



The Connector Path Dedication Policy

Purpose

This policy establishes the City of Sycamore's guidelines for allowing individuals, families, and organizations to commemorate loved ones or celebrate special events by dedicating a bench or table at The Connector Path. This document outlines the procedures and terms for participating in the program.

Eligibility

1. **Who Can Apply:** Residents, non-residents, businesses, and community organizations. *Preference will be given to residents, businesses, and community organizations over nonresidents.*
2. **Occasions:** Memorials, anniversaries, birthdays, retirements, or other significant events.
3. **Location:** Benches shall only be placed at the six designated locations shown on the attached exhibit. The table shall be placed at the location indicated on the same exhibit. These locations are adjacent to the paved pathways.

Application Process

1. **Submission:** Applicants must complete the Bench or Table Dedication Application Form available at the municipal office or online.
2. **Review:** Applications will be reviewed by City Staff.
3. **Approval:** Applicants will be notified of approval status within 30 days.

Specifications

1. **Design:** The bench or table must conform to the City's pre-approved standard design and materials.
2. **Inscription:** An inscription approved by the City will be affixed to each bench or table. Bench inscriptions are limited to three slats on the back, with a limit of 45 characters (including spaces) per slat. All inscription text is subject to size and character limits.

Costs

1. **Fee:** The applicant bears the full cost of the bench, inscription, and installation which is approximately **\$2,633.00**. The applicant also bears the full cost of the table, which is approximately **\$5,745.00**. A fee schedule is available upon request.
2. **Maintenance:** The City will maintain the bench or table for a period of ten (10) years, from the date of installation. After this period, the City reserves the right to remove, replace, or relocate the bench or table at its discretion. The City may attempt to contact the original

applicant using the last known information. The City is not responsible for damage due to vandalism or other external conditions but may provide options for replacement at the applicant's expense.

Installation

1. **Location:** Final bench and table locations are determined by the City of Sycamore, considering the park's overall design and existing infrastructure.
2. **Timing:** Installation will occur by the company manufacturing the bench, weather permitting.

Terms and Conditions

1. **Ownership:** All benches and tables remain the property of the City of Sycamore.
2. **Alterations:** To ensure public use and safety, no alterations or additions (e.g., flowers, wreaths, decorations) to the bench without prior approval.
3. **Removal/ Modification:** At the end of the 10-year maintenance period, applicants may request a renewal or re-dedication of the bench or table, subject to review and applicable fees, which may vary depending on the physical state of the bench. The City reserves the right to relocate or remove the bench if necessary.

Contact Information

For more information or to submit an application, please contact:

- **City of Sycamore**
- **Phone:** (815) 895-6746
- **Email:** kbanasiak@cityofsycamore.com
- **Address:** 308 W State St

Acknowledgment and Agreement

By signing below, I acknowledge that I have read and understood the terms and conditions outlined in the City of Sycamore's Dedication Policy. I agree to abide by all terms and conditions outlined in the policy, including eligibility, design specifications, fees, maintenance responsibilities, and installation procedures.

I understand that the bench or table remains the property of the City of Sycamore, and that after a ten-year maintenance period, the City reserves the right to remove, relocate, or replace the bench or table at its discretion. I also understand that any future maintenance, replacement, or re-dedication requests may be subject to additional review and fees.

Applicant Name (Printed): _____

Signature: _____

Date: _____

Bench:

Pictured is the exact model selected for installation.



Table:

Pictured is the exact model selected for installation.

