
Summary of Sign Requirements

Additional code requirements under Unified Development Ordinance (UDO) 6.8 may apply to your project.
Covenants are not enforced by the City of Sycamore.

GENERAL INFORMATION: (Applies to Permanent and Temporary Signs)

1. No sign is allowed in the public right of way. 6.8.4A-O
2. All signs must be a minimum of 10' from a property line. 6.8.5D
3. Signs are not allowed within any sight triangle, blocking the view of motorists. 6.8.4A-O
4. Temporary signs are divided into categories; most require a permit. 6.8.7B6
5. The installer is responsible for all manufacturer's specifications.

GRAND OPENING SIGNS: (6.8.10(C) 1-3) No portable and/or temporary sign(s) used for advertising a grand opening of a new business shall be displayed for more than one period of time not exceeding thirty (30) consecutive days within a calendar year and shall be displayed only within one (1) year of new occupancy of a building or tenant space. Portable and temporary signs shall be permitted for grand opening promotions and business anniversaries, subject to the following:

1. Portable signs:
 - a. Number: No more than one portable sign shall be permitted on a lot at any one time.
 - b. Location: Portable signs shall comply with all location requirements for freestanding signs, with the exception that portable signs may be located closer than one hundred (100) feet from a freestanding sign.
 - c. Sign Area: The area of a portable sign shall not exceed fifty (50) square feet.
 - d. Illumination: Portable signs may be illuminated subject to the standards in Section 6.8.4.
2. Temporary signs:
 - a. Number: The maximum number of temporary grand opening signs shall not exceed the number of permanent awning, canopy, freestanding, roof and wall signs displayed on the premises.
 - b. Location: Temporary grand opening signs shall comply with all location requirements for awning, canopy, freestanding, roof and wall signs. 6.8.7B1
 - c. Sign Area: No temporary grand opening sign attached to a wall, canopy or awning shall exceed 60 square feet in area and shall conform to the sign display area limits for such awning, canopy and/or wall signs.

REAL ESTATE SIGNS: (6.8.6(J)(1)) Such signs shall have no more than eight (8) square feet in area, provided that no more than one (1) such sign shall be permitted in each yard abutting a street. Real estate signs shall be freestanding signs and setback not less than ten (10) feet from any lot line and shall not exceed six (6) feet in height and shall not be illuminated. Signs must be removed within five (5) days of closing or lease transaction.

ALL OTHER TEMPORARY SIGNS: (6.8.8(G)(1-6))

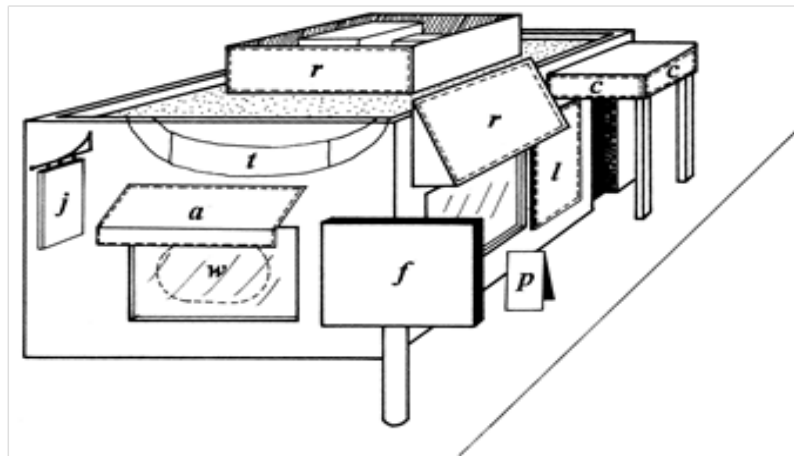
- A. Temporary sign, where permitted, shall be an awning, canopy, roof and wall sign, subject to the following:
 1. Number: Not more than one temporary sign shall be permitted per street frontage.
 2. Location and Height: Temporary signs shall comply with all requirements for awning, canopy, roof and wall signs.
 3. Sign Area: No freestanding temporary sign shall exceed thirty-two (32) square feet in area and eight (8) feet in height. No temporary sign attached to an awning, canopy, roof or wall shall exceed thirty-two (32) square feet in area.
 4. Illumination: Temporary signs shall not be illuminated.
 5. Duration of Display: Temporary signs shall be permitted for no more than fourteen (14) consecutive days and no more than six (6) times during a calendar year.

SUBMITTAL REQUIREMENTS and FEE:

1. Complete, sign and date the permit application. Permit applications will not be processed without complete information.
2. Provide Sign Diagram and Site Plan clearly indicating the location, dimensions and wording on sign.
3. \$30 fee due per sign upon issuance of permit.

Structural Types

UDO 6.8.7B



Sign Types (by Structural Classification)

*Where a = Awning Sign; c = Canopy Sign; f = Freestanding Sign;
j = Projecting Sign; l = Wall Sign; p = Portable Sign; r = Roof Sign;
t = Temporary Sign; and w = Window Sign*

- **Awning sign. (a)** A sign that is mounted on or attached to an awning that is otherwise permitted by this Article.
- **Canopy sign. (c)** A sign that is mounted on or attached to a canopy that is otherwise permitted by this Article.
- **Ground or Pole sign. (f)** A sign supported independently of any structure. Such sign may be referred to as a ground or pole sign. All ground signs supported by a pole or poles shall have base screening in accordance with 6.8.8(C)(10)
- **Portable sign. (p)** A freestanding sign, no face of which shall exceed 50 square feet, attached to or mounted upon a frame intended to be moved from place to place. Such sign may be used as a grand opening sign and may or may not include moveable lettering and/or electrical equipment for use as illuminated signs.
- **Projecting sign. (j)** A sign attached perpendicular to a wall of a building, supported solely by the building, and having not more than two faces which may be no more than 12 inches apart.
- **Temporary signs. (t)** Any sign, banner, pennant, streamer, or advertising display constructed of cloth canvas, light fabric, cardboard, wallboard, or other lightweight material without a frame. A temporary sign shall be a wall, window, awning or canopy sign.
- **Roof sign. (r)** Any sign erected, constructed or maintained on the roof of any building. A roof sign includes any wall sign which extends more than five (5) feet above the roof line. 6.8.3(21).
- **Wall sign. (l)** A sign painted on or fastened to the wall of a building or structure in such a manner that the wall becomes the supporting structure for, or forms the background surface of, the sign and which does not project more than twelve (12) inches from such building or structure.
- **Window sign (w)** A sign which is painted, applied, or attached to, or located within three (3) feet of the interior of a window, which sign may be seen through the window from the exterior of the structure