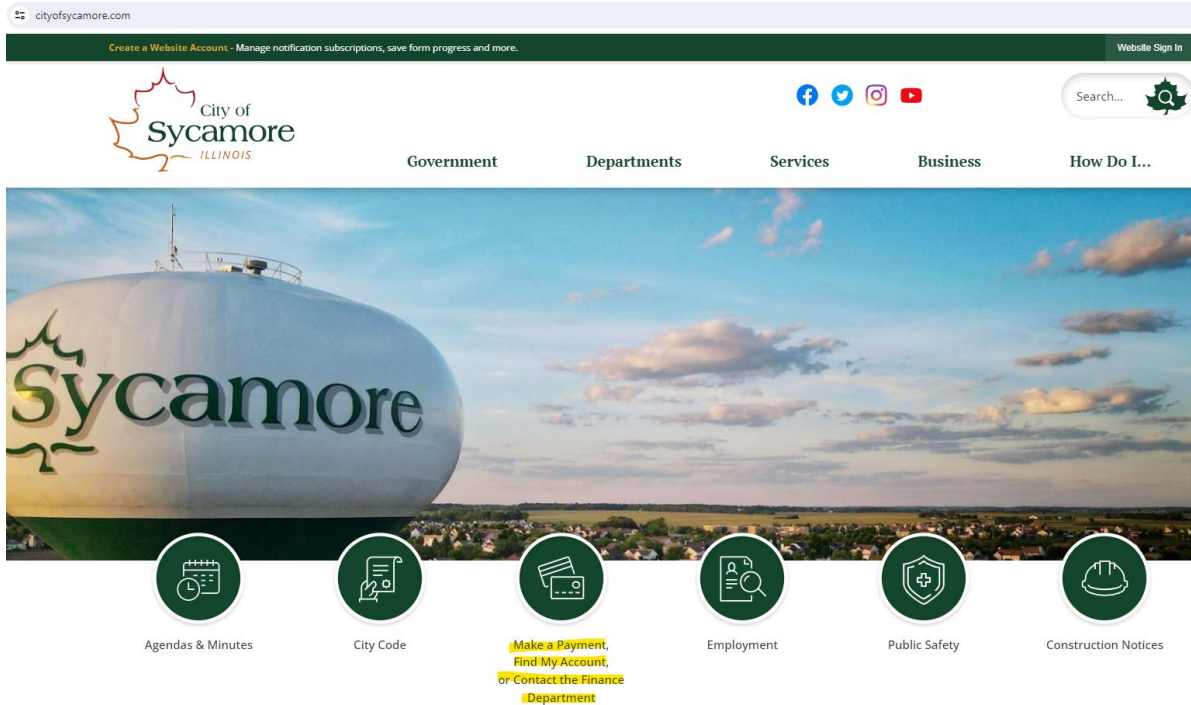


How to Register Account

1. Visit www.cityofsycamore.com
2. Click the Make a Payment, Find my Account, or Contact the Finance Department button.



3. Click orange letters City of Sycamore Billing Portal.

[Home](#) > [Services](#) > [Make a Payment](#)

Make a Payment

Utility Bill

City of Sycamore Utility Bills can be accessed and paid at the following link:

- [City of Sycamore Billing Portal](#)

Questions about your bill? Contact our Utility Billing Line at 815-899-1386.

4. Click Proceed to Site on pop up window.

5. Search by Account Number or change drop down to search by Name.
 - a. Enter information, then click Search.

The screenshot shows the BS&A Online interface for the City of Sycamore, DeKalb County, IL. The header includes navigation links for Home, Services, and Municipalties, along with a login status 'Currently not signed in'. A search bar is set to 'Utility Billing' and 'By: Account Number', with a placeholder 'Enter an account number' and a 'Search' button. A left sidebar contains links for 'Public Records Search', 'Utility Billing Search', 'Online Payments', 'Utility Billing Payments', 'Select a Municipality', 'Sign In', 'Register', and 'Why Register?'. A 'Welcome' message on the right states: 'Welcome to BS&A Online, powered by BS&A Software. This page is filled with customizable widgets that allow you to interact with the BS&A data provided by the online and desktop applications.' It includes links for 'BS&A Online page and widgets', 'BS&A Online basics', 'free lookups on BS&A Online', 'BS&A Online payments', and 'BS&A Online favorites'.

6. Click on your account information.

The screenshot displays the search results for account number '012345'. The search bar at the top shows 'Search: Utility Billing' and 'By: Account Number' with the value '012345'. The left sidebar is identical to the previous screenshot. The main content area is titled 'Search Results for "012345" using the Account Number Search in Utility Billing'. Below the title, it says 'Not finding what you are looking for? Try refining your search to narrow your results or changing your search type.' and 'Sort By: Address | Display Style: List View | Want more search result detail? Click to the left to change your Display Style'. A table with one row shows the results:

Reference #	Name
012345 (Account Number)	[REDACTED]

The table has a pagination control at the top showing '1' of 1 results.

7. Enter Account PIN, then click Submit. Your account PIN can be found on Utility Bill under your account number.



UTILITY BILLING STATEMENT

Office: 308 West State Street Sycamore, IL 60178
Hours: 8:30 AM - 5:00 PM, Mon-Fri (Except Holidays)
Phone: (815) 899-1386

SYCAMORE, IL 60178

PAYMENT

Please detach and return top

SERVICE DETAILS

CUSTOMER NAME
ACCOUNT NUMBER
ACCOUNT PIN: **a7047f5**
SERVICE ADDRESS
BILLING DATE: 05/31/2024
READING PERIOD: 02/29/2024 to 05/01/2024

SERVICE	PREVIOUS READ	CURRENT READ	TYPE	USAGE
WATER SERV	375	385	A	10

8. Click Pay Now in red box in upper right corner.

SYCAMORE, IL 60178 (Property Address)

Account Number: 012345

Map It | Print

UB Customer Name

Summary Information

> Utility Billing information found

Utility Bill Info

Jump To: Customer Information | Current Bill | History (334 Items Found) | Usage History Chart

Click here to add this account to your favorite records for easy access on your next visit.

Customer Information

Name

Address

SYCAMORE, IL 60178

Account Number

012345

Amount Due

Total Amount Due \$0.00

Pay Now

Current Bill

Click here for a printer friendly version

Billing Item	Previous Amount	Current Amount	Penalties & Interest	Balance
CONVERSION ITEM	\$0.00	\$0.00	\$0.00	\$0.00
INFRASTRUCTURE	\$0.00	\$0.00	\$0.00	\$0.00
RADIUM REMOVAL	\$0.00	\$0.00	\$0.00	\$0.00
REFUSE/GARBAGE	\$0.00	\$0.00	\$0.00	\$0.00
UNAPPROPRIATE CASH	\$0.00	\$0.00	\$0.00	\$0.00

9. Click Make Payment button in bottom right corner.

Home > Search Results > Record Details > Make Payment

Make a Payment on a Utility Bill

Utility Billing Online Payment Service

Account: 012345

Name & Address Information

SYCAMORE, IL 60178

Pay Utility Bill

Click the **Make Payment** button to continue.

Billing Item	Balance
CONVERSION ITEM	\$0.00
INFRASTRUCTURE	\$0.00
RADIUM REMOVAL	\$0.00
REFUSE/GARBAGE	\$0.00
SEWER SERVICES	\$0.00
UNAPPLIED CASH	\$0.00
WATER METER MAINT	\$0.00
WATER SERVICES	\$0.00
	\$0.00

Note: You will have the option of paying less than the full balance on the following pages

Make Payment

10. Click I want to Register this Account.

City of Sycamore

Contact Us

Your Invoice

Click on Proceed to Payment when you are ready to pay.

Type - Utility					
Type	Account #	Invoice #	Due Date	Balance Due	Options
Utility	012345	20240521-UB-12345-02610	6/15/2024	\$0.00	View Invoice

Subtotal (1 Items) \$0.00
Not including any applicable service fees.

Proceed to Payment

Additional Options

I want to Register this Account

Need Help?

You may reach us at (815) 899-1386.
You may email your questions to acctrec@cityofsycamore.com.

Email Us

For any Utility billing questions, please reach out to the contacts above.

11. Enter email address and create password.
- Check box if you want to sign up for Paperless billing.
 - Click Complete Registration.

Register

Please fill out this form to complete your registration. All required fields are marked with a *.
[Click here for information on linking accounts together.](#)

Account Number *

012345

Email Address *

john.doe123@myemail.com

Confirm Email Address *

john.doe123@myemail.com

Create Password *

Password Strength

Strong

Confirm Password *

Password Strength

Strong

⚠ Create Password and
Confirm Password must
match



I would like to sign up for Paperless

Registrant hereby acknowledges that he or she is the valid, authorized signatory for this account, with full responsibility for decisions related to this account, and that the Registrant agrees to the following Terms and Conditions. [Click to view Terms & Conditions](#)

Complete Registration >