



October 31, 2017

## Tree Removal Specifications

### **Intent**

The City of Sycamore, Public Works Department is seeking a lump sum bid for the removal of eight (8) trees located within the City's right-a-way.

### **Scope of work**

The work to be performed under these specifications consists of all labor, materials, equipment and supplies necessary for the complete removal of the trees.

Stumps shall be left at a minimum distance above the surrounding grade. Stump removal will be done by City staff at a later date.

Trees shall be removed with minimal disturbance to the right-a way.

### **Location of Trees**

320 North Locust Street

225 West Exchange Street

240 West Exchange Street

121 South Governor Street

556 West State Street

355 North Cross Street (tree is across the street of listed address)

265 Ellen Street

827 Somonauk (tree is at intersection of Chauncey and Somonauk, northwest corner)

Trees will be marked with a white circle. Circle will be visible from the street.

## **General Conditions**

Bids shall be submitted on enclosed "Bid Form".

Bidders shall include a copy of their certificate of liability insurance with the submitted bid.

The City of Sycamore has a competitive bidding procedure relating to qualified local bidders from DeKalb County. Procedure is outlined in the City's Municipal Code; Chapter 11, 1-11-3.

All work needs to be completed within 14 working days, following notice to proceed. Extreme weather conditions will be taken into consideration. Contractor shall contact Public Works prior to start, to discuss planned sequence of removals.

Bids must be submitted by 10:00 a.m. November 21, 2017, to the *Sycamore City Clerk's Office, 308 West State, Sycamore, IL 60178*. Bids submitted by mail or in person shall be marked "*Sealed Bid, Public Works, Tree Removal*". Bids will be opened and read aloud in the Sycamore Council Chambers at 10:00 a.m. that day.

Questions regarding work to be done and the identification of trees may be directed to Jake Keck, Public Works, Street Superintendent. 815-895-3545.

**Bid Form – Lump Sum**

<b>Project</b>	City of Sycamore Tree Removal
<b>Date</b>	
<b>Company</b>	
<b>Address</b>	
<b>Phone</b>	
<b>E-mail</b>	
<b>Representative's Name and Title</b>	
<b>Signature</b>	
<b>Bid Amount</b>	