

**SYCAMORE CITY COUNCIL**  
**AGENDA**  
November 2, 2009

**CITY COUNCIL COMMITTEE MEETINGS**  
No Meetings Are Scheduled

**REGULAR CITY COUNCIL MEETING**  
7:00 P.M.

1. **CALL TO ORDER**
2. **INVOCATION**
3. **PLEDGE OF ALLEGIANCE**
4. **APPROVAL OF AGENDA**
5. **AUDIENCE TO VISITORS**
6. **CONSENT AGENDA**
  - A. Approval of the Minutes for the Regular City Council Meeting of October 19, 2009.
  - B. Payment of the Bills for November 2, 2009.
7. **PRESENTATION OF PETITIONS, COMMUNICATIONS, AND BILLS.**
8. **REPORTS OF OFFICERS**
9. **REPORTS OF STANDING COMMITTEES**
10. **PUBLIC HEARINGS--None**

**11. ORDINANCES**

**A. Ordinance 2009.40—An Ordinance Amending the Combined Annual Budget and Appropriations Ordinance for the Fiscal Year 2009-2010 in the City of Sycamore, Illinois. First and Second Reading.**

To promote sound fiscal planning, since 1998 the annual City budget has been revised at mid-year to reflect audited numbers for the previous fiscal year ending on April 30 and to reflect actual construction bids and costs from the more substantial summer capital projects. After the presentation of the annual independent audit on October 5, the City Manager and Assistant City Manager have revised the City’s FY2009-2010 fiscal budget to include the audited FY2008-2009 numbers and minor revisions to this year’s special and capital fund budgets to reflect actual costs. The General Fund numbers for FY2010 are not changed.

In addition, the budget has been revised to establish a fund for the 2009 Bond proceeds (Fund 34) and the 2009 EPA loan for Phase I of the treatment plant upgrade and expansion (Fund 35). Copies of the revised budget have been distributed under separate cover.

City Council approval is recommended.

**12. RESOLUTIONS**

**A. Resolution No. 529—A Resolution to Include Taxable Allowances as IMRF Earnings.**

This is a clean-up item. For many years, City of Sycamore reimbursements for travel expenses, car allowances, etc. have been taxable earnings under federal law. Such income is also reported as earnings to the Illinois Municipal Retirement Fund. This longstanding practice is annually noted in our audit but has not been acknowledged by official resolution. The IMRF is encouraging its participating units of government to do so. Accordingly, the attached resolution is offered for the Council’s approval.

**13. CONSIDERATIONS**

**A. Consideration of a Public Works Recommendation to Award the Subcontract for Digester Cleaning to Veolia ES Industrial of Ft. Atkinson, Wisconsin in the Amount of \$25,240 in the City of Sycamore, Illinois.**

Among a list of interrelated and sequential construction activities, the Phase I upgrade and sludge handling project at the Sycamore Waste Water Treatment Plant requires that the existing aerobic digesters be drained and all residual matter removed. Public Works director Fred Busse and his staff originally hoped to perform this process “in-house” during the summer by using the unused drying bed space at the facility, and thus possibly save money for the City.

However, unexpected delays in receiving project approvals from other agencies pushed the cleaning into the fall, and now the available drying bed space is routinely in use. To accomplish the cleaning of the digesters at this time of the year will require contractual help from a sludge removal contractor. The contractor will remove the solids and take them off site to be land applied.

The staff at the City’s treatment plant has been diligently dewatering sludge on a daily basis to reduce the volume of sludge which will need to be removed. The department estimates that volume to be about 500,000 gallons. Assuming the farm fields that will receive the sludge are

near our community and already permitted for sludge application, the City would likely pay between 4 and 5 cents per gallon.

The Request for Proposals to remove the sludge is attached. The RFP was advertised in a local paper on October 13, and bids were opened at 10:00 a.m. on October 26. The bid tabulation is presented below:

Company Name	BID BOND	ADDITIONAL AMOUNT/GALLON OVER 500,000 GALLONS	DEDUCTION AMOUNT/GALLON UNDER 500,000 GALLONS	LUMP SUM
Stewart Spreading – Sheridan	X	\$.06/gallon	\$.06/gallon	\$67,500.00
United Liquid Waste Recycling – Clyman, WI	X	\$.04/gallon	\$.04/gallon	\$55,176.00
Merrell Brothers – Kokomo, IN	X	\$.227/gallon	\$.227/gallon	\$207,256.00
Veolia ES Industrial – Ft. Atkinson, WI	X	\$.05/gallon	\$.05/gallon	\$25,240.00
Synagro Central LLC – Baltimore, MD				NO BID

The low bidder was Veolia ES Industrial of Ft. Atkinson, Wisconsin. City Council approval of the low bid is recommended. The funding for this project is derived from the Sewer Impact Fee Fund (05-8626).

**14. OTHER NEW BUSINESS**

**15. APPOINTMENTS**

**16. ADJOURNMENT**