (General)	\$100.00	per offense

Fee	Details	Fee Amount	Rate
BUILDING REGULATIONS			
GENERAL BUILDING REGULATIONS			
Violation of provisions regarding General Building Regulations	Reference penalty as provided in 1-4-1 (General)	\$100.00	for the first offense, \$200 for each subsequent offense
FEES			
Plan Review Fees	Residential Detached - Single-family (1-Story)	\$100.00	per review
	Residential Detached - Single-family (2-Story)	\$150.00	per review
	Residential Attached - Single-family (1 and 2-Story Duplex)	\$50.00	per unit, per review
	Residential Attached - Multi-family	\$50.00	per unit, per review
	Residential remodeling and additions	\$50.00	per review
	Commercial and Industrial - New construction, Additions and Remodeling	Valuation x 0.0005	per review
	Miscellaneous Review	\$30.00	per review
Building Permit Fees	Minimum fee for any building permit	\$30.00	per permit
	Residential New Construction and Additions - Single-family, two-family, apartment buildings, townhouses and quadra homes	\$0.15 per sq. ft. or total living area of all floors, based on exterior dimensions (round to the nearest dollar)	per permit
	Commercial and Industrial New Construction and Additions	\$0.05 per sq. ft. or total living area of all floors, based on exterior dimensions (round to the nearest dollar)	per permit
	Commercial and Industrial - Alteration or Remodeling	\$5.00 for each \$1,000 of estimated cost of improvement	per permit
	Deck	\$60.00	per permit
	Demolition, accessory structure	\$50.00	per permit
	Demolition, primary structure	\$300.00	per permit
	Driveway Approach	\$50.00	Per permit
	Fence	\$50.00	Per permit
	Garage - Attached	\$0.15 per sq. ft. based on exterior dimensions (round to the nearest dollar)	per permit
	Garage - Detached (with no electric)	\$80.00	per permit
	Gazebo	\$60.00	per permit
	Pergola	\$60.00	per permit
	Shed	\$60.00	per permit
	Sidewalk	\$50.00	per permit
	Sign - New	\$50.00	per permit
	Sign - Replacement	\$50.00	per permit
	Solar PV - Commercial Rooftop	\$150.00 + Commercial/Industrial Plan Review Fee	per permit
	Solar PV - Residential Rooftop	\$150.00	per permit
	Right-of-way Excavation (Street/Alley/Parkway)	\$75.00	per permit
	Right-of-way Restoration (Street/Alley/Parkway)	\$10,000.00	bond
	Swimming Pool / Hot Tub (Excluding pools less than 24 inches deep or having a surface area less than 250 sq. ft. without a permanent recirculation system)	\$150.00	per permit
	Swimming Pool / Hot Tub (Storable)	\$100.00	per permit

Fee	Details	Fee Amount	Rate
Electrical Inspection Fees	Residential - New Service	\$75.00	per service
	Residential - Upgrade of Service	\$75.00	per service
	Residential - Electrical Revisions	\$50.00	per permit
	Commercial and Industrial - New Service	\$75.00 plus \$3.75 per 1,000 sq. ft.	per service
	Commercial and Industrial - Upgrade of Service	\$75.00	per service
	Commercial and Industrial - Electrical Revisions	\$50.00 plus \$3.75 per 1,000 sq. ft.	per permit
	Commercial and Industrial - Hotel and Motel	\$75.00 plus \$30.00 per guest room	per permit
Plumbing Inspection Fees	Fixtures include water closet, lavatory, urinal, bidet, shower, kitchen sink, dishwasher, clothes washer, laundry sink, baptistery, basin, water heater, garbage disposer, water conditioner, floor drain, sillcock, future rough-in fixtures or any other appurtenance that is connected to the drainage or water system in a building.	\$5.00 per fixture (\$30.00 minimum)	per permit
Water Service Inspection Fees	From Main/Corp stop	\$75.00	per permit
	Replacement	\$50.00	per permit
	Outside Corporate limits	\$75.00	per permit
Water Service Tap Fees	1" tap, within City limits	\$100.00	per permit
	1" tap, outside Corporate limits	\$150.00	per permit
	1" re-tap, within City limits	\$100.00	per permit
	1" re-tap, outside Corporate limits	\$150.00	per permit
	3/4" water meter	\$295.00	per permit
	Single-family home	\$1,698.00	per permit
Water Connection Fees <i>\$485/person/unit, \$1,698/residence</i>	1-bedroom apartment	\$970.00	per unit
	2 or more bedroom apartment	\$1,698.00	per unit
	Sanitary Sewer - New connection	\$75.00	per permit
	Sanitary Sewer - Stub at property line	\$50.00	per permit
	Sanitary Sewer - Replacement	\$50.00	per permit
Sanitary Sewer and Storm Sewer Inspection Fees	Storm Sewer - New and replacement	\$50.00	per permit
	Single-family home	\$2,565.00	per permit
	1-bedroom apartment	\$1,466.00	per unit
	2 or more bedroom apartment	\$2,565.00	per unit
Fire Protection Fees	Fire Suppression System and Fire Alarm System - Review, Inspection, and Testing	\$100.00	per system
Engineering Fees	Subdivision and Planned Unit Development Filing Fee (Non-refundable deposit to be credited to final accounting upon approval)	\$350.00	per review
	Plan review and inspection of all required public and private land improvements, excluding buildings and other structures	2.5% of total estimated cost of public and private improvements	per review
Annexation Fees	See Municipal Code 8-4-2-F		
Re-inspection Fee	For a scheduled inspection when work is not completed to the extent that approval can be granted	\$100.00	per inspection
Re-inspection Fee for Temporary Certificate of Occupancy	When a temporary certificate of occupancy is issued during winter months	\$100.00	per inspection
Illegal occupancy	Before issuance of Certificate of Occupancy or after expiration of a Temporary Certificate of Occupancy	\$100.00	per offense
Refund of permit fee exceeding \$300 when no work has commenced	Request for refund must be within 1 year from date that permit was issued	Permit fee minus 15% administrative fee	per permit
CONTRACTOR REQUIREMENTS			
Electrical Contractor Registration Fee	Initial registration	\$50.00	per application
	Renewal	\$50.00	annually
MOVING BUILDINGS			
Inspection of shoring, raising, underpinning or moving of a building	Base fee	\$30.00	per inspection
	In addition to base fee	\$15.00 for each 1,000 sq. ft. of affected building over 2,000 sq. ft.	per inspection
Moving of building upon or across a public right of way	Buildings greater than 15' load width and over 300 sq. ft.	\$250.00	per building
	Buildings less than 15' load width and less than 300 sq. ft.	\$30.00	per building
Fee for occupying any such portion of a public place when moving a building	Within permitted timeframe	\$5.00	per day
	Longer than time stated on permit	\$10.00	per day
SUBDIVISION DEVELOPMENT			
City's Attorney Fees	Payment of city's attorney fees for legal work and expenses on submission of annexation, planned unit development or subdivision petitions	Determined by City Attorney	per submittal
Engineering Fees	Subdivision and Planned Unit Development Filing Fee (Non-refundable deposit to be credited to final accounting upon approval)	\$350.00	per review
	Plan review and inspection of all required public and private land improvements, excluding buildings and other structures	2.5% of total estimated cost of public and private improvements	per review

Fee	Details	Fee Amount	Rate
IMPACT FEES (Sycamore Municipal Code, Chapter 10)			
Sycamore School District 427 Impact Fees	Detached single-family, 2-bedroom	\$567.00	
	Detached single-family, 3-bedroom	\$2,291.00	
	Detached single-family, 4-bedroom	\$3,892.00	
	Detached single-family, 5-bedroom	\$2,998.00	
	Attached single-family, 2-bedroom	\$535.00	
	Attached single-family, 3-bedroom	\$1,034.00	
	Attached single-family, 4-bedroom	\$2,069.00	
	Apartment, 2-bedroom	\$554.00	
	Apartment, 3-bedroom	\$1,494.00	
		\$1,054.00	
Sycamore Park District Impact Fees	Single-family, detached, 1-2 bedroom	\$1,340.00	
	Single-family, detached, 3-bedroom	\$1,626.00	
	Single-family, detached, 4-bedroom	\$1,988.00	
	Single-family, detached, 5-bedroom	\$502.00	
	Single-family, attached, 1-bedroom	\$879.00	
	Single-family, attached, 2-bedroom	\$1,285.00	
	Single-family, attached, 3-bedroom	\$1,145.00	
	Single-family, attached, 4-bedroom	\$678.00	
	Multi-family, Efficiency	\$883.00	
	Multi-family, 1-bedroom	\$961.00	
	Multi-family, 2-bedroom	\$1,533.00	
	Multi-family, 3+-bedroom	\$1,004.00	
	Mobile home, 1-2-bedroom	\$1,606.00	
	Mobile home, 3+-bedroom	\$193.00	
	Single-family, detached, 2-bedroom	\$246.00	
	Single-family, detached, 3-bedroom	\$298.00	
Sycamore Public Library Impact Fees	Single-family, detached, 4-bedroom	\$346.00	
	Single-family, detached, 5-bedroom	\$92.00	
	Single-family, attached, 2-bedroom	\$161.00	
	Single-family, attached, 3-bedroom	\$236.00	
	Single-family, attached, 4-bedroom	\$210.00	
	Single-family, attached, 5-bedroom		
FLOOD CONTROL REGULATIONS			
DEVELOPMENT IN FLOODPLAIN AREAS			
Violation of provisions regarding Development in Floodplain Areas		\$50-\$750.00	per offense
MISCELLANEOUS FEES NOT CODIFIED			
SCBA Trailer Rental Fee	Not in Code, FD sets rate (weekly rental rate)		
Kishwaukee Education Consortium Classroom Rental	Not in Code, FD negotiates rate (annual rate)		
High School Football EMS Stand-by Coverage	Not in Code, FD charges employee actual overtime cost for event		
High School Graduation EMS Stand-by Coverage	Not in Code, FD charges employee actual overtime cost for event		
Fire Stand-by for Fireworks Display	Not in Code, FD charges employee actual overtime cost for event		
Fire Report Copy Fee	Not in Code, FD sets rate		
EMS Stand-by for Certain Special Events	Not in Code, FD charges employee actual overtime cost for event		
Other fees (FOIA, subpoena, copy, accident report requests)	Regulated by state statute	Varies	
Officer presence at special event	Not in Code, PD rate	\$75.00	per hour