

# Beautification Committee Meeting

Monday, March 13, 2022

Council Chamber, 12:00 PM

308 W State Street

Sycamore, Illinois 60178



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## 1. CALL TO ORDER

## 2. APPROVAL OF AGENDA

## 3. CONSENT AGENDA

## 4. AUDIENCE TO VISITORS

In accordance with previously adopted Rules, Public Comments shall be limited to a maximum of thirty minutes per meeting and the public may participate only during the "Public Comment" portion of the meeting. Comments shall not exceed three minutes per speaker unless limited to a shorter duration if numerous people wish to speak. All participants will be required to provide their name and address for the record. No speaker may speak more than once during any meeting unless specifically permitted to do so by the presiding officer. The City encourages that a spokesperson be chosen for individuals wishing to speak about the same subject matter to avoid repetitive presentations. All remarks should be addressed to the Planning and Zoning Commission as a whole and not to any individual member or employee. In the event speakers pose questions to the Commission or City staff, they should be aware that those individuals may decline to answer. Each speaker shall maintain civility and decorum. The Presiding Officer retains the right to stop or remove any speaker who becomes disruptive to the meeting.

## 5. WORKSHOPS

- A. Generation and prioritization of Committee ideas

## 6. ACTION ITEMS

## 7. ADJOURNMENT

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**SPECIAL - BEAUTIFICATION COMMITTEE  
MINUTES OF JANUARY 17, 2023, AT 4:00 P.M.**

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**CALL TO ORDER**

Chairperson Jane Hove called the meeting to order at 4:00 p.m. In attendance were Lyn Bute, John Hulseberg, Josh Huseman, Suzanne Lehto, Alec Rossiter, and Michelle Schulz. City Manager Michael Hall and Management Analyst Jessica Lingle were also present.

**Approval of the Agenda**

**Motion**

Michelle Schulz moved to approve the agenda and Suzanne Lehto seconded the motion.

**Voice Vote**

Chairperson Jane Hove called for a voice vote. All members present voted aye. Motion carried 7-0.

**Consent Agenda**

- A. Approval of the meeting minutes from the December 12, 2022, meeting.

**Motion**

John Hulseberg moved to approve the agenda and Michelle Schulz seconded the motion.

**Voice Vote**

Chairperson Jane Hove called for a voice vote. All members present voted aye. Motion carried 7-0.

**Audience to Visitors**

**Workshops**

**Action Items**

- A. Consideration of downtown hanging flower basket colors for 2023 season

Management Analyst Jessica Lingle explained that this is for input on the color so the order can be placed right away. Next year, there will be more time to consider colors or species of flowers for the baskets.

The committee discussed availability, color of red, local vendors, maintenance, and moving forward.

**Motion**

Jane Hove moved to approve red or pink flowers and to consider local vendors next year and Josh Huseman seconded the motion.

**Voice Vote**

Chairperson Jane Hove called for a voice vote. All members present voted aye. Motion carried 7-0.

- B. Generation and prioritization of initial Committee ideas

City Manager Michael Hall reminded the committee of the following three things to keep in mind when considering projects.

1. The regulations and codes and staying within them.
2. The maintenance of the project.
3. The cost of the project.

He said that they anticipate a budget of \$25,000 for the Façade/Gateway Grant Program and a budget of \$10,000 for this committee starting May 1<sup>st</sup>, if approved by the Council. He said that the committee can also get donations, though from other organizations.

The committee discussed how to bring people to town with suggested projects which included Downtown Central Business District projects, entry ways to the city, right-a-ways, landscaping, pollinator gardens, community gardens

involving clubs and residents, pocket parks, adopt-a-garden, murals on different buildings, snow sculptures, electrical box artistic wraps, bike racks, Adirondack chairs downtown, Ted Strack's suggestion of trees in all the parkways, Project Pop-Up, straw sculptures, and sidewalk murals. They also discussed scaffolding and donations of tools from various businesses, playing off the other's events, continuity of the Sycamore branding, monetary donations and 501 (c) (3) organizations, and locations and ideas in keeping with the Comprehensive Plan.

Alec Rossiter suggested doing a mural on the side of The Christian Connection as he has already spoken to the owners who are interested.

It was suggested to have a prioritization list for short-term and long-term project ideas and that projects would get a recommendation from this committee to take it for action at the City Council. Other recommendations were to get several buildings approved for murals and call on artists to submit proposals for the committee to recommend.

City Manager Michael Hall said that for some ideas, the project would need to be reviewed by the Community Development Department and that code changes may be needed. He also recapped that the focus is on bike racks and murals for the committee to get businesses, quotes, etc. He said, as the committee agreed to ask Elleson's Bakery and Blue Moon Bikes for bike racks, he will check on restrictions and any code changes that may be needed.

#### **Adjournment**

##### **Motion**

Michelle Schulze made a motion to adjourn, and Suzanne Lehto seconded the motion.

##### **Voice Vote**

Chairperson Jane Hove called for a voice vote. All members present voted aye. Motion carried 7-0.

The meeting was adjourned 4:56 p.m.

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City Clerk, Mary Kalk