

City Council Meeting

Tuesday, January 20th, 2026

Council Chamber, 6:00 PM
308 W State Street
Sycamore, Illinois 60178



1. CALL TO ORDER

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

5. AUDIENCE TO VISITORS

Those who wish to address the Council may do so for up to three minutes subject to the Rules for Public Participation, which are printed and on the table in the back of the Council chambers.

6. CONSENT AGENDA

- A. Approval of the Minutes for the Regular City Council Meeting of December 15, 2025.
- B. Approval of the Closed Meeting Minutes of 4/21/25 and approval to destroy the approved minutes audio tapes after 18 months for the time of 1/16/24 through 6/15/24.
- C. Payment of the Bills for January 20th, 2026.

7. APPOINTMENTS

8. PRESENTATIONS, PETITIONS, AND PROCLAMATIONS

9. REPORTS OF STAFF, COMMITTEES, AND CITY COUNCIL MEMBERS

10. PUBLIC HEARINGS

11. ORDINANCES

- A. Ordinance 2026.01 – An Ordinance Amending the City of Sycamore Consolidated Fee, Bond, and Penalty Schedule. First and Second Reading.
- B. Ordinance 2026.02 – An Ordinance Amending Title 9, Building Regulations. First and Second Reading.

12. RESOLUTIONS

- A. Resolution No. 1027 – A Resolution for Maintenance of Streets and Highways by the City of Sycamore Under the Illinois Highway Code from January 1, 2026, to December 31, 2026.
- B. Resolution No. 1028 – A Resolution Authorizing the City Manager to Sign IEPA Loan Documents.

13. CONSIDERATIONS

- A. Consideration of a Recommendation from the Engineering Department to Award Hoerr Construction Inc of Goodfield, IL a Contract for Sanitary Sewer Lining.
 - B. Consideration of an Establishment of a Defined Contribution (401(a)) Retirement Plan for Certain Police Officers.
 - C. Consideration of Auditing Services from Lautenbach & Amen, LLP for the City of Sycamore's FY23B Audit Period in the Amount of \$40,200.
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- D. Consideration of a Recommendation from the Police Department to Purchase of Police Patrol and Administrative Vehicles not to Exceed the Amount of \$121,777.00.
- E. Consideration of a Recommendation from the Police Department to Upgrade the Police Department and City Hall Security Cameras and Access Control System not to Exceed the Amount of \$102,000.
- F. Consideration Authorizing and Approving the Purchase of Water Meters and Radio Transmitters from Midwest Meter Inc. and Core & Main in an Amount Not to Exceed \$210,000.
- G. Consideration of a Fire Department Recommendation to Authorize Expenditures Not to Exceed \$50,000, Budgeted in FY26, for Repairs to the Opticom System.
- H. Consideration of a Fire Department Recommendation to Authorize Expenditures Not to Exceed \$80,000, Budgeted in FY26, to Purchase a 2025 Ford Expedition from Morrow Brothers Ford, Greenfield, Illinois.
- I. Consideration of an Administrative Request for Closed Session to Approved Closed Session Minutes under 5 ILCS 120/2(c)(25); and to Discuss Collective Negotiation Matters between the Public Body and its Employees or their Representatives, or Deliberations Concerning Salary Schedules for One or More Classes of Employees under 5 ILCS 120/2(c)(2).

14. OTHER NEW BUSINESS

- A. Resolution No. 1029 – A Resolution Approving a Collective Bargaining Agreement between the City of Sycamore and the American Federation of State, County and Municipal Employees Local 3957.
- B. Resolution No. 1030 – A Resolution Approving a Collective Bargaining Agreement between the City of Sycamore and the Internation Association of Fire Fighters Local 3046.

15. ADJOURNMENT

SYCAMORE CITY COUNCIL – MEETING 6:00 PM
MINUTES OF DECEMBER 15, 2025 – 308 WEST STATE ST. SYCAMORE, IL 60178

ROLL CALL

Mayor Braser called the meeting to order at 6:00 p.m. and City Clerk Mary Kalk called the roll. Those Alderpersons present were Alicia Cosky, Mike Rodriguez, Virginia Sherrod, David Stouffer, Chuck Stowe, Marvin Barnes, Alan Bauer, and Nancy Copple. Attorney Keith Foster was also present.

INVOCATION led by Alderperson Virginia Sherrod

PLEDGE OF ALLEGIANCE led by Alderperson Virginia Sherrod

APPROVAL OF AGENDA

MOTION

Alderperson Sherrod motioned to approve the agenda and Alderperson Cosky seconded the motion.

VOICE VOTE

Mayor Braser called for a voice vote to approve the motion. All Alderpersons voted aye. Motion carried 8-0.

AUDIENCE TO VISITORS

CONSENT AGENDA

- A. Approval of the Minutes for the Regular City Council Meeting of December 1, 2025.
- B. Payment of the Bills for December 15, 2025, in the amount of \$1,217,947.03.

MOTION

Alderman Bauer motioned to approve the Consent Agenda and Alderman Stowe seconded the motion.

ROLL CALL VOTE

Mayor Braser called for a roll call vote to approve the motion. Alderpersons Cosky, Rodriguez, Sherrod, Stouffer, Stowe, Barnes, Bauer, and Copple voted aye. Motion carried 8-0

APPOINTMENTS

PRESENTATION, PETITIONS, AND PROCLAMATIONS

REPORTS OF STAFF, COMMITTEES, AND CITY COUNCIL MEMBERS

- A. Year-To-Date Budget Report

City Manager Michael Hall said that this is through November and everything is stable and spending is on track.

PUBLIC HEARINGS

ORDINANCES

- A. Ordinance 2025.23 – An Ordinance Approving Amendments to Title Six, "Motor Vehicles and Traffic," Chapter 1, "General Traffic Provisions," Section 6.1.1., "Definitions," and Section 6.1.6., "Commercial Truck Restrictions," of the City Code of the City of Sycamore, Illinois. Second Reading.

City Manager Michael Hall said that this is the Second Reading which updates and includes councils' suggestions from last meeting.

MOTION

Alderman Stowe motioned to approve Ordinance 2025.23 and Alderman Barnes seconded the motion.

ROLL CALL VOTE

Mayor Braser called for a roll call vote to approve the motion. Alderpersons Cosky, Rodriguez, Sherrod, Stouffer, Stowe, Barnes, Bauer, and Copple voted aye. Motion carried 8-0

- B. Ordinance 2025.24 – An Ordinance Amending the City of Sycamore Consolidated Fee, Bond, and Penalty Schedule. Second Reading.

City Manager Michael Hall said this is bringing back the schedule from the last meeting which is updated for this year and will always be brought back to council if needing any changes.

MOTION

Alderpersons Cosky motioned to approve Ordinance 2025.24 and Alderman Stouffer seconded the motion.

ROLL CALL VOTE

Mayor Braser called for a roll call vote to approve the motion. Alderpersons Cosky, Rodriguez, Sherrod, Stouffer, Stowe, Barnes, Bauer, and Copple voted aye. Motion carried 8-0

- C. Ordinance 2025.25 – An Ordinance Amending Title 6, "Motor Vehicles and Traffic," Chapter 4, "Traffic Schedules," Section 1 "Stop Intersections," Section 4 "Yield Streets," Section 8 "Speed Limits," Section 11 "Limited Parking," Section 13 "Limited Load Streets," and Section 14 "Truck Routes" in the City Code of the City of Sycamore, Illinois. First and Second Reading.

City Manager Michael Hall said this is the amendment changes that the City Engineer put together based on objective looks at intersections as per the agenda. It improves safety.

MOTION

Alderpersons Sherrod motioned to waive First Reading on Ordinance 2025.25 and Alderman Rodriguez seconded the motion.

VOICE VOTE

Mayor Braser called for a voice vote to approve the motion. All Alderpersons voted aye. Motion carried 8-0.

MOTION

Alderpersons Sherrod motioned to approve Ordinance 2025.25 and Alderman Stowe seconded the motion.

ROLL CALL VOTE

Mayor Braser called for a roll call vote to approve the motion. Alderpersons Cosky, Rodriguez, Sherrod, Stouffer, Stowe, Barnes, Bauer, and Copple voted aye. Motion carried 8-0

- D. Ordinance 2025.26 – An Ordinance Amending Title 3, "Business and License Regulations," by adding Chapter 28, "Filing Local Returns," of the City Code of the City of Sycamore, Illinois. First and Second Reading.

City Manager Michael Hall said that this is a new ordinance adding a chapter to the code formalizing local tax filing requirements aligning city procedures with State law. This has been done in practice but will codify it improving clarity and compliance.

Aldersperson Cosky asked if this is the first time being implemented.

Alderman Stouffer asked how the businesses will be notified.

City Manager Michael Hall said yes, but it has been being done in practice but that there are a couple businesses that won't provide the documents, so this clarifies that the city needs to see the documents to ensure the numbers are the same. He said starting January 1st, notification mailers will be sent giving businesses 90 days to comply.

MOTION

Alderman Barnes motioned to waive First Reading on Ordinance 2025.26 and Aldersperson Copple seconded the motion.

VOICE VOTE

Mayor Braser called for a voice vote to approve the motion. All Alderpersons voted aye. Motion carried 8-0.

MOTION

Alderman Barnes motioned to approve Ordinance 2025.26 and Alderperson Copple seconded the motion.

ROLL CALL VOTE

Mayor Braser called for a roll call vote to approve the motion. Alderpersons Cosky, Rodriguez, Sherrod, Stouffer, Stowe, Barnes, Bauer, and Copple voted aye. Motion carried 8-0

- E. Ordinance 2025.27 – An Ordinance Amending Title 8, “Water and Sewer,” Chapter 4, “Sewer Use and Service,” of the City Code of the City of Sycamore, Illinois. First and Second Reading.

City Manager Michael Hall said that Public Works Director Matt Anderson has been working on this for years. He emphasized that there are no rate changes, but is simply service regulations, operational needs, regulatory standards, etc. as per the agenda that are required by the state and federal government. This has come forward before but now codifies it.

Alderman Barnes appreciates the work but said it would have been helpful to have a summary of the changes, so he is not in favor of waiving First Reading.

Public Works Director Matt Anderson said that the USEPA (United States Environmental Protection Agency) used to permit the industrial users for the City of Sycamore. The USEPA is now pushing it onto several municipalities and Sycamore will now be the permitting agency for industrial pretreatment use. It's still using all USEPA guidance but needs to be codified for administering, sampling, monitoring, etc. Autumn Carlson will be serving as Industrial Pretreatment Coordinator. He said there are only four permitted users in Sycamore. This started with a letter in 2021 which was a couple year process where city staff then began working with Baxter and Woodman (consulting engineers) on the development of this required program. There were numerous steps that had to be taken including creating the documents to submit to the EPA in October 2023 for which they just got notice that it was reviewed in July 2025.

City Manager Michael Hall says the EPA tells us what we need to do, they hired an engineer to tell us everything we need to do as it is complex, and then it has to be adopted.

MOTION

Alderman Bauer motioned to waive First Reading on Ordinance 2025.27 and Alderperson Cosky seconded the motion.

VOICE VOTE

Mayor Braser called for a voice vote to approve the motion. All Alderpersons voted aye. Motion carried 8-0.

MOTION

Alderman Bauer motioned to approve Ordinance 2025.27 and Alderperson Cosky seconded the motion.

ROLL CALL VOTE

Mayor Braser called for a roll call vote to approve the motion. Alderpersons Cosky, Rodriguez, Sherrod, Stouffer, Stowe, Barnes, Bauer, and Copple voted aye. Motion carried 8-0

RESOLUTIONS

- A. Resolution No. 1022 – A Resolution Approving the Enforcement Response Plan (ERP).

City Manager Michael Hall said this goes along with the previous ordinance in that this Enforcement Response Plan outlines how violations are identified, tracked, and addressed to maintain compliance. This is what they would do if there was a violation.

MOTION

Alderman Barnes motioned to approve Resolution 1022 and Alderman Bauer seconded the motion.

VOICE VOTE

Mayor Braser called for a voice vote to approve the motion. All Alderpersons voted aye. Motion carried 8-0.

- B. Resolution No. 1023 – A Resolution Approving the 2026 Public Meeting Schedule for the City of Sycamore, Illinois.

City Manager Michael Hall said there are no changes from this year as there is only one meeting in January and one meeting in July.

MOTION

Alderman Stouffer motioned to approve Resolution 1023 and Alderman Rodriguez seconded the motion.

ROLL CALL VOTE

Mayor Braser called for a roll call vote to approve the motion. Alderpersons Cosky, Rodriguez, Sherrod, Stouffer, Stowe, Barnes, Bauer, and Copple voted aye. Motion carried 8-0

- C. Resolution No. 1024 – A Resolution Authorizing the City Manager to Designate 2026 Freedom of Information Act Officers and the Open Meetings Act Officer Pursuant to the Freedom of Information Act and Open Meetings Act of the State of Illinois.

City Manager Michael Hall said that this is a requirement to appoint these officers. He noted that Freedom of Information Act (FOIA) requests “have become more and more increasingly difficult and have become more and more frequent”. It is amazing how many we get and how much time is dedicated to FOIA. It is the first requirement, no matter what you are doing, or the importance, we have five days to respond so everything must be dropped as FOIA comes first. They are frequent, cumbersome, and some are very, very large.

Mayor Braser asked how many requests the city got last year.

City Clerk Mary Kalk, FOIA Officer, said that the police department has done over 400 and city hall is on #157.

Police Department FOIA Officer Colleen Overton, corrected that the police department is on #410 but when Alderperson Copple asked how much time it takes away from her regular job, Colleen said, on average, if they review an hour of body cam footage or video, it takes three to five hours to redact. She said it is her and one part-time person to help.

Alderperson Copple added that they need to hire more to help just for the FOIA requests.

City Manager Michael Hall said all FOIAs but the police ones are filtered through Mary Kalk and the other FOIA Officer Katie Banasiak.

MOTION

Alderman Stowe motioned to approve Resolution 1024 and Alderperson Cosky seconded motion.

ROLL CALL VOTE

Mayor Braser called for a roll call vote to approve the motion. Alderpersons Cosky, Rodriguez, Sherrod, Stouffer, Stowe, Barnes, Bauer, and Copple voted aye. Motion carried 8-0

- D. Resolution No. 1025 – A Resolution Approving and Accepting Certain Public Improvements in the Stonegate of Heron Creek Phased Three Development.

City Manager Michael Hall said City Engineer Mark Bushnell has reviewed this and all the conditions are met. They are now just looking for acceptance.

MOTION

Alderman Barnes motioned to approve Resolution 1025 and Alderperson Cosky seconded motion.

ROLL CALL VOTE

Mayor Braser called for a roll call vote to approve the motion. Alderpersons Cosky, Rodriguez, Sherrod, Stouffer, Stowe, Barnes, Bauer, and Copple voted aye. Motion carried 8-0

CONSIDERATIONS

- A. Consideration of a Fire Department Recommendation to Purchase 4 Lifepak35 Heart Monitor/Defibrillators and 3 Lucas 3 CPR Devices.

City Manager Michael Hall said that since the budget was passed at the last meeting this is a budget item for 2026 for replacement equipment that needs to be replaced every 10-15 years. Payment won't happen until in January.

MOTION

Alderman Stouffer motioned to approve the Consideration and Alderperson Cosky seconded the motion.

ROLL CALL VOTE

Mayor Braser called for a roll call vote to approve the motion. Alderpersons Cosky, Rodriguez, Sherrod, Stouffer, Stowe, Barnes, Bauer, and Copple voted aye. Motion carried 8-0

- B. Consideration of a Community Development Recommendation to Purchase one 2026 Chevrolet Equinox from Miles Chevrolet in Decatur, Illinois for \$29,794.00.

City Manager Michael Hall said that this is a 2026 budget item for a replacement through a state contract for the lowest price possible.

MOTION

Alderman Barnes motioned to approve the Consideration and Alderperson Sherrod seconded the motion.

ROLL CALL VOTE

Mayor Braser called for a roll call vote to approve the motion. Alderpersons Cosky, Rodriguez, Sherrod, Stouffer, Stowe, Barnes, Bauer, and Copple voted aye. Motion carried 8-0

- C. Consideration of an Administrative Recommendation to Award a Contract in the Amount of \$238,385.84 to A.C. Pavement Striping of Elgin, IL for the 2025 Microsurfacing Project.

City Manager Michael Hall said that City Engineer Mark Bushnell put this together as per the agenda. It is bidding in 2025 to schedule in 2026.

Alderman Bauer asked if they really only received one bid.

City Engineer Mark Bushnell said they received two bids, one of which was received after the cutoff and that there are normally only two contractors that do this kind of work.

MOTION

Alderperson Cosky motioned to approve the Consideration and Alderman Stoffer seconded the motion.

ROLL CALL VOTE

Mayor Braser called for a roll call vote to approve the motion. Alderpersons Cosky, Rodriguez, Sherrod, Stouffer, Stowe, Barnes, Bauer, and Copple voted aye. Motion carried 8-0

- D. Consideration of an Administrative Request for Closed Session to Approved Closed Session Minutes under 5 ILCS 120/2(c)(21); and to Discuss Collective Negotiation Matters between the Public Body and its Employees or their Representatives, or Deliberations Concerning Salary Schedules for One or More Classes of Employees under 5 ILCS 120/2(c)(2).

MOTION

Alderman Barnes motioned to enter into Closed Session at 6:31 pm and Alderman Rodriguez seconded the motion.

ROLL CALL VOTE

Mayor Braser called for a roll call vote to approve the motion. Alderpersons Cosky, Rodriguez, Sherrod, Stouffer, Stowe, Barnes, Bauer, and Copple voted aye. Motion carried 8-0

MOTION

Alderman Stowe motioned to enter back into Open Session at 7:43 pm and Alderman Bauer seconded the motion.

VOICE VOTE

Mayor Braser called for a voice vote to approve the motion. All Alderpersons voted aye. Motion carried 8-0.

OTHER NEW BUSINESS

- A. Resolution No. 1026 – A Resolution Approving a Collective Bargaining Agreement between the City of Sycamore and the International Association of the Illinois Fraternal Order of Police and Lodge #133.

City Manager Michael Hall said this is a resolution to agree to a three-year contract with the F.O.P starting January 1, 2026 through December 31, 2028. The terms have been laid out and it looks like a really good contract. He recommends approval.

MOTION

Alderman Barnes motioned to approve the Consideration and Alderperson Sherrod seconded the motion.

ROLL CALL VOTE

Mayor Braser called for a roll call vote to approve the motion. Alderpersons Cosky, Rodriguez, Sherrod, Stouffer, Stowe, Barnes, Bauer, and Copple voted aye. Motion carried 8-0

ADJOURNMENT

MOTION

Alderman Stowe motioned to adjourn the meeting at 7:45 p.m. and Alderman Rodriguez seconded the motion.

VOICE VOTE

Mayor Braser called for a voice vote to approve the motion. All Alderpersons voted aye. Motion carried 8-0.

Mayor – Steve Braser

Attest:

City Clerk – Mary Kalk

INVOICE APPROVAL (BY INVOICE) FOR CITY OF SYCAMORE

POST DATES 01/05/2026 - 01/05/2026

POSTED
PAID

6C

| Invoice Number | Description | Amount |
|------------------------------------|---------------------------------|-----------|
| GL Number | GL Description | |
| 000112 CMJ TECHNOLOGIES INC | | |
| 21925 | IT SERVICES 01/01/26 - 01/31/26 | |
| 10101-50200-51106 | TECHNOLOGY SERVICES | 12,182.00 |
| VENDOR TOTAL: | | 12,182.00 |

000594 T-MOBILE USA INC

| | | |
|----------------------------|--|-------|
| 980102017 - 11-21-2 | TMO CHARGES 11-21-25 - 12-20-25 | |
| 10101-50200-51305 | CITY MANAGER - 815-739-0541 - 1125-122 | 30.58 |
| 10101-51000-51305 | POL ADMIN - 815-761-4370 - 1125-1225 | 27.22 |
| 10101-51200-51305 | POL PATROL - 815-693-2804 - 1125-1225 | 21.34 |
| 10101-51200-51305 | POL PATROL - 815-790-0621 - 1125-1225 | 21.34 |
| 10101-51200-51305 | POL PATROL - 815-762-7272 - 1125-1225 | 27.22 |
| 10101-51200-51305 | POL PATROL - 815-751-1700 - 1125-1225 | 27.22 |
| 10101-51200-51305 | POL PATROL - 815-761-0774 - 1125-1225 | 27.22 |
| 10101-51200-51305 | POL PATROL - 815-814-6296 - 1125-1225 | 21.34 |
| 10101-51200-51305 | POL PATROL - 779-759-1047 - 1125-1225 | 27.18 |
| 10101-51200-51305 | POL PATROL - 815-375-8243 - 1125-1225 | 27.22 |
| 10101-51200-51305 | POL PATROL - 815-762-9746 - 1125-1225 | 30.56 |
| 10101-51200-51305 | POL PATROL - 815-762-4268 - 1125-1225 | 30.56 |
| 10101-51200-51305 | POL PATROL - 815-762-5980 - 1125-1225 | 27.22 |
| 10101-51200-51305 | POL PATROL - 815-791-0543 - 1125-1225 | 27.18 |
| 10101-51200-51305 | POL PATROL - 815-790-6547 - 1125-1225 | 27.18 |
| 10101-51200-51305 | POL PATROL - 815-739-0889 - 1125-1225 | 30.56 |
| 10101-51200-51305 | POL PATROL - 815-739-2100 - 1125-1225 | 27.22 |
| 10101-51200-51305 | POL PATROL - 815-739-0929 - 1125-1225 | 27.22 |
| 10101-51300-51305 | POL INVST OPS - 224-575-0898 - 1125-12 | 27.22 |
| 10101-51300-51305 | POL INVST OPS - 630-514-1542 - 1125-12 | 30.56 |
| 10101-51300-51305 | POL INVST OPS - 815-761-0229 - 1125-12 | 27.22 |
| 10101-51300-51305 | POL INVST OPS - 815-751-3037 - 1125-12 | 27.22 |
| 10101-51300-51305 | POL INVST OPS - 815-739-0915 - 1125-12 | 27.22 |
| 10101-51300-51305 | POL INVST OPS - 815-719-0005 - 1125-12 | 27.22 |
| 10101-51700-51305 | POL COMM SERV - 815-901-2982 - 1125-12 | 27.22 |
| 10101-51700-51305 | POL COMM SERV - 779-759-1049 - 1125-12 | 21.34 |
| 10101-52100-51305 | FIR OPS - 815-739-1171 - 1125-1225 | 27.22 |
| 10101-52100-51305 | FIR OPS - 815-751-1676 - 1125-1225 | 27.22 |
| 10101-52100-51305 | FIR OPS - 815-739-0994 - 1125-1225 | 30.56 |
| 10101-52100-51305 | FIR OPS - 815-761-5115 - 1125-1225 | 30.56 |
| 10101-52100-51305 | FIR OPS - 779-372-8714 - 1125-1225 | 35.64 |
| 10101-52100-51305 | FIR OPS - 779-372-8717 - 1125-1225 | 35.64 |
| 10101-52100-51305 | FIR OPS - 779-372-8706 - 1125-1225 | 35.64 |
| 10101-52100-51305 | FIR OPS - 779-372-8711 - 1125-1225 | 35.64 |
| 10101-52100-51305 | FIR OPS - 815-751-2768 - 1125-1225 | 27.22 |
| 10101-53100-51305 | DPW-STRTS OPS - 815-739-2150 - 1125-12 | 30.56 |
| 10101-53100-51305 | DPW-STRTS OPS - 815-739-3942 - 1125-12 | 30.56 |
| 10101-53100-51305 | DPW-STRTS OPS - 815-739-0046 - 1125-12 | 30.56 |
| 10101-53100-51305 | DPW-STRTS OPS - 224-268-6599 - 1125-12 | 21.34 |
| 10101-53100-51305 | DPW-STRTS OPS - 224-762-4173 - 1125-12 | 21.34 |
| 10101-53100-51305 | DPW-STRTS OPS - 224-762-1702 - 1125-12 | 21.34 |
| 10101-53100-51305 | DPW-STRTS OPS - 815-693-2854 - 1125-12 | 21.34 |
| 10101-53100-51305 | DPW-STRTS OPS - 815-693-2847 - 1125-12 | 21.34 |
| 10101-53100-51305 | DPW-STRTS OPS - 779-238-9008 - 1125-12 | 30.56 |
| 10101-53100-51305 | DPW-STRTS OPS - 815-739-2853 - 1125-12 | 30.56 |
| 10101-53400-51305 | DPW-MUN BUILD - 815-701-7569 - 1125-12 | 10.39 |
| 10101-53400-51305 | DPW-MUN BUILD - 815-761-8476 - 1125-12 | 10.39 |
| 10101-56000-51305 | ENGINEERING - 815-779-7276 - 1125-1225 | 35.64 |
| 10101-56000-51305 | ENGINEERING - 815-739-1011 - 1125-1225 | 30.56 |
| 10101-57000-51305 | CD-BUILD&ZONE - 224-817-6276 - 1125-12 | 21.34 |
| 10101-57000-51305 | CD-BUILD&ZONE - 224-817-7507 - 1125-12 | 21.34 |
| 10101-57000-51305 | CD-BUILD&ZONE - 815-739-0959 - 1125-12 | 30.56 |
| 10101-57000-51305 | CD-BUILD&ZONE - 815-739-1110 - 1125-12 | 30.56 |
| 10101-57000-51305 | CD-BUILD&ZONE - 815-901-3233 - 1125-12 | 30.56 |
| 20601-54100-51305 | WATER-OPS - 815-739-3940 - 1125-1225 | 30.56 |
| 20601-54100-51305 | WATER-OPS - 815-701-7569 - 1125-1225 | 10.08 |

| Invoice Number | Description | Amount |
|-------------------------|--|-----------|
| GL Number | GL Description | |
| 000594 T-MOBILE USA INC | | |
| 20601-54100-51305 | WATER-OPS - 779-759-1118 - 1125-1225 | 30.56 |
| 20601-54100-51305 | WATER-OPS - 815-761-8476 - 1125-1225 | 10.08 |
| 20601-54100-51305 | WATER-OPS - 224-762-3252 - 1125-1225 | 21.34 |
| 20601-54100-51305 | WATER-OPS - 815-693-1548 - 1125-1225 | 21.34 |
| 20601-54100-51305 | WATER-OPS - 815-501-5762 - 1125-1225 | 30.61 |
| 20602-55100-51305 | SEWER-OPS - 815-739-1964 - 1125-1225 | 30.56 |
| 20602-55100-51305 | SEWER-OPS - 815-739-2845 - 1125-1225 | 30.56 |
| 20602-55100-51305 | SEWER-OPS - 815-739-2847 - 1125-1225 | 30.56 |
| 20602-55100-51305 | SEWER-OPS - 815-761-6112 - 1125-1225 | 30.56 |
| 20602-55100-51305 | SEWER-OPS - 815-739-2349 - 1125-1225 | 30.56 |
| 20602-55100-51305 | SEWER-OPS - 815-790-0673 - 1125-1225 | 21.34 |
| 20602-55100-51305 | SEWER-OPS - 815-693-1058 - 1125-1225 | 21.34 |
| 20602-55200-51305 | SEWER COLLECT - 815-701-7569 - 1125-12 | 10.08 |
| 20602-55200-51305 | SEWER COLLECT - 815-761-8476 - 1125-12 | 10.08 |
| 20602-55200-51305 | SEWER COLLECT - 815-970-4010 - 1125-12 | 30.61 |
| 10101-51200-51305 | POL PATROL - 779-717-2118 - 1125-1225 | 34.79 |
| 10101-53100-50100 | DPW-STRTS OPS - 815-739-2125 - 1125-12 | 34.79 |
| | | 1,937.38 |
| VENDOR TOTAL : | | 1,937.38 |
| Report Total: | | |
| | | 14,119.38 |

INVOICE APPROVAL (BY INVOICE) FOR CITY OF SYCAMORE

POST DATES 12/31/2025 - 01/13/2026

POSTED
PAID

6C

| Invoice Number | Description | Amount |
|-------------------|----------------|--------|
| GL Number | GL Description | |

000052 BESTCO HARTFORD

| | | |
|-------------------|--------------------------|------------------|
| 01012026 | RETIREE HEALTH INS/RX | |
| 10101-51200-50407 | RETIREE HEALTH INSURANCE | 5,997.60 |
| 10101-53000-50407 | RETIREE HEALTH INSURANCE | 254.90 |
| 10101-52000-50407 | RETIREE HEALTH INSURANCE | 2,998.80 |
| 10101-52100-50407 | RETIREE HEALTH INSURANCE | 2,249.10 |
| 10101-56000-50407 | RETIREE HEALTH INSURANCE | 749.70 |
| 20601-54000-50407 | RETIREE HEALTH INSURANCE | 997.10 |
| 20602-55000-50407 | RETIREE HEALTH INSURANCE | 997.10 |
| 20602-55100-50407 | RETIREE HEALTH INSURANCE | 749.70 |
| | | <u>14,994.00</u> |

VENDOR TOTAL: 14,994.00**000149 DEARBORN NATIONAL LIFE INSURANCE COMPANY**

| | | |
|----------------------|--------------------------|-----------------|
| DECEMBER 2025 | JANUARY 2026 | |
| 10101-50200-50404 | EMPLOYEE LIFE INSURANCE | 19.50 |
| 10101-50300-50404 | EMPLOYEE LIFE INSURANCE | 19.50 |
| 10101-50400-50404 | EMPLOYEE LIFE INSURANCE | 39.00 |
| 10101-50700-50404 | EMPLOYEE LIFE INSURANCE | 19.50 |
| 10101-51000-50404 | EMPLOYEE LIFE INSURANCE | 39.00 |
| 10101-51000-50407 | RETIREE HEALTH INSURANCE | 22.20 |
| 10101-51200-50404 | EMPLOYEE LIFE INSURANCE | 234.00 |
| 10101-51300-50404 | EMPLOYEE LIFE INSURANCE | 48.75 |
| 10101-51700-50404 | EMPLOYEE LIFE INSURANCE | 19.50 |
| 10101-52000-50404 | EMPLOYEE LIFE INSURANCE | 19.50 |
| 10101-52000-50407 | RETIREE HEALTH INSURANCE | 44.40 |
| 10101-52100-50404 | EMPLOYEE LIFE INSURANCE | 234.00 |
| 10101-53000-50404 | EMPLOYEE LIFE INSURANCE | 29.25 |
| 10101-53000-50407 | RETIREE HEALTH INSURANCE | 1.85 |
| 10101-53100-50404 | EMPLOYEE LIFE INSURANCE | 68.25 |
| 10101-53200-50404 | EMPLOYEE LIFE INSURANCE | 16.09 |
| 10101-56000-50404 | EMPLOYEE LIFE INSURANCE | 19.50 |
| 10101-57000-50404 | EMPLOYEE LIFE INSURANCE | 39.00 |
| 20601-54000-50407 | RETIREE HEALTH INSURANCE | 4.63 |
| 20601-54100-50404 | EMPLOYEE LIFE INSURANCE | 39.00 |
| 20602-55000-50407 | RETIREE HEALTH INSURANCE | 4.62 |
| 20602-55100-50404 | EMPLOYEE LIFE INSURANCE | 82.88 |
| 20602-55100-50407 | RETIREE HEALTH INSURANCE | 5.55 |
| 20602-55200-50404 | EMPLOYEE LIFE INSURANCE | 9.75 |
| 10101-00000-22182 | LIFE INSURANCE PAYABLE | 1,309.82 |
| 10101-00000-22162 | CAFETERIA PLAN PAYABLE | 1,703.32 |
| 10101-52100-50404 | EMPLOYEE LIFE INSURANCE | 192.79 |
| | | <u>4,285.15</u> |

VENDOR TOTAL: 4,285.15**000085 ERIK CARLSON**

| | | |
|-------------------|------------------|--------|
| 07.20.25 | PER DIEM REQUEST | |
| 10101-52100-51402 | TRAINING | 320.00 |

VENDOR TOTAL: 320.00

| Invoice Number | Description | |
|---|--------------------------|------------|
| GL Number | GL Description | Amount |
| 000258 HEALTH CARE SERVICE CORP | | |
| DECEMBER 2025 | JANUARY 2026 | |
| 10101-00000-22162 | CAFETERIA PLAN PAYABLE | 259,715.01 |
| 10101-00000-22183 | DENTAL INSURANCE PAYABLE | 18,163.18 |
| 10101-51000-50407 | RETIREE HEALTH INSURANCE | 8,977.79 |
| 10101-52000-50407 | RETIREE HEALTH INSURANCE | 12,458.21 |
| 10101-52100-50407 | RETIREE HEALTH INSURANCE | 4,417.14 |
| | | 303,731.33 |
| VENDOR TOTAL: | | 303,731.33 |
| 000873 ILLINOIS FRATERNAL ORDER OF POLICE LABOR COUNCIL, INC. | | |
| 10.23.25 | HALF OF PANEL FEE | |
| 10101-51000-51104 | LEGAL SERVICES | 50.00 |
| VENDOR TOTAL: | | 50.00 |
| Report Total: | | 323,380.48 |

| Invoice Number | Description | Amount |
|------------------------|--------------------------|-----------|
| GL Number | GL Description | |
| 000052 BESTCO HARTFORD | | |
| 01012026 | RETIREE HEALTH INS/RX | |
| 10101-51200-50407 | RETIREE HEALTH INSURANCE | 5,997.60 |
| 10101-53000-50407 | RETIREE HEALTH INSURANCE | 254.90 |
| 10101-52000-50407 | RETIREE HEALTH INSURANCE | 2,998.80 |
| 10101-52100-50407 | RETIREE HEALTH INSURANCE | 2,249.10 |
| 10101-56000-50407 | RETIREE HEALTH INSURANCE | 749.70 |
| 20601-54000-50407 | RETIREE HEALTH INSURANCE | 997.10 |
| 20602-55000-50407 | RETIREE HEALTH INSURANCE | 997.10 |
| 20602-55100-50407 | RETIREE HEALTH INSURANCE | 749.70 |
| | | 14,994.00 |
| VENDOR TOTAL: | | 14,994.00 |
| 000085 ERIK CARLSON | | |
| 07.20.25 | PER DIEM REQUEST | |
| 10101-52100-51402 | TRAINING | 320.00 |
| VENDOR TOTAL: | | 320.00 |
| Report Total: | | 15,314.00 |

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| Invoice Number | Description | Amount |
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| GL Number | GL Description | |
| 000263 ADAM HONIOTES | | |
| 12.18.25 | EMPLOYEE CLOTHING REIMBURSEMENT | |
| 10101-52100-52300 | UNIFORMS/PROTECTIVE CLOTHING | 72.98 |
| VENDOR TOTAL: | | <u>72.98</u> |
| 000007 ADVANCE AUTO PARTS | | |
| 2454-528893 | FRAM PSF | |
| 10101-53100-52850 | SUPPLIES/PARTS-VEHICLES | 20.67 |
| VENDOR TOTAL: | | <u>20.67</u> |
| 000023 AMAZON CAPITAL SERVICES, INC | | |
| 14TC-XYPL-HLX3 | TV MOUNT, CONF CAMERA, BAGS | |
| 10101-52100-52403 | AMBULANCE SUPPLIES & EQUIPMENT | 36.20 |
| 10101-52100-51402 | TRAINING | 537.97 |
| | | <u>574.17</u> |
| 17P4-RH49-GWN6 | MONITORS | |
| 10101-51000-52122 | FURNITURE & EQUIPMENT - NON CAPITAL | 5,269.76 |
| 1D3J-X6NN-3LPC | OFFICE SUPPLIES | |
| 20602-55200-52107 | SUPPLIES/PARTS-TECHNOLOGY | 42.82 |
| 1DR7-DFLV-7GQY | PACKING TAPE | |
| 10101-51000-52400 | SUPPLIES | 599.70 |
| 1NPH-RWTQ-99JD | MOUSE REST/PRIVACY SCREENS | |
| 10101-50400-52110 | OFFICE SUPPLIES | 55.98 |
| 1QWP-17YK-PMHH | K9 ITEMS | |
| 10101-51200-52405 | K-9 SUPPLIES | 183.17 |
| 1TN1-WKRQ-4H9G | VACUUM CLEANER REPLACEMENT | |
| 10101-53400-51207 | MAINTENANCE-EQUIPMENT | 79.96 |
| 1YNC-YWXP-1KKM | SHARPS CONTAINERS | |
| 10101-52100-52403 | AMBULANCE SUPPLIES & EQUIPMENT | 132.99 |
| VENDOR TOTAL: | | <u>6,938.55</u> |

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| Invoice Number | Description | Amount |
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| GL Number | GL Description | |
| 000040 ASSURED PARTNERS CAPITAL INC. | | |
| 31486 | ADMIN FEE | |
| 10101-50200-50306 | WORKER'S COMPENSATION | 6.40 |
| 10101-50700-50306 | WORKER'S COMPENSATION | 6.40 |
| 10101-57000-50306 | WORKER'S COMPENSATION | 899.20 |
| 10101-50400-50306 | WORKER'S COMPENSATION | 22.40 |
| 10101-52000-50306 | WORKER'S COMPENSATION | 1,961.60 |
| 10101-52100-50306 | WORKER'S COMPENSATION | 13,718.40 |
| 10101-50300-50306 | WORKER'S COMPENSATION | 3.20 |
| 10101-50100-50306 | WORKER'S COMPENSATION | 38.40 |
| 10101-51000-50306 | WORKER'S COMPENSATION | 486.40 |
| 10101-51200-50306 | WORKER'S COMPENSATION | 2,400.00 |
| 10101-51300-50306 | WORKER'S COMPENSATION | 480.00 |
| 10101-51500-50306 | WORKER'S COMPENSATION | 1,344.00 |
| 10101-51600-50306 | WORKER'S COMPENSATION | 672.00 |
| 10101-51700-50306 | WORKER'S COMPENSATION | 96.00 |
| 10101-53000-50306 | WORKER'S COMPENSATION | 899.20 |
| 10101-53100-50306 | WORKER'S COMPENSATION | 3,097.60 |
| 10101-53200-50306 | WORKER'S COMPENSATION | 547.20 |
| 20602-55100-50306 | WORKER'S COMPENSATION | 1,097.60 |
| 20602-55200-50306 | WORKER'S COMPENSATION | 1,312.00 |
| 20602-55000-50306 | WORKER'S COMPENSATION | 630.40 |
| 20601-54100-50306 | WORKER'S COMPENSATION | 1,651.20 |
| 20601-54000-50306 | WORKER'S COMPENSATION | 630.40 |
| | | <u>32,000.00</u> |
| VENDOR TOTAL: | | <u>32,000.00</u> |
| 000045 AXON ENTERPRISE, INC | | |
| INUS409324 | CARTRIDGES | |
| 10101-51200-51402 | TRAINING | 9,600.00 |
| VENDOR TOTAL: | | <u>9,600.00</u> |
| 000760 BELLE TIRE DISTRIBUTORS | | |
| 47376376 | TIRES | |
| 10101-56000-52850 | SUPPLIES/PARTS-VEHICLES | 244.98 |
| VENDOR TOTAL: | | <u>244.98</u> |
| 000053 BILL REYNOLDS | | |
| 12.08.25 | EMPLOYEE CLOTHING ALLOWANCE | |
| 10101-52100-52300 | UNIFORMS/PROTECTIVE CLOTHING | 100.00 |
| VENDOR TOTAL: | | <u>100.00</u> |

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| Invoice Number | Description | Amount |
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| GL Number | GL Description | |
| 000062 BOCKMAN'S INC. | | |
| 107912 | BRAKE PADS/ROTORS REPLACEMENT | |
| 10101-51200-51208 | | 550.99 |
| 63925 | ALIGNMENT REPAIR | |
| 10101-52100-51208 | MAINTENANCE-VEHICLES | 2,269.37 |
| VENDOR TOTAL: | | <u>2,820.36</u> |
| 000070 BRANIFF COMMUNICATIONS INC | | |
| 0036481 | SIREN CONTROL EQUIP RELOCATION | |
| 10101-52100-51117 | CONTRACTUAL SERVICES | 3,965.00 |
| VENDOR TOTAL: | | <u>3,965.00</u> |
| 000088 CDS OFFICE SYSTEMS, INC. | | |
| INV1748759 | PARASONIC TOUGHBOOK | |
| 10101-51200-52401 | EQUIPMENT | 6,468.00 |
| VENDOR TOTAL: | | <u>6,468.00</u> |
| 000112 CMJ TECHNOLOGIES INC | | |
| 21948 | FD NETWORK HARDWARE | |
| 10403-52210-52021 | TECHNOLOGY EQUIPMENT | 16,303.08 |
| VENDOR TOTAL: | | <u>16,303.08</u> |
| 000122 CONSERV FS INC | | |
| 117026236 | DIESELEX | |
| 10101-53100-52792 | FUEL | 1,794.50 |
| 40026834 | MOBIL DTE | |
| 20601-54100-52792 | FUEL | 2,172.50 |
| VENDOR TOTAL: | | <u>3,967.00</u> |
| 000123 CONSTELLATION NEW ENERGY, INC | | |
| 72105639501 | CUST 767991-9, 10/13/25- 11/11/25 | |
| 10101-53100-51300 | ELECTRIC SERVICES | 1,023.99 |
| VENDOR TOTAL: | | <u>1,023.99</u> |

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| Invoice Number | Description | Amount |
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| GL Number | GL Description | |
| 000138 DACRA ADJUDICATION SYSTEMS LLC | | |
| 2025-12-104 | MONTHLY SERVICE FEE | |
| 10101-51000-51106 | TECHNOLOGY SERVICES | 1,592.50 |
| VENDOR TOTAL: | | 1,592.50 |
| 000214 DAVID O. FINNEY | | |
| 26428 | COMPRESSOR POWER | |
| 10101-52100-51207 | MAINTENANCE-EQUIPMENT | 5,163.00 |
| VENDOR TOTAL: | | 5,163.00 |
| 000158 DEKALB COUNTY HIGHWAY DEPT | | |
| 01.02.26 | CUST 9926 FUEL - WATER DEPT | |
| 20601-54100-52792 | FUEL | 252.86 |
| 01.02.26 | CUST 9924 FUEL - STREET | |
| 10101-53100-52792 | FUEL | 901.55 |
| 01.02.26 | CUST 9922 FUEL - COMM DEV | |
| 10101-57000-52792 | FUEL | 108.67 |
| 01.02.26 | CUST 9925 FUEL - WWTP | |
| 20602-55100-52792 | FUEL | 489.59 |
| 01.02.26 | CUST 9920 FUEL - POLICE | |
| 10101-51000-52792 | FUEL | 305.71 |
| 10101-51200-52792 | FUEL | 3,694.57 |
| 10101-51300-52792 | FUEL | 250.94 |
| 10101-51700-52792 | FUEL | 224.63 |
| | | 4,475.85 |
| VENDOR TOTAL: | | 6,228.52 |
| 000164 DEKALB LAWN & EQUIPMENT CO INC | | |
| 105050 | WHEEL ASM/CARBURETOR | |
| 10101-53400-51207 | MAINTENANCE-EQUIPMENT | 109.73 |
| VENDOR TOTAL: | | 109.73 |
| 000186 DEKALB WATER CONDITIONING INC | | |
| 3768 | ACCT 159376 DELIVERY - FIRE 2 | |
| 10101-52000-52912 | BUILDING SUPPLIES | 117.25 |
| 3773 | ACCT 215913 DELIVERY - CLERK | |
| 10101-50700-52110 | OFFICE SUPPLIES | 26.72 |
| 3789 | ACCT 31302, DELIVERY FIRE 1 | |
| 10101-52000-52912 | BUILDING SUPPLIES | 111.85 |
| VENDOR TOTAL: | | 255.82 |

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| Invoice Number | Description | Amount |
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| GL Number | GL Description | |
| 000711 EMS MANAGEMENT & CONSULTANTS INC | | |
| EMS-022070 | DECEMBER 2025 PAYMENTS | |
| 10101-52000-51108 | MEDICAL SERVICES | 3,914.45 |
| VENDOR TOTAL: | | 3,914.45 |
| 000868 ENVIROSCIENCE | | |
| 070076 | 48 HOUR ACUTE | |
| 20602-55000-51107 | LAB TESTING SERVICES | 975.00 |
| 4983-5 | AC48CERIO | |
| 20602-55000-51107 | LAB TESTING SERVICES | 975.00 |
| VENDOR TOTAL: | | 1,950.00 |
| 000641 FGM ARCHITECTS INC | | |
| 23-3878.03 - 9 | SYCAMORE FD FIRE STATION NO.1 PH III | |
| 10403-52210-51105 | ARCHITECT/ENGINEERING SERVICES | 5,792.00 |
| VENDOR TOTAL: | | 5,792.00 |
| 000223 FOSTER & BUICK LAW GROUP LLC | | |
| 65958 | LEGAL SERVICES | |
| 10101-50100-51104 | LEGAL SERVICES | 12,847.46 |
| VENDOR TOTAL: | | 12,847.46 |
| 000236 GENOA BUSINESS FORMS INC | | |
| 401837IN | 10 WINDOW ENVELOPES | |
| 20601-54000-52200 | PRINTED MATERIALS | 2,586.15 |
| VENDOR TOTAL: | | 2,586.15 |
| 000605 HAMPTON, LENZINI AND RENWICK INC | | |
| 2026-0176 | CONSTRUCTION ENGINEERING- IDOT WILL REIMBURSE US 80% | |
| 10212-50212-57030-STU24 | CONSTRUCTION ENGINEERING | 656.91 |
| VENDOR TOTAL: | | 656.91 |
| 000304 JACK'S TIRE SALES & SERVICE INC | | |
| 1-357380 | USED MEDIUM TRUCK PARTS | |
| 10101-53200-52850 | SUPPLIES/PARTS-VEHICLES | 463.00 |
| VENDOR TOTAL: | | 463.00 |

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| Invoice Number | Description | Amount |
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| GL Number | GL Description | |
| 000872 JARED WEBER | | |
| 12.05.25 | TUITION REIMBURSEMENT | |
| 10101-50300-50122 | TUITION REIMBURSEMENT | 480.00 |
| VENDOR TOTAL: | | 480.00 |
| 000514 KEVIN M. WOODSIDE | | |
| 48476 | POLICE RECRUITMENT | |
| 10101-51000-51110 | POLICE/FIRE COMMISSION | 397.00 |
| VENDOR TOTAL: | | 397.00 |
| 000338 LAUTERBACH & AMEN, LLP | | |
| 113864 | PROFESSIONAL SERVICES DECEMBER 2025 | |
| 30801-50801-51101 | FINANCIAL SERVICES | 1,100.00 |
| VENDOR TOTAL: | | 1,100.00 |
| 000339 LAWSON PRODUCTS INC | | |
| 9313095991 | FLAT WASHER | |
| 10101-53100-52104 | SMALL TOOLS & EQUIPMENT | 16.38 |
| VENDOR TOTAL: | | 16.38 |
| 000357 MARK SCHUSTER, P.C. | | |
| 01.08.26 | ADMINISTRATIVE HEARINGS | |
| 10101-51000-51104 | LEGAL SERVICES | 351.00 |
| VENDOR TOTAL: | | 351.00 |
| 000358 MARK'S MACHINE SHOP INC | | |
| 01.05.26 | FACADE GRANT | |
| 10207-50207-53049 | DOWNTOWN FACADE GRANT | 10,000.00 |
| VENDOR TOTAL: | | 10,000.00 |
| 000361 MATT ANDERSON | | |
| 12.08.25 | EMPLOYEE CLOTHING ALLOWANCE | |
| 10101-52100-52300 | UNIFORMS/PROTECTIVE CLOTHING | 100.00 |
| VENDOR TOTAL: | | 100.00 |

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| Invoice Number GL Number | Description GL Description | Amount |
|---|---|--------|
| 000368 MENARD INC | | |
| 47237 10101-52100-52912 | TRASH BAGS/PRESSURE WASHER CLEANER BUILDING SUPPLIES | 25.46 |
| 47282 10101-52000-52912 | LIGHTING/ELECTRICAL SUPPLIES BUILDING SUPPLIES | 433.90 |
| 48057 10101-52000-52912 | JANITORIAL SUPPLIES/CLEANERS BUILDING SUPPLIES | 42.08 |
| 48333 10101-52100-52912 | JANITORIAL/CLEANERS BUILDING SUPPLIES | 44.29 |
| 48355 10101-52000-52912 | SPRAY PAINT, CHAIN LINKS BUILDING SUPPLIES | 33.52 |
| 48482 10101-53100-52802 | MAILBOX/TIMBER SUPPLIES/PARTS-STREETS | 100.29 |
| 48565 10101-52000-52912 | LIGHT BULBS BUILDING SUPPLIES | 87.96 |
| 48589 10101-53100-52104 | PAINT BRUSHES SMALL TOOLS & EQUIPMENT | 76.81 |
| 48760 10101-53100-52104 | SPRAY PAINT SMALL TOOLS & EQUIPMENT | 32.23 |
| VENDOR TOTAL: | | 876.54 |
| 000802 METRONET SYSTEMS HOLDINGS LLC | | |
| 12.10.25 10101-52000-51106 | ACCT 2903370 - FIRE 3 TECHNOLOGY SERVICES | 736.95 |
| VENDOR TOTAL: | | 736.95 |
| 000376 MIKE HARDESTY | | |
| 11.20.25 10101-52100-52300 | EMPLOYEE CLOTHING ALLOWANCE UNIFORMS/PROTECTIVE CLOTHING | 100.00 |
| VENDOR TOTAL: | | 100.00 |
| 000383 MUNICIPAL COLLECTIONS OF AMERICA, I | | |
| 72336 10101-51000-51117 | COLLECTION FEES CONTRACTUAL SERVICES | 70.50 |
| VENDOR TOTAL: | | 70.50 |

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| Invoice Number | Description | Amount |
|--|---|----------|
| GL Number | GL Description | |
| 000404 NICOR GAS | | |
| 12.26.25 | ACCT 14-13-28-1000 4, 11/25/25 - 12/26/25 | |
| 10101-53100-51301 | NATURAL GAS SERVICES | 289.97 |
| 12.26.25 | ACCT 40-60-30-6862 4, 11/25/25 - 12/26/25 | |
| 20601-54100-51301 | NATURAL GAS SERVICES | 296.17 |
| VENDOR TOTAL: | | 586.14 |
| 000671 ON THE SPOT JANITORIAL & MAINTENANCE | | |
| 3163 | MONTHLY JANITORIAL SERVICES | |
| 10101-57000-51117 | CONTRACTUAL SERVICES | 217.00 |
| 10402-50402-51117 | CONTRACTUAL SERVICES | 707.00 |
| 10101-52000-51117 | CONTRACTUAL SERVICES | 357.00 |
| 10101-51000-51117 | CONTRACTUAL SERVICES | 1,694.00 |
| 10101-53100-51117 | CONTRACTUAL SERVICES | 100.00 |
| 20601-54100-51117 | CONTRACTUAL SERVICES | 100.00 |
| 20602-55200-51117 | CONTRACTUAL SERVICES | 85.00 |
| | | 3,260.00 |
| VENDOR TOTAL: | | 3,260.00 |
| 000875 PRECISION PAVEMENT MARKINGS, INC | | |
| 01.13.26 | 2025 PAVEMENT MARKING | |
| 10212-50212-57030 | STREET IMPROVEMENTS | 7,555.83 |
| VENDOR TOTAL: | | 7,555.83 |
| 000452 RAY O'HERRON CO INC | | |
| 2453399 | NON MARRING WEDGE | |
| 10101-51200-52400 | SUPPLIES | 272.81 |
| 2454599 | WEDGE | |
| 10101-51200-52400 | SUPPLIES | 152.01 |
| 2455151 | NAME BAR GOLD | |
| 10101-51000-52300 | UNIFORMS/PROTECTIVE CLOTHING | 107.86 |
| VENDOR TOTAL: | | 532.68 |
| 000619 RED WING BRANDS OF AMERICA INC | | |
| 983ST1-2879091 | EMPLOYEE CLOTHING ALLOWANCE | |
| 10101-53100-52300 | UNIFORMS/PROTECTIVE CLOTHING | 291.30 |
| VENDOR TOTAL: | | 291.30 |

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| Invoice Number | Description | Amount |
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| GL Number | GL Description | |
| 000483 SOFT WATER CITY INC | | |
| 94604TO | ACCT 001276W DELIVERY - WWTP | |
| 20602-55000-52951 | LAB SUPPLIES AND MINOR EQUIP | 51.07 |
| 94843TO | ACCT 001276B DELIVERY - POLICE | |
| 10101-51000-51804 | RENTAL-BLDG & EQUIP | 97.50 |
| 95499TO | ACCT 001276W DELIVERY - WWTP | |
| 20602-55000-52951 | LAB SUPPLIES AND MINOR EQUIP | 6.50 |
| 95533TO | ACCT 001276E DELIVERY - FINANCE | |
| 10101-50400-52110 | OFFICE SUPPLIES | 26.00 |
| VENDOR TOTAL: | | 181.07 |
| 000493 STRYKER SALES LLC | | |
| 9211128481 | STAIR CHAIR PARTS | |
| 10101-52100-52403 | AMBULANCE SUPPLIES & EQUIPMENT | 882.00 |
| VENDOR TOTAL: | | 882.00 |
| 000494 SUBURBAN LABORATORIES INC | | |
| GA6000239 | WATER SAMPLING | |
| 20601-54000-51107 | LAB TESTING SERVICES | 702.50 |
| VENDOR TOTAL: | | 702.50 |
| 000501 SYCAMORE EXPRESS WASH INC | | |
| 1005 | CAR WASHES | |
| 10101-51000-51208 | MAINTENANCE-VEHICLES | 176.00 |
| VENDOR TOTAL: | | 176.00 |
| 000603 TRANSUNION RISK AND ALTERNATIVE | | |
| 276421-202512-1 | ACCT ID 276421, 12/01/25 - 12/31/25 | |
| 10101-51300-51401 | DUES & SUBSCRIPTIONS | 178.00 |
| VENDOR TOTAL: | | 178.00 |
| 000530 TRUCK COUNTRY OF ILLINOIS INC | | |
| X901239407:01 | CREDIT MEMO | |
| 10101-53100-52850 | SUPPLIES/PARTS-VEHICLES | (300.00) |
| VENDOR TOTAL: | | (300.00) |

INVOICE APPROVAL (BY INVOICE) FOR CITY OF SYCAMORE

POST DATES 12/31/2025 - 12/31/2025

POSTED
PAID

6C

| Invoice Number | Description | Amount |
|--|-------------------------------|------------|
| GL Number | GL Description | |
| 000544 UNITED PARCEL SERVICE INC | | |
| 00008wx020475 | INTERNET SHIPPING | |
| 20602-55000-52105 | FREIGHT & POSTAGE | 20.85 |
| VENDOR TOTAL: | | 20.85 |
| 000037 VESTIS SERVICES LLC | | |
| 6100484803 | CUST 792151833 - PUBLIC WORKS | |
| 10101-53100-51804 | RENTAL-BLDG & EQUIP | 41.74 |
| 20602-55200-51804 | RENTAL-BLDG & EQUIP | 41.74 |
| | | 83.48 |
| VENDOR TOTAL: | | 83.48 |
| 000552 VIKING CHEMICAL COMPANY | | |
| 191610 | CREDIT MEMO | |
| 20601-54100-52953 | POTABLE WATER CHEMICALS | (405.00) |
| 191834 | CHLORINE | |
| 20601-54100-52953 | POTABLE WATER CHEMICALS | 505.00 |
| 191849 | ALUMINUM SULFATE | |
| 20602-55100-52956 | SOLIDS DEWATERING | 5,885.04 |
| 191981 | ALUMINUM SULFATE | |
| 20602-55100-52954 | SEWAGE TREATMENT CHEMICALS | 5,793.28 |
| VENDOR TOTAL: | | 11,778.32 |
| 000562 WALTER MAHAFFAY | | |
| 345058 | JANITORIAL SUPPLIES | |
| 20602-55100-52500 | JANITORIAL SUPPLIES | 322.95 |
| VENDOR TOTAL: | | 322.95 |
| 000564 WASTE MANAGEMENT OF ILLINOIS INC | | |
| 3915783-2011-4 | RESIDENTIAL SERVICES | |
| 10101-53000-51308 | GARBAGE CONTRACT | 169,605.16 |
| 20602-55100-51117 | CONTRACTUAL SERVICES | 4,335.96 |
| | | 173,941.12 |
| VENDOR TOTAL: | | 173,941.12 |
| Report Total: | | 339,504.76 |

| Invoice Number | Description | Amount |
|---------------------------------------|--------------------------|----------|
| GL Number | GL Description | |
| 000007 ADVANCE AUTO PARTS | | |
| 2454-529181 | HEAT SHRNK TUBE | |
| 10101-53100-52850 | SUPPLIES/PARTS-VEHICLES | 7.55 |
| 2454-529346 | SPARK PLUGS | |
| 10101-53100-52850 | SUPPLIES/PARTS-VEHICLES | 50.24 |
| VENDOR TOTAL: | | 57.79 |
| 000023 AMAZON CAPITAL SERVICES, INC | | |
| 1L9N-R11W-HGW1 | LABEL TAPE | |
| 10101-51000-52400 | SUPPLIES | 44.17 |
| 1QD4-7KRR-33KF | CAR SEAT BELT LOCK COVER | |
| 10101-51000-52400 | SUPPLIES | 36.84 |
| VENDOR TOTAL: | | 81.01 |
| 000034 ANDREW NEUMAN | | |
| 01.06.26 | PER DIEM REQUEST | |
| 10101-51200-51402 | TRAINING | 19.00 |
| VENDOR TOTAL: | | 19.00 |
| 000874 ANDREW SOTOMAYOR | | |
| 01.06.26 | PER DIEM REQUEST | |
| 10101-51200-51402 | TRAINING | 19.00 |
| VENDOR TOTAL: | | 19.00 |
| 000855 ANTHONY SOPHA | | |
| 01.06.26 | PER DIEM REQUEST | |
| 10101-51200-51402 | TRAINING | 19.00 |
| VENDOR TOTAL: | | 19.00 |
| 000870 APEX INDUSTRIAL AUTOMATION LLC | | |
| 1291917 | REPLACEMENT MOTOR (SNDR) | |
| 20602-55100-52952 | MOTOR FOR SNDR | 5,777.60 |
| 20602-55000-52105 | SHIPPING ESTIMATE | 85.38 |
| | | 5,862.98 |
| VENDOR TOTAL: | | 5,862.98 |

INVOICE APPROVAL (BY INVOICE) FOR CITY OF SYCAMORE

POST DATES 01/20/2026 - 01/20/2026

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| Invoice Number | Description | Amount |
|--|--|-----------|
| GL Number | GL Description | |
| 000760 BELLE TIRE DISTRIBUTORS | | |
| 47338162 | TIRES | |
| 10101-51200-51208 | MAINTENANCE-VEHICLES | 647.55 |
| VENDOR TOTAL: | | 647.55 |
| 000018 BILLSTAY CORP | | |
| 75166 | BUSINESS CARDS | |
| 10101-51200-52200 | PRINTED MATERIALS | 38.95 |
| VENDOR TOTAL: | | 38.95 |
| 000062 BOCKMAN'S INC. | | |
| 108110 | OIL/FILTER SERVICE | |
| 10101-51200-51208 | MAINTENANCE-VEHICLES | 99.16 |
| 63989 | 3 AXLE | |
| 10101-53100-51500 | TAXES, LICENSES, & FEES | 88.00 |
| VENDOR TOTAL: | | 187.16 |
| 000122 CONSERV FS INC | | |
| 122017298 | DIESELEX | |
| 10101-53100-52792 | FUEL | 209.47 |
| VENDOR TOTAL: | | 209.47 |
| 000608 DAVID DORTMUND | | |
| 01.13.26 | PER DIEM REQUEST | |
| 10101-51200-51402 | TRAINING | 57.00 |
| VENDOR TOTAL: | | 57.00 |
| 000156 DEKALB COUNTY GOVERNMENT | | |
| 0000000927 | DISPATCH SERVICES - FEBRUARY 2026 | |
| 10101-51000-51805 | DISPATCH DEKALB COUNTY | 58,916.67 |
| VENDOR TOTAL: | | 58,916.67 |
| 000161 DEKALB COUNTY TREASURER | | |
| 01.02.26 | 2026 REGIONAL PLANNING COMMISSION DUES | |
| 10101-57000-51401 | DUES & SUBSCRIPTIONS | 500.00 |
| VENDOR TOTAL: | | 500.00 |

INVOICE APPROVAL (BY INVOICE) FOR CITY OF SYCAMORE

POST DATES 01/20/2026 - 01/20/2026

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| Invoice Number | Description | Amount |
|---|-----------------------------|---------------|
| GL Number | GL Description | |
| 000213 FERGUSON US HOLDINGS INC | | |
| 0543768 | MARKING PAIN/FLAGS | |
| 20602-55200-52104 | SMALL TOOLS & EQUIPMENT | 73.32 |
| 20601-54100-52950 | WATER SYSTEM PARTS | 146.64 |
| | | <u>219.96</u> |
| VENDOR TOTAL: | | <u>219.96</u> |
| 000236 GENOA BUSINESS FORMS INC | | |
| 401947IN | DOCUMENT TRANSMITTAL RECORD | |
| 10101-51000-52200 | PRINTED MATERIALS | 134.75 |
| VENDOR TOTAL: | | <u>134.75</u> |
| 000428 GOODIELL HOLDINGS INC | | |
| 894332 | MONTHLY SERVICE | |
| 10101-53100-51200 | MAINTENANCE-GROUNDS | 28.60 |
| 20601-54100-51201 | MAINTENANCE-BUILDINGS | 28.50 |
| 20602-55100-51200 | MAINTENANCE-GROUNDS | 28.50 |
| | | <u>85.60</u> |
| VENDOR TOTAL: | | <u>85.60</u> |
| 000246 GREEN BATTERIES DISTRIBUTION INC | | |
| 100301132 | BATTERIES | |
| 10101-53100-52850 | SUPPLIES/PARTS-VEHICLES | 241.15 |
| VENDOR TOTAL: | | <u>241.15</u> |
| 000274 ILLINOIS ASSOCIATION OF CHIEFS OF POLICE | | |
| 20516 | MEMBERSHIP RENEWAL | |
| 10101-51000-51401 | DUES & SUBSCRIPTIONS | 265.00 |
| VENDOR TOTAL: | | <u>265.00</u> |
| 000733 ILLINOIS LAW ENFORCEMENT ADMINISTRATIVE PROFESSIONALS L3C | | |
| 01.07.26 | ACTIVE MEMBER RENEWAL 2026 | |
| 10101-51000-51401 | DUES & SUBSCRIPTIONS | 75.00 |
| VENDOR TOTAL: | | <u>75.00</u> |

INVOICE APPROVAL (BY INVOICE) FOR CITY OF SYCAMORE

POST DATES 01/20/2026 - 01/20/2026

POSTED
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| Invoice Number | Description | Amount |
|---|-------------------------------|--------|
| GL Number | GL Description | |
| 000288 ILLINOIS PROSECUTOR SERVICES LLC | | |
| 01.13.26 | 2026 OFFENSE GUIDES | |
| 10101-51000-51401 | DUES & SUBSCRIPTIONS | 250.00 |
| 01.13.26 | AGENCY ACCESS 2026 | |
| 10101-51000-51401 | DUES & SUBSCRIPTIONS | 100.00 |
| VENDOR TOTAL: | | 350.00 |
| 000851 JASON WITTENBERG | | |
| 03.03.26 | PER DIEM REQUEST | |
| 10101-51200-51402 | TRAINING | 95.00 |
| VENDOR TOTAL: | | 95.00 |
| UBREFUND JOHN WEAVER | | |
| 01/15/2026 | UB refund for account: 001293 | |
| 20601-00000-22110 | INFRASTRUCTURE | 1.94 |
| 20601-00000-22110 | RADIUM REMOVAL | 2.06 |
| 10101-00000-22110 | REFUSE/GARBAGE | 7.38 |
| 20602-00000-22110 | SEWER SERVICES | 0.66 |
| 20601-00000-22110 | WATER METER MAINT | 0.47 |
| 20601-00000-22110 | WATER SERVICES | 0.50 |
| | | 13.01 |
| VENDOR TOTAL: | | 13.01 |
| 000514 KEVIN M. WOODSIDE | | |
| 48486 | FIRE RECRUITMENT | |
| 10101-52000-51110 | POLICE/FIRE COMMISION | 397.00 |
| VENDOR TOTAL: | | 397.00 |
| 000335 LAKESIDE INTERNATIONAL LLC | | |
| 7305062P | OVERHAUL KIT | |
| 10101-53100-52850 | SUPPLIES/PARTS-VEHICLES | 669.78 |
| VENDOR TOTAL: | | 669.78 |
| 000741 MID-STATES ORGANIZED CRIME INFORMATION CENTER | | |
| 2601680-IN | MOCIC MEMBERSHIP 2026 | |
| 10101-51000-51401 | DUES & SUBSCRIPTIONS | 200.00 |
| VENDOR TOTAL: | | 200.00 |

INVOICE APPROVAL (BY INVOICE) FOR CITY OF SYCAMORE

POST DATES 01/20/2026 - 01/20/2026

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| Invoice Number | Description | Amount |
|--|----------------------------|-----------|
| GL Number | GL Description | |
| 000418 PF PETTIBONE AND COMPANY | | |
| 188484 | ID CARDS | |
| 10101-51000-52200 | | 43.00 |
| VENDOR TOTAL: | | 43.00 |
| 000437 POLYDYNE INC | | |
| 1991237 | CLARIFLOC | |
| 20602-55100-52956 | SOLIDS DEWATERING | 15,711.76 |
| VENDOR TOTAL: | | 15,711.76 |
| 000676 RADJA COLLINS LAW LLC | | |
| 1995 | 1ST QUARTER RETAINER 2026 | |
| 30801-50801-51104 | LEGAL SERVICES | 600.00 |
| VENDOR TOTAL: | | 600.00 |
| 000467 SCHINDLER ELEVATOR CORPORATION | | |
| 4607344039 | ELEVATOR SERVICE | |
| 10101-51000-51117 | CONTRACTUAL SERVICES | 815.15 |
| VENDOR TOTAL: | | 815.15 |
| 000486 SPLASH OF COLOR INC | | |
| DX5V6 | PAINT | |
| 10101-53400-51201 | MAINTENANCE-BUILDINGS | 70.61 |
| UPYZR | PAINT | |
| 10101-53400-51201 | MAINTENANCE-BUILDINGS | 70.61 |
| VY5PC | PAINT | |
| 10101-53400-51201 | MAINTENANCE-BUILDINGS | 112.12 |
| VENDOR TOTAL: | | 253.34 |
| 000494 SUBURBAN LABORATORIES INC | | |
| GA6000008 | WATER SAMPLING | |
| 20602-55000-51107 | LAB TESTING SERVICES | 61.50 |
| GA6000009 | CHLOROPHYLL/ORGANIC CARBON | |
| 20602-55000-51107 | LAB TESTING SERVICES | 387.00 |
| VENDOR TOTAL: | | 448.50 |

INVOICE APPROVAL (BY INVOICE) FOR CITY OF SYCAMORE

POST DATES 01/20/2026 - 01/20/2026

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| Invoice Number | Description | Amount |
|-------------------|----------------|--------|
| GL Number | GL Description | |

000500 SYCAMORE CHAMBER OF COMMERCE

| | | |
|-------------------|----------------------|--------|
| 232508 | AMBASSADOR DUES 2026 | |
| 10101-50200-51401 | DUES & SUBSCRIPTIONS | 150.00 |
| VENDOR TOTAL: | | 150.00 |

000508 SYNDEO NETWORKS INC

| | | |
|-------------------|--------------------------------|----------|
| SN025866 | ACCT 3183, 01/01/26 - 01/31/26 | |
| 10101-50400-51106 | TECHNOLOGY SERVICES | 45.45 |
| 10101-51200-51106 | TECHNOLOGY SERVICES | 575.69 |
| 20601-54100-51106 | TECHNOLOGY SERVICES | 136.35 |
| 10101-50100-51106 | TECHNOLOGY SERVICES | 136.35 |
| 10101-53100-51106 | TECHNOLOGY SERVICES | 166.65 |
| 20602-55100-51106 | TECHNOLOGY SERVICES | 90.90 |
| 10101-52100-51106 | TECHNOLOGY SERVICES | 181.80 |
| 10101-51600-51106 | TECHNOLOGY SERVICES | 15.15 |
| 20602-55200-51106 | TECHNOLOGY SERVICES | 30.30 |
| 10101-51300-51106 | TECHNOLOGY SERVICES | 30.30 |
| 10101-53200-51106 | TECHNOLOGY SERVICES | 15.15 |
| 10101-51500-51106 | TECHNOLOGY SERVICES | 15.15 |
| 10101-50200-51106 | TECHNOLOGY SERVICES | 60.60 |
| 10101-51000-51106 | TECHNOLOGY SERVICES | 15.15 |
| | | 1,514.99 |
| VENDOR TOTAL: | | 1,514.99 |

000516 THE SHERWIN-WILLIAMS CO.

| | | |
|-------------------|-----------------------|-------|
| 71408152040126 | PAINT | |
| 10101-53400-51201 | MAINTENANCE-BUILDINGS | 49.57 |
| VENDOR TOTAL: | | 49.57 |

000530 TRUCK COUNTRY OF ILLINOIS INC

| | | |
|-------------------|-------------------------|----------|
| x901239043:01 | LINED BRAKE SHOE KIT | |
| 10101-53100-52850 | SUPPLIES/PARTS-VEHICLES | 1,447.08 |
| VENDOR TOTAL: | | 1,447.08 |

| Invoice Number | Description | Amount |
|--|---|--------------------------------|
| GL Number | GL Description | |
| 000037 VESTIS SERVICES LLC | | |
| 6100488318 10101-53400-52912 | CUST 792149977- PUBLIC SAFETY BUILDING SUPPLIES | 30.83 |
| 6100488319 10101-53400-52912 | CUST 792151836 - POLICE BUILDING SUPPLIES | 89.93 |
| 6100489147 10101-53400-52912 | CUST 792152707 - SYNC CENTER BUILDING SUPPLIES | 51.08 |
| 6100489152 10101-53100-51804 20602-55200-51804 | CUST 792151833 - PUBLIC WORKS RENTAL-BLDG & EQUIP RENTAL-BLDG & EQUIP | 41.74 41.74 <u>83.48</u> |
| 6100490617 10101-53400-52912 | CUST 792151834 - FIRE 2 BUILDING SUPPLIES | 83.69 |
| VENDOR TOTAL: | | <u>339.01</u> |
| 000564 WASTE MANAGEMENT OF ILLINOIS INC | | |
| 3928637-2011-7 10101-53000-51308 | SYCAMORE ALLEY GARBAGE CONTRACT | 607.54 |
| VENDOR TOTAL: | | <u>607.54</u> |
| Report Total: | | 91,341.77 |



Public Works Department
475 North Cross Street
Sycamore, Illinois 60178
Phone: 815-895-4516

To: Michael Hall, City Manager
From: Matt Anderson, Director of Public Works
Date: January 20, 2026
RE: Updating the Consolidated Fee Schedule

Consideration Approving the Updating of the Consolidated Fee Schedule.

Summary:

Council approval is requested for the updating of the following rates within the City's Consolidated Fee Schedule:

- Collection of Garbage Refuse Fee
 - Remove 2024 rate
 - ADD 2026 rate of \$28.20
- Flat rate charge for residential units outside the corporate limits with unmetered water usage
 - UPDATE 2026 Rate to \$180.78

The required updates are needed to match the rates approved by Council for WM and water use. They were simply not updated with the most recent changes to the Consolidated Fee Schedule.

Council Approval is recommended.

ORDINANCE NO. 2026.01

AN ORDINANCE AMENDING THE CITY OF SYCAMORE CONSOLIDATED FEE, BOND & PENALTY SCHEDULE.

WHEREAS, the City of Sycamore (hereinafter referred to as the "City") is a body politic and corporate, organized and existing pursuant to the Illinois Municipal Code, 65 ILCS 5/1-1-1 et seq.; and

WHEREAS, the City has the authority under the Illinois Municipal Code, 65 ILCS 5/1-1-1 et seq., to adopt ordinances pertaining to the public health, safety, and welfare; and

WHEREAS, the City is authorized and empowered, under the Municipal Code and the Code of Ordinances of the City of Sycamore, to assess fees, assess penalties, and provide for Bonds which are reasonably related to the conduct of the City's business on behalf of the residents of the City; and

WHEREAS, the City, for purposes of transparency and uniformity, as well as ease of use to the City residents, businesses, developers, and others transacting business with the City, previously adopted a Consolidated Fee Schedule, which can be amended from time to time; and

WHEREAS, the City Council of the City has reviewed the Consolidated Fee, Bond & Penalty Schedule and has determined that the Consolidated Fee, Bond & Penalty Schedule, attached hereto and incorporated herein by reference as Exhibit "A," will provide transparency and uniformity, as well as ease of use to the City residents, businesses, developers, and others transacting business with the City; and

WHEREAS, the City finds that it is in the best interests of the City and its residents to now adopt *The City of Sycamore Consolidated Fee, Bond & Penalty Schedule*, which is attached hereto and incorporated herein as Exhibit "A."

NOW, THEREFORE, BE IT ORDAINED by the City Council for the City of Sycamore as follows:

1. The recitals set forth above are incorporated herein and made a part of this Ordinance.
2. The Consolidated Fee, Bond & Penalty Schedule set forth in Exhibit "A," attached herein and incorporated by reference is hereby adopted.

3. That all Ordinances and Resolutions, or parts thereof, in conflict with provisions of this Ordinance are, to the extent of such conflict, expressly repealed.

4. That the City Clerk of the City of Sycamore be and is directed hereby to publish this Ordinance in pamphlet form, pursuant to the statutes of the State of Illinois.

5. This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

Passed by the City Council of the City of Sycamore and approved by the Mayor of said City this 20th day of January, 2026.

Ayes: _____

Nays: _____

Abstain: _____

APPROVED: January 20, 2026

MAYOR – Steve Braser

ATTEST:

CITY CLERK – Mary Kalk



Consolidated Fee, Bond & Penalty Schedule



Amendments

01/20/2026

Updates

- Adjustment to Collection of Garbage and Refuse Fee
- Adjustment to Sewer Rates, Flat Rate Charge for Residential Units Outside the Corporate Limits with Unmetered Water Usage

| Fee | | Details | Fee Amount | Rate |
|---|---|---------|--------------------------|---|
| ADMINISTRATION | | | | |
| GENERAL PENALTY | | | | |
| General Penalty | <i>First violation</i> | | \$100.00 | per offense |
| | <i>Second and subsequent violations</i> | | \$200.00 | per offense |
| | If offender seeks court adjudication | | \$100-\$1,000.00 | fine range |
| MAYOR | | | | |
| Bond upon appointment as Mayor | Conditioned upon the faithful performance of the duties of the office | | not less than \$3,000.00 | |
| CITY COUNCIL | | | | |
| Alderman Nonattendance at Regular City Council Meeting | Applies to any alderpersons who wilfully neglect or refuse to attend any regular meeting of the city council, without having any just cause for so doing, as determined by a majority vote of those present at such meeting | | up to \$10.00 | per offense |
| CITY CLERK | | | | |
| Bond upon appointment as City Clerk | Conditioned upon the faithful performance of the duties of the office | | not to exceed | that given by the City Treasurer |
| CITY TREASURER | | | | |
| Bond upon appointment as City Treasurer | Conditioned upon the faithful performance of duties and to indemnify the City for any loss due to neglect of duty or wrongful act on his/her part | | not less than 10% | of the highest amount of taxes and special assessments received by the treasurer during any fiscal year in the preceding five fiscal years, nor less than one and one-half times the largest amount which the council estimates will be in custody of the treasurer at any one time |
| APPOINTIVE CITY OFFICERS | | | | |
| Violation of any work stop order of the Director of Community Development | <i>First violation</i> | | \$100.00 | per day/offense |
| | <i>Second and subsequent violations</i> | | \$200.00 | per day/offense |
| Bond upon appointment as City Manager | Conditioned upon the faithful performance of the duties of the office | | \$10,000.00 | |
| Review of any resubdivision plat or plat of survey by the Plat Officer | Review of any resubdivision plat or plat of survey by the plat officer | | \$75.00 | per review |
| PERSONNEL RULES | | | | |
| Unlawful Impersonation of any City officer or employee | Reference penalty as provided in 1-4-1 (General) | | \$100.00 | per offense |
| MISCELLANEOUS PROVISIONS | | | | |

| Fee | Details | Fee Amount | Rate |
|---|--|--|--|
| State Gift Ban Act | Reference penalty provisions as provided in sections 60, 65, and 70 of the Act | | |
| BOARDS AND COMMISSIONS | | | |
| PLANNING AND ZONING COMMISSION | | | |
| Filing of matters heard by PZC | requiring publication of pre-annexation agreements, PUD, etc. | \$300.00 | per filing |
| | not requiring publication | \$150.00 | per filing |
| BOARD OF FIRE AND POLICE COMMISSIONERS | | | |
| Bond upon appointment to Board of Fire and Police Commissioners | Conditioned upon the faithful performance of the duties of the office | \$1,000.00 | |
| LIBRARY BOARD | | | |
| Violation of Library Board Rules and Regulations | Reference penalty as provided in 1-4-1 (General) | \$100.00 | per offense |
| BUILDING FEES | | | |
| GENERAL PENALTY | | | |
| Violation of provisions regarding Building Regulations | Reference penalty as provided in 1-4-1 (General) | \$100.00 | for the first offense, \$200 for each subsequent offense |
| FEES | | | |
| Plan Review Fees | Single-story new residential, Detached | \$100.00 | per review |
| | Two-story new residential, Detached | \$150.00 | per review |
| | Single-family (1- and 2-Story Duplex), Attached | \$50.00 | per unit, per review |
| | Multi-family, Attached | \$50.00 | per unit, per review |
| | Residential Remodeling/Alteration/Additions, 150 sq. ft. or more | \$50.00 | per review |
| | Commercial/Industrial/Public/Miscellaneous - New Construction, Additions, and Remodeling | Valuation x 0.0005 | per review |
| | Miscellaneous Review | \$30.00 | per review |
| | Minimum Fee for any Building Permit | \$30.00 | per permit |
| | Residential New Construction and Additions - Single-Family, Two-Family, Apartment Buildings, Townhouses and Quadra Homes and any attached additions to residential buildings | \$0.15 per sq. ft. or total living area of all floors, based on exterior dimensions (round up to the nearest dollar) | per permit |

| Fee | Details | Fee Amount | Rate |
|----------------------------------|---|---|-----------------------------------|
| Building Permit Fees | Residential Construction - Alteration/Remodeling | \$5.00 for each \$1,000 of estimated cost of improvement (Maximum fee of \$150/building) | per permit |
| | Commercial/Industrial/Public/Miscellaneous - New Construction and Additions | \$0.05 per sq. ft. or total living area of all floors, based on exterior dimensions (round to the nearest dollar) | per permit |
| | Commercial/Industrial/Public/Miscellaneous - Alterations or Remodeling | \$5.00 for each \$1,000 of estimated cost of improvement | per permit |
| | Deck | \$60.00 | per permit |
| | Demolition, accessory structure | \$50.00 | per permit |
| | Demolition, primary structure | \$300.00 | per permit |
| | Driveway Approach | \$50.00 | Per permit |
| | Fence | \$50.00 | Per permit |
| | Garage - Detached (No Electric) | \$80.00 | per permit |
| | Gazebo | \$60.00 | per permit |
| | Pergola | \$60.00 | per permit |
| | Shed | \$60.00 | per permit |
| | Sidewalk | \$50.00 | per permit |
| | Sign - New and Replacement | \$50.00 | per permit |
| Building Permit Fees (Continued) | Solar PV - Commercial Rooftop | \$150.00 + Commercial Plan Review Fee | per permit |
| | Solar PV - Residential Rooftop | \$150.00 | per permit |
| | Right-of-way Excavation (Street/Alley/Parkway) | \$75.00 | per permit |
| | Right-of-way Restoration (Street/Alley/Parkway) | \$10,000.00 | Bond and Certificate of Insurance |
| | Swimming Pool / Hot Tub (In- and above-ground greater than 42") | \$150.00 | per permit |
| | Swimming Pool / Hot Tub (Storable 24" to 42") | \$100.00 | per permit |
| | Residential - New Service | \$75.00 | per service |

| Fee | Details | Fee Amount | Rate |
|--|---|---------------------------------------|-------------|
| Electrical Inspection Fees | Residential - Upgrade of Service | \$75.00 | per service |
| | Residential - Electrical Revisions | \$50.00 | per permit |
| | Commercial/Industrial/Public/Miscellaneous - New Service | \$75.00 plus \$3.75 per 1,000 sq. ft. | per service |
| | Commercial/Industrial/Public/Miscellaneous - Upgrade of Service | \$75.00 | per service |
| | Commercial/Industrial/Public/Miscellaneous - Electrical Revisions | \$50.00 plus \$3.75 per 1,000 sq. ft. | per permit |
| | Commercial/Industrial/Public/Miscellaneous - Hotel and Motel | \$75.00 plus \$30.00 per guest room | per permit |
| Plumbing Inspection Fees | Residential/Commercial/Industrial/Public/Miscellaneous - Fixtures include water closet, lavatory, urinal, bidet, shower, kitchen sink, dishwasher, clothes washer, laundry sink, baptistery, basin, water heater, garbage disposer, water conditioner, floor drain, sillcock, future rough-in fixtures or any other appurtenance that is connected to the drainage or water system in a building. | \$5.00 per fixture (\$30.00 minimum) | per permit |
| | Residential/Commercial/Industrial/Public/Miscellaneous - Revisions | \$30.00 | per permit |
| Water Service Inspection Fees | From Corp stop | \$75.00 | per permit |
| | From Main/Curb stop | \$50.00 | per permit |
| | Repair/Replacement | \$50.00 | per permit |
| | Outside Corporate limits | \$75.00 | per permit |
| Water Service Tap Fees | 1" tap, within City limits | \$100.00 | per permit |
| | 1" tap, outside Corporate limits | \$150.00 | per permit |
| | Water meter | Varies by size | per meter |
| Water Connection Fees <i>\$485/person/unit, \$1,698/residence</i> | Single-family home | \$1,698.00 | per permit |
| | 1-bedroom apartment | \$970.00 | per unit |
| | 2 or more bedroom apartment | \$1,698.00 | per unit |
| Sanitary Sewer and Storm Sewer Inspection Fees | Sanitary Sewer - New connection | \$75.00 | per permit |
| | Sanitary Sewer - Stub at property line | \$50.00 | per permit |
| | Sanitary Sewer - Repair/Replacement | \$50.00 | per permit |
| | Storm Sewer - New/Replacement | \$50.00 | per permit |
| Sewer Connection Fee <i>\$733/person/unit, \$2,565/residence</i> | Single-family home | \$2,565.00 | per permit |
| | 1-bedroom apartment | \$1,466.00 | per unit |
| | 2 or more bedroom apartment | \$2,565.00 | per unit |
| Fire Protection Fees | Fire Suppression System and Fire Alarm System - Review, Inspection, and Testing | \$100.00 | per system |

| Fee | | Details | Fee Amount | Rate |
|---|---|---------|--|--|
| Engineering Fees | Plan Review - Subdivision and Planned Unit Development (Non-refundable deposit to be credited to final accounting upon approval) | | \$350.00 | per review |
| | Plan review and inspection of all required public and private land improvements, excluding buildings and other structures | | 2.5% of total estimated cost of public and private improvements | per review |
| Annexation Fees | See Municipal Code 8-4-2-F | | | All annexation fees payable at time of final plat. |
| Re-Inspection Fee | Work for which an inspection has been scheduled and is not completed to the extent that approval can be granted | | \$100.00 | per inspection |
| Illegal occupancy | In an event where structure is occupied before a Certificate of Occupancy has been issued or after expiration of a Temporary Certificate of Occupancy | | \$100.00 | per offense |
| Permit Refund Policy if permit fee exceeds \$300.00 and no work has commenced | Request for refund must be within 1 year from date the permit was issued | | Permit fee minus 15% administrative fee | per permit |
| CONTRACTOR REQUIREMENTS | | | | |
| Electrical Contractor Registration Fee | Initial registration | | \$50.00 | per application |
| | Annual renewal | | \$50.00 | annually |
| MOVING BUILDINGS | | | | |
| Inspection of shoring, raising, underpinning or moving of a building | Base fee | | \$30.00 | per inspection |
| | In addition to base fee | | \$15.00 for each 1,000 sq. ft. of affected building over 2,000 sq. ft. | per inspection |
| Moving of building upon or across a public right of way | Buildings greater than 15' load width and over 300 sq. ft. | | \$250.00 | per building |
| | Buildings less than 15' load width and less than 300 sq. ft. | | \$30.00 | per building |
| Fee for occupying any such portion of a public place when moving a building | Within permitted timeframe | | \$5.00 | per day |
| | Longer than time stated on permit | | \$10.00 | per day |
| SUBDIVISION DEVELOPMENT | | | | |
| City's Attorney Fees | Payment of city's attorney fees for legal work and expenses on submission of annexation, planned unit development or subdivision petitions | | Determined by City Attorney | per submittal |
| | Subdivision and Planned Unit Development Filing Fee (Non-refundable deposit to be credited to final accounting upon approval) | | \$350.00 | per review |

| Fee | Details | Fee Amount | Rate |
|--|---|---|------------|
| Engineering Fees | Plan review and inspection of all required public and private land improvements, excluding buildings and other structures | 2.5% of total estimated cost of public and private improvements | per review |
| IMPACT FEES (Sycamore Municipal Code, Chapter 10) | | | |
| Sycamore School District 427 Impact Fees | Single-family, detached, 2-bedroom | \$567.00 | |
| | Single-family, detached, 3-bedroom | \$2,291.00 | |
| | Single-family, detached, 4-bedroom | \$3,892.00 | |
| | Single-family, detached, 5-bedroom | \$2,998.00 | |
| | Single-family, attached, 2-bedroom | \$535.00 | |
| | Single-family, attached, 3-bedroom | \$1,034.00 | |
| | Single-family, attached, 4-bedroom | \$2,069.00 | |
| | Apartment, 2-bedroom | \$554.00 | |
| | Apartment, 3-bedroom | \$1,494.00 | |
| Sycamore Park District Impact Fees | Single-family, detached, 1-2 bedroom | \$1,054.00 | |
| | Single-family, detached, 3-bedroom | \$1,340.00 | |
| | Single-family, detached, 4-bedroom | \$1,626.00 | |
| | Single-family, detached, 5-bedroom | \$1,988.00 | |
| | Single-family, attached, 1-bedroom | \$502.00 | |
| | Single-family, attached, 2-bedroom | \$879.00 | |
| | Single-family, attached, 3-bedroom | \$1,285.00 | |
| | Single-family, attached, 4-bedroom | \$1,145.00 | |
| | Multi-family, Efficiency | \$678.00 | |
| | Multi-family, 1-bedroom | \$883.00 | |
| | Multi-family, 2-bedroom | \$961.00 | |
| | Multi-family, 3+-bedroom | \$1,533.00 | |
| | Mobile home, 1-2-bedroom | \$1,004.00 | |
| | Mobile home, 3+-bedroom | \$1,606.00 | |
| Sycamore Public Library Impact Fees | Single-family, detached, 2-bedroom | \$193.00 | |
| | Single-family, detached, 3-bedroom | \$246.00 | |
| | Single-family, detached, 4-bedroom | \$298.00 | |
| | Single-family, detached, 5-bedroom | \$346.00 | |
| | Single-family, attached, 2-bedroom | \$92.00 | |
| | Single-family, attached, 3-bedroom | \$161.00 | |
| | Single-family, attached, 4-bedroom | \$236.00 | |
| | Single-family, attached, 5-bedroom | \$210.00 | |
| BUSINESS AND LICENSE REGULATIONS | | | |

| Fee | Details | Fee Amount | Rate |
|--|---|------------|-------------------------|
| GENERAL LICENSING PROVISIONS | | | |
| Violation of General Licensing provisions | Reference penalty as provided in 1-4-1 (General) | \$100.00 | per offense |
| LIQUOR CONTROL | | | |
| Liquor License: Fingerprinting upon application | | | |
| Liquor License: Initial application fee | Applies to persons or firms that do not currently hold a valid City liquor license | \$2,500.00 | per application |
| Liquor License: Class (A) annual fee | Applies to restaurants | \$1,750.00 | annually |
| Liquor License: Class (B) annual fee | Applies to bars | \$2,000.00 | annually |
| Liquor License: Class (B) additional fee for sale of package goods | | \$250.00 | annually |
| Liquor License: Class (B) additional fee for annual indoor catering permit | | \$100.00 | annually |
| Liquor License: Class (C) annual fee | Applies to clubs | \$1,750.00 | annually |
| Liquor License: Class (C) additional fee for sale of package goods | | \$250.00 | annually |
| Liquor License: Class (D) annual fee | Applies to package goods stores | \$1,750.00 | annually |
| Liquor License: Class (E) annual fee | Applies to recreation facilities | \$1,750.00 | annually |
| Liquor License: Class (E) additional fee for Golf Course attached outdoor service area | Applies to golf courses | \$200.00 | annually |
| Liquor License: Class (E) additional fee for Golf Course beverage carts | | \$250.00 | annually |
| Liquor License: Class (E) Theater annual fee | Applies to theaters/auditoriums | \$1,250.00 | annually |
| Liquor License: Class (F) annual fee | Applies to beer and wine sales for consumption off premises | \$1,500.00 | annually |
| Liquor License: Class (G) annual fee | Applies to catered functions or special events for not-for-profit applicants and purposes; sales and consumption on premises and for a period of 24 hours or less | \$50.00 | per applicant, annually |
| Liquor License: Class (H) annual fee | Applies to breweries and wineries | \$750.00 | annually |
| Liquor License: Class (I) annual fee | Applies to BYOB on premises | \$250.00 | annually |
| Liquor License: Class (J) initial application fee | Applies to Sycamore Community Park Sports Complex in conjunction with college or professional level sporting events | \$2,500.00 | initially |
| Liquor License: Class (J) annual fee | | \$1,500.00 | annually |
| Liquor License: Class (K) initial application fee | Applies to establishments that have obtained a special event permit | \$250.00 | initially |
| Liquor License: Class (K) annual fee | | \$500.00 | annually |
| Liquor License: Class (VG) annual fee | Applies to video gaming establishments | \$2,000.00 | annually |
| Liquor License: Class (L) annual fee | Applies to banquet halls | \$2,000.00 | annually |

| Fee | Details | Fee Amount | Rate |
|---|---|--------------------|--------------------------------|
| Liquor License: Class (M) annual fee | Applies to tasting rooms; authorized for Class D license holders only | \$250.00 | annually |
| Liquor License: Special Event permit fee | | \$25.00 | per application |
| Liquor License: Special Event deposit | For signage, fencing, barricades, clean-up, or any additional City services required | \$200.00 | per application |
| Liquor License: Violation of Special Event provisions | | \$250-\$1,000.00 | per offense |
| Liquor License: Establishment name change (no change of location or ownership) | Notification and payment to be made within (30) days of change | \$50.00 | per change |
| Liquor License: Violation of State law or regulation pertaining to sale of alcoholic liquor | <i>First violation within 12-month period</i> | \$1,000.00 or less | per violation |
| | <i>Second violation within 12-month period</i> | \$1,500.00 | per violation |
| | <i>Third and subsequent violations within a 12-month period (fine max of \$15,000.00)</i> | \$2,500.00 | per violation |
| Liquor License: Fees incurred by reason of Liquor Commission Hearing in which licensee is found guilty of violation | i.e. attorney, court reporter, or witness | Varies | |
| AMUSEMENTS | | | |
| Application for Amusement License | Carnivals and circuses | \$10.00 | per day |
| | Exhibition of inanimate objects | \$5.00 | per day |
| | Other amusements, including dances | \$10.00 | per day |
| Violation of provisions regarding Raffles | Reference penalty as provided in 1-4-1 (General) | \$100.00 | per offense |
| Coin-operated machines fee | | \$50.00 | per machine, annually |
| Application for Coin-operated Machine Operator's License | | \$200.00 | per application |
| Violation of Article B. Coin-operated Machines; Game Rooms | | \$100-\$500.00 | per offense |
| Application for Billiard, Pool, or Pigeon Hole Table License | | \$10.00 | annually |
| | | \$5.00 | per additional table, annually |
| Application for Bowling Alley Operator's License | | \$10.00 | per alley, annually |
| Application for Motion Pictures or Theatricals License | | \$100.00 | annually |
| Application for Single Performance (Motion Pictures or Theatricals) License | | \$10.00 | per day |
| Application for Circus License | | \$10.00 | per license, per day |
| Application for Sideshows and Concessions License | Operated in conjunction with a Circus | \$5.00 | each, per day |
| Permit fee for Concession stand | | \$2.00 | each |

| Fee | Details | Fee Amount | Rate |
|---|---|-------------|---|
| PEDDLERS, SOLICITORS, AND ITINERANT MERCHANTS | | | |
| Violation of provisions as applicable to "peddlers," "itinerant merchants," or "solicitors" | Reference penalty as provided in 1-4-1 (General) | \$100.00 | per offense |
| Background check fee: Peddler, Solicitor, Itinerant Merchant | | \$50.00 | per applicant |
| Application to engage as a Peddler | | \$50.00 | per year |
| Application to engage as a Solicitor | | \$25.00 | per day |
| Application to engage as a Itinerant Merchant | | \$50.00 | per year |
| JUNK DEALERS | | | |
| Application to operate or keep a Junk Shop | | \$15.00 | annually |
| TAXICABS | | | |
| Application: License (tag) to operate Taxicab | First year | \$150.00 | per taxi, annually |
| | Second and subsequent years | \$50.00 | per taxi, annually |
| Background check fee: Taxicab driver | | \$50.00 | per applicant |
| ELECTRICAL CONTRACTORS | | | |
| Registration: Electrical Contractor | | \$50.00 | per application |
| Registration renewal: Electrical Contractor | | \$50.00 | annually |
| AUTOMATIC DRY-CLEANING MACHINES | | | |
| Permit for Automatic Dry Cleaning Machine | | \$25.00 | per unit |
| Application: License to operate Automatic Dry Cleaning Machine | Up to (5) machines | \$25.00 | annually |
| | Each unit over (5) | \$5.00 | per unit |
| SOUND AMPLIFIERS | | | |
| Permit for the use of a Sound Amplifier | | \$5.00 | per day |
| Violation of provisions as applicable to the use of a sound amplifier | Reference penalty as provided in 1-4-1 (General) | \$100.00 | per offense |
| ROOMING HOUSES | | | |
| Application: License to operate Rooming Houses | Minimum license fee of \$10.00 | \$1.00 | per person for whom lodging space is provided, annually |
| HOTEL-MOTEL TAX | | | |
| Penalty: Failure to transmit Hotel/Motel Tax Revenue | Applied from the day of delinquency | 5% | per (30) day period or portion thereof |
| Violation of provisions regarding Hotel/Motel Tax | | \$100-\$500 | per offense |
| OCCUPATION TAXES | | | |
| Imposition of Municipal Retailer's Occupation Tax | Imposed in accordance with 65 Illinois Compiled Statutes 5/8-11-1 | 1.75% | of the gross receipts from sales |

| Fee | Details | Fee Amount | Rate |
|--|--|------------------|--|
| Imposition of Municipal Service Occupation Tax | Imposed in accordance with 65 Illinois Compiled Statutes 5/8-11-5 | 1.75% | of the selling price of all tangible personal property |
| Imposition of Municipal Cannabis Retailer's Occupation Tax | Imposed in accordance with the Illinois Municipal Code (65 ILCS 5/8-11-22); Remitted to the Illinois Department of Revenue | 3% | of the gross receipts from sales |
| BED AND BREAKFAST ESTABLISHMENTS | | | |
| Public Hearing for the "special use" | | \$300.00 | per applicant |
| License and initial inspection | | \$150.00 | per applicant |
| Annual renewal and inspection | | \$100.00 | annually |
| WIRELESS COMMUNICATION TOWERS | | | |
| Building and Electrical Permit: Wireless Communications Towers | | \$500.00 | per application |
| Failure to remove abandoned antenna or satellite dish | Within (90) days of abandonment (discontinued for 6 consecutive months or more) | | |
| LOCAL GOVERNMENT TAXPAYERS' RIGHTS | | | |
| Interest fee | Assesed on a late payment, underpayment, or nonpayment of taxes locally imposed and administered | 12% | per annum |
| Late Filing Penalty, taxes locally imposed and administered | | 5% | of tax shown due on return |
| Late Payment Penalty, taxes locally imposed and administered | | 5% | of tax shown due on return |
| Failure to File Penalty, taxes locally imposed and administered | | 25% | of total tax due for reporting period |
| RESTAURANT, BAR, AND PACKAGE LIQUOR TAX | | | |
| Penalty: Failure to pay Restaurant, Bar, or Package Liquor Tax | Applied from the day of delinquency | 5% | per (30) day period or portion thereof |
| Interest fee: Failure to pay Restaurant, Bar, or Package Liquor Tax | Applied from the day of delinquency | 2% | per month or fraction thereof |
| Violation of provisions regarding Restaurant, Bar, or Package Liquor Tax | <i>First violation</i> | \$75-\$5,000 | per offense |
| | <i>Second violation</i> | \$150-\$5,000 | per offense |
| | <i>Third violation</i> | \$300-\$5,000 | per offense |
| | <i>Fourth violation</i> | \$1,000-\$10,000 | per offense |
| HOSPITAL HOSPITALITY HOMES | | | |
| Public Hearing for the "special use" | | \$300.00 | per applicant |
| License and initial inspection | | \$150.00 | per applicant |
| Annual renewal and inspection | | \$100.00 | annually |
| REAL ESTATE TRANSFER TAX | | | |
| Imposition of Real Estate Transfer Tax | | \$5.00 | for each \$1,000 of value |

| Fee | Details | Fee Amount | Rate |
|---|---|------------|-----------------------|
| Failure to pay Real Estate Transfer Tax | | 50% | of tax + interest due |
| Violation of provisions regarding Real Estate Transfer Tax | Reference penalty as provided in 1-4-1 (General) | \$100.00 | per offense |
| BODY ART ESTABLISHMENTS | | | |
| Application: License to operate Body Art Establishment | | \$25.00 | per application |
| Body Art Establishment Annual License Fee | Establishments of 2,000 sq. ft. or less in size | \$50.00 | per year |
| | Establishments of 2,001-3,000 sq. ft. in size | \$75.00 | per year |
| | Establishments of 3,001 sq. ft. or greater in size | \$100.00 | per year |
| Body Art Establishment Location Change Reinspection Fee | | \$25.00 | per occurrence |
| Violation of provisions regarding Body Art Establishments | Reference penalty as provided in 1-4-1 (General) | \$100.00 | per offense |
| DONATION BOXES | | | |
| Application: License for Placement of Donation Box | waived for NFP org that operate and serve DeKalb County | \$200.00 | per box, annually |
| Violation of provisions regarding Donation Boxes | Reference penalty as provided in 1-4-1 (General) | \$100.00 | per offense |
| Removal of Donation Box following violation | | \$500.00 | per box |
| MOBILE FOOD VENDORS | | | |
| Application: Mobile Food Vendor Permit | Special Event Mobile Food Vendor | \$50.00 | annually |
| | Fixed Point Mobile Food Vendor, per month | \$50.00 | per month |
| | Fixed Point Mobile Food Vendor, annually | \$250.00 | annually |
| Mobile Food Vendor Re-inspection Fee, following failed initial inspection | | \$25.00 | per inspection |
| MOBILE HOMES AND MOBILE HOME PARKS | | | |
| Application: License to operate Mobile Home Park | | \$25.00 | per application |
| Permit application fee to alter Mobile Home Park | | \$30.00 | per permit |
| License renewal to operate Mobile Home Park | | \$50.00 | annually |
| Violation of provisions regarding Mobile Home Parks | Reference penalty as provided in 1-4-1 (General) | \$100.00 | per offense |
| MASSAGE ESTABLISHMENTS | | | |
| Application: License to operate Massage Establishment | | \$50.00 | per application |

| Fee | | Details | Fee Amount | Rate |
|---|--|---------|------------|---|
| License renewal to operate Massage Establishment | Initial license application fee to pay the annual fee for balance of the fiscal year in which applicant first applies | | \$25.00 | annually |
| Violation of provisions regarding Massage Establishments | Penalty for violation, first offense | | \$750.00 | per violation |
| | Penalty for violation, second and subsequent offenses within the calendar year | | \$1,000.00 | per violation |
| PUBLIC HEALTH AND SAFETY | | | | |
| FIRE DEPARTMENT | | | | |
| Ambulance Service | | | | The fee for Ambulance Service shall be the same as the Ground Emergency Medical Transportation Cost Report Calculation filed by the City with the State of Illinois Department of Healthcare and Family Services. |
| Additional Ambulance Service Fees | Transfer Fee: Resident | | \$13.00 | per loaded mile |
| | Transfer Fee: Non-Resident | | \$14.00 | per loaded mile |
| | Treat, No Transport Fee: for treatment/service for residents and non-residents who do not require transport to hospital | | \$200.00 | per incident |
| | ALS Intercept Fee: billed to the agency for which Sycamore Fire Department personnel with EMT-P certification provide advanced life support services on the ambulance of another municipality that is inbound for the hospital | | \$850.00 | per incident |
| Additional Ambulance Service Fees (continued) | Bariatric Patient Lift Assist Fee: billed to private ambulance agencies or for-profit entities when Sycamore Fire Department personnel respond to a request for a bariatric patient lift assist | | \$860.00 | per incident |
| False Alarm Fee (in which the Sycamore Fire Department and/or Sycamore Police Department was called to respond) | Upon the fourth and up to the tenth false alarm within any calendar year | | \$100.00 | per incident |
| | Upon the eleventh and up to the fifteenth false alarm within a calendar year | | \$500.00 | |
| | Upon the sixteenth and any subsequent false alarm within a calendar year | | \$1,000.00 | |
| Violation of provisions regarding the Fire Department | Reference penalty as provided in 1-4-1 (General) | | \$100.00 | per offense |
| Collection of Garbage and Refuse Fee | 2025 rate | | \$26.99 | per unit, per month (billed bimonthly) |
| | 2026 rate | | \$28.20 | |

| Fee | Details | Fee Amount | Rate |
|---|--|----------------|---|
| Littering in any street, alley, public way, gutter, manhole, or any other public place | Reference penalty as provided in 1-4-1 (General) | \$100.00 | per offense |
| Violation of provisions regarding Garbage and Refuse | Reference penalty as provided in 1-4-1 (General) | \$100.00 | per offense |
| Unauthorized disposal penalty | Reference penalty as provided in 1-4-1 (General) | \$100.00 | per offense |
| Cost of removal of garbage/debris on private property following five day notice to occupant | | | |
| Violation of provisions regarding Nuisances | Reference penalty as provided in 1-4-1 (General) | \$100.00 | per offense |
| Violation of provisions regarding Hazardous Materials | Reference penalty as provided in 1-4-1 (General) | \$100.00 | per offense |
| Violation of provisions regarding Explosives and Fireworks | Reference penalty as provided in 1-4-1 (General) | \$100.00 | per offense |
| License fee to deal tobacco or e-cigarettes | | \$200.00 | |
| Fine for violation of any provision regarding Tobacco Products | | up to \$500.00 | per violation |
| Fees (i.e. attorney, court reporter, records) incurred by reason of public hearing in which licensee is found guilty of violation | | Varies | |
| Violation of provisions regarding Fair Housing | | \$100-\$1,500 | per offense |
| POLICE REGULATIONS | | | |
| ANIMALS AND ANIMAL CONTROL | | | |
| Violation of provisions regarding Animals and Animal Control | Reference penalty as provided in 1-4-1 (General) | \$100.00 | per offense |
| DOGS | | | |
| Penalty for owners of dogs which leave the owner's premises when not under control by leash no longer than seven feet (7') | Reference penalty as provided in 1-4-1 (General) | \$100.00 | per offense |
| Penalty for permitting dog or animal to disturb the peace, declared a nuisance | Reference penalty as provided in 1-4-1 (General) | \$100.00 | per offense |
| Penalty for failure to remove excrement deposited by dog or other animal | Reference penalty as provided in 1-4-1 (General) | \$100.00 | per offense |
| Fee for impounding of dog | Required in order to redeem said dog (reference 5-3A-10) | \$75.00 | per day + additional fee for care of the animal |
| Violation of provisions regarding Dogs | Reference penalty as provided in 1-4-1 (General) | \$100.00 | per offense |
| CATS | | | |

| Fee | Details | Fee Amount | Rate |
|---|---|------------------------|---|
| Fee for redemption of impounded animal | | \$75.00 | per day + additional fee for care of the animal |
| Fee for care of impounded animal | | Varies | per day |
| Violation of provisions regarding Cats | Reference penalty as provided in 1-4-1 (General) | \$100.00 | per offense |
| MISCELLANEOUS OFFENSES | | | |
| Violation of provisions regarding Loitering | Reference penalty as provided in 1-4-1 (General) | \$100.00 | per offense |
| License fee for establishments operating video gaming terminals | | \$250.00 | per terminal, annually |
| Violation of provisions regarding Video Gaming | <i>First violation</i> | \$250.00 | per offense |
| | <i>Second and subsequent violations</i> | \$500.00 | per offense |
| Reimbursement for cost of removal of material deposited on street, sidewalk, or alley | | Varies | |
| Violation of provisions regarding Deposits on Streets | Reference penalty as provided in 1-4-1 (General) | \$100.00 | per offense |
| Controlled Substances and Cannabis (and paraphernalia) | <i>First violation</i> | \$250.00 | per offense |
| | <i>Second violation + arrest for possession</i> | \$500.00 | per offense |
| Violation of provisions regarding Miscellaneous Offenses | Reference penalty as provided in 1-4-1 (General) | \$100.00 | per offense |
| Fine for smoking in area where smoking is prohibited | <i>First violation</i> | \$100.00 | per offense |
| | <i>Second violation within one year after first violation</i> | \$250.00 | per offense |
| | <i>Third and subsequent violations within one year after the second violation</i> | \$500.00 | per offense |
| Fine for owner/operator of public place or place of employment who violates No Smoking in Public Places | <i>First violation</i> | \$250.00 | per offense |
| | <i>Second violation within one year after first violation</i> | \$500.00 | per offense |
| | <i>Third and subsequent violations within one year after the second violation</i> | \$2,500.00 | per offense |
| Violation of provisions regarding Bullying | <i>First violation</i> | \$100.00 | per offense |
| | <i>Second and subsequent violations</i> | \$200.00 | per offense |
| Violation of provisions regarding Graffiti | <i>First violation</i> | \$100-\$200 | per offense |
| | <i>Second and subsequent violations</i> | up to \$200.00 | per offense |
| Violation of provisions regarding Theft Related Offenses | <i>First violation</i> | not less than \$150.00 | per offense |
| | <i>Second and subsequent violations</i> | \$250.00 | per offense |
| Violation of provisions regarding Criminal Trespass | <i>First violation</i> | not less than \$150.00 | per offense |
| | <i>Second and subsequent violations</i> | not less than \$250.00 | per offense |
| MINORS | | | |
| Violation of provisions regarding Curfew | Reference penalty as provided in 1-4-1 (General) | \$100.00 | per offense |
| PARADES | | | |

| Fee | Details | Fee Amount | Rate |
|--|---|--|---|
| Permit for parade | | \$10.00 | per application |
| Reimbursement for vehicle relocation services | Towing and storage fees for illegally-parked vehicles | | As set forth in the applicable contract for vehicle relocation services entered into by the City of Sycamore. |
| Violation of provisions regarding Parades | Reference penalty as provided in 1-4-1 (General) | \$100.00 | per offense |
| MOTOR VEHICLES AND TRAFFIC | | | |
| GENERAL TRAFFIC PROVISIONS | | | |
| Motor vehicle violations as outlined in 6-1-9 Subsection A | in addition to any towing and storage fees | up to \$500.00 | per offense |
| Motor vehicle violations as outlined in 6-1-9 Subsection A | in addition to any towing and storage fees | \$500.00 | per offense |
| Cash bond for redemption of impounded motor vehicle | in addition to any towing and storage fees | \$500.00 | per offense |
| Penalty for impounded motor vehicle | in addition to any towing and storage fees | \$500.00 | per offense |
| Violation of provisions regarding General Traffic Violations | | \$50.00 | per offense |
| Violation of weight limit on city streets as outlined in 6-1-6 | Weight in excess of road limit or permit | \$500.00 | per 1,000 pounds |
| Violation of the oversize restriction on city streets as outlined in 6-1-6 | Size in excess of statue or permit | \$500.00 | per offense |
| Permit for <i>overweight</i> vehicles as referenced in 6-1-6 | Weight (with load) up to 100,000 pounds | \$50.00-\$200.00 | per permit |
| | Weight (with load) of 100,001 to 120,000 pounds | \$75.00-\$250.00 | per permit |
| | Weight (with load) of 120,001 to 150,000 pounds | \$100.00-\$120.00 *multiple trip prohibited | per permit |
| | Weight (with load) over 150,000 pounds | \$150.00-\$200.00 *multiple trip prohibited | per permit |
| Permit for <i>oversize</i> vehicles as referenced in 6-1-6 | Width (with load greater than 8'6") up to 12' | \$25.00-\$150.00 | per permit |
| | Width (with load greater than 8'6") of 14' | \$50.00-\$200.00 | per permit |
| | Width (with load greater than 8'6") of 16' | \$75.00-\$100.00 *multiple trip prohibited | per permit |
| | Height (with load greater than 13'6" high) of 15' | \$25.00-\$150.00 | per permit |
| | Height (with load greater than 13'6" high) greater than 15' | \$50.00-\$75.00 *multiple trip prohibited | per permit |

| Fee | Details | Fee Amount | Rate |
|---|--|--|-------------|
| | Length (with load) of 115' | \$25.00-\$150.00 | per permit |
| | Length (with load) of 145' | \$50.00-\$75.00 *multiple trip prohibited | per permit |
| | Length (with load) greater than 145' | \$75.00-\$100.00 *multiple trip prohibited | per permit |
| Violation of seasonal commercial truck restrictions as outlined in 6-1-6-1 | | \$100.00 | |
| PARKING REGULATIONS | | | |
| Fine for unauthorized use of parking places reserved for persons with disabilities | in addition to any costs or charges connected with the removal or storage | \$250.00 | per offense |
| Reimbursement for cost of removal and storage of vehicle obstructing traffic or use of city streets, driveways, and sidewalks | | Varies | |
| Violation of provisions regarding Parking Regulations | | \$25.00 | per offense |
| PARKING METERS AND PARKING LOTS | | | |
| Meter Violations | <i>First violation</i> | \$10.00 | per offense |
| | <i>Second and subsequent violations</i> | \$25.00 | per offense |
| Violation of metered parking | <i>First violation</i> | \$10.00 | per offense |
| | <i>Subsequent violation (at least 60 minutes from the first violation citation, and every 60 minutes thereafter)</i> | \$25.00 | per offense |
| Violation of permit parking | | \$25.00 | per offense |
| Penalty for tampering with parking meters | | \$25.00 | per offense |
| TRAFFIC SCHEDULES | | | |
| Violation of provisions regarding Traffic Schedules | | \$25.00 | per offense |
| PEDESTRIANS | | | |
| Violation of provisions regarding Pedestrians | | \$25.00 | per offense |
| BICYCLES | | | |
| Violation of provisions regarding Bicycles | | \$25.00 | per offense |
| INOPERATIVE MOTOR VEHICLES | | | |
| Violation of provisions regarding Inoperative Motor Vehicles | | \$25.00 | per offense |
| ADMINISTRATIVE ADJUDICATION OF VEHICULAR VIOLATIONS | | | |
| | General traffic provisions | \$50.00 | per offense |

| Fee | Details | Fee Amount | Rate |
|---|---|------------|----------------------------------|
| Schedule of Fines and Penalties regarding Vehicular Violations | Parking regulations | \$25.00 | per offense |
| | Handicap parking violations | \$250.00 | per offense |
| | Parking meters and parking lots | \$10.00 | per offense |
| | Second and subsequent citations on same day | \$25.00 | per offense |
| | Traffic schedule | \$25.00 | per offense |
| | Pedestrians | \$25.00 | per offense |
| | Bicycles | \$25.00 | per offense |
| | Inoperative motor vehicles | \$25.00 | per offense |
| Penalty fee for failure to pay fine | within (21) days of the issuance of the determination of liability and the exhaustion of administrative review procedures | \$25.00 | in addition to the original fine |
| | within (42) days of the issuance of the determination of liability and the exhaustion of administrative review procedures | \$50.00 | in addition to the original fine |
| | within (63) days of the issuance of the determination of liability and the exhaustion of administrative review procedures | \$75.00 | in addition to the original fine |
| Immobilization, Towing and Impoundment | | \$500.00 | per offense |
| PUBLIC WAYS AND PROPERTY | | | |
| STREETS, SIDEWALKS, AND PUBLIC WAYS - GENERAL PROVISIONS | | | |
| Violation of provisions regarding Encroachment on public ways and property | | \$25-\$500 | per offense |
| Violations of provisions regarding Snow Removal | Reference penalty as provided in 1-4-1 (General) | \$100.00 | per offense |
| Sidewalk Café: Initial application | | \$25.00 | per application |
| Sidewalk Café: Annual permit renewal | Sidewalk dining area of 100 sq. ft. or less | \$50.00 | annually |
| | Sidewalk dining area over 100 sq. ft. | \$100.00 | annually |
| Reimbursement for costs incurred by the city in abating encroachment or improvement | | Varies | |
| Violation of provisions regarding Streets, Sidewalks, and Public Ways | Reference penalty as provided in 1-4-1 (General) | \$100.00 | per offense |
| STREET AND SIDEWALK CONSTRUCTION AND REPAIR | | | |
| Plan Review Fee: Street and Sidewalk Construction and Repair | | None | |
| Fee for alteration of curb to accommodate handicapped ramp | Base fee | \$25.00 | per curb cut |
| | In addition to base fee | \$1.50 | per square foot |

| Fee | | Details | Fee Amount | Rate |
|--|---|---------|--------------|--|
| Violation of provisions regarding Street and Sidewalk Construction and Repair | Reference penalty as provided in 1-4-1 (General) | | \$100.00 | per offense |
| EXCAVATIONS | | | | |
| Permit fee for Excavation (minimum \$30.00 per permit) | | | \$25.00 | per 1,000 linear feet of proposed improvement |
| Fee for excavation within the limits of a paved street, alley, or a sidewalk | | | \$50-\$1,000 | per project |
| Deposit for Excavation, if no pavement is involved | or permit bond in amount of \$10,000.00; companies operating under franchise agreement are exempt | | \$150.00 | per phase |
| Deposit for Excavation, if excavation is in a paved area | or permit bond in amount of \$10,000.00; companies operating under franchise agreement are exempt | | \$500.00 | per phase |
| Violation of provisions regarding Excavation | Reference penalty as provided in 1-4-1 (General) | | \$100.00 | per offense |
| STREET AND HOUSE NUMBERING | | | | |
| Failure to number any house, building, or other structure | Reference penalty as provided in 1-4-1 (General) | | \$100.00 | per offense |
| TREES AND SHRUBS | | | | |
| Violation of provisions regarding Trees and Shrubs | Reference penalty as provided in 1-4-1 (General) | | \$100.00 | per offense |
| SMALL WIRELESS FACILITIES | | | | |
| Application: Collocation of small wireless facility on a utility pole or wireless support structure | On an existing utility pole or wireless support structure | | \$650.00 | per application |
| | More than one small wireless facility on existing utility poles | | \$350.00 | per additional facility |
| | With the installation of a new utility pole for collocation | | \$1,000.00 | per facility |
| Recurring rate for wireless provider to collocate a small wireless facility on a city utility pole located in a right-of-way | OR the actual, direct and reasonable costs related to the wireless provider's use of space on the city utility pole | | \$200.00 | annually |
| Maximum annual rate | If rate is, within Circuit Court of DeKalb County, pending resolution of a dispute concerning rates for collocation of small wireless facilities on municipal utility poles within the right-of-way | | \$200.00 | annually |
| WATER AND SEWER | | | | |
| WATER USE AND SERVICE | | | | |
| Connection fee to city-built water main or water main extension | Base fee | | \$485.00 | per unit |
| | In addition to base fee | | \$9.00 | per front foot of property served by said water main |

| Fee | Details | Fee Amount | Rate |
|---|--|--------------------|------------------------------|
| Violation of provisions regarding Water Connections | | up to \$500.00 | per offense |
| Permit fees for excavation | When excavation is within a paved street or alley (street opening fee) | refers to 7-3-2-C | |
| Deposit requirements for excavation | | refers to 7-3-3 | |
| Water Service and Tap Fees | One-inch tap in the city limits | \$100.00 | |
| | One-inch tap outside the city limits | \$150.00 | |
| | One-inch re-tap in the city limits | \$100.00 | |
| | One-inch re-tap outside the city limits | \$150.00 | |
| Water Inspection Fee | From curb stop | \$50.00 | |
| | From Corp stop | \$75.00 | |
| | Replacement | \$50.00 | |
| | Outside Corporate limits | \$75.00 | |
| Testing of Water Meter, upon consumer complaint | If not within 3% of being accurate, meter to be replaced and fee returned to consumer | \$2.00 | |
| Fine for damaging or tampering with Water Meters, or Embezzling Water | <i>First violation</i> | \$125.00 | per offense |
| | <i>Second and subsequent violations</i> | \$250.00 | per offense |
| Deposit for water service replacement with a new tap at the main | From which any expense incurred by the City for completion of work shall be deducted | \$500.00 | |
| Water Termination Inspection | Base fee | \$30.00 | |
| | Residential accessory structure | \$10.00 | |
| Violation of provisions regarding Water Use and Service | Reference penalty as provided in 1-4-1 (General) | \$100.00 | per offense |
| CROSS-CONNECTIONS | | | |
| Penalty for noncompliance with Water Supply System Cross-connection | Reference penalty as provided in 1-4-1 (General) | \$100.00 | per offense |
| SEWER USE AND SERVICE | | | |
| Connection fee to Sewage Treatment Plant | Residential occupancy (\$733.00 per unit + \$733.00/person) | minimum \$2,565.00 | per residence |
| | Non-residential, excluding Industrial (\$733.00 per unit + \$733.00/person) | minimum \$2,565.00 | per building connection |
| | Outside of City limits (1.5x rate within City limits; \$1,099.00 per unit + \$1,099.00/person) | minimum \$3,847.50 | per connection |
| | Industrial, determination of rate | \$350.00 | * Est. population equivalent |
| | Industrial, minimum charge | minimum \$1,225.00 | |
| Sewer Inspection Fee | Replacement or new when stubbed to the property line | \$50.00 | |
| | New to the main | \$75.00 | |
| | Industrial or Commercial subdivisions | \$2,000.00 | per acre |

| Fee | | Details | Fee Amount | Rate |
|---|--|---|------------|-----------------------------------|
| Annexation fee for land outside the city requiring sewer service | | Residential subdivisions; with allowance for deduction of residential, park and school dedications, or \$1,000.00/unit option | \$3,000.00 | per acre |
| Annexation fee for properties annexed and zoned R-4, Rural Residential | | | \$2,500.00 | per acre |
| Reimbursement cost for construction of main or lateral sewers by the city | | | \$9.00 | per front foot |
| Sewer Service: Building sewer inspection fee | Where sewer is stubbed outside the property line | | \$50.00 | per inspection |
| | Where sewer is stubbed inside the property line | | \$30.00 | per inspection |
| Sewer Termination Inspection | Base fee | | \$30.00 | |
| | Residential accessory structure | | \$10.00 | |
| Violation of provisions regarding Sewer Use and Service | | | | |
| Reimbursement of costs to the city for labor, materials, and service for city supervision to disconnect and/or reconnect a user's sewer service | | | Varies | |
| Deposit for sewer service replacement with a new tap at the main | From which any expense incurred by the City for completion of work shall be deducted | | \$500.00 | |
| Violation of provisions regarding Discontinuance of Sewer Service | Reference penalty as provided in 1-4-1 (General) | | \$100.00 | per offense |
| Violation of provisions regarding Sewer Use and Service | Reference penalty as provided in 1-4-1 (General) | | \$100.00 | per offense |
| WATER AND SEWER RATES | | | | |
| Water Rates, within City limits | Up to 1,000 units | | \$3.57 | per unit |
| | Over 1,000 units | | \$2.22 | per unit |
| Water Rates, Edgebrook Mobile Home Park | Flat rate | | \$3.57 | per unit |
| Meter Maintenance Fee | 5/8-inch meter | | \$1.76 | per month (billed every 2 months) |
| | 3/4-inch meter | | \$1.92 | per month (billed every 2 months) |
| | 1-inch meter | | \$2.46 | per month (billed every 2 months) |
| | 1 1/2-inch meter | | \$9.13 | per month (billed every 2 months) |
| | 2-inch meter | | \$10.39 | per month (billed every 2 months) |
| | 3-inch meter | | \$18.91 | per month (billed every 2 months) |
| | 4-inch meter | | \$31.76 | per month (billed every 2 months) |
| | 6-inch meter | | \$53.35 | per month (billed every 2 months) |
| Water Rates, outside City limits | Up to 1,000 units | | \$5.34 | per 100 cubic feet |
| | Over 1,000 units | | \$3.33 | per 100 cubic feet |
| Bulk Water Rates | Users residing in the City | | \$1.00 | per 100 gallons |

| Fee | Details | Fee Amount | Rate |
|---|--|------------------|--|
| Bulk Water Rates | Users residing outside the City | \$2.00 | per 100 gallons |
| Estimated Water Bills | Administrative fee for estimating in order to bill residence | \$25.00 | per billing until true meter reading is made available |
| Radium Treatment Fee | 5/8-inch meter | \$7.73 | per month |
| | 3/4-inch meter | \$7.73 | per month |
| | 1-inch meter | \$12.60 | per month |
| | 1 1/2-inch meter | \$23.52 | per month |
| | 2-inch meter | \$39.00 | per month |
| | 3-inch meter | \$46.21 | per month |
| | 4-inch meter | \$107.70 | per month |
| | 6-inch meter | \$529.54 | per month |
| Water Infrastructure Improvement Fee | 5/8-inch meter | \$7.31 | per month |
| | 3/4-inch meter | \$7.31 | per month |
| | 1-inch meter | \$11.92 | per month |
| | 1 1/2-inch meter | \$22.24 | per month |
| | 2-inch meter | \$36.86 | per month |
| | 3-inch meter | \$43.67 | per month |
| | 4-inch meter | \$101.80 | per month |
| | 6-inch meter | \$500.53 | per month |
| Sewer Rates | All users within the corporate limits with metered water usage | \$4.94 | per 100 cubic feet, per bi-monthly billing period |
| | Flat rate charge for residential units within the corporate limits with unmetered water usage | \$120.51 | per dwelling unit, per bi-monthly billing period |
| | All users outside the corporate limits with metered water usage | \$7.41 | per 100 cubic feet, per bi-monthly billing period |
| | Flat rate charge for residential units outside the corporate limits with unmetered water usage | \$180.78 | per dwelling unit, per bi-monthly billing period |
| Sewer Rates: Pollutant Surcharge | Pollutant Surcharge: Biochemical oxygen demand (BOD) | \$0.35 | per pound |
| | Suspended solids | \$0.25 | per pound |
| | Rates outside City limits | Increased by 50% | |
| Charge for delinquent water and sewer service payment | | 10% | * billed amount |
| Reinstatement of water and sewer service | | \$40.00 | |
| STORM SEWER AND STORM WATER STORAGE | | | |
| Storm Sewer | Inspection fee | \$30.00 | |
| | Connection fee | \$6.00 | per inch of nominal pipe size of connecting pipe > 4" |
| Street Opening Fees and Deposits | | | |

| Fee | Details | Fee Amount | Rate |
|---|---|---------------|-------------|
| Violation of provisions regarding Storm Sewer and Storm Water Storage | Reference penalty as provided in 1-4-1 (General) | \$100.00 | per offense |
| FLOOD CONTROL REGULATIONS | | | |
| DEVELOPMENT IN FLOODPLAIN AREAS | | | |
| Violation of provisions regarding Development in Floodplain Areas | | \$50-\$750.00 | per offense |
| MISCELLANEOUS FEES NOT CODIFIED | | | |
| SCBA Trailer Rental Fee | Not in Code, FD sets rate (weekly rental rate) | | |
| Kishwaukee Education Consortium Classroom Rental | Not in Code, FD negotiates rate (annual rate) | | |
| High School Football EMS Stand-by Coverage | Not in Code, FD charges employee actual overtime cost for event | | |
| High School Graduation EMS Stand-by Coverage | Not in Code, FD charges employee actual overtime cost for event | | |
| Fire Stand-by for Fireworks Display | Not in Code, FD charges employee actual overtime cost for event | | |
| Fire Report Copy Fee | Not in Code, FD sets rate | | |
| EMS Stand-by for Certain Special Events | Not in Code, FD charges employee actual overtime cost for event | | |
| Other fees (FOIA, subpoena, copy, accident report requests) | Regulated by state statute | Varies | |
| Officer presence at special event | Not in Code, PD rate | \$75.00 | per hour |



541 DeKalb Avenue
Sycamore, Illinois 60178
Main Phone: 815-895-4434

To: Michael Hall, City Manager
From: John Sauter, Director of Community Development
Date: January 12, 2026
RE: Agenda Items – January 20, 2026 City Council Meeting

A. An Ordinance Amending Title 9, Building Regulations. First and Second Reading.

1. (New) Section 9-1-2 - Inspections

The new section in red below is proposed to provide clarification regarding the requirement for building inspections, information regarding the inspections and information regarding how to schedule inspections. This information will also be included on the City website.

(NEW) 9-1-2: INSPECTIONS:

All construction projects require various inspections. All inspections must be performed in-person at the construction job site and the permit holder or his/her agent must be present during the requested inspection. Pictures and videos will not be accepted.

Inspections must be scheduled a minimum of one (1) business day in advance of the desired inspection and are granted on a first-come first-serve basis. The permit holder or his/her agent must provide the permit number, construction job address, contact person and phone number ready when scheduling an inspection.

9-1-3: CERTIFICATE OF OCCUPANCY

9-1-4: RESTROOM FACILITY REQUIRED

9-1-5: CONSTRUCTION HOURS

9-1-6: USE OF STREETS AND SIDEWALKS

9-1-7: SAFEGUARDS

9-1-8: MAILBOXES

9-1-9: DEMOLITION OF STRUCTURES

9-1-10: PENALTIES

2. Section 9-4-1-A – Building Codes Adopted

The State of Illinois recently updated its amendments to the 2021 International Energy Conservation Code, which was adopted by the City in October, 2024, and are commonly referred to as the Illinois Energy Code. The changes were minimal and local Contractors, Tradespersons & Architects were notified via e-mail. To

ensure that all are aware of the 2024 Illinois Energy Code, Community Development Department Staff are recommending that Section 9-4-1-A, Adopted Codes of the Sycamore Municipal Code be amended (in red) as follows:

A. Building Codes Adopted: There is hereby adopted by reference as the Building Code for the City of Sycamore, the International Code Council (ICC) Building Codes, 2015 Edition and the National Electrical Code, 2021 Edition, one (1) copy of such rules and regulations in book form has been filed in the Community Development Department for use and examination by the public at least thirty (30) days prior to the adoption of this chapter and shall there be kept available for public use, inspection, and examination. The Building Code for the City of Sycamore shall regulate and govern the conditions and maintenance of all property, buildings, and structures; by providing the standards for supplied utilities and facilities and other physical things and conditions essential to ensure that structures are safe, sanitary and fit for occupation and use; and the condemnation of buildings and structures unfit for human occupancy and use and the demolition of such structures as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said Building Code on file in the office of the City of Sycamore are hereby referred to, adopted, and made a part hereof, as if fully set out in this legislation, with the additions, insertions, deletions and changes, if any, prescribed within each section of this chapter.

Adopted Codes

International Building Code - 2021 Edition

International Residential Code for One-and Two-Family Dwellings - 2021 Edition

International Energy Conservation Code - 2021 Edition ~~with State of Illinois~~
~~Amendments~~

International Fire Code - 2021 Edition

International Plumbing Code - 2021 Edition

International Mechanical Code - 2021 Edition

International Fuel Gas Code - 2021 Edition

International Swimming Pool and Spa Code - 2021 Edition

International Existing Building Code - 2021 Edition

International Property Maintenance Code - 2021 Edition

National Electrical Code - 2023 Edition

Illinois Plumbing Code - Current Edition

NFPA 101 Life Safety Code - Current Edition, as it applies to state buildings, state licensed facilities, and other occupancies under the purview of the OSFM.

~~Illinois Energy Code – Current Edition~~

Illinois Accessibility Code - Current Edition

ADA Standards for Accessible Design - 2010 Edition

Illinois Radon Resistant Construction Act - Current Edition

Illinois Elevator Safety Act - Current Edition

Illinois Smoke Detector Act - Current Edition

Illinois Carbon Monoxide Alarm Detector Act - Current Edition

Illinois Electric Vehicle Charging Act - Current Edition

Illinois Urban Manual - Current Edition

3. (New) Section 9-4-1-D - Board of Appeals:

Several adopted building codes reference a Board of Appeals for purposes of reviewing decisions of the Building Official; however, the City's code does not currently establish such a body. In practice, technical interpretations of the adopted codes and construction methods are reviewed with appropriately qualified, independent professionals, such as licensed architects, professional engineers, certified building officials, or third-party plan reviewers. The proposed amendment clarifies the Municipal Code by removing references to a Board of Appeals and aligning the code with the City's existing administrative practices, while preserving all applicable due-process and judicial review rights available under state law.

Accordingly, Community Development Department Staff are recommending that Section 9-4-1 of the Sycamore Municipal Code be amended as follows to include new language (in red) that addresses appeals regarding interpretations of the adopted codes and construction methods:

(New) D. Board of Appeals: In all Chapters and Sections of all adopted building codes, references to creation of a Board of Appeals or any similar entity, or appeals process, to hear and decide appeals of orders and decisions made by a building official shall be excised and deleted in their entirety from the relevant code.

4. Section 9-4-11 - National Electrical Code:

Section 9-4-1-11, National Electrical Code, includes local amendments to various adopted codes. Section 210.12(B), Exception 3 was amended to eliminate the requirements for arc-fault circuit-interrupter (AFCI) protection for sump pumps, ejector pumps, furnaces, main kitchen refrigerators and freezers. As a result of multiple concerns from local builders, electrical contractors and homeowners regarding nuisance-tripping of AFCI's, Staff is proposing that the exception be further expanded to eliminate AFCI protection on branch circuits supplying kitchen countertop receptacles, fastened-in-place kitchen appliances, washers and dryers. After extensive research, it was discovered that not requiring AFCI protection in these areas is a common practice by several local jurisdictions and states.

The proposed amendments are noted in red below:

210.12(B) Dwelling Units. Shall be amended to add the following Exception No. 3:

Exception No. 3: Arc fault ~~circuit interrupter~~ protection ~~is~~ shall not be required for ~~branch circuits supplying kitchen countertop receptacles, fastened-in-place kitchen appliances, main kitchen refrigerators, washers, dryers, sump pumps, ejector pumps, furnaces main kitchen refrigerators or freezers. or any circuit as approved by the electrical inspector.~~

Where a branch circuit experiences documented nuisance tripping, after reasonable efforts to correct the condition have been attempted without success, and the installation is otherwise code-compliant, the Building Department may approve the removal of AFCI protection for that specific branch circuit.

An e-mail from Electrical Inspector Robert Cyr is attached that further outlines the reasoning behind the proposed amendment.

City Staff are present to answer any questions from the Council.

City Council approval is recommended.

From: [Robert Cyr](#)
To: [John Sauter](#)
Subject: Proposed Arc Fault Amendment Revisions 2026
Date: Wednesday, January 7, 2026 10:47:35 AM

Mr. Sauter,

Over the past several months, the Building Department has received an increasing number of complaints from builders, electrical contractors, and homeowners regarding nuisance tripping of arc-fault circuit-interrupter (AFCI) protected circuits. These reports most commonly involve kitchen- and laundry-related appliances and have resulted in repeated call-backs and extended troubleshooting efforts. Contractors have indicated that significant time and cost have been incurred attempting to resolve these issues, often without identifying deficiencies in otherwise code-compliant installations.

While AFCI protection serves an important life-safety purpose, there are compatibility issues between AFCI devices and certain appliances that appear unrelated to wiring defects and are difficult to resolve through standard corrective measures. Although the National Electrical Code requires AFCI protection in kitchens and laundry areas, a number of states and local jurisdictions have adopted amendments that reduce or limit AFCI coverage in these areas as a policy decision during code adoption, not as a result of litigation or documented safety failures.

Given these ongoing issues, I recommend revising our current AFCI amendment to exclude kitchen and laundry receptacles, while also editing the language that allows the removal of AFCI protection elsewhere. The proposed language clarifies that AFCI removal is not automatic and may only be considered where nuisance tripping is documented, reasonable corrective efforts have been attempted without success, and the installation is otherwise code-compliant. Removal of AFCI protection by the Building Department should be limited and consistent.

Please see the proposed amendment language below.

CURRENT AMENDMENT

210.12(B) Dwelling Units. Shall be amended to add the following Exception No. 3:
Exception No. 3: Arc-fault protection is not required for sump pumps, ejector pumps, furnaces, main kitchen refrigerators, freezers, or any circuit as approved by the electrical inspector.

PROPOSED AMENDMENT

210.12(B) Dwelling Units. Shall be amended to add the following Exception No. 3:
Exception No. 3: Arc-fault circuit-interrupter protection shall not be required for branch

circuits supplying kitchen countertop receptacles, fastened-in-place kitchen appliances, main kitchen refrigerators, washers, dryers, sump pumps, ejector pumps, furnaces, or freezers. Where a branch circuit experiences documented nuisance tripping, after reasonable efforts to correct the condition have been attempted without success, and the installation is otherwise code-compliant, the Building Department may approve the removal of AFCI protection for that specific branch circuit.

This amendment better balances the life-safety intent, constructability, and consistent enforcement while reducing ongoing nuisance tripping and unsuccessful callbacks. I am happy to discuss further or revise as needed.

Regards,
Robert Cyr
City of Sycamore
Electrical/Building Inspector
815.895.4434

ORDINANCE NO. 2026.02

AN ORDINANCE AMENDING TITLE 9, "BUILDING REGULATIONS," CHAPTER 1, "GENERAL BUILDING REGULATIONS," AND TITLE 9, "BUILDING REGULATIONS," CHAPTER 4, "BUILDING CODES," SECTION 1, "BUILDING CODE," AND SECTION 11, "NATIONAL ELECTRIC CODE," OF THE CITY CODE OF THE CITY OF SYCAMORE, ILLINOIS.

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Sycamore as follows:

1. That Title 9, "BUILDING REGULATIONS," Chapter 1, "GENERAL BUILDING REGULATIONS," shall be amended as follows (additions in **bold and underline**, deletions in ~~**bold and strikethrough**~~):

[...]

9-1-2: INSPECTIONS:

All construction projects require various inspections. All inspections must be performed in- person at the construction job site and the permit holder or his/her agent must be present during the requested inspection. Pictures and videos will not be accepted.

Inspections must be scheduled a minimum of one (1) business day in advance of the desired inspection and are granted on a first-come first-serve basis. The permit holder or his/her agent must provide the permit number, construction job address, contact person and phone number ready when scheduling an inspection.

9-1-3: CERTIFICATE OF OCCUPANCY:

- A. Certificate of Occupancy: A building or structure shall not be used or occupied, and a change in the existing use or occupancy classification of a building or structure or portion thereof shall not be made, until the Code Official has issued a certificate of occupancy. A certificate of occupancy shall not be issued until a final inspection has been performed by the Code Official in order to verify that all work covered by the permit is code-compliant and complete.
- B. Temporary Certificate of Occupancy: The Code Official may issue a temporary certificate of occupancy before the completion of all work covered by the permit, provided that such portion or portions shall be

occupied safely. The Code Official shall set an expiration date on which the temporary certificate shall expire.

- C. Winter Temporary Certificate of Occupancy: The Code Official may issue a winter temporary certificate of occupancy when winter weather conditions are present that may prevent the completion of exterior work, such as driveways, sidewalks, and landscaping. Winter temporary certificates of occupancy will only be issued during the period between November 15th and April 15th. All winter temporary certificates of occupancy shall expire on June 1st.
- D. Revocation of Certificate of Occupancy: The Code Official shall, in writing, suspend or revoke a certificate of occupancy wherever the certificate is issued in error, or on the basis of incorrect information supplied, or where it is determined that the building or structure or portion thereof is in violation of any ordinance, regulation or provision of this code.

9-1-~~4~~: RESTROOM FACILITY REQUIRED:

The owner or the owner's representative of any building being constructed, enlarged, altered, or demolished shall ensure that employees working on the construction site have access to restroom facilities in accordance with the Illinois State statute (410 ILCS 37/et seq.) Construction Site Temporary Restroom Facility Act.

9-1-~~5~~: CONSTRUCTION HOURS:

- A. No person shall make, cause to be made, or permit to be made, any unreasonable noise or sound which disturbs the peace.
- B. No person shall operate, permit to be operated, or cause to be operated on the exterior of any premises any power tools, such as but not limited to gas or electric-powered lawnmowers, chain saws, power saws, sweepers, or yard equipment, outside the hours of 7:00 A.M. and 9:00 P.M. on weekdays and 8:00 A.M. and 7:00 P.M. on Saturdays and Sundays, unless otherwise approved by the City Manager or his/her designee.
- C. No person shall operate, permit to be operated, or cause to be operated on the exterior of any premises any heavy construction equipment such as but not limited to tractors, excavators, augurs, backhoes, cement mixers, or construction vehicles, outside the hours of 7:00 AM and 9:00 PM on weekdays and 8:00 AM and 7:00 PM on Saturdays and Sundays, unless otherwise approved by the City Manager or his/her designee.

9-1-6: USE OF STREETS AND SIDEWALKS:

- A. Streets: The use of streets for the temporary storage of materials in the process of construction or alteration of a building or structure may be granted by the Director of Community Development or his/her designee where the same will not unduly interfere with traffic and will not reduce the useable width of the roadway to less than eighteen feet (18'). No portion of the street other than that directly abutting on the premises on which work is being performed shall be used, except with the consent of the owner or occupant of the premises abutting on such portion.
- B. Sidewalks: No sidewalk shall be obstructed in the course of building construction or alteration without approval of the Director of Community Development or his/her designee, and whenever removal of a sidewalk is required, the replacement of said sidewalk shall be at the applicant's expense and in accordance with the City's standards and specifications. No construction or excavation vehicle shall be driven on, over, or upon the sidewalk, except where there are finished driveways intersecting said sidewalk.

9-1-7: SAFEGUARDS:

It shall be the duty of the person performing any construction, alteration, or demolition work in the City to do the same with proper care for the safety of persons and property. Warnings, barricades, and lights shall be provided and maintained whenever necessary for the protection of pedestrians or traffic, and temporary roofs over sidewalks shall be constructed whenever there is danger from falling articles or materials to pedestrians.

9-1-8: MAILBOXES:

- A. The placement and use of rural-type, freestanding, individual mailboxes at the curb on the City right of way in front of each residence is permitted and recommended.
- B. Wherever curbside mailboxes are required to be used in the City, the standards for placement of said mailboxes are as follows: the face of the mailbox (or nearest supporting member) shall be at least six inches (6") behind the face of the curb and no further than eight inches (8") behind the face of the curb. Any horizontal member that supports the mailbox shall not project beyond the front of the mailbox. The bottom of the mailbox shall be at least forty-one inches (41") but not more than forty-five inches (45") above the top surface of the curb below. The vertical

member(s) of the standard for the support of the mailbox must be a minimum of ten inches (10") behind the face of the curb, must be of wood that is resistant to decay or of various metals that provide adequate support and must be buried to a minimum depth of twenty-four inches (24") for stability. The standard and properly mounted mailbox must be installed prior to the final inspection so that verification may be made as to proper installation.

- C. Property owners shall be responsible for repairing, replacing and maintaining said mailboxes in compliance with this Section. The City will not replace or repair any damaged mailbox except in the case of a properly maintained mailbox that was damaged by City vehicles.
- D. The placement of "cluster boxes" for delivery within the City right of way is not permitted in single-family residential zoned areas.

9-1-~~9~~: DEMOLITION OF STRUCTURES:

- A. Permit Required: A demolition permit in accordance with Section 9-1-1 of this Code shall be required prior to the demolition of any structure.
- B. Prior to demolition, any and all utilities shall be properly located, disconnected, and inspected.
- C. Unless otherwise approved by the Director of Community Development or the City Engineer, the demolition contractor shall remove all foundation walls, slabs, sidewalks, driveways, parking areas around structure, and fences within the property lines and basement. The Contractor shall also remove all fences and scrub trees within property lines, remove junk vehicles, remove concrete slabs, foundations, and all debris to ensure a clean site.
- D. All logs, bushes, saplings, landscaping, shrubs, brush, and stumps of a diameter less than six inches (6") shall be completely removed.
- E. All accessory buildings, as defined by the City of Sycamore Unified Development Ordinance, shall be completely removed from the lot. An accessory building shall not remain on a lot without an accompanying principal building, nor shall an accessory building be re-categorized as a principal building.
- F. No debris shall be used as fill material. The entire parcel shall be left in a level, neat, safe, and sanitary condition. Openings, holes, and voids

shall be filled up to the surrounding ground level with gravel, crushed road stone, or other approved material compacted to 95% compaction in accordance with ASTM D-698 and acceptable to the City Engineer.

- G. Upon the completion of the demolition and removal operations, the final grade of the whole properties must consist of a smooth grade consistent with the grades of the surrounding properties.
- H. The lot shall be final graded with no less than four inches (4") of topsoil.
- I. Upon the completion of grading, the property shall be properly seeded with a type of grass seed or other ground covering native to the region or approved by the City Engineer, erosion control shall be installed around the perimeter of all disturbed areas and the erosion control shall remain in place until the ground cover is established.

9-1-~~10~~: PENALTIES:

Any person violating any provision of this Chapter, or of any code included herein, shall be subject to penalties as provided in Section 1-4-1 of this Code.

2. That Title 5, "POLICE REGULATIONS," Chapter 4, "MISCELLANEOUS OFFENSES," Section 15, "NOISE," is hereby amended as follows (additions in **bold and underline**, deletions in ~~**bold and strikethrough**~~):

Footnote:

1. Also noted in Section 9-1-~~5~~: Construction Hours

3. That Title 9, "BUILDING REGULATIONS," Chapter 4, "BUILDING CODES," Section 1, "BUILDING CODE," Paragraph A, "BUILDING CODES ADOPTED," is hereby amended as follows (additions in **bold and underline**, deletions in ~~**bold and strikethrough**~~):

- A. Building Codes Adopted: There is hereby adopted by reference as the Building Code for the City of Sycamore, the International Code Council (ICC) Building Codes, 2015 Edition and the National Electrical Code, 2021 Edition, one (1) copy of such rules and regulations in book form has been filed in the Community Development Department for use and examination by the public at least thirty (30) days prior to the adoption of this chapter and shall there be kept available for public use, inspection, and examination. The Building Code for the City of Sycamore shall regulate and govern the

conditions and maintenance of all property, buildings, and structures; by providing the standards for supplied utilities and facilities and other physical things and conditions essential to ensure that structures are safe, sanitary and fit for occupation and use; and the condemnation of buildings and structures unfit for human occupancy and use and the demolition of such structures as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said Building Code on file in the office of the City of Sycamore are hereby referred to, adopted, and made a part hereof, as if fully set out in this legislation, with the additions, insertions, deletions and changes, if any, prescribed within each section of this chapter.

Adopted Codes

International Building Code - 2021 Edition

International Residential Code for One-and Two-Family Dwellings - 2021 Edition

International Energy Conservation Code - 2021 Edition ~~with State of Illinois~~
Amendments

International Fire Code - 2021 Edition

International Plumbing Code - 2021 Edition

International Mechanical Code - 2021 Edition

International Fuel Gas Code - 2021 Edition

International Swimming Pool and Spa Code - 2021 Edition

International Existing Building Code - 2021 Edition

International Property Maintenance Code - 2021 Edition

National Electrical Code - 2023 Edition

Illinois Plumbing Code - Current Edition

NFPA 101 Life Safety Code - Current Edition, as it applies to state buildings, state licensed facilities, and other occupancies under the purview of the OSFM.

Illinois Energy Code – Current Edition

Illinois Accessibility Code - Current Edition

ADA Standards for Accessible Design - 2010 Edition

Illinois Radon Resistant Construction Act - Current Edition

Illinois Elevator Safety Act - Current Edition

Illinois Smoke Detector Act - Current Edition

Illinois Carbon Monoxide Alarm Detector Act - Current Edition

Illinois Electric Vehicle Charging Act - Current Edition

Illinois Urban Manual - Current Edition

4. That Title 9, "BUILDING REGULATIONS," Chapter 4, "BUILDING CODES," Section 1, "BUILDING CODE," is hereby amended to add Paragraph D, "BOARD OF APPEALS," as follows:

D. Board of Appeals: In all Chapters and Sections of all adopted building codes, references to creation of a Board of Appeals or any similar entity, or appeals process, to hear and decide appeals of orders, decisions made by a building official shall be excised and deleted in their entirety from the relevant code.

5. That Title 9, "BUILDING REGULATIONS," Chapter 4, "BUILDING CODES," Section 11, "NATIONAL ELECTRICAL CODE," is hereby amended as follows (additions in **bold and underline**, deletions in ~~**bold and strikethrough**~~):

210.12(B) Dwelling Units. Shall be amended to add the following Exception No. 3:

Exception No. 3: Arc fault **circuit interrupter** protection ~~is~~ **shall** not be required for **branch circuits supplying kitchen countertop receptacles, fastened-in-place kitchen appliances, main kitchen refrigerators, washers, dryers,** sump pumps, ejector pumps, furnaces ~~main kitchen refrigerators~~ or freezers. ~~or any circuit as approved by the electrical inspector.~~

Where a branch circuit experiences documented nuisance tripping, after reasonable efforts to correct the condition have been attempted without success, and the installation is otherwise code-compliant, the Building Department may approve the removal of AFCI protection for that specific branch circuit.

6. That each section, paragraph, sentence, clause, and provision of this Ordinance is separable and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Ordinance nor any part thereof, other than the part affected by such decision.

7. That except as to the amendment heretofore mentioned, all chapters and sections of the City Code of Sycamore, Illinois, shall remain in full force and effect.

8. That this Ordinance shall, by authority of the City Council of the City of Sycamore, Illinois, be published in pamphlet form, from and after ten days after said publication, this Ordinance shall be in full force and effect.

Passed by the City Council of the City of Sycamore and approved by the Mayor of said City this 20th day of January, 2026.

AYES: _____

NAYS: _____

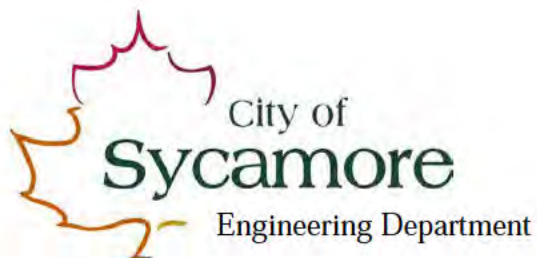
ABSTAIN: _____

APPROVED: January 20, 2026

ATTEST:

MAYOR – Steve Braser

CITY CLERK – Mary Kalk



Engineering Department
541 W Exchange Street
Sycamore, Illinois 60178
Phone: 815-895-4557

To: Michael Hall, City Manager
From: Mark Bushnell, City Engineer
Date: December 18, 2025
RE: City of Sycamore – Motor Fuel Tax General Maintenance

As part of the FY 2026 Budget, \$150,000 in Motor Fuel Tax has been budgeted for the purchase of salt. In addition, we have included \$65,000 toward electricity from Motor Fuel Tax. This value is equal to the remainder of MFT funds allocated for salt in FY 2025. While electricity is currently a general fund expense, this gives the City the flexibility to use reserve MFT to cover electricity, freeing general funds to cover any unforeseen street expenses.

The attached forms include the required Illinois Department of Transportation documents to purchase salt and reimburse the City for electricity costs associated with streetlights.

This General Maintenance agreement can be modified as needed but is required to purchase salt or recoup electricity costs before they are incurred during the 2026 calendar year.

RESOLUTION NO. 1027**A RESOLUTION FOR MAINTENANCE OF STREETS AND HIGHWAYS BY THE
CITY OF SYCAMORE UNDER THE ILLINOIS HIGHWAY CODE FROM
JANUARY 1, 2026, TO DECEMBER 31, 2026**

BE IT RESOLVED, by the City Council of the City of Sycamore, Illinois that there is hereby appropriated the sum of \$215,000.00 of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of the Illinois Highway Code from January 1, 2026, to December 31, 2026;

BE IT FURTHER RESOLVED, that only those streets, highways, and operations as listed and described on the approved Municipal Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this Resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above;

BE IT FURTHER RESOLVED, that the Clerk shall, as soon as practicable after the close of the period given above, submit to the Department of Transportation, on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in the account(s) for this period; and

BE IT FURTHER RESOLVED, that the Clerk shall immediately transmit two certified copies of this Resolution on the form attached to this Resolution as Exhibit "A" to the district office of the Department of Transportation, at District 3, Ottawa, Illinois.

DATED: January 20, 2026

APPROVED: _____
MAYOR – Steve Braser

ATTEST: _____
CITY CLERK – Mary Kalk



Resolution for Maintenance
Under the Illinois Highway Code

| District | County | Resolution Number | Resolution Type | Section Number |
|----------|--------|-------------------|-----------------|----------------|
| 3 | DeKalb | | Original | 26-00000-00-GM |

BE IT RESOLVED, by the Council of the City of Sycamore Illinois that there is hereby appropriated the sum of Two hundred and fifteen thousand Dollars (\$215,000.00) of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 01/01/26 to 12/31/26 .

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that City of Sycamore shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Mary Kalk City Clerk in and for said City of Sycamore in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

Council of Sycamore at a meeting held on Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this day of Month, Year

(SEAL, if required by the LPA)

Clerk Signature & Date

| |
|--|
| |
|--|

APPROVED

Regional Engineer Signature & Date
Department of Transportation

| |
|--|
| |
|--|

Instructions for BLR 14220

This form shall be used when a Local Public Agency (LPA) wants to perform maintenance operations using Motor Fuel Tax (MFT) funds. Refer to Chapter 14 of the Bureau of Local Roads and Streets Manual (BLRS Manual) for more detailed information. This form is to be used by a Municipality or a County. Road Districts will use BLR 14221. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS Manual.

When filling out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

| | |
|---------------------|---|
| Resolution Number | Insert the resolution number as assigned by the LPA, if applicable. |
| Resolution Type | From the drop down box, choose the type of resolution: -Original would be used when passing a resolution for the first time for this project. -Supplemental would be used when passing a resolution increasing appropriation above previously passed resolutions. -Amended would be used when a previously passed resolution is being amended. |
| Section Number | Insert the section number of the improvement covered by the resolution. |
| Governing Body Type | From the drop down box choose the type of administrative body. Choose Board for County; Council or President and Board of Trustees for a City, Village or Town. |
| LPA Type | From the drop down box choose the LPA body type; County, City, Town or Village. |
| Name of LPA | Insert the name of the LPA. |
| Resolution Amount | Insert the dollar value of the resolution for maintenance to be paid for with MFT funds in words, followed by the same amount in numerical format in the (). |
| Beginning Date | Insert the beginning date of the maintenance period. Maintenance periods must be a 12 or 24 month consecutive period. |
| Ending Date | Insert the ending date of the maintenance period. |
| LPA Type | From the drop down box choose the LPA body type; County, City, Town or Village. |
| Name of LPA | Insert the name of the LPA. |
| Name of Clerk | Insert the name of the LPA Clerk. |
| LPA Type | From the drop down box choose the LPA body type; County, City, Town or Village. |
| LPA Type | From the drop down box choose the LPA body type; County, City, Town or Village. |
| Name of LPA | Insert the name of the LPA. |
| Governing Body Type | From the drop down box choose the type of administrative body. Choose Board for County; Council or President and Board of Trustees for a City, Village or Town. |
| Name of LPA | Insert the name of the LPA. |
| Date | Insert the date of the meeting. |
| Day | Insert the day the Clerk signed the document. |
| Month, Year | Insert the month and year of the clerk's signature. |
| Clerk Signature | Clerk shall sign here. |
| Seal | The Clerk shall seal the document here, if required. If a seal is required, electronic signatures should not be used. |
| Approved | The Department of Transportation representative shall sign and date here upon approval. |

A minimum of three (3) certified signed originals must be submitted to the Regional Engineer's District office OR email PDF completed form with electronic signatures to your local District LRS office.

Following IDOT's approval, distribution will be as follows:

- Local Public Agency Clerk
- Engineer (Municipal, Consultant or County)


**Illinois Department
of Transportation**
Local Public Agency General Maintenance
Estimate of Maintenance Costs

 Submittal Type

District Estimate of Cost For

| Local Public Agency | | County | Section Number | Maintenance Period | |
|---------------------|--|--------|----------------|--------------------|----------|
| | | | | Beginning | Ending |
| City of Sycamore | | DeKalb | 26-00000-00-GM | 01/01/26 | 12/31/26 |

Maintenance Items

| Maintenance Operation | Maint Eng Category | Insp. Req. | Material Categories/ Point of Delivery or Work Performed by an Outside Contractor | Unit | Quantity | Unit Cost | Cost | Total Maintenance Operation Cost |
|-----------------------------|--------------------|------------|--|------|------------|-------------|--------------|---|
| Snow Removal Salt | I | | | Tons | 1,822.1574 | \$82.32 | \$150,000.00 | \$150,000.00 |
| Electrical Energy | I | | | | | \$65,000.00 | \$0.00 | \$65,000.00 |
| Total Operation Cost | | | | | | | | \$215,000.00 |

Estimate of Maintenance Costs Summary

| | MFT Funds | RBI Funds | Other Funds | Estimated Costs |
|--|---------------------|-----------|-------------|---------------------|
| Maintenance | | | | |
| Local Public Agency Labor | | | | |
| Local Public Agency Equipment | | | | |
| Materials/Contracts(Non Bid Items) | \$215,000.00 | | | \$215,000.00 |
| Materials/Deliver & Install/Materials Quotations (Bid Items) | | | | |
| Formal Contract (Bid Items) | | | | |
| Maintenance Total | \$215,000.00 | | | \$215,000.00 |

Estimated Maintenance Eng Costs Summary

| | MFT Funds | RBI Funds | Other Funds | Total Est Costs |
|--------------------------------------|---------------------|-----------|-------------|---------------------|
| Maintenance Engineering | | | | |
| Preliminary Engineering | | | | |
| Engineering Inspection | | | | |
| Material Testing | | | | |
| Advertising | | | | |
| Bridge Inspection Engineering | | | | |
| Maintenance Engineering Total | | | | |
| Total Estimated Maintenance | \$215,000.00 | | | \$215,000.00 |

Remarks

SUBMITTED

Local Public Agency Official Signature & Date

Title

County Engineer/Superintendent of Highways Signature & Date

APPROVED

Regional Engineer Signature & Date

Department of Transportation

Estimate of Maintenance Costs

Submittal Type

Maintenance Period
Beginning Ending

| | | | | |
|---------------------|--------|----------------|----------|----------|
| Local Public Agency | County | Section | | |
| City of Sycamore | DeKalb | 26-00000-00-GM | 01/01/26 | 12/31/26 |

IDOT Department Use Only

| | | |
|----------------------|----------------------|--------------------------|
| Received Location | Received Date | Additional Location? |
| <input type="text"/> | <input type="text"/> | <input type="checkbox"/> |

| | |
|----------------------|----------------------|
| WMFT Entry By | Entry Date |
| <input type="text"/> | <input type="text"/> |

NOTE: Form instructions should not be included when the form is submitted

This form is used by all Local Public Agencies (LPAs) to submit their maintenance program and also submit their maintenance expenditure statements. A resolution (BLR 14220) must be submitted and approved by the Illinois Department of Transportation (IDOT) prior to incurring any expenditures. For items required to be bid the estimate of cost must be submitted prior to submittal of required bidding documents. Authorizations will be made based on the resolution and/or the approved contract/acceptance/material quotations documents.

The maintenance expenditure statement must be submitted within 3 months of the end of the maintenance period. Maintenance resolutions and estimates submitted for future maintenance periods after that date will not be processed until the delinquent maintenance expenditure statement has been submitted. Only one form needs to be completed per maintenance period, combine all operations on one form.

For additional information refer to the Bureau of Local Roads Manual (BLRS), Chapter 14. For signature requirements refer to Chapter 2, section 3.05(b) of the BLRS Manual.

For items being completed for the estimate all materials, equipment, labor and contract amounts are considered estimates. For estimates where LPA equipment is completed, an Equipment Rental Schedule (BLR 12110) must also be submitted for approval. When completing the form for the Maintenance Expenditure all items must be actual amounts spent.

Maintenance — From the drop down choose which type of document is being submitted. Choose Estimate of Cost if an estimate is being submitted, choose Maintenance Expenditure Statement if a maintenance expenditure statement is being submitted

Submittal — Choose the type of submittal, if this is the first submittal choose original, if revising a previous submittal choose, revised. If adding to a previous submittal choose supplemental.

Estimate of Cost For — Select the type of LPA submitting this form from the drop down. Types to choose are County, Municipality, or Road District/Township.

Local Public Agency — Insert the name of the Local Public Agency.

County — Insert the County in which the Local Public Agency is located.

Maintenance Period

Beginning — Insert the beginning date of the maintenance period.

Ending — Insert the ending date of the maintenance period.

Section — Insert the section number assigned to this project. The letters at the end of the section number will always be a "GM".

Maintenance Operations — List each maintenance operation separately

Maintenance Eng. Category — From the drop down choose the maintenance engineering category as it applies to the operation listed to the left. The definitions of the categories can be found in the BLRS Manual Chapter 14, section 14-2.04

Maintenance Engineering Categories are:

Category I — Services purchased without a proposal such as electric energy or materials purchased from Central Management Services' Joint Purchasing Program or another joint purchasing program that has been approved by the District BLRS or CBLRS.

Category II-A — Maintenance items that are not included in Maintenance Engineering Category I or do not require competitive sealed bids according to Section 12-1.02(a) or a local ordinance/resolution.

Category II-B — Routine maintenance items that require competitive sealed bids according to Section 12-1.02(a) or a local ordinance/resolution. Routine maintenance includes all items in the following work categories: snow removal, street sweeping, lighting and traffic signal maintenance, cleaning ditches or drainage structures, tree trimming or removal, mowing, crack sealing, pavement marking, shoulder maintenance limited amounts of concrete curb and gutter repair, scour mitigation, pavement patching, and minor drainage repairs.

Category III — Maintenance items that are not covered by Maintenance Engineering Category I or Category II-B and require competitive bidding with a material proposal, a deliver and install proposal or material quotation.

Category IV — Maintenance items that are not covered by Maintenance Engineering Category I or Category II-B and require competitive bidding with a formal contract proposal.

The instructions listed below only apply to the maintenance estimate of cost. For LPA's using Local Public Agency Labor and/or Local Public Agency Equipment Rental, the estimated amounts are only listed on those specific lines and are not to be included with each operation on the estimate of cost.

Insp Req — From the drop down choose No or Yes as it applies to the maintenance operation listed to the left. Items requiring no engineering inspection should be no.

Material Categories/Point of Delivery or Work Performed by an Outside Contractor — List the items for each operation on a separate line, grouping items for the same operation together, for the operation listed to the left. If work being done as a contract list work by contractor.

Unit — Insert the unit of measure for the material listed to the left, if applicable.

Quantity — Insert the quantity for the material listed to the left, if applicable.

Unit Cost — Insert the unit cost of the material listed to the left, if applicable.

Cost — No entry necessary, this is a calculated field. This is the quantity times the unit cost.

Total Maintenance Operation Cost — Insert the total of the Maintenance Operation Cost, for items done by a contract insert the estimated contract amount.

Maintenance

Estimate of Maintenance Costs Summary — Under each item listed below, list the amount of estimated MFT funds, Rebuild Illinois (RBI) funds and local funds to be expended, if applicable. The total Estimated cost is a calculated field.

Local Public Agency Labor — Insert the estimated amount for LPA labor for all maintenance operations, if applicable.

Local Public Agency Equipment Rental — Insert the estimated amount for LPA equipment rental for all maintenance operations, if applicable.

Materials/Contracts (Non Bid Items) — Insert the estimated amount for materials and/or contracts for items the LPA is not required to bid, if applicable.

Materials/Deliver & Install, Material Quotations — For the operation listed to the left insert the estimate amount to be expended using a bidding process for material/deliver & install proposal and/or material quotations, if applicable.

Formal Contracts — Insert the total amount estimated to be expended on formal contracts. This will be for items required to be bid.

Total Estimated Cost — This is a calculated field and will be automatically filled in for each type. This is the sum of all funding for the item.

Total Maintenance Operation Cost — This is a calculated field, no entry is necessary. This is the sum of all items estimated to be expended on this operation.

Total Maintenance Cost — This is a calculated field, no entry is necessary. This is the sum of all maintenance operation costs.

Maintenance Engineering Cost Summary — For each item listed below, list under the funding type what the estimated amount to be expended for each item.

Preliminary Engineering Fee — Insert the amount of funds estimated to be expended for Preliminary Engineering, if applicable.

Engineering Inspection Fee — Insert the amount of funds estimated to be expended for Engineering Inspection, if applicable.

Material Testing Costs — Insert the dollar amount of funds estimated to be expended on material testing costs, if applicable.

Instructions for BLR 14222 - Page 3 of 4

Advertising Costs — Insert the amount of funds estimated to be expended on advertising costs, if applicable.

Bridge Inspection Costs — Insert the amount of funds estimated to be expended on bridge inspection costs, if applicable.

Total Maintenance Engineering — This is a calculated field, no entry is necessary. This is the sum of all maintenance engineering costs listed above.

Totals — This is a calculated field. It is the total of the estimated maintenance cost plus the estimated maintenance engineering cost.

These instructions apply to the Maintenance Expenditure Statement.

Maintenance Operation — Type in the name of the maintenance operation for which the amounts to the right will be completed. For a form that was completed as an Estimate of Cost and is now being changed to a Maintenance Expenditure Statement, this field will be completed from the estimate.

Maint Eng Category — From the drop down select the Maintenance Engineering Category that applies to the operation listed to the left.

LPA Labor — For the operation listed to the left insert the amount expended for LPA labor, if applicable.

LPA Equipment Rental — For the operation listed to the left insert the amount expended on LPA equipment rental if applicable.

Materials/Contracts (Non-Bid) — For the operation listed to the left insert the amount expended for materials and/or contracts that was not required to be bid, if applicable.

Materials/Deliver & Install/Material Quotations (Bid Items) — Insert the total amount expended on Materials Proposals, Deliver and Install proposals, Materials Quotations (Bid Items). This will be for items that were required to be bid.

Formal Contract — For the operation listed to the left insert the amount expended for items bid using the formal contract process, if applicable.

Total Operation Cost — This is a calculated field, it will sum the amounts expended for the operation listed to the left.

Operation Engineering Inspection Fee — For the operation listed to the left insert the amount of engineering inspection charged for this operation, if applicable.

Total Maintenance — This is a calculated field, no entry necessary. It is the sum of all maintenance operations.

Maintenance Engineering Cost Summary Preliminary Engineering Fee — Insert the dollar amount of funds spent on preliminary engineering for this maintenance section.

Engineering Inspection Fee — Insert the amount of funds expended for Engineering Inspection, if applicable.

Material Testing Costs — Insert the dollar amount of funds spent on material testing costs, if applicable.

Advertising Costs — Insert the dollar amount of funds spent on advertising costs, if applicable.

Bridge Inspection Costs — Insert the dollar amount of funds spent on bridge inspection costs, if applicable.

Total Maintenance Engineering — This is a calculated field, no entry is necessary. This is the sum of all maintenance engineering costs listed above.

Total Maintenance Program Costs — Insert the total cost of the Maintenance and Maint. Engineering. The maintenance amount will be the amount from the Total Cost from the Maintenance Items table. The Maint. Eng will be the Maintenance Engineering Total from above.

Instructions for BLR 14222 - Page 4 of 4

Contributions, Refunds, Paid with Other Funds — Enter the dollar amount of contributions, refunds or amounts paid with other funds for this maintenance section, if applicable, for both maintenance and maintenance engineering.

Total Motor Fuel Tax/Rebuild Illinois Portion — These are calculated fields, no entry is necessary. This is the sum of the total cost minus the amount paid with local funds.

Motor Fuel Tax Portion — Insert the amount of the total cost that was paid for with Motor Fuel Tax funds for Maintenance and Maint. Engineering, as applicable.

Motor Fuel Tax Funds Authorized — Insert the net amount of Motor Fuel Tax Funds authorized for each type.

Motor Fuel Tax Surplus/Deficit — These are calculated fields, no entry is necessary. This is the sum of the Total Motor Fuel Tax funds expended minus the amount of Motor Fuel Tax funds authorized. A positive number will result in a credit to the unobligated fund of the Motor Fuel Tax fund. A negative number means more funds were spent than authorized. If the negative number has a resolution to cover the overage, the item(s) that resulted in the overage have been approved by IDOT, and are covered in the overrun policy, this amount will be authorized. If these conditions are not met you must contact your District office for guidance.

Rebuild Illinois Portion — Insert the amount of the total cost that was paid for with Rebuild Illinois funds for Maintenance and Maint. Engineering, as applicable.

Rebuild Illinois Funds Authorized — Insert the net amount of Rebuild Illinois Funds authorized for each type.

Rebuild Illinois Surplus/Deficit — These are calculated fields, no entry is necessary. This is the sum of the Total Rebuild Illinois funds expended minus the amount of Rebuild Illinois funds authorized. A positive number will result in a credit to the unobligated fund of the Motor Fuel Tax fund. A negative number means more funds were spent than authorized. If the negative number has a resolution to cover the overage, the item(s) that resulted in the overage have been approved by IDOT, and are covered in the overrun policy, this amount will be authorized. If these conditions are not met you must contact your District office for guidance.

Difference — No entry necessary, this field is automatically calculated. It is the difference between Total Motor Fuel Tax/Rebuild Illinois Portion for Maintenance and Maint. Engineering. The fields must equal zero; if not, review the amounts inserted under Motor Fuel Tax and Rebuild Illinois need to be corrected.

Remarks — Enter remarks as applicable covering the items entered.

Certification — Upon submittal of this form as the maintenance expenditure statement the LPA official shall check this box as certification.

End of instructions for Maintenance Expenditure Statement

Submitted

Local Public Agency Official — The proper official shall sign, insert their title and date here. For Estimates of Cost covering a Township/Road District the road commissioner shall sign and date as Local Public Agency Official. For Municipalities the municipal official shall sign and date here.

County Engineer/Superintendent of Highways — For County project and/or Township/Road District projects the county engineer/superintendent of highways shall sign here.

Approved — Upon approval the Regional Engineer shall sign and date here. This approval is subject to change based upon a documentation review by the Department.

When submitting the form via USPS mail, submit a minimum of three (3) signed original must be submitted to the Regional Engineer's District office. This form may be submitted electronically with electronic signatures.

Following the Regional Engineer's approval, distribution will be as follows:

Local Public Agency Clerk
Engineer (Consultant or County Engineer)
District File

IDOT Department Use Only The Following fields are for IDOT use only.

Received

Location Enter the location received from the drop down.

Date Enter the date the document was received.

WMFT Entry

By Enter the name of the person entering the information into the WMFT system.

Date Enter the date on which the information was entered.



Engineering Department
541 DeKalb Avenue
Sycamore, IL 60178
815-895-4557

12B

To: Michael Hall, City Manager
From: Mark Bushnell, City Engineer
Date: January 7, 2026
Re: City of Sycamore – IEPA Authorized Representative

Resolution Authorizing the City Manager to Sign IEPA Loan Documents

A Resolution Authorizing the City Manager to Sign IEPA Loan Documents. The IEPA requires a resolution to be passed to authorize an individual, outside of the Mayor, to sign loan and other financial related documents. This resolution meets the requirement and authorizes City Manager to execute IEPA loan related documents on behalf of the City.

City Council approval is recommended.

RESOLUTION NO. 1028

A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN IEPA LOAN DOCUMENTS.

Be it resolved by the City Council of the City of Sycamore, Illinois as follows:

NOW THEREFORE, Consistent with the general goals and objectives of the City and the general wellness of citizens, be it resolved by the City of Sycamore:

1. The City of Sycamore approves the execution of the IEPA loan documents between the City of Sycamore and the Illinois Environmental Protection Agency for a low interest loan and debit forgiveness for the replacement of lead service lines.
2. The City of Sycamore hereby authorizes the City Manager, Michael Hall, to execute the IEPA loan documents between the City of Sycamore and the Illinois Environmental Protection Agency.

DATED: January 20, 2026

APPROVED: _____
MAYOR – Steve Braser

ATTEST: _____
CITY CLERK – Mary Kalk

**AUTHORIZATION OF A LOAN APPLICANT'S AUTHORIZED REPRESENTATIVE
TO SIGN PWSLP LOAN APPLICATION DOCUMENTS**

Resolved by the City Council (Government Body, e.g. City Council)
of the City (Place Type, e.g. City)
of Sycamore (Place Name)

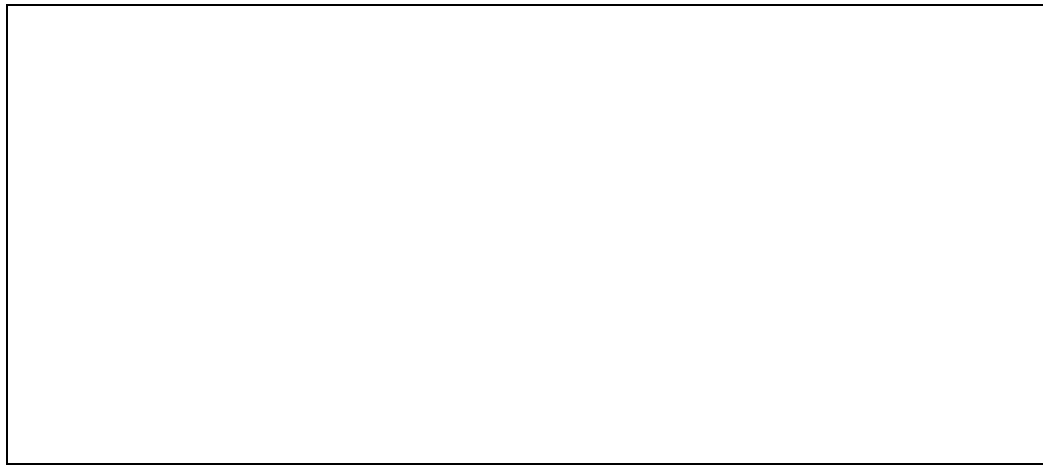
Name of Authorized Representative
(optional): Michael Hall
Title of Authorized Representative: City Manager

Whereas, application provisions for loans from the Public Water Supply Loan Program require that the of
authorize a representative to sign the loan application forms and supporting documents; therefore, be it resolved
by the of the of that the is hereby authorized to sign all loan application forms and documents.

Resolved this 20th day of January, 20 26.

| | |
|-------------------------------------|-----------------------|
| _____ Signature | _____ Date |
| <u>Steve Braser</u> Printed Name | <u>Mayor</u> Title |

Certified to be a true and accurate copy, passed and adopted on the above date.



Signature & Stamp/Seal of Notary Public

To: Michael Hall, City Manager
From: Mark Bushnell, City Engineer
Date: January 6, 2026
Re: Charles Street Sanitary Sewer Lining

Consideration of a recommendation from the Engineering Department to award Hoerr Construction Inc of Goodfield, IL a contract for sanitary sewer lining.

In November of 2024 the City of Sycamore opened bids for sanitary sewer lining. The project had total of five bidders ranging from \$114,331.05 to \$167,656.00. Work was delayed but completed in 2025 utilizing the low bidder. During construction the City recognized an additional location on Charles Street and requested a change order for this work while the contractor was still in town. This included lining a six-inch diameter sanitary sewer with previous maintenance issues, with the project remaining under budget.

The estimate was higher than expected (\$53,546.00) so staff requested quotes from the three low bidders to verify pricing. The three low bidders were also the contractors that submitted the lowest costs for mobilization and traffic control.

The three quotes are as follows:

| Number | Contractor | Quote |
|--------|--------------------------|--------------|
| 1 | Hoerr Construction Inc | \$ 42,606.00 |
| 2 | Performance Pipeline Inc | \$ 52,095.10 |
| 3 | Insituform Technologies | \$ 53,546.00 |

Staff recommends awarding the work to Hoerr Construction Inc, who has previously performed work for the City. With the additional work the project will remain within budget.

Staff recommends approval of the attached quote and award of the Charles Street sanitary sewer lining work to Hoerr Construction of Goodfield, IL in the amount of \$42,606.00



Hoerr Construction, Inc.
1416 County Road 200 N
P.O. Box 65
Goodfield, IL 61742

Office: (309) 691-6653
Fax: (309) 508-7990

13A

PROJECT PROPOSAL & CONTRACT

Description of Work: 6" CIPP Lining of Sanitary Sewer

Project Address: Charles St. between Elmwood St. & S. Cross St.

Quote #: 251014-3

Engineer: City of Sycamore

10/21/2025

Owner: City of Sycamore

Customer:

Mark Bushnell, P.E.
City of Sycamore
541 DeKalb Avenue
Sycamore, IL 60178
mbushnell@cityofsycamore.com
815-895-4557

HOERR CONSTRUCTION, INC. to Provide:

- Cured in Place Pipe (CIPP) for 6" Sanitary Sewer
 - Cleaning and televising of pipe prior to lining
 - All necessary equipment and labor for liner inversion & cure per ASTM F1216
 - Reinstatement of service connections
 - Laterals that can be positively identified by sewer camera as plugged or capped will not be reinstated. All other laterals will be opened unless otherwise directed in writing by the owner
 - Traffic Control as needed
- Post-lining televising with digital video report
- Bypassing of normal sewer flows, dry weather work only
- Work to be completed during normal work week, M-F daytime operations
- Certificate of insurance with Hoerr Construction's standard coverages
- Certified payrolls, if required or requested

City of Sycamore to Provide:

- Water for pipe cleaning operations, hydrant fill
- Dump site for debris removed from pipe (should be minimal)
- Access to pipe being lined to include but not limited to the following:
 - Access for truck-sized equipment to all manhole lids associated with lining



Hoerr Construction, Inc.
1416 County Road 200 N
P.O. Box 65
Goodfield, IL 61742

Office: (309) 691-6653
Fax: (309) 508-7990

13A

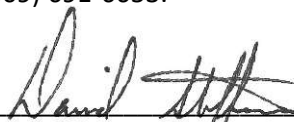
- Excavation point repairs needed due to collapsed pipe, lodged equipment, or obstructions unable to be removed with conventional sewer cleaning equipment and methods
- Any necessary bonds, permits, fees, licenses, taxes, association dues, special insurance coverage, surface restoration, erosion control, deflection testing, air testing, or staking
 - Standard performance and payment bond can be provided at 2% of total quote

Total Project Price:

| | |
|---|--------------------|
| ● 1 LS of Mobilization @ \$7,300.00/LS: | \$ 7,300.00 |
| ● +/-653 LF of 6" CIPP @ \$52.00/LF: | \$33,956.00 |
| ● +/-9 EA Lateral Reinstatements @ \$150.00/EA: | \$ 1,350.00 |
| Total Project: | \$42,606.00 |

If protruding tap removals are required, they will be billed at \$500.00/EA.

Thank you for the opportunity to quote this pipe lining project. If this proposal is accepted, regular payments to be made to Hoerr Construction, Inc. monthly as the work progresses, as billed, for the units that were installed. If a separate contract format is used, this document shall be included as an exhibit. This proposal may be retracted if not accepted within 30 days. If you have any questions, please call me at (309) 691-6653.



David Steffen, Estimator
Hoerr Construction, Inc.

Acceptance of Proposal

The pricing, specifications, and conditions noted above and on the following pages of this proposal are agreeable and are accepted in full. By signing below, you have our authorization to complete the work as specified.

Customer Authorized Signature

Customer Printed Name

Acceptance Date

Customer Company Name



Hoerr Construction, Inc.
1416 County Road 200 N
P.O. Box 65
Goodfield, IL 61742

Office: (309) 691-6653
Fax: (309) 508-7990

13A

GENERAL CONDITIONS

THESE GENERAL CONDITIONS ("General Conditions") are incorporated by reference into Contractor's Proposal (being the front page of this document). The services and work defined to be performed by Contractor in the attached proposal (the "Services") shall be governed by these General Conditions.

Section 1. CONTRACT DOCUMENTS.

To the extent of any conflict between or among the contract documents, the documents shall be interpreted in the following order: (1) Contractor's Proposal, (2) these General Conditions, and (3) any other document.

Section 2. LIENS AND LIEN WAIVERS.

a. Any lien waivers required of Contractor and/or its subcontractors/suppliers may be conditional lien waivers, effective only upon the receipt of the funds identified in the lien waiver and after the check has been properly endorsed and paid by the bank upon which it is drawn.

b. Customer shall promptly furnish to Contractor, at the request of Contractor, information necessary and relevant for Contractor to evaluate and perfect its lien rights, including, but not limited to, the legal description(s) of the site, the name address of the record owner of each parcel of the site and Customer's interest in each identified parcel.

Section 3. DELAYS.

Contractor shall not be responsible for any delay or failure to perform if such delay or failure is caused by an occurrence beyond Contractor's reasonable control, including, but not limited to, site conditions, hazardous wastes, Customer's breach of a term of this Agreement, including, but not limited to, failure to timely pay invoices in full, acts or omissions of Customer or anyone for whose acts or omissions Customer may be responsible, including, but not limited to, other Customer contractors, government or other regulatory orders, rules or decisions, changes in applicable law, war, terrorism, sabotage, riots or theft, labor shortages, material shortages, lockouts, embargoes or strikes, fire or explosion or flood, wind, rain, weather or other act of God. The time to complete the work shall be extended for a period of time at least equal to the delay caused by a foregoing event. Customer shall be liable to Contractor for any and all costs, expenses and damages incurred by Contractor that arise from or in any way relate to a foregoing event giving rise to the delay.

Section 4. CUSTOMER'S RESPONSIBILITIES.

a. If requested, Customer shall furnish surveys describing physical characteristics, legal limitations and utility locations for the site of the project, and a written legal description of the site. The surveys and legal information shall include, as applicable, grades and lines of streets, alleys, pavements, and adjoining property and structures; adjacent drainage; rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries and contours of the site; locations, dimensions and necessary data pertaining to existing buildings, other improvements and trees; and information concerning available utility services and lines, both public and private, above and below grade, including inverts and depths. All the information on the survey shall be referenced to a project benchmark.

b. Customer assumes full responsibility to ascertain that the site is properly zoned for the construction of the project and its intended use.

c. Customer shall disclose, to the extent known to Customer, the results and reports of prior tests, inspections or investigations conducted for the Services or relating to the site. Customer shall give prompt notice to Contractor whenever it becomes aware of any development, event or condition that materially or adversely affects the site or scope, timing or cost of the work.

d. Those services, information, surveys, reports and other information provided by Customer under this Section are of the essence of the Services and these General Conditions and Contractor shall be entitled to rely upon the accuracy and completeness thereof.

e. In the event Customer provides labor for Contractor in the performance of the Services, Customer will indemnify and hold harmless Contractor against any and all actual, threatened or alleged claims, citations, fines, forfeitures, penalties, liens, causes of actions, suits, demands, damages, liabilities, losses, costs and expenses, including, but not limited to, attorneys' fees arising out of any damages or injuries related to the work performed by such laborers provided by Customer. Customer shall maintain insurance relating to the Customer's performance of any Services by Customer and shall also waive all rights of subrogation against Contractor arising out of the work under Contractor's Proposal and these General Conditions.

f. Both Contractor and Customer shall comply with all federal, state and local permits, laws, codes, ordinances, rules, decisions and regulations applicable to the Services or this agreement, including, but not limited to, such codes, ordinances, rules, decisions and regulations relating to labor, employment, prevailing wage, permit restrictions, job site safety and the environment. Both parties shall also comply with all specific safety requirements promulgated by any governmental authority, including, without limitation, the requirements of the Occupational Safety Health Act of 1970, inclusive, and all

successors and amendments thereto, and all standards and regulations that have been or shall be promulgated by the parties hereunder or agencies which administer such safety acts.

g. Operation and control of Customer's equipment shall be Customer's responsibility.

Section 5. INDEMNIFICATION.

a. Customer shall indemnify, defend and hold Contractor and its directors, officers, employees, agents, successors and assigns harmless from and against any and all loss, damage, injury, claim, liability, demand, cost or expense, including, but not limited to attorneys' fees, attributable to personal injury, bodily injury or property damage, including loss of use thereof, arising out of or relating to this Agreement, the site, the Services or the work, but only to the extent caused in whole or in part by Customer's breach of this Agreement or the negligence or willful acts or omissions of Customer or anyone for whose acts or omissions Customer may be liable, including, but not limited to, Customer's architect, engineer or any other contractor on the project.

b. Contractor shall indemnify, defend and hold Customer and its directors, officers, employees, agents, successors and assigns harmless from and against any and all loss, damage, injury, claim, liability, demand, cost or expense, including, but not limited to attorneys' fees, attributable to personal injury, bodily injury or property damage, including loss of use thereof, arising out of or relating to the work, but only to the extent caused by the negligent or willful acts or omissions of Contractor or anyone for whose acts or omissions Contractor may be liable.

Section 6. SITE CONDITIONS.

a. Contractor is not responsible for subsurface or concealed physical conditions at or around the site. If subsurface or physical conditions are encountered at the site that differ from those expressly indicated in the contract documents or are of an unusual nature that differ from those ordinarily found to exist and generally recognized as inherent in construction activities of the character provided for in the contract documents, then notice by the observing party shall be given to the other party of such conditions. If such conditions increase the time to perform the work, then the time to complete the work will be equitably adjusted in a duration at least equal to the delay caused by such condition(s). If such conditions increase the cost to perform the work, then the contract price shall be equitably adjusted in an amount at least equal to the costs and expenses arising out of or relating to such condition(s).

b. Contractor is not responsible for any liability loss, or expense, including but not limited to damage caused by any pre-existing condition of the property, where the condition existed prior to the start of Contractor's Services. Customer shall be responsible for loss of equipment, caused by the pre-existing conditions of the job site.

Section 7. HAZARDOUS MATERIALS.

Any and all debris is represented by Customer to be non-hazardous and to require no manifesting or special permitting. Contractor is not responsible for hazardous wastes or material (as such terms are defined under federal law) that may exist at the site. Contractor assumes no possession or control for hazardous waste that may be present at the site. Customer acknowledges that Contractor has played no part in and assumes no responsibility for generation or creation of any hazardous waste that may exist at the site. Nothing in this Agreement shall be construed or interpreted as requiring Contractor to assume the status of, and Customer acknowledges that Contractor does not act in the capacity nor assume responsibilities of Customer or others, as an owner, handler, generator, operator, transporter or arranger in the treatment, storage, disposal or transportation of any hazardous waste. Contractor shall have no responsibility for the transportation, storage, treatment or disposition of contaminated or potentially contaminated hazardous waste, whether directly or indirectly generated from Contractor's performance of the work. Customer shall be responsible for the disposal of any such waste materials and shall be the named party on any such waste manifests. Notwithstanding anything to the contrary in this Agreement, Customer shall defend, indemnify and hold Contractor and its officers, directors, employees, agents, consultants, contractors, successors and assigns harmless from any and all claims arising out of or relating to the presence of hazardous wastes at the site or the treatment, storage, transportation or disposition of the same.

Section 8. WAIVER OF CONSEQUENTIAL DAMAGES.

Customer and Contractor mutually waive against the other party any and all indirect, consequential and incidental damages arising out of or relating to the work or this Agreement, including a breach thereof.

Section 9. INSURANCE.

During the construction of any said project, Contractor and Customer agree to maintain insurance coverage covering the work for the Services and activity of each party.

Establishment of a Defined Contribution (401(a)) Retirement Plan for Certain Police Officers

Purpose

The purpose of this memorandum is to explain why the City must establish a defined contribution (401(a)-style) retirement plan for certain police officers, including retroactive implementation required due to changes in Illinois law, and to outline the proposed plan structure for City Council consideration.

Why the City Must Offer a Retirement Plan

Recent changes in Illinois pension law and related appellate interpretations clarify that police officers who retire from a municipal police pension fund, otherwise known as Article 3 Illinois Pension Code, may not re-enter the same defined-benefit pension system if rehired. In addition, retired officers may not enroll in another public defined-benefit pension plan upon reemployment.

As a result, municipalities that rehire retired police officers do not have discretion as to whether a retirement plan is offered. The City is required to provide an alternative retirement benefit, which in practice is a defined contribution (401(a)-style) plan.

Accordingly, the City Council is not being asked whether to create a plan, but rather how that required plan should be structured.

Retroactive Implementation

Because the statutory clarification affecting rehired police officers has already taken effect, the City must implement the defined contribution plan retroactively for eligible employees. Employer contributions will be calculated retroactive to the employee's date of hire and funded once the plan is established. This ensures compliance with state law and equitable treatment of affected officers.

Council Discretion: Plan Design

While offering a defined contribution plan is mandatory, the design of the plan is a policy decision of the City Council. This includes whether the City provides an employer contribution, whether that contribution is structured as a flat contribution or a match, and the vesting schedule for employer contributions.

Proposed Plan Structure

- Employer Match: Up to 10% of employee contributions
- Vesting Schedule: Five (5) years for employer contributions
- Employee Participation: Voluntary employee contributions, with employer contributions contingent upon participation

Rationale for Employer Matching and Vesting

Comparable municipalities typically provide an employer contribution at or near the 10% level. The proposed matching structure encourages employee participation, supports retention through vesting, enhances recruitment competitiveness for lateral officers, and maintains fiscal responsibility by tying employer costs to employee participation.

Financial Considerations

Defined contribution plans do not create unfunded pension liabilities and allow the City to control long-term costs. Employer contributions are capped and predictable. Retroactive contributions will be one-time catch-up amounts based on actual compensation earned since the date of hire.

Recommendation

Staff recommends that the City Council authorize the establishment of a 401(a)-style defined contribution retirement plan for eligible rehired police officers with a 10% employer match and a five-year vesting schedule, including authorization to fund required retroactive employer contributions back to the date of hire.



308 W State Street
Sycamore, Illinois 60178
Main Phone: 815-895-4515

To: City Council
From: Michael Hall, City Manager
Date: January 20, 2026
RE: Consideration of Auditing Services – FY23B (Short Fiscal Period)

The purpose of this memorandum is to request City Council consideration of auditing services from **Lauterbach & Amen, LLP** for the City's FY23B audit period.

FY23B is a shortened audit period covering **May 1, 2023 through December 31, 2023**. This eight-month period resulted from the City's transition from a traditional fiscal year to a calendar-year reporting cycle.

During this abbreviated period, the City also completed two significant internal changes that increased the complexity of the audit. Midway through the eight-month period, the City transitioned to a new financial software system (**BS&A**) and implemented a revised **chart of accounts**.

In simple terms, the chart of accounts is the City's financial filing system. It is the structured list of categories used to record and organize every financial transaction, such as revenues, expenses, assets, and liabilities. Changing the chart of accounts is similar to reorganizing a filing cabinet while continuing day-to-day operations—it requires careful mapping to ensure transactions recorded before and after the change are properly aligned and reported consistently.

Because this audit covers a shortened reporting period, a mid-year system conversion, and a new chart of accounts, additional coordination and reconciliation work is required to ensure accuracy and compliance.

The proposed cost for the FY23B audit is **\$40,200**. City staff will meet with Lauterbach & Amen on **January 15** to review audit planning and expectations. City Council consideration of the auditing services is scheduled for the **January 20 City Council meeting**.



December 18, 2025

The Honorable Mayor
Members of the City Council
City of Sycamore, Illinois

We are pleased to confirm our understanding of the services we are to provide the City of Sycamore, Illinois for the eight months ended December 31, 2023.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, business-type activities, the discretely presented component unit, each major fund and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements of the City as of and for the eight months ended December 31, 2023. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited: management's discussion and analysis, the budgetary comparison schedules, GASB-required pension reporting and GASB-required other post-employment benefit (OPEB) reporting.

We have also been engaged to report on supplementary information other than RSI that accompanies the City's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements: combining fund statements, individual fund statements, budgetary comparison schedules and other information as supplemental schedules.

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report: introductory and statistical information.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with the provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the City or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, if applicable, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risks of material misstatement as part of our audit planning: management override of controls, improper revenue recognition, increased regulations by oversight bodies or granting agencies, and general or local economic challenges. Planning for this engagement has not concluded and is subject to change.

Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures – Internal Controls

We will obtain an understanding of the City and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the City's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the City's compliance and requirements applicable to each of its major programs in our report on compliance issued pursuant to Uniform Guidance.

Other Services

We will assist in preparing the financial statements, schedule of expenditures of federal awards, related notes, and required audit adjustments, if any, of the City in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform these services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgement, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statement preparation services, schedule of expenditures of federal awards and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, the schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us; for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers); and for the evaluation of whether there are any conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for the 12 months after the financial statements date or shortly thereafter (for example, within an additional three months if currently known). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be made available for our review.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date of schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Engagement Administration, Fees, and Other

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the City; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Lauterbach & Amen, LLP and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the cognizant agency or oversight agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or the carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Lauterbach & Amen, LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release or for any additional period requested by the cognizant agency, oversight agency or pass-through entity. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Our fees for the eight months ended December 31, 2023 audit will be:

| Services Provided | Calendar Year 12/31/2023 |
|---------------------------------------|---|
| • ACFR (Audit Report) | \$35,200 Annual |
| • Single Audit | \$5,000 Annual |
| Annual Total Costs of Services | \$40,200 |

* L&A notes charge is for 1 Major Program testing. Additional \$1,500 per additional program tested.

In accordance with our firm policies, work may be suspended if your account becomes 90 days or more overdue and may not be resumed until your account is paid in full. Please be advised that we will charge interest on late invoices over sixty days.

Lauterbach & Amen's client portal is used solely as a method of exchanging information and is not intended to store the City's information. At the end of the engagement, we will provide the City with a copy (in an agreed-upon format) of deliverables and data related to the engagement from the portal.

Upon completion of the engagement, data and other content will either be removed from the portal or become unavailable to Lauterbach & Amen, LLP within twelve months.

The City agrees that during the term of this agreement and for a period of twelve months thereafter, the City shall not solicit, or arrange an employment contract with personnel of Lauterbach & Amen, LLP. Violation of this provision shall, in addition to other relief, require the City to compensate Lauterbach & Amen, LLP with one hundred percent of the solicited person's annual compensation.

Reporting

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the City Council of the City. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to the City of Sycamore, Illinois and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign and return it to us.

Cordially,

Lauterbach & Amen, LLP

LAUTERBACH & AMEN, LLP

RESPONSE:

This letter correctly sets forth the understanding of the City of Sycamore, Illinois.

By: _____

Title: _____



Sycamore Police Department
535 DeKalb Avenue
Sycamore, Illinois 60178
Main Phone: 815-895-3435

TO: Michael Hall, City Manager

FROM: Erik Mahan, Chief of Police

SUBJECT: Purchase of Police Patrol and Administrative Vehicles

DATE: January 12, 2026

Purpose /Recommendation

A total of two (2) police vehicles were identified as eligible for purchase or replacement during FY2026. One being, the replacement of an existing SRO vehicle with a patrol use, Ford Interceptor Utility. The second being, the replacement of an existing administration vehicle to be assigned for use by a Deputy Chief. A total of \$125,000.00 was budgeted for the purchase of those vehicles and their related necessary equipment. I recommend the purchase of both vehicles at the costs outlined below and in the attached correspondence prepared by Deputy Chief Meeks for a total cost of \$121,777.00

Those vehicles would be purchased via the Suburban Purchasing Cooperative (SPC) current competitive bid price agreements #204, and #231 with Currie Motors.

| Item Type: | Police Patrol Vehicle and Upfitting | Item Description: |
|---------------------|--|--------------------------|
| Costs: | Vehicle (replacement of squad #161) | \$ 45,157.00 |
| | Emergency Lighting, Electronics, Equipment, and Police Markings/Graphics | \$ 23,000.00 |
| Total Cost: | | \$ 68,157.00 |
| Budget Amount FY26: | | \$ 75,000.00 |

| Item Type: | Police Administrative Vehicle and Upfitting | Item Description: |
|---------------------|--|--------------------------|
| Costs: | Vehicle (replacement of squad #151) | \$ 43,620.00 |
| | Emergency Lighting, Electronics, and Equipment | \$ 10,000.00 |
| Total Cost: | | \$ 53,620.00 |
| Budget Amount FY26: | | \$ 50,000.00 |

FY 26 Police Fleet Budget:
Recommended Expenditure

\$125,000.00
\$121,777.00

Background / Context

Squad 161 is a 2016 Ford Interceptor Utility with approximately 100,000 miles. It has a failing transmission and is currently out of service. Some of its equipment has been stripped for use on Squad 253 which is a new patrol K-9 vehicle placed in service in 2025.

Squad 151 is a 2015 Chevy Impala with approximately 125,000 miles. It has significant body rust and due to age, mileage, and condition, qualifies for replacement.

Financial Impact

This expenditure was anticipated during the budgeting process. A total of \$125,000 was budgeted. The expenditure is estimated at \$121,777, however final lighting and equipment costs may be less than estimated. Also, each of these existing vehicles will eventually be sold as surplus property and any amount received will be returned as revenue.

Alternatives Considered

Each vehicle has reached or exceeded its useful life for purposes of daily emergency response and use. Both vehicles are needed for the effective and efficient operation of the department. The alternative of leaving each vehicle in service is not recommended.

Timeline / Next steps

If approved, orders will be placed via the cooperative purchasing plan, and equipment will be purchased. Installation of equipment and graphics will be scheduled to begin as soon after delivery of the vehicles as possible. It is anticipated that both vehicles will be fully in service prior to April 30, 2026.

EM 

Enclosures (2)

- Memo, DC Meeks dated 1/10/26
- Memo, DC Meeks dated 1/12/2026



Sycamore Police Department
 535 DeKalb Avenue
 Sycamore, Illinois 60178
 Main Phone: 815-895-3435

TO: Chief Erik Mahan
FROM: Deputy Chief Joseph Meeks
SUBJECT: Purchase of one (1) Marked Police Vehicle
DATE: January 10, 2026

Chief Mahan,

This memorandum focuses on the consideration of the Sycamore Police Department to purchase one (1) 2026 Ford Explorer Interceptor Utility Police vehicle. The funds to be used for this purchase were allocated in the FY26 Police Department Budget. The vehicle price was obtained from the Suburban Purchasing Cooperative (SPC). The Suburban Purchasing Cooperative is a joint purchasing program sponsored by the Northwest Municipal Conference (NWMC), DuPage Mayors & Managers Conference (DMMC) South Suburban Mayors and Managers Association (SSMMA), and Will County Governmental League (WCGL). Together, those organizations represent 144 municipalities and townships in northeastern Illinois. The SPC awarded the 2026 Ford Utility Interceptor Contract #204 to Currie Motors in Frankfort, Illinois, following a competitive bid process.

| VEHICLE | PRICE PER VEHICLE | QUANTITY | TOTAL |
|--|-------------------|----------|-------------|
| 2026 Ford Explorer Utility Interceptor | \$45,157.00 | 1 | \$45,157.00 |

If approved, the vehicle will be added to the Patrol Divisions fleet. Upon receipt of the approved vehicle, it will be outfitted with emergency lighting and equipment, radar unit, camera, and marked with official Sycamore Police markings. The total cost of the additional equipment with installation should not exceed \$23,000.00. These costs combined with the vehicle cost would be \$68,157.00 if not less. Additionally, this vehicle will serve as a replacement for Squad #161, previously used by the Therapy K9 handler, which will either be traded or sold.

All information considered, it is my recommendation to proceed with the purchase. I have attached the SPC Contract #205 Purchasing Form for your review.

Respectfully submitted,



**2026 Ford Utility
Interceptor Contract #204**

\$44,954.00



Currie Motors Fleet

Nice People to do Business With!

3.0L Motor Order
Cut-Off 01/13/26



2026 Ford Utility Interceptor

\$44,954.00

Standard Features

MECHANICAL • 3.3L V-6 TI-VCT Motor Gasoline – Standard • AWD Drivetrain Transmission – 10-speed automatic, police calibrated • Brakes – Police calibrated high-performance • 4- Wheel heavy-duty disc w/heavy-duty front and rear calipers
 • Brake Rotors – large mass for high thermal capacity and calipers with large swept area. • Electric Power-Assist Steering (EPAS) – Heavy-Duty • DC/DC converter – 220-Amp • Cooling System – Heavy-duty, Engine oil cooler and transmission oil cooler • Engine Idle Hour Meter • Powertrain mounts – Heavy-Duty • Class III Trailer Hitch Receiver and (2) recovery hooks • Class III Trailer Tow Lighting Package • Wheels— Heavy-duty steel, vented with center cap— Full size spare tire w/TPMS • 50-State Emissions System • H8 AGM Battery • **Engine Idle Control** • Manual Police Pursuit Mode

EXTERIOR • Antenna, Roof-mounted • Cladding – Lower body-side cladding • Door Handles – Black
 • Exhaust, True Dual • **Daytime Running Lamps – Configurable ON/OFF through instrument cluster** • Door-Lock Cylinders (Front Driver / Passenger / Lift-gate) • Glass – 2nd Row, Rear Quarter and Lift-gate Privacy Glass • Grille – Black • Headlamps – Automatic, LED Low-and-High-Beam • Lift-gate – Manual 1-Piece – Fixed Glass w/Door-Lock Cylinder • Mirrors – **Black Caps** **Power Electric Remote Heated Manual Folding with Integrated Spotter** • Spare – Full size 18" Tire w/TPMS • Spoiler – Painted Black • Lift-gate Handle • Tail lamps – LED • Tires – 255/60R18 A/S BSW • Wheel-Lip Molding – Black • Wheels – 18" x 8.0 painted black steel with polished stainless steel hub cover • Windshield – Acoustic Laminated • **Rear Tail Light Housing**

INTERIOR/COMFORT • Cargo Hooks in cargo area • Climate Control – Dual-Zone Electronic Automatic Temperature Control • Door-Locks – Power • Fixed Pedals (Driver Dead Pedal) • Floor – Heavy-Duty Thermoplastic Elastomer • Glove Box – Locking/non-illuminated • Grab Handles • Heated Sanitization Solution • **Lift gate Release Switch located in overhead console (45 second timeout feature)** • Lighting – Overhead Console – Red/White Task Lighting in Overhead Console – 3rd row overhead map light • Mirror – Day/night Rear View
 • Particulate Air Filter • Power points – (1) First Row • Rear-door closeout panels • Rear-window Defrost • Scuff Plates – Front & Rear • Seats – 1st Row Police Grade Cloth Trim, Dual Front Buckets with reduced bolsters – 1st Row – Driver 6-way lower track (fore/aft. Up/down, tilt with manual recline, 2-way manual lumbar) – 1st Row – passenger 2-way manual track (fore/aft. with manual recline) – Built-in steel intrusion plates in both driver/passenger seatbacks – 2nd Row Vinyl, 35/30/35 Split Bench Seat (manual fold-flat, no tumble) • Speed (Cruise) Control • Speedometer –

Calibrated (includes digital readout) •Steering Wheel – Manual / Tilt / Telescoping, Speed Controls and 4 user – configurable latching switches Sun visors, color-keyed, non-illuminated •Universal Top Tray – Center of I/P for mounting aftermarket equipment •Windows, Power, 1-touch Up/Down Front Driver/Passenger-Side with disable feature • **Power Passenger Seat • Courtesy Lights Disabled • Rear Dome Light •Aux. Rear A/C**

SAFETY/SECURITY •Advance Trac® w/RSC® •Airbags, dual-stage driver & front-passenger, side seat, passenger-side knee, Roll Curtain Airbags and Safety Canopy®•Anti-Lock Brakes (ABS) with Traction Control • Brakes – Police calibrated high-performance regenerative braking system •Belt-Minder® (Front Driver / Passenger)•Child-Safety Locks •Individual Tire Pressure Monitoring System (TPMS)•LATCH (Lower Anchors and Tethers for Children) system on rear outboard seat locations •**Rearview Camera viewable on 8"Center Stack • S e at Belts, Pretensioner /Energy-Management System w/adjustable height in 1st Row •SOS Post-Crash Alert System™• Perimeter Alert • Remote Keyless Fob •BLIS •Cross Traffic Brake Assist •Pre-Collision Mitigation System •Reverse Sensing System**

Police Up-fit Friendly •Consistent 11-inch space between driver and passenger seats for aftermarket consoles (9-inch center console mounting plate)•Console mounting plate •Dash pass-thru opening for aftermarket wiring •Headliner- easy to service •Two (2) 50 amp battery ground circuits – power distribution junction block (repositioned behind 2nd row seat floorboard). • **Grill Wiring •100 Watt siren/Speaker Prep Kit**

Functional •Audio— AM/FM / MP3 Capable / Clock / 4-speakers— SYNC® interface — Includes hands-free voice command support — USB Port — (1) — 8" Color LCD Screen Center- Stack "Smart Display"• Easy Fuel® Capless Fuel-Filler •Fleet Telematics Modem to support Ford Pro™ Telematics •Front door tether straps (driver/passenger)•Power pigtail harness •Simple Fleet Key; 4-keys•Two-way radio pre-wire •Two (2) 50 amp battery power circuits – power distribution junction block (behind 2nd row passenger seat floorboard)•Wipers – Front Speed- Sensitive Intermittent; Rear Dual Speed Wiper •Up fitter Interface System •PAITRO output tied to lift gate release switch •3 Year 36,000 Mile Warranty-5 Year 100,000 mile Powertrain Warranty •**Delivery under 75 miles**



Models

| | | | |
|-------------------------------------|-----|--|-----------|
| <input checked="" type="checkbox"/> | K8A | 2026 Utility Interceptor- 3.3L V-6 TI-VCT Motor | 44,954.00 |
| <input type="checkbox"/> | | | |
| <input type="checkbox"/> | | | |
| <input type="checkbox"/> | | | |
| <input type="checkbox"/> | | | |
| <input type="checkbox"/> | | | |
| <input type="checkbox"/> | | | |
| <input type="checkbox"/> | | | |
| <input type="checkbox"/> | | | |
| <input type="checkbox"/> | | | |

OPTIONS-Mechanical/Functional

| | | |
|--------------------------|---|----------|
| <input type="checkbox"/> | 99W-3.3L V-6 Direct Injected Hybrid System | 2661.00 |
| <input type="checkbox"/> | 99C-3.0L Eco boost- NA w/ 65U | 2,679.00 |
| <input type="checkbox"/> | 76D-Deflector Plate (engine and transmission shield) | 320.00 |
| <input type="checkbox"/> | 41H-Block Heater | 179.00 |
| <input type="checkbox"/> | 18X-100 Watt Siren Speaker (includes bracket and pig tail) | 329.00 |
| <input type="checkbox"/> | 60R-Noise Suppression | 94.00 |
| <input type="checkbox"/> | 67U-Ultimate Wiring Kit | 602.00 |
| <input type="checkbox"/> | 67V-Connector Kit | 188.00 |
| <input type="checkbox"/> | 85D-Front Console Mounting Plate Delete (NA with 67H, 67U, 85R) | NC |
| <input type="checkbox"/> | 85R-Rear Mounting Plate (NA with 65U, 85D) | 56.00 |
| <input type="checkbox"/> | 67H Ready For the Road Package-OEM Lighting and Wiring Package | 3,807.00 |
| <input type="checkbox"/> | 18D-Global Lock/Unlock- Deletes 45 second Lift Gate Lock Release | N/C |

Options-Exterior

| | | |
|-------------------------------------|---|----------|
| <input type="checkbox"/> | 16P Rear Bumper Step Pad | 94.00 |
| <input type="checkbox"/> | 65L 18" Wheel Covers | 65.00 |
| <input type="checkbox"/> | Keyed Alike CODE_____ | 47.00 |
| <input type="checkbox"/> | 942-Daytime Running Light-Cannot be Reprogrammed | 47.00 |
| <input type="checkbox"/> | 68G- Rear Door Locks Inoperable | N/C |
| <input type="checkbox"/> | 52P-Hidden Door Lock Plunger Includes 68G | 150.00 |
| <input type="checkbox"/> | 43A-Rear Auxiliary Lights | 376.00 |
| <input type="checkbox"/> | 96T-Rear Spoiler Traffic Light-Compatible with Interior Upgrade Package | 1,410.00 |
| <input type="checkbox"/> | 51P-Drivers Side Spot Light Prep | 132.00 |
| <input type="checkbox"/> | 51S-Dual Spot Lights-Unity | 743.00 |
| <input type="checkbox"/> | 51T-Drivers Spot Light-Whelen | 394.00 |
| <input type="checkbox"/> | 51V-Dual Spot Lights-Whelen | 828.00 |
| <input type="checkbox"/> | 51W-Dual Spot Prep | 282.00 |
| <input checked="" type="checkbox"/> | 51R-Drivers Side Unity Spot Light- PLEASE SELECT IF DESIRED | N/C |
| <input type="checkbox"/> | 63B-Side Marker Lights | 461.00 |
| <input type="checkbox"/> | 63L-Quarter Glass Lights | 546.00 |
| <input type="checkbox"/> | 66A-Front Headlamp Package | 846.00 |
| <input type="checkbox"/> | 66B-Tail Lamp Package | 405.00 |
| <input type="checkbox"/> | 66C-Rear Light Package | 432.00 |
| <input type="checkbox"/> | 16D-Badge Delete | N/C |
| <input type="checkbox"/> | 21L Front Auxiliary Light | 546.00 |

Options-Interior

| | | |
|-------------------------------------|---|----------|
| <input type="checkbox"/> | 47E 12.1" Integrated Computer Screen | 3,478.00 |
| <input type="checkbox"/> | 63V Cargo Vault (Lockable Small Compartment) | 253.00 |
| <input type="checkbox"/> | 65U Interior Upgrade Package-Includes Civilian-Style Console /Carpet- NA w/99C | 573.00 |
| <input type="checkbox"/> | 92R Solar Tint 2 nd Row (Deletes Privacy Glass) | 85.00 |
| <input type="checkbox"/> | 92G Solar Tint 2 nd Row and Cargo Area (Deletes Privacy Glass) | 112.00 |
| <input checked="" type="checkbox"/> | 87M 4" Rear Camera (1/4 size Picture in Picture in Upper Left Quadrant of Display) | N/C |
| <input type="checkbox"/> | | |

| | | |
|--------------------------|---|---------|
| <input type="checkbox"/> | 16C Carpet Floor Covering | 141.00 |
| <input type="checkbox"/> | FW Ebony Cloth Seating | 65.00 |
| <input type="checkbox"/> | 90D Ballistic Door Panels (Level III +)-Driver Front Door Only | 1495.00 |
| <input type="checkbox"/> | 90E Ballistic Door Panels (Level III+)- Driver and Passenger Front Doors Only | 2979.00 |
| <input type="checkbox"/> | 90F Ballistic Door Panels (Level IV+)- Driver Front Door Only | 2274.00 |
| <input type="checkbox"/> | 90G Ballistic Door Panels (Level IV +)- Driver and Passenger Front Doors Only | 4541.00 |
| <input type="checkbox"/> | | |
| <input type="checkbox"/> | | |

Exterior Colors

| | | |
|-------------------------------------|---|--|
| <input type="checkbox"/> | E4-Vermillion Red | |
| <input checked="" type="checkbox"/> | YZ-Oxford White | |
| <input type="checkbox"/> | LK-Dark Blue | |
| <input type="checkbox"/> | LM-Royal Blue | |
| <input type="checkbox"/> | M7-Carbonized Gray | |
| <input type="checkbox"/> | TN-Silver Grey Metallic-Replaces Silver | |
| <input type="checkbox"/> | UJ-Sterling Gray | |
| <input type="checkbox"/> | UM-Agate Black | |
| <input type="checkbox"/> | F1-Police Green | |
| <input type="checkbox"/> | | |

Miscellaneous Options

| | | |
|-------------------------------------|--|----------|
| <input type="checkbox"/> | 4-Corner LED Amber Strobes | 1,595.00 |
| <input type="checkbox"/> | Rustproofing (Does Not Include Undercoating) | 395.00 |
| <input type="checkbox"/> | Delivery Over 75 Miles | 250.00 |
| <input type="checkbox"/> | Certificate of Origin (Customer to Complete Licensing) | N/C |
| <input checked="" type="checkbox"/> | License and Title- Municipal Municipal Police | 203.00 |
| <input type="checkbox"/> | Passenger Title and Plates | 351.00 |
| <input type="checkbox"/> | | |



Title Name: CITY OF SYCAMORE

Title Address: 308 W. STATE STREET

Title City: SYCAMORE

Title Zip Code: 60178

License Plate Desired: _____

Contact Name: DEPUTY CHIEF JOE MEEKS

Phone Number: 815-895-3435 EXT 1756

PO Number: PENDING

FIN Code: NA

Tax Exempt Number: [REDACTED]

Total Dollar Amount: \$ \$45157.00

Delivery Address: 535 DEKALB AVENUE

SYCAMORE, IL 60178

Additional Information / Notes:

Authorized Signature: _____

Date: _____

**IMPORTANT ORDERING INFORMATION**

Orders require a signed original Purchase Order and Tax-Exempt Letter.

Stock Units Available

Submit documents to:

Currie Motors Commercial Center

10125 W Laraway

Frankfort, IL 60423

Main Phone: (815)464-9200

Contacts:

Tom Sullivan

Email: tsullivan@curriemotors.com

Phone: (815) 464-9200

Nic Cortellini

Email: ncortellini@curriemotors.com

Phone: (815) 464-9200

Note: Production is based upon plant scheduling and commodity restrictions and is subject to cancellation.

Payment is due at the time of delivery.



Sycamore Police Department
535 DeKalb Avenue
Sycamore, Illinois 60178
Main Phone: 815-895-3435

TO: Chief Erik Mahan
FROM: Deputy Chief Joseph Meeks
SUBJECT: Purchase of one (1) Marked Police Vehicle
DATE: January 12, 2026

Chief Mahan,

This memorandum focuses on the consideration of the Sycamore Police Department to purchase one (1) 2026 Ford Explorer SUV. The funds to be used for this purchase were allocated in the FY26 Police Department Budget. The vehicle price was obtained from the Suburban Purchasing Cooperative (SPC). The Suburban Purchasing Cooperative is a joint purchasing program sponsored by the Northwest Municipal Conference (NWMC), DuPage Mayors & Managers Conference (DMMC) South Suburban Mayors and Managers Association (SSMMA), and Will County Governmental League (WCGL). Together, those organizations represent 144 municipalities and townships in northeastern Illinois. The SPC awarded the 2026 Ford Utility Interceptor Contract #204 to Currie Motors in Frankfort, Illinois, following a competitive bid process.

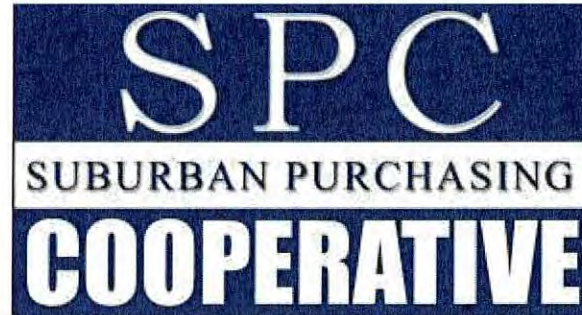
| VEHICLE | PRICE PER VEHICLE | QUANTITY | TOTAL |
|--------------------|-------------------|----------|-------------|
| 2026 Ford Explorer | \$43,620.00 | 1 | \$43,620.00 |

If approved, the vehicle will be added to the Administration fleet. Upon receipt of the approved vehicle, it will be outfitted with emergency lighting and equipment. The total cost of the additional equipment with installation should not exceed \$10,000.00. These costs combined with the vehicle cost would be \$53,620.00 if not less. Additionally, this vehicle will serve as a replacement for Admin Vehicle #151, a 2015 Chevrolet Impala with over 127,000 miles, and which either be traded or sold.

All information considered, it is my recommendation to proceed with the purchase. I have attached the SPC Contract #231 Purchasing Form for your review.

Respectfully submitted,

Joseph Meeks
Deputy Chief of Police



2026 Ford Explorer RWD

Contract #231

\$36,595.00



Currie Motors Fleet

Nice People to do Business With!

Good Thru 03/18/26



2026 Ford Explorer RWD

\$36,595.00

Standard Features

MECHANICAL •• 3.58 Non-Limited-Slip Rear Axle (RWD and 4WD)

- Electric Parking Brake with Auto Hold
- Electric Power-Assisted Steering (EPAS)
- Engine – 2.3L EcoBoost® I-4 with Auto Start-Stop
- Four-Wheel Disc Brakes with Anti-Lock Brake System (ABS), Electric Brake Boost and ESC
- Front and Rear Stabilizer Bars Mechanical
- Standard-Duty Front and Rear Brake Calipers
- Transmission – 10-Speed Automatic

EXTERIOR • 17.9 Gallon Tank • Active Grille Shutters • Black – Molded-in-Color— Liftgate Scuff— Wheelip Molding • Body-Color Bumpers, Front and Rear (Body-Color Upper, Black Lower)— Door Handles— Rear Spoiler • Class III Trailer Tow Package • Configurable Daytime Running Lamps (DRL) • Door Spears – Black Molded-in-Color • Easy Fuel® Capless Fuel Filler • Front Air Curtain • Grille – Black Mesh Insert with Chrome Bars • LED Taillamps • Lower Bodyside Cladding – Black • Manual Liftgate • Privacy Glass – Second Row, Third Row and Liftgate • Rear Bumper Step Pad – Molded-In-Color Black • Roof-Mounted Antenna • Tires— P255/65R18 All-Season (A/S) BSW • Tire Inflator and Sealant Kit • Wheels – 18" Sparkle Silver-Painted Aluminum • Wipers— Windshield – Variable Intermittent/Continuous— Rear Window – Single-Speed Intermittent/Continuous

INTERIOR/COMFORT • Beverage Holders • Center Floor Console – Front— Armrest— Storage Bin • Climate Control— Tri-Zone Electronic Temperature Control— Cabin Particulate Air Filter • Door-Sill Scuff Plates • Driver and Front Passenger Seat Back Map Pockets • Driver's Side Footrest • Floor Mats – Black Carpet, Front and Second Rows • Grab Handles • Illuminated Visor Vanity Mirrors • Instrument Panel Cluster— 12.3" Color LCD Productivity Screen— Message Center— Outside Temperature Display— Trip Computer • Lighting— Front Overhead Console Mounted Map Lights— Illuminated Entry System— Rear Cargo Area Light— Second and Third Row Dome Lights • Overhead Console with Sunglasses Storage • Powerpoints (12V) – three (3)— Front row; one (1) in Media Hub— Second row; one (1) in rear section of center console— Rear Cargo Area; one (1) • Rotary Gear Shift Dial • Seats – Unique Cloth— Front Captain's Chairs— 6-way Power Driver's— 4-way Manual Passenger— Second Row Captain's Chairs Bench with E-Z Entry1 and Armrests— Third Row Split Bench with Manual Fold • Steering Column – Manual Tilt/Telescoping • Steering Wheel with Mounted Features— 5-Way Controls— Audio Controls— Cruise Controls

- Windows, Power – Front and Rear. Front Row One-Touch-Up/Down Feature

SAFETY/SECURITY • AdvanceTrac™ with RSC® (Roll Stability Control™) • Airbags— First Row: Driver and Passenger Dual-Stage Front, Front-seat Side and Driver Knee— All Rows: Safety Canopy® Side-Curtain with Rollover Sensor • Center High-Mounted Stop Lamp • Curve Control • Day/Night Rearview Mirror – Manually Adjustable • Door Locks, Power— Auto lock/Auto unlock— Child-Safety Rear • Head Restraints— Two-Way Manually Adjustable (Up/Down) – First & Second Rows. Second Row Center Head Restraint is fixed position. • Headlamps— LED Low and High Beams with Courtesy Delay— Wiper-Activated • Hooks— Cargo Net – Four (4)— Load Floor Tie-Down – Four (4) • Individual Tire Pressure Monitoring System (ITPMS) • LATCH (Lower Anchors and Tether Anchors for Children) on Second and Third Row Outboard Seating Positions • Mirrors, Sideview – Heated Glass, Manual-Folding and Molded-in-Color (MIC) Black Caps (Puddle Lamps Removed) • Perimeter Alarm • Personal Safety System™2 • Rear-Window Defroster and Washer • Safety Belts— Front Row – Belt-Minder® (Front Safety Belt Reminder)— Front Row – Adjustable Height— Second Row – Outboard and Center Seat Shoulder— Third Row – Outboard • SecurILock® Passive Anti-Theft System (PATs) • SOS Post-Crash Alert System™2

ADVANCED DRIVER ASSIST TECHNOLOGY • Ford Co-Pilot360™ Assist+— Adaptive Cruise Control with: Stop-and-Go Lane Centering— Auto High-Beam Headlamps— BLIS® (Blind Spot Information System) with Cross-Traffic Alert, Exit Warning and Trailer Coverage— Evasive Steering Assist— Intersection Assist— Lane-Keeping System Driver Alert Lane-Keeping Alert Lane-Keeping Assist— Pre-Collision Assist with Automatic Emergency Braking (AEB) Dynamic Brake Support Forward Collision Warning Pedestrian Detection— Rear Cross Traffic Braking— Rear View Camera-- Rear Parking Sensors— Post-Collision Braking— Speed Sign Recognition • Hill Start Assist • Side-Wind Stabilization • Trailer Sway Control

Functional • 4-Door Intelligent Access (Lock/Unlock) with Push-Button Start • Ford Power-Up Software Update Capability • Audio— AM/FM Stereo— MP3 Capable— Six (6) Speakers— Speed-Compensated Volume— SiriusXM® • • FordPass Connect™— Remotely start, lock and unlock vehicle— Schedule specific times to remotely start vehicle— Locate parked vehicle— Check vehicle status Note: Ford Telematics™ and Data Services Prep included for Fleet ONLY: FordPass Connect™ 4G Wi-Fi Modem provides data to support telematics and data services including but not limited to vehicle location, speed, idle time, fuel, vehicle diagnostics and maintenance alerts. Device enables telematics services through Ford or authorized providers. Activate at www.fleet.ford.com or call 833-FCS-Ford. (833-327-3673) Ford Connectivity Package (1-year Included) • Ford Connectivity Package includes:— 5G Connectivity for Ford Digital Experience— Unlimited Wi-Fi Hotspot— Audio and Video Streaming— Productivity (Video Conferencing Web Browser)— Voice Assistant— Entertainment Note*: Ford Connectivity Package included for one-year from warranty start date. Requires activation via FordPass® app with credit card authorization; customer may cancel at any time. • Ford Digital Experience5— 13.2" Color LCD Touchscreen in IP Center-Stack— Google Assistant, Google Maps and Google Play— Pinch-to-Zoom capability— 911 Assist®— Apple CarPlay® and Android Auto™ Wireless Compatibility— USB Ports, First Row and Second Row • Independent Front and Rear Suspension • Intelligent Oil-Life Monitor® • Selectable Drive Modes

4WD MODELS INCLUDE: • Hill Descent Control • Intelligent 4WD

• 3 Year 36,000 Mile Warranty-5 Year 60,000 mile Powertrain Warranty • Delivery under 75 miles



Models

| | | | |
|-------------------------------------|---------|--|-----------|
| <input type="checkbox"/> | K7D | Active Rear Wheel Drive | 36,595.00 |
| <input checked="" type="checkbox"/> | K8D | Active 4-Wheel Drive | 39,150.00 |
| <input type="checkbox"/> | K7K | ST-Line Rear Wheel Drive | 41,531.00 |
| <input type="checkbox"/> | K8K | ST-Line 4-Wheel Drive req. 68P | 44,531.00 |
| <input type="checkbox"/> | K7G | ST Rear Wheel Drive | 52,097.00 |
| <input type="checkbox"/> | K8G | ST 4-Wheel Drive | 55,468.00 |
| <input type="checkbox"/> | K7H | Platinum Rear Wheel Drive | 48,583.00 |
| <input type="checkbox"/> | K8H | Platinum 4-Wheel Drive-req. 64D Wheels | 52,540.00 |
| <input type="checkbox"/> | K7D/K8D | Active Base Model-del. Power Liftgate-Roof Rack-Lower Cladding | -1,485.00 |
| <input type="checkbox"/> | | Power Drivers Seat-USB Ports | |

OPTIONS-Mechanical/Functional

| | | |
|-------------------------------------|---|----------|
| <input checked="" type="checkbox"/> | 99H-2.3L EcoBoost I-4 with Auto Start-Stop Technology (Active, St Line, Platinum) | STD |
| <input type="checkbox"/> | 99C-EcoBoost V-6 Engine (req.68U Platinum Ultimate Package and K8H) | INC |
| <input type="checkbox"/> | 942-Daytime Running Lamps – Non-Configurable | 42.00 |
| <input type="checkbox"/> | 41H-Engine Block Heater | 179.00 |
| <input type="checkbox"/> | 76U Spare Tire and Jack Kit-deletes Inflator Kit | 376.00 |
| <input type="checkbox"/> | 91D-Ford Connectivity Package-One-Time Purchase-7 Years | 2,000.00 |
| <input type="checkbox"/> | 94B-Sirius XM with 3 Year Plan | 745.00 |
| <input type="checkbox"/> | Shop Manual-Thumb Drive | 450.00 |
| <input type="checkbox"/> | 3 Year/100,000 mile Premium Care Warranty | 2,725.00 |
| <input type="checkbox"/> | 5 Year/100,000 mile Premium Care Warranty | 2,870.00 |
| <input type="checkbox"/> | 3 Year/100,000 mile Extra Care Warranty | 2,240.00 |
| <input type="checkbox"/> | 5 Year/100,000 mile Extra Care Warranty | 2,440.00 |
| <input type="checkbox"/> | 5 Year/125,000 mile Power Train Care | 2,665.00 |
| <input type="checkbox"/> | 6 Year/125,000 mile Power Train Care | 2,765.00 |

Options-Exterior

| | | |
|-------------------------------------|--|----------|
| <input type="checkbox"/> | 68P-ST-Line Street Package-req. 68L-2 nd row Capt. Chairs-Includes: | 1,039.00 |
| <input type="checkbox"/> | 21" Magnetite Alum.Wheels -Performance Brakes-Red Painted Calipers | |
| <input type="checkbox"/> | 68L-St-Line Premium Package-Includes: 110v AC Power Outlet-Ambient Lighting | 1,278.00 |
| <input type="checkbox"/> | Auto-Dimming Rearview Mirror-Power Heated Sideview Mirrors with | |
| <input type="checkbox"/> | Memory-Rain Sensing Wipers-Memory Drivers Seat | |
| <input type="checkbox"/> | 51G-ST Sun and Sound Package-ST-Model Only-Includes: B&O Sound System- | 2,815.00 |
| <input type="checkbox"/> | Front Multi-contour Seats-Panoramic Roof | |
| <input type="checkbox"/> | 43H-Panoramic Fixed Glass Roof-req 2 nd Row Capt. Chairs | 1,593.00 |
| <input type="checkbox"/> | 60S-Black Painted Roof-ST and Platinum Model Only | 4,601.00 |
| <input type="checkbox"/> | 61E-Securicode Keyless Entry Keypad | 428.00 |
| <input checked="" type="checkbox"/> | 64Y-20" Carbonized Gray Aluminum Wheels-(req. K8D and Active Comfort | 1,311.00 |
| <input type="checkbox"/> | Package-NA with Base Model and 2 nd Row Bench) | |
| <input type="checkbox"/> | 649-20" Luster Nickel Aluminum Painted Wheels-(req. K8D and Active Comfort | 1,311.00 |
| <input type="checkbox"/> | Package-NA with Base Model and 2 nd Row Capt Chairs) | |
| <input type="checkbox"/> | 64D-Bright Machined Aluminum Wheels-Platinum Only | 745.00 |
| <input type="checkbox"/> | | |
| <input type="checkbox"/> | | |
| <input type="checkbox"/> | | |
| <input type="checkbox"/> | | |

Options-Interior

| | | |
|-------------------------------------|---|----------|
| <input checked="" type="checkbox"/> | 68A-Active Comfort Package-Heated Steering Wheel-Remote Start-Power Pass Seat | 2,956.00 |
| <input type="checkbox"/> | Req. 64Y/649 Wheels | |
| <input type="checkbox"/> | 17U-Second Row 35/30/35 Bench-na with 21B | N/C |
| <input type="checkbox"/> | 16B-Front and Second Row Floor Liners (With Carpet mats) | 188.00 |
| <input type="checkbox"/> | 16A-Front and Second Row Floor Liners (Without Carpet Mats) | 150.00 |
| <input type="checkbox"/> | 21B-Platinum Lux Leather Package-req. K8H-na with 17U 2 nd row Bench | 1,593.00 |
| <input type="checkbox"/> | | |

Color/Trim Selections

| | | |
|-------------------------------------|---|--------|
| <input type="checkbox"/> | Exterior Colors | |
| <input type="checkbox"/> | | |
| <input type="checkbox"/> | AZ-Star White Met. Tri-Coat | 747.00 |
| <input type="checkbox"/> | A3-Space White Metallic | |
| <input type="checkbox"/> | K1-Vapor Blue Metallic | 465.00 |
| <input checked="" type="checkbox"/> | M7-Carbonized Gray Metallic | |
| <input type="checkbox"/> | T9-Marsh Gray- ST-Line and ST Models Only | |
| <input type="checkbox"/> | D4-Rapid Red Clearcoat-ST-Line, ST and Platinum Models Only | 465.00 |
| <input type="checkbox"/> | UM-Agate Black Metallic | |
| <input type="checkbox"/> | YZ-Oxford White-Active Model Only | |
| <input type="checkbox"/> | | |
| <input type="checkbox"/> | Interior Colors | |
| <input type="checkbox"/> | | |
| <input type="checkbox"/> | SH/8H-Dark Space Gray- Active Model | |
| <input type="checkbox"/> | S7/8H-Space Gray-Active Model | |
| <input type="checkbox"/> | EW/AW-Onyx-St-ST-Line | |
| <input type="checkbox"/> | C6-Mojave Dusk/Onyx-Platinum | |
| <input type="checkbox"/> | | |

Miscellaneous Options

| | | |
|-------------------------------------|--|----------|
| <input type="checkbox"/> | 4-Corner LED Amber Strokes | 1,595.00 |
| <input type="checkbox"/> | Rustproofing (Does Not Include Undercoating) | 395.00 |
| <input type="checkbox"/> | Delivery Over 65 Miles | 160.00 |
| <input type="checkbox"/> | Certificate of Origin (Customer to Complete Licensing) | N/C |
| <input checked="" type="checkbox"/> | License and Title- Municipal | 203.00 |
| <input type="checkbox"/> | Passenger Title and Plates | 351.00 |
| <input type="checkbox"/> | | |



Title Name: City of Sycamore

Title Address: 308 W. State Street

Title City: Sycamore

Title Zip Code: 60178-1719

License Plate Desired: _____

Contact Name: Joseph Meeks

Phone Number: 8158953435

PO Number: N/A

FIN Code: ██████████

Tax Exempt Number: ██████████

Total Dollar Amount: \$43,620.00

Delivery Address: 535 Dekalb Avenue, Sycamore IL 60178

Additional Information / Notes:

Authorized Signature: _____

Date: _____

**IMPORTANT ORDERING INFORMATION**

Orders require a signed original Purchase Order and Tax-Exempt Letter.

Submit documents to:**Currie Motors Commercial Center**

10125 W Laraway

Frankfort, IL 60423

Main Phone: (815)464-9200

Contacts:**Tom Sullivan**

Email: tsullivan@curriemotors.com

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Nic Cortellini

Email: ncortellini@curriemotors.com

Phone: (815) 464-9200

Note: Production is based upon plant scheduling and commodity restrictions and is subject to cancellation.

Payment is due at the time of delivery.



Sycamore Police Department
535 DeKalb Avenue
Sycamore, Illinois 60178
Main Phone: 815-895-3435

TO: Michael Hall, City Manager

FROM: Erik Mahan, Chief of Police

SUBJECT: Upgrades to Police Department and City Hall Security Cameras and Access Control System

DATE: 01/12/2026

Purpose /Recommendation

A recent review of security cameras and access control for both the police department and city hall was conducted. The existing systems have reached the end of their effective service life and no longer meet the service standard for their designed use. In the interest of employee safety and other risk management considerations, improvements are recommended. Three quotes were obtained for the proposed improvement. One quote received was from the contractor, AccessOne, that is currently working on the installation of cameras and access control for the new Fire Station #1.

It is recommended that improvements be made to the police department facility as outlined in the enclosed proposal from AccessOne for hardware, software, and labor in the amount \$77,991.00

It is recommended that improvements be made to City Hall as outlined in the enclosed proposal from AccessOne for hardware, software, and labor in the amount \$22,579.96

Background / Context

As noted in the documentation enclosed, the police department cameras and access control systems were originally installed in 2011. Hardware components and software for those programs are no longer supported and outdated. Critical areas of the police department are not currently covered and create an increased exposure to risk. Improvements to City Hall which correlate with other recent security modifications are also recommended for increased employee and citizen safety and effective risk management.

Financial Impact

The total project cost is \$100,570.96. The police department FY2026 budget includes \$63,410 to be applied to this project. In addition, City Manager Michal Hall has identified grant funding in

the amount of \$39,241 which has been earmarked for this project. Therefore, this project is fully funded.

Alternatives Considered

Two additional bids /quotes were considered at significantly higher cost. AccessOne is currently doing work under the Fire Department building project and will provide for a fully integrated system. Continuing with the current system as it currently exists, would result in significant gaps in effective and efficient operations as well as creating significant exposure to potential risk.

Operational or Policy Impact

The proposed system upgrades will bolster and improve operational practices. They will not conflict with any existing policies.

Timeline / Next steps

Upon approval, police department command staff will work with AccessOne on a schedule of installation and upgrades for both buildings. This work is expected to begin as soon as possible and is expected to be fully complete prior to August 31, 2026.

Enclosures:

- Proposal prepared by Deputy Chief Hooper
- Quotes (3) AccessOne, FSS, and PACE



Police Department & City Hall
Security Camera & Access Control System

January 7, 2026

Prepared by:
Ryan Hooper
Deputy Chief of Police

Scope of Issue

The Police Department's camera and access control systems were installed in 2011 when the building was constructed. Currently, the department operates 20 functioning cameras and maintains access control on 12 doors. The only system upgrade since installation was limited to the interview and interrogation rooms, which was completed by department personnel more than five years ago.

The majority of the existing camera system relies on coaxial cabling, which is outdated and no longer adequate for modern security needs. Several critical areas of the Police Department lack camera coverage, including the evidence processing room, evidence storage rooms, main hallways, and all areas on the second floor and in the basement.

Additionally, the access control system is hosted on a standalone computer that cannot be connected to the internet. The software is no longer supported, and the operating system cannot be updated without risking system failure or exposing the City's network to potential malware or cyber threats.

City Hall currently has only two cameras, which were installed by Police Department personnel, and no electronic access control beyond manually locking doors. City Hall is planning a reconfiguration of the first-floor layout and changes to access for upper levels. Given these upcoming modifications, this is an ideal time to modernize and upgrade the building's security systems.

Proposal

This proposal recommends upgrading the Police Department's camera system to a modern, IP-based solution and increasing the total number of cameras from 20 to 40. While the number of access-controlled doors will remain the same, the existing door access system will be integrated into the Verkada platform.

City Hall will receive ten cameras distributed throughout the basement, first floor, second floor, and exterior. In addition, one door will be equipped with electronic access control.

Verkada, Inc.

Founded in 2012, Verkada, Inc. has developed a comprehensive, enterprise-level security platform that includes surveillance cameras, access control systems, intercoms, alarm systems, air quality monitoring, and other integrated solutions. Verkada provides a unified, cloud-based, IP platform for managing all security components.

Verkada systems are currently being installed at the new Sycamore Fire Station 1, which is scheduled to open in 2026.

Storage and Contract Term

The proposed system includes 30 days of video storage. The video storage contract will be maintained for a three-year term.

Conclusion

This proposal will significantly enhance the security of both the Police Department and City Hall while consolidating the Police Department, City Hall, and Fire Station 1 under a single, unified security platform.

Three competitive bids were solicited and are included with this proposal for review.



ACCESSONE

We have prepared a quote for you

Sycamore Police Department - Verkada

QUOTE # 011116 V1

PREPARED FOR

Sycamore Police Department

PREPARED BY

Mark Johnson



Project Services Agreement

Project Services Agreement

This IT Service Provider Agreement (the "Agreement") is entered into between ACCESS ONE, INC. ("Access One") and Sycamore Police Department ("Customer"). If the Parties have previously executed Access One's Managed IT Services Provider Agreement (the "MSP Agreement"), then this Agreement supplements the MSP Agreement, and the terms and provisions set forth in the MSP Agreement shall apply to this Agreement.

1. Overview

A. Project Implementation Services. This provision applies where Customer seeks Access One's Project Implementation Services on a time and materials basis. The labor rates and statement of work ("SOW") are set forth in the attached **Appendix A**. Access One has detailed the components of the SOW based on its experience and information obtained from Customer, including Customer's current equipment, systems and related conditions as set forth in the "Client Requirements, Risks & Assumptions" section below (the "Customer's Environment"). The necessary equipment/materials and number of hours required for the project (as set forth in Appendix A) is a good faith estimate based on Customer's Environment as disclosed. However, situations may occur where after Access One's work has begun, it is later discovered that Customer's Environment is more complicated or compromised than initially disclosed, which would necessitate a modification of the SOW to include additional equipment/materials and/or additional hours to successfully complete the project. Charges for these additional labor hours will include the engineer's travel time and the project manager's time. Any modification of the SOW that includes additional equipment/materials and/or hours must be agreed upon in writing between Access One and Customer.

B. Hosting Services and Subscription Licenses. This provision applies where Customer seeks Access One's Hosting Services and Subscription Licenses. The labor rates and statement of work ("SOW") are set forth in the attached Appendix A. Any modification of the SOW that includes additional equipment/materials and/or hours must be agreed upon in writing between Access One and Customer.

2. Client Requirements, Risks, & Assumptions

A. Customer must provide all necessary credentials, workspace, facilities, licensing, media, etc. to enable Access One to perform the requested Work.

B. Customer may be required to purchase or update support/maintenance contracts with any relevant hardware/software vendors to enable Access One to perform the requested Work.

C. Customer must notify Access One of any scheduling changes at least 48 hours prior to the

scheduled timeframe.

D. All out of town travel will be billed to Customer at cost

3. Specific Exclusions

A. All work will be performed on a best effort basis with no guaranteed service level agreement ("SLA").

B. Nights, Weekends, and Holiday hours are not included in this Agreement. Any major disruptions or outages can be planned and scheduled accordingly at the appropriate rate.

C. Managed Services (Ongoing Monitoring and Remediation) is not included in this Agreement. Access One can provide ongoing managed services support under a separate agreement which would include an SLA.

4. Pricing

The labor rates and SOW are set forth in the attached **Appendix A**. Standard lead time for Hardware and Software purchases is two weeks from the signed agreement date. Efforts to expedite delivery can be accommodated as required and may incur additional shipping costs to the Customer. Customer is liable for all Taxes associated with equipment or software costs.

5. Terms & Conditions

A. Effective Date: This Agreement shall be effective when executed by an authorized representative of the Customer and accepted by Access One

B. The following provisions apply for Hosting Services and Subscription Licenses.

- Service Term. The Service Term for the Hosting Services and Subscription Licenses shall be 36 months. Upon expiration of the service term, the Agreement will automatically renew for successive 12 month service terms unless cancelled by either party on at least thirty (30) days prior written notice given before the expiration of the term then in effect.
- Service Term Commencement Date. The Service Term Commencement date for the Hosting Services and Subscription Licenses shall be the earlier date of (i) the date that Customer begins using the services; or (ii) thirty (30) days after Access One secures the software/license(s) on Customer's behalf.

C. Labor Rates. The Customer agrees to pay Access One for all labor and services provided to the Customer in accordance with Access One's time and materials rates detailed in Appendix A.

D. Payment. For Projects that are in excess of \$2,500 (pre-tax), the Customer will pay 50% of the



total amount due upon acceptance of this Agreement. The balance is due upon completion of the job. If Project is delayed or requires completion in stages, Access One may invoice based on progress completed on a weekly basis. The Customer agrees that any changes or additional Work will change the cost of the original estimate. Extra time incurred above and beyond the estimate based on the disclosed Customer's Environment will be billed on a time and materials basis at Access One's standard rates. All payments shall be made by Customer to Access One at the address indicated on Access One's invoice or at such other address as may be designated in writing to the Customer by Access One. Invoices will be payable by the Due Date which is the 25th day of the month in which the invoice was issued. For example, the August 1st invoice would have a Due Date of August 25th.

E. Late Fees. Access One may impose a late fee on delinquent balances in an amount equal to the lesser of the maximum lawful rate of interest, or one and one-half percent (1½%) per month on any unpaid amount commencing after the Due Date. Customer shall reimburse Access One for any costs associated with collecting delinquent amounts including attorney's fees and court costs.

F. If an item sold by an alternate vendor (not sold by Access One) is found to be defective or not functioning properly, Customer agrees to pay Access One its standard rates for installation and repair. Additional time spent on troubleshooting, contacting manufacturer's tech support or repairing new devices will be billed at the standard rate unless otherwise notified.

G. All labor and parts warranties will be null and void if at any time products which have been sold or installed by Access One, have been modified or tampered with by anyone other than an Access One authorized technician. Any defective product caused by or resulting from improper maintenance, modification or repair by the user, abuse, misuse, neglect, accidents, fire, flood, incorrect line voltage, damage or image burns to television picture tubes will be replaced or repaired at Customer's expense. Charges incurred for transportation and removal of any defective products is the sole responsibility of Customer.

H. Access One does not represent or warrant that the use contemplated or intended by Customer of any products or services provided by Access One will be lawful and proper. It is Customer's responsibility to be aware of local and federal law, thus using the equipment in a legal and lawful manner.

I. It is Customer's responsibility to back up all software and data that is stored on their computer's hard disk drives and/or on any other storage devices they may have prior to the arrival of an Access One technician. Access One and/or its third-party service provider or software shall not be responsible at any time for any loss, alteration, or corruption of any software data or files. Customer is solely responsible for adequate protection and backup of the connection and downloading, using, modifying, or distributing any of the data, backup or software.

J. Video surveillance equipment must be checked daily and maintained to function properly. Customer agrees that Access One will not be held liable if the surveillance equipment fails to



record an event which causes physical damage, injury or death.

K. Limitation of Remedies. Access One's entire liability and Customer's exclusive remedies against Access One for any damage caused by any equipment defect or failure, or arising from the performance or nonperformance of any work regardless of the form of action, whether in contract, tort (including negligence) or otherwise shall be; (a) for breach of warranty, Customer's right to proven actual damages in an amount not to exceed the purchase price; (b) for loss or damage to tangible personal property or for personal injury (including death) to the extent caused by Access One, Customer's right to proven actual damages; (c) for claims other than those set forth above, Access One's liability shall be limited to proven actual damages in an amount not to exceed the purchase price; (d) in no event shall Access One, including its officers, directors, employees, and agents be liable for loss of profits, loss of use, or any other indirect, incidental, special or consequential damages whether or not Access One had been advised of the possibility of such damages.

L. Default/Termination. Customer will be in default of this Agreement if Customer fails to pay any charge when due or fails to perform/observe any material term or condition of this Agreement, if such failure shall continue unremedied for thirty (30) days after receipt of electronic or written notice thereof from Access One. In the event of Customer's default, Access One may terminate this Agreement, and Customer shall be responsible to reimburse Access One for all materials and labor (per the attached Rate Table) incurred prior to the effective date of termination, plus any third-party charges resulting from the termination.

- Hosting Services and Subscriptions. Client acknowledges that certain third-party providers of software, data protection, infrastructure (IaaS), etc. provide their products and services pursuant to agreements that may contain terms prohibiting early cancellation. This includes those items licensed, leased, or purchased from (including without limitation) Microsoft, Datto, US Signal, GreenCloud, Cisco/Meraki and other third-party providers. In the event this MSP Agreement is terminated prior to the expiration of the Service Term, Client will retain responsibility for amounts related to those third-party providers and indemnifies Access One for same. If Client sources IT services from another vendor, Access One shall use all commercially reasonable efforts to transfer management/responsibility for those products and services to Client's new provider of IT services to minimize the risk of Client's exposure to these third-party cancellation charges.

M. Non-Solicitation of Employees. During the term of this agreement and for a period of two years following its termination, neither party shall directly or indirectly solicit any technician or engineer employee of the other party to leave their employment and become employed by the breaching/offending party or employed by any other person or entity. This prohibition survives even if the employee is terminated. In the event that either party violates this prohibition, then the breaching party is liable to the non-breaching party for damages in a sum equal to 12 months base salary of the employee that was poached by the breaching/offending party. the non-breaching party may also pursue all legal and equitable remedies and relief.

N. This Agreement shall be governed by the laws of the State of Illinois and venue for dispute

resolution shall be in Cook County, Illinois

6. Execution & Approval

By execution of this agreement, the Customer acknowledges that the Customer has read this entire agreement, understands it, and agrees to be bound by its terms and conditions. Further, the Customer agrees that this agreement is the complete and exclusive statement of the agreement between the parties superseding all proposals or prior agreements, oral or written, and all other communications between the parties relating to the subject matter hereof.

7. Labor Rates

- Workstation Implementation \$300.00 Flat Rate
- Service Engineer \$300.00
- Chief Information Security Officer (CISO) \$350.00

Access One's rate to dispatch a technician or an engineer is \$300 plus the per hour rate (beginning upon arrival) as indicated above (the "Standard Hourly Rate") billed in full hour increments. These rates apply to normal business hours (8-5, M-F), and the rates increase to 1.5 times the Standard Hourly Rate for after hours, weekends and holidays

Appendix A continues on the following page

Main: 312-441-1000
 Email: mjohnson@accessoneinc.com
 Web: www.accessoneinc.com



ACCESSONE

13E

| Hardware and Software | Price | Qty | Ext. Price |
|---|------------|-----|-------------|
| CM42 Indoor Mini Dome Camera, 256GB, 30 Days Max | \$573.18 | 29 | \$16,622.22 |
| CH53-E Outdoor Four-Camera Multisensor Camera, 1TB, 30 Days Max | \$2,787.18 | 2 | \$5,574.36 |
| CD53 Indoor Dome Camera, 256GB, 30 Days Max | \$1,065.18 | 3 | \$3,195.54 |
| CD43 Indoor Dome Camera, 256GB, 30 Days Max | \$819.18 | 3 | \$2,457.54 |
| CF83-E Outdoor Fisheye Camera, 512GB, 30 Days Max | \$1,475.18 | 1 | \$1,475.18 |
| CD53-E Outdoor Dome Camera, 256GB, 30 Days Max | \$1,229.18 | 1 | \$1,229.18 |
| CM41-E Outdoor Mini Dome Camera, 128GB, 30 Days Max | \$819.18 | 1 | \$819.18 |
| 3-Year Camera License, Capacity Increase | \$491.18 | 38 | \$18,664.84 |
| 3-Year Four-Camera Multisensor License, Capacity Increase | \$1,475.18 | 2 | \$2,950.36 |
| L-Bracket Mount | \$105.78 | 4 | \$423.12 |
| Corner Mount | \$163.18 | 1 | \$163.18 |
| Large Arm Mount (PTZ) | \$130.38 | 1 | \$130.38 |
| Four-Camera Multisensor Pendant Cap Mount | \$113.98 | 1 | \$113.98 |
| Pendant Cap Mount | \$56.58 | 2 | \$113.16 |
| Arm Mount | \$81.18 | 1 | \$81.18 |
| AC62 16 Door Controller | \$4,345.18 | 1 | \$4,345.18 |
| AD34 Multi-format Card Reader | \$286.18 | 12 | \$3,434.16 |
| 3-Year Door License, Capacity Increase | \$491.18 | 12 | \$5,894.16 |
| Genesis 16/2 Stranded Shielded 1000' cable (gray) Genesis 2211109 16/2 Stranded Shielded Cable, Riser, CMR, FT4, 1000' (304.8 m) Pull Box, Gray | \$343.26 | 1 | \$343.26 |
| Genesis 18/4 Stranded Shielded 1000' cable (gray) Genesis 22151109 18/4 Stranded Shielded Cable, Riser, CMR, FT4, 1000' (304.8 m) Pull Box, Gray | \$360.35 | 1 | \$360.35 |
| Genesis 23/4 Pair CAT6 Unshielded 1000' cable (yellow) ADI 1000' CAT6 cable (yellow) | \$251.57 | 4 | \$1,006.28 |

Main: 312-441-1000
Email: mjohnson@accessoneinc.com
Web: www.accessoneinc.com



13E
ACCESSONE

| Hardware and Software | Price | Qty | Ext. Price |
|--|-------|-----|-------------|
| Verkada products come with up to 10-year hardware warranty Verkada software licenses include: 1) Unlimited users and access across web and mobile platforms 2) Unlimited cloud archiving of video clips 3) Automatic firmware and cloud software updates 4) Verkada customer support (available via phone, email, and live chat within Verkada Command) | | | |
| Subtotal | | | \$69,396.79 |

| Estimated Project Labor | Price | Qty | Ext. Price |
|---|------------|-----|------------|
| Service Engineer Labor Installation and configuration of Verkada systems | \$7,600.00 | 1 | \$7,600.00 |
| Additional Charges: As set forth in Section 7(E) of the MSP Agreement, the amount budgeted for Project labor is not a fixed amount and is based on Access One's good faith estimate as outlined in the scope of work. Project labor is subject to an 8-hour minimum notwithstanding Access One's good faith estimate, and Client pre-authorizes this 8-hour minimum. Access One will only charge for the actual time spent on the Project. For example, even though the pre-authorized labor is 8 hours and the Project labor estimate was 5 hours, but the Project only took 4 hours to complete, then Access One will only charge for the 4 hours. Access One will provide written notice to Client when the Project has exceeded the budgeted hours; however, for smaller projects (where the amount budgeted for Project labor is less than the 8-hour minimum), Access One will use its best efforts to provide written notice to Client when the Project has exceeded the budgeted hours. Client agrees to pay the prevailing rate per hour for the excess hours (including travel time), and the additional charges will be invoiced separately and are due upon receipt. | | | |
| Subtotal | | | \$7,600.00 |

Main: 312-441-1000
Email: mjohnson@accessoneinc.com
Web: www.accessoneinc.com



ACCESSONE

13E

Sycamore Police Department - Verkada

Access One
Mark Johnson
312.441.1000
mjohnson@accessoneinc.com

Sycamore Police Department
535 DeKalb Ave
Sycamore, IL 60178
Ryan Hooper
(815) 899-1696
rhooper@sycamorepd.com

Quote #: 011116
Version: 1
Delivery Date: 01/02/2026
Expiration Date: 01/16/2026

Quote Summary

| Description | Amount |
|-------------------------|--------------------|
| Hardware and Software | \$69,396.79 |
| Estimated Project Labor | \$7,600.00 |
| Subtotal: | \$76,996.79 |
| Shipping: | \$994.00 |
| Total: | \$77,990.79 |

Summary of Selected Payment Options

| Description | Amount |
|-------------------------------------|--------------------|
| Initial Payment Terms: Down Payment | |
| Total of Recurring Payments | \$0.00 |
| Total of Payments | \$34,698.39 |

Equipment Purchase Terms

Equipment purchases from new accounts are subject to a minimum 50% advance payment and credit approval before the equipment order can be placed. Existing accounts with past due balances or large orders may also require advance payment before transaction approval. Return items must be processed within 30 days of purchase and are subject to a 30% restocking fee.

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors. Purchase orders over \$5,000 may require an advance payment and/or credit approval before the order can be placed. Access One's Finance Dept. may require alternate payment terms before approving the transaction.

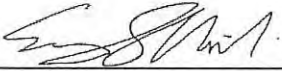
Main: 312-441-1000
Email: mjohnson@accessoneinc.com
Web: www.accessoneinc.com



13E
ACCESSONE

Access One

Sycamore Police Department

Signature: 
Name: Enzo Scafidi
Title: Executive Vice President
Date: 01/02/2026

Signature: _____
Name: Ryan Hooper
Date: _____



ACCESSONE

We have prepared a quote for you

Sycamore City Hall - Verkada

QUOTE # 011272 V1

PREPARED FOR

Sycamore City Hall

PREPARED BY

Mark Johnson



Project Services Agreement

Project Services Agreement

This IT Service Provider Agreement (the "Agreement") is entered into between ACCESS ONE, INC. ("Access One") and Sycamore City Hall ("Customer"). If the Parties have previously executed Access One's Managed IT Services Provider Agreement (the "MSP Agreement"), then this Agreement supplements the MSP Agreement, and the terms and provisions set forth in the MSP Agreement shall apply to this Agreement.

1. Overview

A. Project Implementation Services. This provision applies where Customer seeks Access One's Project Implementation Services on a time and materials basis. The labor rates and statement of work ("SOW") are set forth in the attached **Appendix A**. Access One has detailed the components of the SOW based on its experience and information obtained from Customer, including Customer's current equipment, systems and related conditions as set forth in the "Client Requirements, Risks & Assumptions" section below (the "Customer's Environment"). The necessary equipment/materials and number of hours required for the project (as set forth in Appendix A) is a good faith estimate based on Customer's Environment as disclosed. However, situations may occur where after Access One's work has begun, it is later discovered that Customer's Environment is more complicated or compromised than initially disclosed, which would necessitate a modification of the SOW to include additional equipment/materials and/or additional hours to successfully complete the project. Charges for these additional labor hours will include the engineer's travel time and the project manager's time. Any modification of the SOW that includes additional equipment/materials and/or hours must be agreed upon in writing between Access One and Customer.

B. Hosting Services and Subscription Licenses. This provision applies where Customer seeks Access One's Hosting Services and Subscription Licenses. The labor rates and statement of work ("SOW") are set forth in the attached Appendix A. Any modification of the SOW that includes additional equipment/materials and/or hours must be agreed upon in writing between Access One and Customer.

2. Client Requirements, Risks, & Assumptions

A. Customer must provide all necessary credentials, workspace, facilities, licensing, media, etc. to enable Access One to perform the requested Work.

B. Customer may be required to purchase or update support/maintenance contracts with any relevant hardware/software vendors to enable Access One to perform the requested Work.

C. Customer must notify Access One of any scheduling changes at least 48 hours prior to the



scheduled timeframe.

D. All out of town travel will be billed to Customer at cost

3. Specific Exclusions

A. All work will be performed on a best effort basis with no guaranteed service level agreement ("SLA").

B. Nights, Weekends, and Holiday hours are not included in this Agreement. Any major disruptions or outages can be planned and scheduled accordingly at the appropriate rate.

C. Managed Services (Ongoing Monitoring and Remediation) is not included in this Agreement. Access One can provide ongoing managed services support under a separate agreement which would include an SLA.

4. Pricing

The labor rates and SOW are set forth in the attached **Appendix A**. Standard lead time for Hardware and Software purchases is two weeks from the signed agreement date. Efforts to expedite delivery can be accommodated as required and may incur additional shipping costs to the Customer. Customer is liable for all Taxes associated with equipment or software costs.

5. Terms & Conditions

A. Effective Date: This Agreement shall be effective when executed by an authorized representative of the Customer and accepted by Access One

B. The following provisions apply for Hosting Services and Subscription Licenses.

- Service Term. The Service Term for the Hosting Services and Subscription Licenses shall be 36 months. Upon expiration of the service term, the Agreement will automatically renew for successive 12 month service terms unless cancelled by either party on at least thirty (30) days prior written notice given before the expiration of the term then in effect.
- Service Term Commencement Date. The Service Term Commencement date for the Hosting Services and Subscription Licenses shall be the earlier date of (i) the date that Customer begins using the services; or (ii) thirty (30) days after Access One secures the software/license(s) on Customer's behalf.

C. Labor Rates. The Customer agrees to pay Access One for all labor and services provided to the Customer in accordance with Access One's time and materials rates detailed in Appendix A.

D. Payment. For Projects that are in excess of \$2,500 (pre-tax), the Customer will pay 50% of the

total amount due upon acceptance of this Agreement. The balance is due upon completion of the job. If Project is delayed or requires completion in stages, Access One may invoice based on progress completed on a weekly basis. The Customer agrees that any changes or additional Work will change the cost of the original estimate. Extra time incurred above and beyond the estimate based on the disclosed Customer's Environment will be billed on a time and materials basis at Access One's standard rates. All payments shall be made by Customer to Access One at the address indicated on Access One's invoice or at such other address as may be designated in writing to the Customer by Access One. Invoices will be payable by the Due Date which is the 25th day of the month in which the invoice was issued. For example, the August 1st invoice would have a Due Date of August 25th.

E. Late Fees. Access One may impose a late fee on delinquent balances in an amount equal to the lesser of the maximum lawful rate of interest, or one and one-half percent (1½%) per month on any unpaid amount commencing after the Due Date. Customer shall reimburse Access One for any costs associated with collecting delinquent amounts including attorney's fees and court costs.

F. If an item sold by an alternate vendor (not sold by Access One) is found to be defective or not functioning properly, Customer agrees to pay Access One its standard rates for installation and repair. Additional time spent on troubleshooting, contacting manufacturer's tech support or repairing new devices will be billed at the standard rate unless otherwise notified.

G. All labor and parts warranties will be null and void if at any time products which have been sold or installed by Access One, have been modified or tampered with by anyone other than an Access One authorized technician. Any defective product caused by or resulting from improper maintenance, modification or repair by the user, abuse, misuse, neglect, accidents, fire, flood, incorrect line voltage, damage or image burns to television picture tubes will be replaced or repaired at Customer's expense. Charges incurred for transportation and removal of any defective products is the sole responsibility of Customer.

H. Access One does not represent or warrant that the use contemplated or intended by Customer of any products or services provided by Access One will be lawful and proper. It is Customer's responsibility to be aware of local and federal law, thus using the equipment in a legal and lawful manner.

I. It is Customer's responsibility to back up all software and data that is stored on their computer's hard disk drives and/or on any other storage devices they may have prior to the arrival of an Access One technician. Access One and/or its third-party service provider or software shall not be responsible at any time for any loss, alteration, or corruption of any software data or files. Customer is solely responsible for adequate protection and backup of the connection and downloading, using, modifying, or distributing any of the data, backup or software.

J. Video surveillance equipment must be checked daily and maintained to function properly. Customer agrees that Access One will not be held liable if the surveillance equipment fails to



record an event which causes physical damage, injury or death.

K. Limitation of Remedies. Access One's entire liability and Customer's exclusive remedies against Access One for any damage caused by any equipment defect or failure, or arising from the performance or nonperformance of any work regardless of the form of action, whether in contract, tort (including negligence) or otherwise shall be; (a) for breach of warranty, Customer's right to proven actual damages in an amount not to exceed the purchase price; (b) for loss or damage to tangible personal property or for personal injury (including death) to the extent caused by Access One, Customer's right to proven actual damages; (c) for claims other than those set forth above, Access One's liability shall be limited to proven actual damages in an amount not to exceed the purchase price; (d) in no event shall Access One, including its officers, directors, employees, and agents be liable for loss of profits, loss of use, or any other indirect, incidental, special or consequential damages whether or not Access One had been advised of the possibility of such damages.

L. Default/Termination. Customer will be in default of this Agreement if Customer fails to pay any charge when due or fails to perform/observe any material term or condition of this Agreement, if such failure shall continue unremedied for thirty (30) days after receipt of electronic or written notice thereof from Access One. In the event of Customer's default, Access One may terminate this Agreement, and Customer shall be responsible to reimburse Access One for all materials and labor (per the attached Rate Table) incurred prior to the effective date of termination, plus any third-party charges resulting from the termination.

- Hosting Services and Subscriptions. Client acknowledges that certain third-party providers of software, data protection, infrastructure (IaaS), etc. provide their products and services pursuant to agreements that may contain terms prohibiting early cancellation. This includes those items licensed, leased, or purchased from (including without limitation) Microsoft, Datto, US Signal, GreenCloud, Cisco/Meraki and other third-party providers. In the event this MSP Agreement is terminated prior to the expiration of the Service Term, Client will retain responsibility for amounts related to those third-party providers and indemnifies Access One for same. If Client sources IT services from another vendor, Access One shall use all commercially reasonable efforts to transfer management/responsibility for those products and services to Client's new provider of IT services to minimize the risk of Client's exposure to these third-party cancellation charges.

M. Non-Solicitation of Employees. During the term of this agreement and for a period of two years following its termination, neither party shall directly or indirectly solicit any technician or engineer employee of the other party to leave their employment and become employed by the breaching/offending party or employed by any other person or entity. This prohibition survives even if the employee is terminated. In the event that either party violates this prohibition, then the breaching party is liable to the non-breaching party for damages in a sum equal to 12 months base salary of the employee that was poached by the breaching/offending party. the non-breaching party may also pursue all legal and equitable remedies and relief.

N. This Agreement shall be governed by the laws of the State of Illinois and venue for dispute

resolution shall be in Cook County, Illinois

6. Execution & Approval

By execution of this agreement, the Customer acknowledges that the Customer has read this entire agreement, understands it, and agrees to be bound by its terms and conditions. Further, the Customer agrees that this agreement is the complete and exclusive statement of the agreement between the parties superseding all proposals or prior agreements, oral or written, and all other communications between the parties relating to the subject matter hereof.

7. Labor Rates

- Workstation Implementation \$300.00 Flat Rate
- Service Engineer \$300.00
- Chief Information Security Officer (CISO) \$350.00

Access One's rate to dispatch a technician or an engineer is \$300 plus the per hour rate (beginning upon arrival) as indicated above (the "Standard Hourly Rate") billed in full hour increments. These rates apply to normal business hours (8-5, M-F), and the rates increase to 1.5 times the Standard Hourly Rate for after hours, weekends and holidays

Appendix A continues on the following page

Main: 312-441-1000
 Email: mjohnson@accessoneinc.com
 Web: www.accessoneinc.com



ACCESSONE

| Hardware and Software | Price | Qty | Ext. Price |
|--|------------|-----|-------------|
| AD34 Multi-format Card Reader | \$286.18 | 3 | \$858.54 |
| AC42 4 Door Controller | \$1,475.18 | 1 | \$1,475.18 |
| CD53 Indoor Dome Camera, 256GB, 30 Days Max | \$1,065.18 | 2 | \$2,130.36 |
| CM42 Indoor Mini Dome Camera, 256GB, 30 Days Max | \$573.18 | 7 | \$4,012.26 |
| CH53-E Outdoor Four-Camera Multisensor Camera, 1TB, 30 Days Max | \$450.18 | 1 | \$450.18 |
| Corner Mount | \$163.18 | 1 | \$163.18 |
| Large Arm Mount (PTZ) | \$130.38 | 1 | \$130.38 |
| Four-Camera Multisensor Pendant Cap Mount | \$113.98 | 1 | \$113.98 |
| L-Bracket Mount | \$105.78 | 2 | \$211.56 |
| 3-Year Four-Camera Multisensor License, Capacity Increase | \$1,475.18 | 1 | \$1,475.18 |
| 3-Year Camera License, Capacity Increase | \$491.18 | 9 | \$4,420.62 |
| 3-Year Door License, Capacity Increase | \$491.18 | 3 | \$1,473.54 |
| Verkada products come with up to 10-year hardware warranty Verkada software licenses include: 1) Unlimited users and access across web and mobile platforms 2) Unlimited cloud archiving of video clips 3) Automatic firmware and cloud software updates 4) Verkada customer support (available via phone, email, and live chat within Verkada Command) | | | |
| Subtotal | | | \$16,914.96 |

| Estimated Project Labor | Price | Qty | Ext. Price |
|---|------------|-----|------------|
| Installation Labor | \$5,320.00 | 1 | \$5,320.00 |
| Additional Charges: As set forth in Section 7(E) of the MSP Agreement, the amount budgeted for Project labor is not a fixed amount and is based on Access One's good faith estimate as outlined in the scope of work. Project labor is subject to an 8-hour minimum notwithstanding Access One's good faith estimate, and Client pre-authorizes this 8-hour minimum. Access One will only charge for the actual time spent on the Project. For example, even though the pre-authorized labor is 8 hours and the Project labor estimate was 5 hours, but the Project only took 4 hours to complete, then Access One will only charge for the 4 hours. Access One will provide written notice to Client when the Project has exceeded the budgeted hours; however, for smaller projects (where the amount budgeted for Project labor is less than the 8-hour minimum), Access One will use its best efforts to provide written notice to Client when the Project has exceeded the budgeted hours. Client agrees to pay the prevailing rate per hour for the excess hours (including travel time), and the additional charges will be invoiced separately and are due upon receipt. | | | |

Main: 312-441-1000
Email: mjohnson@accessoneinc.com
Web: www.accessoneinc.com



13E
ACCESSONE

| Estimated Project Labor | | | Price | Qty | Ext. Price |
|-------------------------|--|--|----------|-----|------------|
| | | | Subtotal | | \$5,320.00 |

Main: 312-441-1000
Email: mjohnson@accessoneinc.com
Web: www.accessoneinc.com



ACCESSONE

Sycamore City Hall - Verkada

Access One

Mark Johnson
312.441.1000
mjohnson@accessoneinc.com

Sycamore City Hall

308 W State Street
Sycamore, IL 60178
Ryan Hooper
(815) 899-1696
rhooper@Sycamorepd.com

Quote #: 011272

Version: 1
Delivery Date: 01/13/2026
Expiration Date: 01/23/2026

Quote Summary

| Description | Amount |
|-------------------------|--------------------|
| Hardware and Software | \$16,914.96 |
| Estimated Project Labor | \$5,320.00 |
| Subtotal: | \$22,234.96 |
| Shipping: | \$345.00 |
| Total: | \$22,579.96 |

Summary of Selected Payment Options

| Description | Amount |
|--|-------------------|
| Initial Payment Terms: Down Payment | |
| Total of Recurring Payments | \$0.00 |
| Total of Payments | \$8,457.48 |

Equipment Purchase Terms

Equipment purchases from new accounts are subject to a minimum 50% advance payment and credit approval before the equipment order can be placed. Existing accounts with past due balances or large orders may also require advance payment before transaction approval. Return items must be processed within 30 days of purchase and are subject to a 30% restocking fee.

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors. Purchase orders over \$5,000 may require an advance payment and/or credit approval before the order can be placed. Access One's Finance Dept. may require alternate payment terms before approving the transaction.

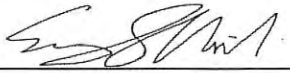
Main: 312-441-1000
Email: mjohnson@accessoneinc.com
Web: www.accessoneinc.com



13E
ACCESSONE

Access One

Sycamore City Hall

Signature: 

Name: Enzo Scafidi

Title: Executive Vice President

Date: 01/13/2026

Signature: _____

Name: Ryan Hooper

Date: _____



FSS Technologies, LLC
 3858 Bestech Dr
 Suite F
 Ypsilanti, MI 48197
 (888) 412-5356
<https://fsstechnologies.com>

Presented to:
City of Sycamore
 308 West State Street
 Sycamore, IL 60178

Prepared by:
Jack Simms, Account Manager

Jack.Simms@Fsstechnologies.com
 888.412.2536

CITY HALL VERKADA

With over 50 years of experience, FSS Technologies is a leading provider of fire protection, security systems, and other life safety solutions. FSS provides technology-leading solutions in surveillance, access management, intercom and entry systems, fire protection and detection, and intrusion detection. FSS also provides monitoring, service, and inspections.

It is our mission to make life easier through technology. We are committed to finding the best solutions for your business, all while reducing the total cost of ownership and providing world-class customer service.

When you call us, you speak with a committed customer care specialist, not a machine. FSS consistently delivers high-quality customer satisfaction because we are focused on attracting, training, and retaining the best talent in the security industry. Each team member receives ongoing training and is empowered to solve customer issues without hassle. Our technicians hold NICET certifications and are factory-certified by the manufacturers we represent.

FSS Operates under 5 Primary Business Principles

- Our Customers Are Our Business! We take care of you.
- Making Life Easier Through Technology! Provide the latest and best quality equipment.
- 100% Satisfaction and World world-class service and Support! Our customers deserve it!
- Provide a Fun, Enjoyable work environment! Our team should look forward to Monday.
- Attract, Train, and Retain the Best in the Industry. Invest in and support our employees.

CCTV and Access (S-10407)

Site: 308 West State Street Sycamore, IL 60178

Subtotal: \$30,459.81

Estimated Sales Tax: \$0.00

Total: \$30,459.81

CCTV AND ACCESS (S-10407)**Site:** 308 West State Street Sycamore, IL 60178**Pricing summary:** \$30,459.81**Parts and Labor**

| Item | Description | Unit Price | Qty | Total |
|---------------------|---|-------------------|------------|--------------------|
| CY53-512E-HW | CY53-E Outdoor Two-Camera Multisensor, 512GB, 30 Days Max | \$2,075.42 | 1.00 | \$2,075.42 |
| CM42-256-HW | CM42 Indoor Mini Dome Camera, 256GB, 30 Days Max | \$659.72 | 10.00 | \$6,597.20 |
| AC62-HW | AC62 16 Door Controller | \$5,001.20 | 1.00 | \$5,001.20 |
| AD34-HW | AD34 Multi-format Card Reader | \$329.39 | 1.00 | \$329.39 |
| Installation Labor | Labor: This is | \$114.40 | 52.00 | \$5,948.80 |
| Wire | CAT6 | \$429.00 | 2.00 | \$858.00 |
| Consumables | Boxes, Misc | \$500.50 | 1.00 | \$500.50 |
| LIC-AC-3Y-CAP | 3-Year Door License, Capacity Increase | \$565.34 | 1.00 | \$565.34 |
| LIC-CAM-3Y-CAP | 3-Year Camera License, Capacity Increase | \$565.34 | 10.00 | \$5,653.40 |
| LIC-CAM-MLT2-3Y-CAP | 3-Year Two-Camera Multisensor License, Capacity Increase | \$1,037.24 | 1.00 | \$1,037.24 |
| Subcontractors | Electric Latch Retraction | \$1,893.32 | 1.00 | \$1,893.32 |
| Subtotal: | | | | \$30,459.81 |
| Estimated Tax: | | | | \$0.00 |
| Total: | | | | \$30,459.81 |



FSS Technologies, LLC
 3858 Bestech Dr
 Suite F
 Ypsilanti, MI 48197
 (888) 412-5356
<https://fsstechnologies.com>

Presented to:
City of Sycamore
 308 West State Street
 Sycamore, IL 60178

Prepared by:
Jack Simms, Account Manager

Jack.Simms@Fsstechnologies.com
 888.412.2536

CAMERAS AND ACCESS CONTROL - PD

With over 50 years of experience, FSS Technologies is a leading provider of fire protection, security systems, and other life safety solutions. FSS provides technology-leading solutions in surveillance, access management, intercom and entry systems, fire protection and detection, and intrusion detection. FSS also provides monitoring, service, and inspections.

It is our mission to make life easier through technology. We are committed to finding the best solutions for your business, all while reducing the total cost of ownership and providing world-class customer service.

When you call us, you speak with a committed customer care specialist, not a machine. FSS consistently delivers high-quality customer satisfaction because we are focused on attracting, training, and retaining the best talent in the security industry. Each team member receives ongoing training and is empowered to solve customer issues without hassle. Our technicians hold NICET certifications and are factory-certified by the manufacturers we represent.

FSS Operates under 5 Primary Business Principles

- Our Customers Are Our Business! We take care of you.
- Making Life Easier Through Technology! Provide the latest and best quality equipment.
- 100% Satisfaction and World world-class service and Support! Our customers deserve it!
- Provide a Fun, Enjoyable work environment! Our team should look forward to Monday.
- Attract, Train, and Retain the Best in the Industry. Invest in and support our employees.

CCTV and Access (S-10036)

Site: Sycamore Police Station, 535 DeKalb Ave Sycamore, IL 60178

Subtotal: \$81,675.57

Estimated Sales Tax: \$0.00

Total: \$81,675.57

CCTV AND ACCESS (S-10036)

Site: Sycamore Police Station, 535 DeKalb Ave Sycamore, IL 60178

Pricing summary: \$81,675.57

Parts and Labor

| | |
|----------------|--------------------|
| Subtotal: | \$81,675.57 |
| Estimated Tax: | \$0.00 |
| Total: | \$81,675.57 |

Police Department
Equipment & Installation \$ 81,675.57

Project Total \$ 112,135.38

City Hall
Equipment & Installation \$ 30,459.81





SYCAMORE PD VERKADA PROPOSAL

Rachel Petersen

Senior Account Manager

Pace Systems, Inc.
2040 Corporate Lane
Naperville, IL 60563
630-395-2260

PREPARED BY:

For

Sycamore PD

535 DeKalb Ave., Sycamore, IL 60178

Ryan Hooper

Deputy Chief of Police

12/12/2025



Introduction

12/12/2025

Sycamore PD
Ryan Hooper
535 DeKalb Ave.
Sycamore, IL 60178

Mr. Hooper,

It is with appreciation that we submit to you the following Scope of Work (SOW) and Proposal for your Verkada Access Control and Camera Project.

This document is a result of the request to quote, site visits, emails, and remote meetings for the Verkada Proposal request.

We appreciate the opportunity and look forward to working with you on this project. Please do not hesitate to reach out with any questions.

Sincerely,

Rachel Petersen
Senior Account Manager
rpetersen@pace-systems.com
(810) 965-4978



Statement of Work Sycamore PD:

The Sycamore Police Department project, covered by Quote DP25-M9N8-4T7B-EZXG, focuses heavily on both video surveillance and access control, requiring a total of 28 cameras and 12 doors to be secured. The camera count includes various indoor and outdoor models like the CY53-E two-camera multisensors, the CH52-E multisensor, CD63-E outdoor domes, and 22 CM42 indoor mini domes. For access control, the department is receiving 12 AC12 1 Door Controllers and 12 AD34 Multi-format Card Readers.

Statement of Work Sycamore Village Hall:

The Sycamore Police Department project, covered by Quote DP25-M9N8-4T7B-EZXG, focuses heavily on both video surveillance and access control, requiring a total of 28 cameras and 12 doors to be secured. The camera count includes various indoor and outdoor models like the CY53-E two-camera multisensors, the CH52-E multisensor, CD63-E outdoor domes, and 22 CM42 indoor mini domes. For access control, the department is receiving 12 AC12 1 Door Controllers and 12 AD34 Multi-format Card Readers.

Inclusions:

All work to be on straight time, and should be completed during normal business hours (7-3 PM)
Subcontract reworking of front door at Village Hall.
Aiming cameras.

Exclusions:

Conduit runs

Overtime/holiday hours

Network equipment (such as switches, power supplies etc. It is assumed at both locations a poe++ switch will be provided to provide power to all devices)

Connection of cameras to switch equipment.

Programming (by Sycamore's IT department).



Base System Equipment:

Based on understanding of scope of work, Pace Systems is providing the following equipment, which allows for the utilization of existing analog circuits and for expansion with IP endpoints (all quantities are as required unless specifically stated):

Warranty:

Pace System will warrant the system for the period of 1-year on Parts, Labor, and Installation. Warranty work is to be conducted during normal business hours.

Pricing:

Due to ongoing changes in tariffs and fluctuations in market conditions, all prices quoted in this proposal are valid for 30 days from the date of issuance. We reserve the right to adjust our pricing to reflect any new tariff structures or material cost changes. We appreciate your understanding as we work to provide accurate and competitive pricing. Payment with credit cards will incur an additional 3.5% processing fee.

Itemized Cost PD Base Cameras:

| Qty. | Description | Cost |
|------|---|--------------------|
| 1 | Equipment Subtotal | \$42,344.97 |
| 1 | On-Site Union Field Labor | \$24,500.00 |
| 1 | Programming | \$1,080.00 |
| 1 | Project Management & Engineering Services | \$6,720.00 |
| 1 | Bulk Cable/Misc. Materials/Freight | \$5,269.23 |
| | | |
| | Grand Total | \$79,914.20 |



Itemized Cost PD Access Control:

| Qty. | Description | Cost |
|------|---|--------------------|
| 1 | Equipment Subtotal | \$14,134.52 |
| 1 | On-Site Union Field Labor | \$5,000.00 |
| 1 | Programming | \$1,080.00 |
| 1 | Project Management & Engineering Services | \$2,040.00 |
| 1 | Bulk Cable/Misc. Materials/Freight | \$1,066.86 |
| | | |
| | Grand Total | \$23,321.37 |

Itemized Cost VH Cameras:

| Qty. | Description | Cost |
|------|---|--------------------|
| 1 | Equipment Subtotal | \$14,510.66 |
| 1 | On-Site Union Field Labor | \$8,000.00 |
| 1 | Programming | \$1,080.00 |
| 1 | Project Management & Engineering Services | \$2,480.00 |
| 1 | Bulk Cable/Misc. Materials/Freight | \$4,029.87 |
| | | |
| | Grand Total | \$30,100.53 |

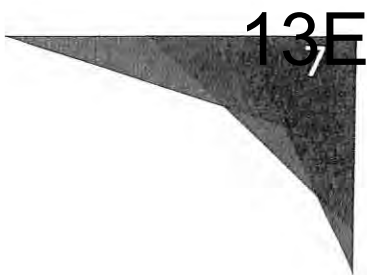


Itemized Cost VH Access Control:

| Qty. | Description | Cost |
|------|---|-------------------|
| 1 | Equipment Subtotal | \$3,228.89 |
| 1 | On-Site Union Field Labor | \$3,000.00 |
| 1 | Programming | \$270.00 |
| 1 | Project Management & Engineering Services | \$730.00 |
| 1 | Bulk Cable/Misc. Materials/Freight | \$487.76 |
| | | |
| | Grand Total | \$7,716.65 |

Full Project Total:

| Qty. | Description | Cost |
|------|--|---------------------|
| 1 | PD Cameras & Access Control, VH Cameras & Access Control | \$141,052.75 |



Signatures

Sign Here

Date

Printed Name

Title

PO Number



Police Department Camera System

| Description | Cost | | Description | Cost |
|---|--------------|--|---|--------------|
| Equipment Subtotal | | | Equipment Subtotal | \$ 14,134.52 |
| On-Site Union Field Labor | \$ 42,344.97 | | On-Site Union Field Labor | \$ 5,000.00 |
| Programming | \$ 24,500.00 | | Programming | \$ 1,080.00 |
| Project Management & Engineering Services | \$ 1,080.00 | | Project Management & Engineering Services | \$ 2,040.00 |
| Cable/Misc. Materials/Freight | \$ 6,720.00 | | Cable/Misc. Materials/Freight | \$ 1,066.86 |
| | \$ 5,269.23 | | | |
| Total | \$ 79,914.20 | | Total | \$ 23,321.38 |

City Hall Camera System

| Description | Cost | | Description | Cost |
|---|--------------|--|---|-------------|
| Equipment Subtotal | | | Equipment Subtotal | \$ 3,228.89 |
| On-Site Union Field Labor | \$ 14,510.66 | | On-Site Union Field Labor | \$ 3,000.00 |
| Programming | \$ 8,000.00 | | Programming | \$ 270.00 |
| Project Management & Engineering Services | \$ 1,080.00 | | Project Management & Engineering Services | \$ 730.00 |
| Cable/Misc. Materials/Freight | \$ 2,480.00 | | Cable/Misc. Materials/Freight | \$ 487.76 |
| | \$ 4,029.87 | | | |
| Total | \$ 30,100.53 | | Total | \$ 7,716.65 |

Project Total

\$ 141,052.76





Public Works Department
475 North Cross Street
Sycamore, Illinois 60178
Phone: 815-895-4516

To: Michael Hall, City Manager

From: Matt Anderson, Director of Public Works
Jake Keck, Assistant Director of Public Works

Date: January 20, 2026

RE: Consideration for the Authorization and Approval for the Purchase Water Meters for FY26

Consideration Authorizing and Approving the Purchase of Water Meters and Radio Transmitters from Midwest Meter Inc. and Core & Main in an Amount Not to Exceed \$210,000.

Summary:

Council approval is requested for the purchase of up to \$210,000 in water meters and radio transmitters from two companies, Core & Main LP (Core & Main) and Midwest Meter Inc. Council's approval of the request will allow for the on-going replacement of water meters and non-functioning radio devices. This will help ensure the accurate and efficient gathering of water meter readings and proper billing of water use consumption to the City's water customers.

Background:

Accurate reading and billing of water use is vital to ensure adequate funding to support operational and capital needs within the Water Division. Over 95% of the Water Division's revenue is attributed directly to water sales, when treating radium removal fees and infrastructure fees as pass throughs. The Water Division currently uses two drive-by meter radio systems to gather meter reads from over 7,500 water meters currently in use.

Because the warranty period for water meters begins upon purchase and not installation, it is preferred not to keep an extraordinary amount of stock on hand. Additionally, if there is an instance where the situation demands that Water Division efforts be directed elsewhere, staff would prefer not to have monies invested in water meters that might be needed elsewhere. For those reasons, staff is requesting authorization to expend up to \$210,000 for the purchase of water meters with an understanding that the meters would not be purchased as part of a single order, but rather would be purchased on an as-needed basis throughout the fiscal year in an amount not to exceed the FY26 budgeted amount of \$210,000. This process is consistent

with how meter purchases have been made in the past. If this item is approved, staff would not return to Council for approval of the subsequent purchases (within the approved amount) in this fiscal year.

Recommendation:

Authorize the ability to purchase up to \$210,000 of water meters and radio devices from Core & Main and Midwest Meter Inc. for the FY26 budget year.



Sycamore Fire Department
535 DeKalb Avenue
Sycamore, Illinois 60178
Main Phone: 815-895-4514

To: Michael Hall
City Manager

From: Bart Gilmore
Fire Chief

Date: January 20, 2026

Subject: Opticom Traffic Signal System Repairs – FY 2026 Authorization

Purpose / Recommendation

Authorize expenditure of **up to \$50,000** from the Fire Department's FY 2026 adopted budget to complete prioritized repairs to the City's Opticom traffic signal pre-emption system, which supports emergency response operations.

Background / Context

The City's Opticom system allows authorized emergency vehicles (fire and ambulance) to temporarily control traffic signals in order to improve response times and enhance safety during emergency responses. The system is installed at **23 signalized intersections citywide**.

Recent system testing identified significant performance issues:

- Only **1 of 23 intersections** is currently fully operational.
- **16 intersections** are partially functional.
- Several intersections are non-functional.
- The system has received **minimal to no routine maintenance for multiple years**, contributing to its degraded condition.

Due to the age and condition of the system, repairs are necessary to restore reliable functionality and reduce risk during emergency responses.

Financial Impact

- **Amount:** Not to exceed **\$50,000**
- **Funding Source:** Fire Department FY 2026 operating budget
- **Budget Status:** Funds are **already budgeted** in FY 2026
- **Cost Type:** One-time repair expenditure

Based on preliminary assessments, available funding will not be sufficient to fully repair all 23 intersections. Repairs will therefore be prioritized.

Alternatives Considered

1. **Defer repairs**

Not recommended due to continued system failure, increased response risk, and further deterioration of infrastructure.

2. **Full system replacement**

Not feasible within current budget constraints and would require separate analysis and future Council consideration.

3. **Targeted, prioritized repairs (Recommended)**

Allows the City to address the most critical intersections first while remaining within existing budget authority.

Operational or Policy Impact

- Improved emergency vehicle response reliability at repaired intersections.
- Reduced risk of signal conflict during emergency responses.
- Establishes the need for **ongoing annual maintenance planning** rather than episodic repairs.

No policy changes are required at this time.

Timeline / Next Steps

- Upon authorization, the Fire Department will contract with **William Charles Company** to perform repairs.
- Intersections will be prioritized based on **traffic volume and operational significance**.
- Repairs will be completed during FY 2026.
- Staff will continue to evaluate long-term maintenance needs and incorporate them into future budget planning.

Review / Coordination

- Fire Department
- Public Works / Traffic Operations (coordination on signal access and prioritization)
- Vendor: William Charles Company



Sycamore Fire Department
 535 DeKalb Avenue
 Sycamore, Illinois 60178
 Main Phone: 815-895-4514

To: Michael Hall
 City Manager

From: Bart Gilmore
 Fire Chief

Date: January 20, 2026

Subject: Purchase of Battalion 1 Command Vehicle – FY 2026

Purpose / Recommendation

Authorize the purchase of one Battalion 1 command vehicle, not to exceed \$80,000, using funds budgeted in the Fire Department's FY 2026 adopted budget.

Background / Context

The Fire Department utilizes a dedicated command vehicle for Battalion 1 to support supervisory response, incident command, and coordination during emergency incidents. The current Battalion 1 vehicle is a 2016 Ford Expedition. Due to age and service life, the Fire Department is proposing replacement of this vehicle and transitioning the existing unit into **reserve status**.

The proposed replacement vehicle is a 2025 Ford Expedition, to be purchased through a government purchasing program.

Financial Impact

- **Amount:** Not to exceed **\$80,000**
- **Vehicle Purchase Cost:** \$65,977.00
- **Funding Source:** Fire Department FY 2026 vehicle replacement budget
- **Budget Status:** Fully budgeted in FY 2026
- **Cost Type:** One-time capital purchase

Purchasing a **2025 model year** vehicle, rather than a 2026 model, allows the City to secure a lower purchase price while retaining sufficient funding for required upfitting.

Remaining funds will be used for:

- Emergency lighting
- Radios
- Striping
- Other required emergency equipment

Where feasible, equipment will be transferred from the existing Battalion 1 vehicle to reduce additional costs.

Alternatives Considered

1. **Retain the existing 2016 vehicle**
Not recommended due to age, reliability concerns, and increased maintenance risk.
2. **Purchase a newer model year vehicle**
Considered but not recommended due to higher acquisition cost without operational benefit.
3. **Purchase a 2025 model year vehicle (Recommended)**
Provides the necessary functionality at a lower cost while staying within the approved budget.

Operational or Policy Impact

- Ensures reliable command and response capability for Battalion-level supervision.
- Supports continuity of emergency operations.
- No policy changes are required.

Timeline / Next Steps

- Upon authorization, the Fire Department will purchase the vehicle through **Morrow Brothers Ford (Greenfield, Illinois)** via a government purchasing program.
- Vehicle upfitting will occur following delivery.
- The existing Battalion 1 vehicle will be transitioned into reserve service.

Review / Coordination

- Fire Department
- Finance Department (budget verification and purchase processing)
- Vendor: Morrow Brothers Ford

RESOLUTION NO. 1029**A RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT
BETWEEN THE CITY OF SYCAMORE AND THE AMERICAN FEDERATION
OF STATE, COUNTY, AND MUNICIPAL EMPLOYEES, COUNCIL 31, ON
BEHALF OF AFSCME LOCAL 3957.**

BE IT RESOLVED by the City Council of the City of Sycamore, Illinois that consistent with the general goals and objectives of the City and the general wellness of citizens:

1. That the City of Sycamore approves the Collective Bargaining Agreement between the City of Sycamore and the American Federation of State, County, and Municipal Employees, Council 31, on behalf of AFSCME Local 3957 on terms and conditions set forth in Exhibit "A," which is attached and incorporated herein.

2. That the City of Sycamore hereby authorizes the City Manager to execute said Collective Bargaining Agreement.

DATED: January 20, 2026

APPROVED: _____
MAYOR – Steve Braser

ATTEST: _____
CITY CLERK – Mary Kalk

RESOLUTION NO. 1030**A RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT
BETWEEN THE CITY OF SYCAMORE AND THE INTERNATIONAL
ASSOCIATION OF FIREFIGHTERS LOCAL 3046.**

BE IT RESOLVED by the City Council of the City of Sycamore, Illinois that consistent with the general goals and objectives of the City and the general wellness of citizens:

1. That the City of Sycamore approves the Collective Bargaining Agreement between the City of Sycamore and the International Association of Firefighters Local 3046 on terms and conditions set forth in Exhibit "A," which is attached and incorporated herein.

2. That the City of Sycamore hereby authorizes the City Manager to execute said Collective Bargaining Agreement.

DATED: January 20, 2026

APPROVED: _____
MAYOR – Steve Braser

ATTEST: _____
CITY CLERK – Mary Kalk