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**SYCAMORE CITY COUNCIL – REGULAR MEETING**  
**MINUTES OF SEPTEMBER 18, 2006**

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**ROLL CALL**

Mayor Ken Mundy called the meeting to order and Clerk Candy Smith called the roll. Those Alderpersons present were: Grace Adee, Alan Bauer, Terry Kessler, Darren Knuth, Barbara Leach, Cheryl Maness, and Pete Paulsen. Alderperson Chuck Stowe was absent.

**INVOCATION**

Pastor Nancy Weingartner of Sycamore United Methodist Church gave the invocation.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

**Motion**

Alderperson Maness moved to approve the agenda and Alderperson Leach seconded the motion.

**Voice vote**

Mayor Mundy called for a voice vote to approve the motion. All Alderpersons voted aye. Motion carried 7 - 0.

**AUDIENCE TO VISITORS**

Robin Tufts, 521 Kishwaukee Drive, said regarding the parking ordinance on the agenda that she has a home stamping business and would like to keep the parking on her side of the street for her customers.

**CONSENT AGENDA**

- A. Approval of the Minutes for the Regular City Council Meeting of September 5, 2006.
- B. Payment of the Bills for September 18, 2006 in the amount of \$2,421,745.80.
- C. Plan Commission Minutes for the Meeting of August 14, 2006.

**Motion**

Alderperson Bauer moved to approve the Consent Agenda and Alderperson Maness seconded the motion.

**Voice vote**

Mayor Mundy called for a voice vote to approve the motion. All Alderpersons voted aye. Motion carried 7 - 0.

**PRESENTATION OF PETITIONS, COMMUNICATIONS, AND BILLS.**

- A. Introduction of the Administration department's executive secretary, Laura Campbell.

City Manager Nicklas said Laura Campbell has begun her third week working with him, Mayor Mundy, Assistant City Manager/Treasurer Brian Gregory, and Human Resources Director Jean Tritle. He said she is serving all the departments by fielding inquiries. He said they are delighted with what she has done so far.

- B. Consideration of a Proclamation declaring October 15, 2006 as CROP WALK DAY in the City of Sycamore.

Aldersperson Kessler said she went on the Silent Parade on September 10<sup>th</sup> in remembrance of fallen firefighters.

Aldersperson Leach welcomed students from her Cornerstone Christian High School government class.

## **REPORT OF OFFICERS**

Manager – Bill Nicklas informed Council that they would meet at Upstaging on Park Avenue at 6:00 p.m. October 2<sup>nd</sup> for a tour and then convene at the Council Chambers for the regular meeting at 7:00 p.m.

Engineer – John Brady reported that the work on the facility planning map amendment is moving ahead. He said the 30-day comment period required by the EPA and the Department of Agriculture has come and gone.

Building & Zoning – Lyle Doty reported that John Pappas' building at 760 Foxpointe Drive is now being built out for ABC Direct Mortgage with 63 employees and Mr. Pappas is having a 13,340 square-foot office building built on Lot 3 of Midlands Court.

Fire Chief – Bill Riddle said the Fire Department gives out smoke detectors to anybody who requests them. He said this year DCFS has asked for a supply to give when they make home visits. He said Kiwanis Club supplies the detectors to give to needy citizens.

Treasurer/Asst. City Manager – Brian Gregory reported that the newsletter will be mailed to all Sycamore residents and will be posted on the City's website. He said the audit presentation will be given at the October 2 meeting.

Public Works Supt. – Fred Busse said he has items to address on the agenda.

Water Supt. – Ebe Smith reported that hydrant flushing will begin next Monday and continue for 8 days.

Police Chief – Don Thomas said he would reserve comments for items on the agenda.

## **REPORT OF STANDING COMMITTEES**

Finance – no report

Ordinance –no report

Police & Fire – no report

Sewer & Water – no report

Streets & Walks – no report

## **PUBLIC HEARING**

### **A. Public Hearing on the Annexation of a 0.64-Acre Parcel North of the Brickville Estates Subdivision on Brickville Road.**

Mayor Mundy opened the hearing and with no one stepping forward to comment closed the hearing.

## **ORDINANCES**

**A. Ordinance No. 2006.32—An Ordinance Amending Title 6, “Motor Vehicles and Traffic,” Chapter 4, “Traffic Schedules,” Section 6-4-12, “No Parking Zones” of the City Code of the City of Sycamore, Illinois. Second Reading.**

City Manager Nicklas suggested that Council amend the ordinance heard on first reading to include the changes made in the background.

**Motion to amend ordinance heard on first reading**

Alderson Bauer moved to amend the ordinance heard on first hearing to include the items in bold in the background for this meeting and Alderson Maness seconded the motion.

Alderson Maness said since they started working on this ordinance she has received calls regarding other street in Ward 1 and in other Wards. She said this is probably the beginning of changing some parking in older sections of town to improve the safety and visibility in parking on the streets. She noted the earlier comment by Ms. Tufts and said they cannot allow for extra parking in a residential area for business that will be going to her home. She said she would not be willing to amend the ordinance to allow parking in front of Ms. Tufts home.

Alderson Bauer said he thought this would be a change for the good. He said these streets were originally designed for passage, not for parking.

Alderson Leach asked Chief Thomas for the measurement for parking.

Chief Thomas said you cannot park on the street if it reduces the street to 18 or less feet.

**Voice vote**

Mayor Mundy called for a voice vote to approve the motion. All Aldersons voted aye. Motion carried 7 - 0.

**Motion**

Alderson Maness moved to approve Ordinance 2006.32 and Alderson Bauer seconded the motion.

**Roll call vote**

Mayor Mundy called for a roll call vote to approve the motion. Aldersons Adey, Bauer, Kessler, Knuth, Leach, Maness, and Paulsen voted aye. Motion carried 7 - 0.

**B. Ordinance No. 2006.36—An Ordinance Concerning the Recommendation of the Plan Commission With Regard to a Petition from Jim Herrmann to Rezone the Westerly 48.60 Feet of the Property at 545 East Sycamore Street from “R-3” Multiple Family Residence District to “R-1” Single Family Residence District and the Easterly 100 Feet of said Property to “M-1” Light Manufacturing District in the City of Sycamore, Illinois. First and Second Reading.**

City Manager Nicklas explained that Mr. Herrmann plans to build a small single family home on the west portion and a storage building for vehicles on the east portion.

**Motion**

Alderson Paulsen moved to hear Ordinance 2006.36 on first and second reading and Alderson Leach seconded the motion.

**Voice vote**

Mayor Mundy called for a voice vote to approve the motion. All Aldersons voted aye. Motion carried 7 - 0.

**Motion**

Aldersperson Paulsen moved to approve Ordinance 2006.36 and Aldersperson Maness seconded the motion.

**Roll call vote**

Mayor Mundy called for a roll call vote to approve the motion. Alderspersons Adee, Bauer, Kessler, Knuth, Leach, Maness, and Paulsen voted aye. Motion carried 7 - 0.

**C. Ordinance No. 2006.37—An Ordinance Concerning the Recommendation of the Plan Commission with Regard to the Petition of Teresa Lynch and Norman Adshade for the Annexation of Property at 1691 Brickville Road with an Annexation Agreement and Rezoning to “R-1” Single Family Residence District in the City of Sycamore, Illinois. First and Second Reading.**

City Manager Nicklas explained that this is related to a proposed house move from a lot in the Heron Creek subdivision to a lot to be created in what has been the County’s planning and zoning jurisdiction. He said the proposed annexation is adjacent to the 11-lot Brickville Estates planned development and is in front of the former Overton residence. He said the petitioner specifically requests a waiver of the application of Ordinance 2005.60 which would prohibit building permits for any new residential subdivisions before 2010.

Aldersperson Bauer asked why one Plan Commissioner opposed the annexation agreement.

Mr. Nicklas said a neighboring property owner expressed concern about the water runoff for the two lots. He said that Engineer Brady responded that the neighboring subdivision’s detention would control the water once it was developed and he suggested there might need to be some temporary detention. Mr. Nicklas said one of the Commissioners remained anxious about that issue.

**Motion**

Aldersperson Maness moved to hear Ordinance 2006.37 on first and second reading and Aldersperson Bauer seconded the motion.

Aldersperson Paulsen asked if the house is moved, would it be subject to plumbing and electrical inspection.

Building Commissioner/Zoning Officer Doty said it would be inspected the best they could with the walls in place.

Aldersperson Paulsen said he did not think the look of the house would fit in that area.

**Voice vote**

Mayor Mundy called for a voice vote to approve the motion. All Alderspersons voted aye. Motion carried 7 - 0.

**Motion**

Aldersperson Maness moved to approve Ordinance 2006.37 and Aldersperson Leach seconded the motion.

**Roll call vote**

Mayor Mundy called for a roll call vote to approve the motion. Alderspersons Adee, Bauer, Kessler, Knuth, Leach, Maness, Paulsen, and Mayor Mundy voted aye. Motion carried 8- 0.

**D. Ordinance No. 2006.38—An Ordinance of the Annexation of a 0.64-Acre Parcel Adjacent to the Northeast Corner of the Brickville Estates Subdivision in the City of Sycamore, Illinois. First and Second Reading.**

City Manager Nicklas explained that this ordinance is required for recording purposes.

**Motion**

Alderson Maness moved to hear Ordinance 2006.38 on first and second reading and Alderson Bauer seconded the motion.

**Voice vote**

Mayor Mundy called for a voice vote to approve the motion. All Aldersons voted aye. Motion carried 7 - 0.

**Motion**

Alderson Bauer moved to approve Ordinance 2006.38 and Alderson Leach seconded the motion.

**Roll call vote**

Mayor Mundy called for a roll call vote to approve the motion. Aldersons Adee, Bauer, Kessler, Knuth, Leach, Maness, Paulsen, and Mayor Mundy voted aye. Motion carried 8- 0.

**E. Ordinance No. 2006.39—An Ordinance Concerning the Recommendation of the Plan Commission with Regard to a Petition from Norman Adshade Move a Single Family Residence from 361 Merry Oaks Drive, Sycamore, Illinois to 1691 Brickville Road, Sycamore, Illinois, According to the Provisions of Title 9, “Building Regulations,” Chapter 6, “Moving Buildings,” Section 9-6-1, “Permit Required; Application,” in the City of Sycamore, Illinois. First and Second Reading.**

City Manager Nicklas said the City’s building regulations require Plan Commission and Council to review a request to move a building. He said then it is up to the Building Department to ensure that all the required permits are in order. He explained that the Plan Commissioner recommended the request with the condition that a site plan and drainage plan for the relocated house at 1670 Brickville Road be approved by the City Engineer.

**Motion**

Alderson Maness moved to hear Ordinance 2006.39 on first and second reading and Alderson Adee seconded the motion.

**Voice vote**

Mayor Mundy called for a voice vote to approve the motion. All Aldersons voted aye. Motion carried 7 - 0.

**Motion**

Alderson Kessler moved to approve Ordinance 2006.39 and Alderson Knuth seconded the motion.

**Roll call vote**

Mayor Mundy called for a roll call vote to approve the motion. Aldersons Adee, Bauer, Kessler, Knuth, Leach, Maness, and Paulsen voted aye. Motion carried 7 - 0.

**RESOLUTIONS** - None

**CONSIDERATIONS**

**A. Consideration of a Police Department Recommendation to Create a Full-Time Community Service Officer Position.**

City Manager said they are trying to combine several part-time positions in the interest of more affective service in a number of functions in the Police Department. He said if Council is inclined to approve the position, a memo of understanding would need to be approved by AFSCME Local 3957.

Chief Thomas explained that the Community Service Officer position is a civilian that does 85% of what a police officer does except carry a weapon, making arrests, or writing traffic tickets.

Aldersperson Kessler said this would free up our officers to be officers and she supported the position.

**Motion**

Aldersperson Bauer moved to approve the full-time Community Service Officer position and Aldersperson Adee seconded the motion.

**Roll call vote**

Mayor Mundy called for a roll call vote to approve the motion. Alderspersons Adee, Bauer, Kessler, Knuth, Leach, Maness, and Paulsen voted aye. Motion carried 7 - 0.

**B. Consideration of an Engineering Department Recommendation Regarding a Contract for the City's Annual Tree Planting Program.**

Engineer Brady said he received 1 bid from Stran's Garden Center and Landscaping for \$13,000.

**Motion**

Aldersperson Paulsen moved to approve the bid from Stran's Garden Center for \$13,000 and Aldersperson Adee seconded the motion.

**Roll call vote**

Mayor Mundy called for a roll call vote to approve the motion. Alderspersons Adee, Bauer, Kessler, Knuth, Leach, Maness, and Paulsen voted aye. Motion carried 7 - 0.

**C. Consideration of a Request from the Sycamore Sports Boosters to Close Somonauk Street During the Evening of Wednesday, September 27, 2006.**

City Manager Nicklas said the Sports Boosters want to sell burgers and hotdogs as a fund raiser.

**Motion**

Aldersperson Paulsen moved to approve the closing of Somonauk Street and Aldersperson Adee seconded the motion.

**Roll call vote**

Mayor Mundy called for a roll call vote to approve the motion. Alderspersons Adee, Bauer, Kessler, Knuth, Leach, Maness, and Paulsen voted aye. Motion carried 7 - 0.

**D. Consideration of a Recommendation from the Public Works Department to Award a Contract for a Replacement Truck Chassis for the Jetter Truck.**

City Manager Nicklas explained that Superintendent Busse always attempts to replace equipment in the most economical way. He said Superintendent Busse found a 1999 Chassis to replace a recycled 1979 chassis at Hodges Westside Truck Center in Marengo for \$17,500 and an additional \$800 to \$1000 will need to be added to shorten the frame.

**Motion**

Aldersperson Maness moved to approve the recommendation of Public Works Superintendent Busse to replace the truck chassis for the Jetter Truck and Aldersperson Adee seconded the motion.

Aldersperson Bauer complimented Superintendent Busse for his efficient use of resources.

**Roll call vote**

Mayor Mundy called for a roll call vote to approve the motion. Alderspersons Adee, Bauer, Kessler, Knuth, Leach, Maness, and Paulsen voted aye. Motion carried 7 - 0.

**E. Consideration of a Recommendation from the Public Works Department to Award a Contract for a Replacement Dump Truck, Snowplow and Salt Spreader.**

City Manager Nicklas explained that the budget for a replacement dump truck with plow and spreader is \$82,000. He said Public Works ordered the truck chassis in May for \$44,886 and received a low bid of \$30,765 from Monroe Truck Equipment of Monroe, WI, for the dump body, dump body hoist, central hydraulic system, snow plow and salt spreader on September 11. Mr. Nicklas said the extra money will stay in the Capital fund for FY08.

**Motion**

Aldersperson Leach moved to accept Monroe Truck Equipment bid for \$30,765 and Aldersperson Adee seconded the motion.

**Roll call vote**

Mayor Mundy called for a roll call vote to approve the motion. Alderspersons Adee, Bauer, Kessler, Knuth, Leach, Maness, and Paulsen voted aye. Motion carried 7 - 0.

**F. Consideration of an Administration Request for a Closed Session to Discuss Personnel Matters.**

**Motion**

Aldersperson Leach moved to go into Closed Session at 8:10 p.m. and Aldersperson Maness seconded the motion.

**Voice vote**

Mayor Mundy called for a voice vote to approve the motion. All Alderspersons voted aye. Motion carried 7 - 0.

**Motion**

Aldersperson Kessler moved to return to Open Session at 8:27 p.m. and Aldersperson Maness seconded the motion.

**Voice vote**

Mayor Mundy called for a voice vote to approve the motion. All Alderspersons voted aye. Motion carried 7 - 0.

**OTHER NEW BUSINESS**

**APPOINTMENTS**

**ADJOURNMENT**

**Motion**

Aldersperson Leach moved to adjourn the meeting at 8:27 p.m. and Aldersperson Maness seconded the motion.

**Voice vote**

Mayor Mundy called for a voice vote to approve the motion. All Alderspersons voted aye. Motion carried 7 - 0.

Approve:

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Mayor - Ken Mundy

Attest:

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City Clerk – Candy Smith