

**ROLL CALL**

Mayor John Swedberg called the meeting to order and Clerk Candy Smith called the roll. Those Alderpersons present were: Alan Bauer, Terry Kessler, Andrew Larson, Barbara Leach, Cheryl Maness, Pete Paulsen, Chuck Stowe and Janice Tripp.

**INVOCATION**

Steve Best of Well Spring Chapel gave the invocation.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

**Motion**

Alderperson Larson moved to approve the agenda and Alderperson Maness seconded the motion.

**Voice Vote**

Mayor Swedberg called for a voice vote to approve the motion. All Alderpersons present voted aye. Motion carried 8 - 0.

**AUDIENCE TO VISITORS**

**CONSENT AGENDA**

- A. Approval of the Minutes for the City Council Workshop Meeting of December 15, 2003;
- B. Approval of the Minutes for the Regular City Council Meeting of December 15, 2003;
- C. Payment of the Bills for January 5, 2004 in the amount of \$982,766.09.

**Motion**

Alderperson Stowe moved to approve the Consent Agenda and Alderperson Kessler seconded the motion.

**Voice Vote**

Mayor Swedberg called for a voice vote to approve the motion. All Alderpersons present voted aye. Motion carried 8 - 0.

**PRESENTATION OF PETITIONS, COMMUNICATIONS, AND BILLS.**

- A. Consideration of a Presentation By the Sycamore Economic Development Commission Featuring Banner Up Signs.**

Sycamore Economic Development Commission member Michelle Schulz thanked Council for the opportunity to profile businesses and introduced Ed Kuhn of Banner Up Signs.

Ed Kuhn said he was born on a farm in Naperville and found work in Sycamore at Duplex Products in 1976. In 1986 he made the decision to start a sign business and convinced that Sycamore could not support the business, he opened it in Geneva. From the beginning, he served the Sycamore and DeKalb County areas from the Geneva store location. As the years went on, a second store location was acquired in Sycamore, annexed and in 1996 a facility was built. On September 30, 2003 Mr. Kuhn closed the Geneva facility and now operated

solely out of the Sycamore facility. He said he has never regretted his move to Sycamore and has served the Community as a member of the Lions Club, Sycamore Chamber of Commerce, and Pumpkin Fest Board.

Mayor Swedberg said several people attended a deployment ceremony Sunday afternoon at the Armory for the National Guard being deployed to Fort Carson, CO for MP training. He said many dignitaries spoke including a Brigadier General of the Illinois National Guard, Senator Burzinski, and Representative Pritchard. Mayor Swedberg said Eric Grendahl of Sycamore was promoted to E6 during the ceremonies.

Mayor Swedberg thanked the Street Department for an outstanding job moving the snow Sunday. He said there were 600 grade school age wrestlers at the High School Sunday afternoon and by the time they left, the streets were clear.

## **REPORT OF OFFICERS**

Manager – Bill Nicklas said he seconded the applause for the snow removal efforts.

Engineer – John Brady – no report

Building & Zoning –Lyle Doty – no report

Treasurer – Ken Mundy – no report

Fire Chief – Bill Riddle – no report

Police Chief – Don Thomas - no report

Public Works Supt. – Fred Busse – no report

Water Supt. – Ebe Smith - no report

## **REPORT OF STANDING COMMITTEES**

Finance – no report

Ordinance – no report

Police & Fire – no report

Sewer & Water – no report

Streets & Walks – Chairperson Pete Paulsen echoed the sentiment to Public Works and reminded residents not to blow snow back onto the streets.

## **PUBLIC HEARING**

None

## **ORDINANCES**

None

## **RESOLUTIONS**

**A. Resolution No. 445—Authorizing the Mayor to Sign a Development Agreement Between the City of Sycamore and Bethany Road Development, LLC For a Grant in the Amount of \$50,000.**

Manager Nicklas said this was discussed several times during last spring's budget process. He said this allocation would help with the extension roadway off the site of the commercial site Dr. Glasgow is trying to develop. Mr. Nicklas listed the key provisions of the agreement as follows:

- The developer will complete the roadway and utility extensions no later than June 30, 2004. The Council is probably aware that much of the utility work has already been completed.
- The public improvements will include curb, gutter, water, sanitary sewer, and storm sewer.
- If the developer has not sold five or more lots within five years of the receipt of the City's grant, the developer shall return up to \$25,000 based on the following formula:
- \$5,000 times the difference between 5 and the number of lots (less than five) actually sold. For example, if three lots are sold within five years, the City may recapture \$10,000 [ $5,000 \times (5-3)$ ].
- If construction has not begun on at least three lots within five years of the developer's receipt of the City grant, the City shall recapture \$5,000 in addition to any recapture the City may claim as a result of (c), above.

**Motion**

Alderson Maness moved to approve Resolution 445 and Alderson Tripp seconded the motion.

**Voice Vote**

Mayor Swedberg called for a voice vote to approve the motion. All Aldersons voted aye. Motion carried 8 -0.

**CONSIDERATIONS**

**A. Consideration of an Administration Report on a Proposed FY2004-2005 Budget Schedule.**

Manager Nicklas presented a preliminary schedule of thresholds for the annual budget process as follows:

- Week of January 5: The Administrator circulates departmental spending targets to City department heads.
- February 2: Very preliminary General Fund revenue and expenditure numbers are presented to the Council for comment at the monthly workshop meeting. The Council will also be asked to advise the staff concerning proposed FY05 capital projects and the annual street maintenance list.
- February 16: The Preliminary FY05 General Fund Budget is presented to the Council for review and comment.
- March 15: The entire Preliminary City Budget is formally presented to the Council and placed on file.
- March 16-25: Finance Committee meetings are held to review each budget fund and department.
- April 5: The Budget hearing is held.
- April 19: The Council approves the Final FY05 City Budget.

Mr. Nicklas said Brian Gregory and Jean Tritle had helped with the personnel projections.

**B. Consideration of an Administration Request for a Closed Session to Discuss Collective Bargaining Matters.**

**Motion**

Aldersperson Larson moved to go into Closed Session at 7:35 p.m. to discuss collective bargaining matters and Aldersperson Leach seconded the motion.

**Voice Vote**

Mayor Swedberg called for a voice vote to approve the motion. All Alderspersons voted aye. Motion carried 8 -0.

Aldersperson Kessler excused herself from the Closed Session regarding IAFF negotiations.

**Motion**

Aldersperson Larson moved to return to Open Session at 7:40 p.m. and Aldersperson Tripp seconded the motion.

**Voice Vote**

Mayor Swedberg called for a voice vote to approve the motion. All Alderspersons voted aye. Motion carried 7 -0.

**APPOINTMENTS**

Mayor Swedberg appointed Samantha Dailey to the Police and Fire Commission. He said her experience as Human Resource Director of the National Bank & Trust Co. would be beneficial to the Commission.

**Motion**

Aldersperson Stowe moved to approve the appointment and Aldersperson Bauer seconded the motion.

**Voice Vote**

Mayor Swedberg called for a voice vote to approve the motion. All Alderspersons voted aye. Motion carried 8 -0.

**ADJOURNMENT**

**Motion**

Aldersperson Stowe moved to adjourn the meeting at 7:40 p.m. and Aldersperson Leach seconded the motion.

**Voice Vote**

Mayor Swedberg called for a voice vote to approve the motion. All Alderspersons present voted aye. Motion carried 8 - 0.

Approve:

\_\_\_\_\_  
Mayor – John L. Swedberg

Attest:

\_\_\_\_\_  
City Clerk – Candy Smith